

# ADVERTISEMENT FOR SUBCONTRACTOR REQUEST FOR STATEMENT OF QUALIFICATIONS (RFQ)

---

## **INTRODUCTION:**

Des Moines Public Schools (referenced herein as “Owner”) has entered a Construction Manager at Risk Contract with Estes Construction for the above referenced Project (“Project”). Pursuant to Iowa law, including Iowa Code Chapter 26A, all prospective subcontractors interested in bidding on the Project **must** complete the following Subcontractor Request for Statement of Qualifications and meet the prequalification criteria below. This completed Subcontractor Request for Statement of Qualifications form **must** be submitted to Estes Construction by email to: [bids@estesconstruction.com](mailto:bids@estesconstruction.com) and must be submitted by the date and time specified below to be eligible to bid the Project.

## **PROJECT INFORMATION:**

### Project Name and Location:

Des Moines Public Schools  
Brody Middle School  
New (8) Court Tennis Complex  
2501 Park Avenue  
Des Moines, IA 50321

Project Description: Project includes removing existing tennis courts, netting, and fencing. Install new storm and water utilities including above ground detention area. Cement Stabilize pad for (8) new post-tensioned concrete tennis courts. Install new fencing, sidewalks, and signage. Provide power and data utilities for courts. Provide new landscaping around courts and Brody Park. Setting and wiring of new Athletic Lighting will be part of an alternate package.

Construction Schedule: April 2025 – August 2025

### Construction Manager: Estes Construction

220 SW 9<sup>th</sup> Street, Suite 180, Des Moines, IA 50309  
Reed Festing-Smith, [Reed@Estesconstruction.com](mailto:Reed@Estesconstruction.com), 563-340-8618

### Design Team:

Angelo Architectural Associates  
12314 Ridgeview Drive, Urbandale, IA 50323

Bishop Engineering  
3501 104<sup>th</sup> Street, Urbandale, IA 50322

Durantem MEP Consultants  
3737 Woodland Avenue, Suite 420, West Des Moines, IA 50266

**BIDDING SCHEDULE:**

Request for Statement of Qualifications Posted: November 4<sup>th</sup>, 2024  
Questions/Clarifications Due: November 13<sup>th</sup>, 2024  
Request for Statement of Qualifications Due: November 19<sup>th</sup>, 2024  
Bid Documents Released: December 2<sup>nd</sup>, 2024  
Bids Due: December 19<sup>th</sup>, 2024

**BID PACKAGES:**

**BP 01 – Earthwork and Utilities:** Site Clearing, Striping, pavement/curb demolition, on site cut/fill, cement stabilization, aggregate subbase, storm utility lines and structures, water utility lines, erosion control, and backfill/spread of topsoil.

**BP 02 – Post Tensioned Tennis Courts, Concrete Walks, and Court Surfacing:** Provide fine grading, 5” sidewalks, footings, post-tensioned slabs, bollards, and tennis court surfacing.

**BP 03 – Fencing:** Provide new 10’ fencing and gates including concrete footings, provide windscreen, and provide temporary fencing and gates.

**BP 04 – Electrical:** Provide underground conduits for power and data connectivity from existing school to tennis court facility. Set transformer, panels, and disconnects. Set pre-cast Athletic Light Pole bases and run empty conduits to each location. Provide Athletic Light Poles and wiring as alternate.

**BP 05 – Landscaping:** Provide overstory trees, ornamental trees, ornamental grasses, mulch, edging, and seeding of all disturbed areas.

**PREQUALIFICATION CRITERIA (Per Section 26A.3(5)(a)(2)(b)):**

1. Firm's Experience as a Contractor
2. Capacity of Key Personnel
3. Technical Competence
4. Availability and Capability to Perform the Project
5. Past Performance of Firm and Employees
6. Firm's Safety Record
7. Compliance with State and Federal law
8. Availability and familiarity with the location of project subject to bid

**DOCUMENT AVAILABILITY:**

RFQ Documents may be examined at the following locations:

Hard Copies: Estes Construction Office  
220 SW 9<sup>th</sup> Street, Suite 180, Des Moines, IA 50309

Electronically: Web Access via ConstructConnect  
Contact Estes at [bids@estesconstruction.com](mailto:bids@estesconstruction.com) for an invitation request

Plan Rooms: Master Builders of Iowa  
Bee Line and Blue

**SUBMISSION ACCEPTANCE/WITHDRAWAL:**

Estes Construction and The Owner will review and score all submissions based upon the above criteria. Any contractors meeting or exceeding the minimum scoring criteria will be notified as an approved bidder for the project within 15 business days from the date of submission. Notification as an approved bidder does not constitute a contractual promise or award of work.

Estes Construction and the Owner reserves the right to reject any and all submissions if the document is incomplete, falsified, or misleading.

Contractors have the right to withdraw their submission any time prior to November 20<sup>th</sup>, 2024. A request for withdrawal must be submitted in writing to Estes Construction.

**QUESTIONS & CLARIFICATIONS:**

Please submit any and all questions directly to Estes Construction at [reed@estesconstruction.com](mailto:reed@estesconstruction.com). Questions must be submitted no later than 5:00PM on November 13<sup>th</sup>, 2024. Responses will be compiled and posted on Construct Connect by 2:00PM November 15<sup>th</sup>, 2024.

## SUBCONTRACTOR STATEMENT OF QUALIFICATIONS FORM

### 1. FIRM'S EXPERIENCE AS A CONTRACTOR

- A. Full legal name of your organization: \_\_\_\_\_
- B. Officer(s) and Title(s): \_\_\_\_\_
- C. How many years has your organization been in business: \_\_\_\_\_
- D. List all other names under which your organization currently does business: \_\_\_\_\_
- E. List all other names under which your organization has ever operated: \_\_\_\_\_
- F. Address of your principal place of business: \_\_\_\_\_
- G. Phone number: \_\_\_\_\_
- H. Website: \_\_\_\_\_

### 2. CAPACITY OF KEY PERSONNEL

Provide the **names and experience** of each of the intended people assigned to this Project (resumes may be submitted in lieu of completing this section).

#### **Project Manager**

- 1. Name: \_\_\_\_\_
- 2. Phone number: \_\_\_\_\_
- 3. Email address: \_\_\_\_\_
- 4. Education/Training Information relative to this Project: \_\_\_\_\_
- 5. Work Experience relative to this Project: \_\_\_\_\_
- 6. Number of years of construction experience: \_\_\_\_\_
- 7. Number of years in current role with firm: \_\_\_\_\_

#### **Superintendent/Foreman**

- 1. Name: \_\_\_\_\_
- 2. Phone number: \_\_\_\_\_

- 3. Email address: \_\_\_\_\_
- 4. Education/Training Information relative to this Project: \_\_\_\_\_
- 5. Work Experience relative to this Project: \_\_\_\_\_
- 6. Number of years of construction experience: \_\_\_\_\_
- 7. Number of years in current role with firm: \_\_\_\_\_

**3. TECHNICAL COMPETENCE**

- A. Please provide any additional information to display your firms' technical capabilities to perform this project such as owned equipment, processes, or firm's industry affiliations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. AVAILABILITY AND CAPABILITY TO PERFORM THE PROJECT**

- A. Labor Capacity, please explain your organization's capacity to staff the Project appropriately:  
\_\_\_\_\_  
\_\_\_\_\_
- B. Please indicate how many accredited professionals to the Post Tension Institute your firm has on staff: \_\_\_\_\_

**5. PAST PERFORMANCE OF FIRM AND EMPLOYEES WITH OWNER**

- A. Has your firm ever defaulted on a contract or failed to complete a project?  
If yes, please explain:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

---

B. Is your firm currently or in the past 3 years involved with litigation, mediation, arbitration, or judgments on any projects?

If yes, please explain:

---

---

---

C. Has your firm completed any post-tension tennis courts in the past (3) years?

If yes, please list quantity and location:

---

---

---

**6. FIRM'S SAFETY RECORD**

A. Do you have a written safety program: \_\_\_\_\_

B. Have you received any OSHA citations in the last 3 years?

If yes, please explain:

---

---

---

C. Provide your firm's EMR (Experience Modifier Rate) for the last 3 years: \_\_\_\_\_

D. Provide your firm's TRIR (Total Recordable Injury Ratio) for the last 3 years: \_\_\_\_\_

*TRIR calculation: # of incidents x 200,000 / total # hours worked in a year.*



220 SW 9<sup>th</sup> Street, Suite 180  
Des Moines, IA 50309

**7. AVAILABILITY AND FAMILIARITY WITH THE LOCATION OF THE PROJECT**

Has your firm worked at any of Owner's facilities in the last ten years?

If yes, list projects:

---

---

---

---

---

---

---

---

---

---



220 SW 9<sup>th</sup> Street, Suite 180  
Des Moines, IA 50309

**I HEREBY ATTEST THAT THE INFORMATION PROVIDED IN THIS SUBCONTRACTOR REQUEST FOR STATEMENT OF QUALIFICATIONS IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

Submitted by: \_\_\_\_\_  
(Firm Name)

Signature: \_\_\_\_\_  
(Authorized Agent)

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Please check this box if your submission includes attachments.