



SCHOOL BUS TRANSPORTATION

Transportation Guidelines

Transportation to and from Des Moines Public schools is available for eligible students at no cost to parents. The following chart outlines the minimum number of miles a student must reside away from their designated school to be eligible for transportation services. * Per Iowa Code 285.1 (1) (a) (1)

Elementary	Middle	High
1 1/2 miles	2 miles	3 miles

Routing Students

The district routing system updates each night in order to route students efficiently. Students' legal addresses must be entered into Infinite Campus (IC) to properly route students.

Special Requests

Requests for busing, other than eligible transportation requests, must be entered into Infinite Campus (IC) under the "Transportation Request," tab annually. This includes ALL special requests, different pick-up and/or drop-off addresses other than home address, McKinney Vento, Foster, alternate building, etc. All alternative busing requests must be placed in Infinite Campus to properly route students.

Address Changes

New addresses and requested changes to stops will be handled in the order they are received by the Transportation Department. Requests will be processed within 3 – 5 days after receipt. Any bus stop that is not used during a two-week period will be taken off the route. *Please note, this does not include student athletes or seasonal sports teams. A new request may be entered at any time to re-instate a stop as needed.

School Bus Request Phone Calls

We are available to respond to late bus, estimated time of arrival, no rides, missed stops and concerns related to daily busing matters. Parents are referred to their home school for logistics of busing information.

Here Come the Bus Parent App

Parents are encouraged to sign up for the *Here Comes the Bus*® parent app. The app is free to parents and enables them to receive a push notification or email message when the bus is near their stop, has been substituted, or when we have important information to relay.

DART

DMPS assigns either yellow bus or DART transportation to students who qualify. The level of DART service assigned to students is shown on their color-coded student ID.

Transportation Contacts

Main Dispatch Line – 242-7887

Dispatch staff are available on regular school days
Office Hours 5:00 a.m. – 5:00 p.m.

Routing Specialists

Samantha Sonnichsen, Transportation Manager
242-7994 - Office Hours 8:00 a.m. – 5:00 p.m.

Elizabeth Schroeder, Route Specialist
242-8135 - Office Hours 7:00 a.m. – 4:00 p.m.

Rosalie Ballard-Green, Route Specialist
242-8133 - Office Hours: 9:00 a.m. – 6:00 p.m.

Transportation Safety & Training Specialist

Robin Witt – 242-8136

Transportation Specialist/Field Trip Specialist

Mona Fiscus – 242-8253

Carl Swauger – 242-7722

Executive Assistant

Victoria Jones-Turnbow – 242-7903

Director of Transportation

LaShone Mosley – 242-7887

For More Information

<http://www.dmschools.org/departments/operations/transportation>