

September 20, 2011

**DES MOINES PUBLIC SCHOOLS**  
**REGULAR SCHOOL BOARD MEETING**  
**CITY BOARDROOM — 400 ROBERT D. RAY DRIVE**  
**MINUTES-REVISED**  
**SEPTEMBER 20, 2011**

**PUBLIC FORUM — 5:45 p.m.**

The Board of Directors held a public forum on Tuesday, September 20, 2011, in the city hall boardroom at 400 Robert D. Ray Drive; Patty Link presiding.

Present: Boesen, Caldwell-Johnson, Link, Murphy, Strong, Woods  
Absent: Gallardo

**REGULAR MEETING — 6:00 p.m.**

The Board of Directors met in regular session on Tuesday, September 20, 2011, in the city hall boardroom at 400 Robert D. Ray Drive; Patty Link presiding.

Present: Boesen, Caldwell-Johnson, Link, Murphy, Strong, Woods  
Absent: Gallardo

**APPROVAL OF AGENDA — 6:00 p.m.**

Caldwell-Johnson moved approval of the agenda; **second by Link.**

Aye: Boesen, Caldwell-Johnson, Link, Murphy, Strong, Woods  
Nay: None  
The motion carried, 6-0.

**APPROVAL OF MINUTES OF September 6, 2011.**

Strong moved approval of the minutes of September 6, 2011; second by Caldwell-Johnson.

Aye: Caldwell-Johnson, Link, Murphy, Strong, Woods  
Nay: None  
Pass: Boesen  
The motion carried, 6-0.

**CONSENT ITEMS — 6:05 p.m.**

7. Architect Payments .....	1
8. Construction Payments .....	3
9. Contracts for Approval .....	7
10. Award of Contracts on Bid .....	11
11. Award of Bid No. 6389, Window Replacement — Scavo .....	13
12. Award of Design for Improvements — Lovejoy .....	15

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14. Award of Design for Addition — Brody .....	19
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16. Final Acceptance of Contract — Brody .....	23
17. Personnel Recommendations .....	25
18. List of Bills for Approval .....	27

## Minutes

Ms. Link moved approval of the consent items including payment of bills previously authorized and certified by the secretary and reviewed by Connie Boesen, chair, as paid in the amount of \$3,965,345.35 and unpaid bills in the amount of \$10,062,267.52; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Link, Murphy, Strong

Nay: Woods

The motion carried, 5-1

## **PUBLIC HEARING — 6:05 p.m.**

19. Partial Roof Replacement — Central Campus .....	29
20. Interior Door Hardware — Harding Middle School .....	31

## **OTHER — 6:10 p.m.**

21. Establishing Director Districts (Wards) .....	33
22. Proposed Addition to 700 Series/Security Cameras in Schools and Buses .....	35
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24. Student Achievement and No Child Left Behind (NCLB) .....	39
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27. Monitoring Report for Management Limitation 2.3 — Financial Condition and Activities for the Quarter Ending June 30, 2011 .....	45

## **ORGANIZATIONAL MEETING — 7:55 p.m.**

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28b Organizational Meeting: Items of Privilege .....	49
28c Organizational Meeting: Adjournment Sine Die .....	51
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28h Organizational Meeting: Adoption of Policies, Regulations, and rules by the New Board .....	61

## **REQUESTS FOR INFORMATION — N/A**

## **CHAIR'S REPORT — 8:20 p.m.**

Ms. Caldwell-Johnson reminded the Board of the work sessions scheduled for September 26<sup>th</sup> and 27<sup>th</sup>. She called for volunteers to help with the Reach Out to Dropouts event on September 24<sup>th</sup> and pledged her support for the new Board members as they begin their service.

**SUPERINTENDENT'S REPORT — N/A**

**ADJOURN 8:25 p.m.**

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**Item No. 7****Page 1 of 2****Subject: ARCHITECT PAYMENTS****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us; 242-8321)

**Attachments: None**

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**Issue:** Payment of architect/engineer invoices.**Superintendent's Recommendation:** The superintendent recommends that the following architect/engineer payments be authorized.

<u>Architect/Engineer/Project</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment</u>
<b><u>BCDM</u></b>				
Hoover Meredith Complex Architect App. 18 (SWP)	95%	\$299,500.00	\$277,740.80	\$7,576.80
<b><u>Gould Evans Goodman</u></b>				
Roosevelt High School Architect App. 42 (LOSST)	94%	\$2,128,149.00	\$2,011,475.16	\$7,839.30
<b><u>OPN Architects</u></b>				
North High School- Architect App. 12 (SWP)	95%	\$1,036,270.00	\$984,414.88	\$3,339.62
McCombs Middle School Architect App. 6 (SWP)	69%	\$364,100.00	\$190,291.00	\$61,775.00
<b><u>Shive Hattery</u></b>				
Merrill Middle School Architect App. 10 (SWP)	93%	\$169,812.00	\$149,695.20	\$8,386.20
Brody Middle School Architect App. 10 (SWP)	93%	\$132,209.00	\$115,952.65	\$7,269.90

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**Alvine Engineering**

Harding Middle School Architect App 8 (SWP)	92%	\$219,000.00	\$183,960.00	\$17,520.00
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**Wells + associates**

Roosevelt Athletic Areas Architect App. 8 (Fundraising/LOSST)	92%	\$172,251.00	\$148,678.01	\$9,567.92
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**DLR Group**

Cowles Montessori Architect App. 8 (SWP)	88%	\$126,500.00	\$104,805.25	\$6,831.00
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**Baldwin White**

Edmunds Elementary Architect App. 7 (SWP)	59%	\$563,000.00	\$33,780.00	\$5,945.28
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**TOTAL      \$136,051.02****Presenters:** None**Background:** None

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Item No. 8

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Subject: CONSTRUCTION PAYMENTS

For: ACTION

Contact: BILL GOOD

Attachments: None

(harold.good@dmps.k12.ia.us; 242-8321)

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**Issue:** Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<b><u>Larson &amp; Larson</u></b>				
Roosevelt High School (LOSST) GC App. 28 Sealed Bid No. 5226-09	97%	\$18,016,670.00	\$16,793,544.04	\$ 615,618.32
Central Campus Phase (SWP) GC App 9 Sealed Bid No. B6220	78%	\$8,235,443.00	\$5,685,909.72	\$779,377.65
Roosevelt Athletic Area (LOSST) GC App 4 Sealed Bid No. B6311	85%	\$3,440,922.00	\$1,449,548.95	\$1,468,594.55
Central Campus Playground GC App 1 Sealed Bid No. B6362	91%	\$227,000.00	\$0.00	\$206,956.49
<b><u>Dean Snyder</u></b>				
North High School (SWP) - Addition GC App 12 Sealed Bid No. B6151	90%	\$7,565,043.00	\$6,164,581.92	\$618,994.35
North High School (SWP) - Elevator GC App 4 Sealed Bid No. B6309	66%	\$154,710.00	\$65,181.40	\$37,099.40

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North High School 90% \$303,386.00 \$177,063.85 \$94,806.20  
 (SWP) - Kitchen  
 GC App 4  
 Sealed Bid No. B6338

**DeVries Electric Inc.** 95% \$52,023.00 \$0.00 \$49,421.85  
 Brody Middle School  
 Fire Alarm  
 (SWP)  
 GC App 1  
 Sealed Bid No. B6268

**Munro Construction**  
 Woodlawn Education 95% \$2,180,485.00 \$2,065,863.35 \$5,597.40  
 (SWP)  
 GC App. 7  
 Sealed Bid No. B6238

**Swanson Glass**  
 Brody Middle School 87% \$358,433.00 \$47,998.75 \$265,501.25  
 (SWP)  
 GC App 3  
 Sealed Bid No. B6296

**PG Construction**  
 Central Campus 86% \$217,133.00 \$134,357.26 \$51,693.97  
 (SWP)  
 GC App 2  
 Sealed Bid No. B6361

**Brocon Services**  
 Brody Middle School 91% \$2,587,256.00 \$1,700,328.68 \$646,206.89  
 (SWP)  
 GC App. 5  
 Sealed Bid No. B6266

**Superior Painting**  
 North High School 95% \$90,197.00.00 \$42,843.10 \$42,844.05  
 (SWP)  
 GC App 2  
 Sealed Bid No. B6367

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**REEP, Inc.**

Merrill Middle School (SWP)	95%	\$380,842.00	\$350,238.91	\$11,560.97
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GC App 7

Sealed Bid No. B6235

Meredith Middle School (SWP)	4%	\$395,804.00	\$7,520.20	\$7,520.20
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GC App 2

Sealed Bid No. B6312

**Midwest Fire****Sprinkler**

Brody Middle School (SWP)	95%	\$149,784.00	\$106,233.75	\$36,061.05
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GC App. 4

Sealed Bid No. B6267

**Edge Commercial**

Hoover/Meredith (SWP)	95%	\$2,862,111.00	\$2,496,706.31	\$215,150.39
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GC App 12

Sealed Bid No. B6169

CC Fire Sprinkler (LOSST)	27%	\$655,500.00	\$84,088.99	\$90,128.85
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GC App 4

Sealed Bid No. B6310

**Rochon Corp.**

Merrill Middle School (SWP)	90%	\$2,955,936.00	\$1,612,755.15	\$1,036,269.50
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GC App. 5

Sealed Bid No. B6294

Cowles Montessori (SWP)	90%	\$1,845,568.00	\$1,032,486.12	\$625,790.19
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GC App. 5

Sealed Bid No. B6289

Harding Middle School (SWP)	77%	\$4,428,515.00	\$1,918,903.19	\$1,508,375.46
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GC App. 4

Sealed Bid No. B6321



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**Jensen Builders**

Woodlawn Education (SWP) GC App 03 Sealed Bid No. B6347	95%	\$167,881.00	\$99,208.74	\$60,278.21
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<b>TOTAL</b>	<b>\$8,473,847.19</b>
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**Presenters:** None**Background:** None

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**Item No. 9****Page 1 of 3****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Contact: Various****Attachments: None**

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**Contract No. 11-058****Project:** Pre-Advanced Placement Training for Science, English, and Math**Provider:** Laying the Foundation (LTF)**Background:****PROGRAM**

LTF training is a comprehensive training program that requires a commitment to four days of training per year for three years. LTF training is unique in that it:

- Contains content and instruction on how to teach high-level thinking skills in the context of the discipline.
- Provides teachers with the knowledge and materials necessary to infuse rigorous coursework into existing math, science, and English classes.
- Provides classrooms materials teachers can use immediately and opportunities for teachers at all levels of experience to learn new content and teaching strategies.
- Provides hands-on experience with model lessons from the guides as well as assistance with creating original lesson plans.
- Includes a focus on technology and technical literacy in math and science, specifically the use of graphing calculators, data collection devices and computer graphing software.

The training program also includes access to the LTF password secured website. This website provides a variety of resources including:

- Online access to new and original lessons and activities
- Diagnostic activities and unit tests modeled after the AP exams
- Authentic student samples
- Planning resources, and much more

In the 2011-2012 school year 90 teachers will be trained.

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**COSTS**

<b>English Training</b>	\$16,000
<b>Science Training</b>	\$16,600
<b>Math Training</b>	\$17,500
<b>Total</b>	\$50,100

**Funding Source:** Curriculum Funds**Contract No. 11-059****Project:** Teaching American History Grant: *Project Clio***Contractor:** Gilder Lehrman Institute of American History

**Background:** The Des Moines Public Schools has been awarded a five-year Teaching American History grant from the U.S. Department of Education in the total amount of \$1,484,978. The focus of the grant is professional development to support teachers' use of inquiry, historical thinking, primary source documents, and instructional technology in elementary, middle school, and high school classrooms. The grant also supports teachers' increased content knowledge of American History. As required by the US Department of Education, DMPS has partnered with the Gilder Lehrman Institute of American History to provide instructional materials for history education, digital resources for students and teachers, professional development, and historians' visits during each year of the grant. The Gilder Lehrman Institute of American History is a nationally recognized non-profit organization dedicated to supporting the study and love of American history for students, teachers, scholars, and history enthusiasts.

**Financial:**

Expenses: \$52,000 to be paid from grant funds

**Term:** 2011-2012 school year**New or Renewal:** Renewal**Contact:** Stefanie Rosenberg Wager

(stefanie.rosenbergwager@dmps.k12.ia.us)

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**Contract No. 11-060**

**Project:** Shelter Care Educational Program

**Contractor:** Heartland Area Education Agency (AEA)

**Background:** Heartland AEA provides literacy and math services to youth in grades 5-12 at the Polk County Juvenile Detention Center and the Youth Emergency Services Shelter (YESS). Services are also provided to ease the transition from these facilities back to home schools.

**Financial:**

Revenues:

Expenses: \$87,654.00

**Funding Source:** Title I

**Term:** July 1, 2011 through June 30, 2012

**New or Renewal:** Renewal

**Contact:** Holly Crandell

(holly.crandell@dmps.k12.ia.us; 242-7568)



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**Item No. 10**
**Page 1 of 1****Subject: AWARD OF CONTRACT ON BID****For: ACTION****Contact: Dan Warren**

(dan.warren@dmps.k12.ia.us; 242-8192)

**Attachments: None**


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**Issue:** Bids have been advertised, issued and received for equipment and supplies as outlined below.

**Superintendent's Recommendation:** The superintendent recommends the contract as shown below be approved

**Background:** The suggested bid award and detailed information for each of the bids are as shown below.

Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

**A. B6229 Digital Presenters for Classrooms**

Berg Audio	Carlisle, IA	Estimated Award	\$ 224,550.00
2010-2011		Estimated award	\$ 75,000.00

**Funding Source:** Funds available through MicroSoft as well as individual technology accounts throughout the district

The vendor has agreed to extend the contract with the same terms, conditions and reduced pricing. This vendor provides digital presenters for classroom throughout the district. The difference in the award amount reflects an anticipated increase in the number of units to be purchased for the remainder of the fiscal year due to the availability of MicroSoft funding.

**.This is the first extension.**

2010-2011		Estimated award	\$ 75,000.00
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**Item No. 11**
**Page 1 of 1****Subject: AWARD OF BID NO. 6389 — WINDOW REPLACEMENT — SCAVO HIGH SCHOOL****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**


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**Issue:** Award of contract to replace windows at Scavo High School.

**Superintendent's Recommendation:** The superintendent recommends the contract for the Base Bid and Alternate 1 be awarded to the lowest responsive/responsible bidder, REEP Inc., Baxter IA in the amount of \$421,377.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** Plans and specifications were prepared by Larrison and Associates and Facility Management. Work will begin after October 10, 2011. The project came before the Board on August 16, 2011 for the public hearing and action.

- Base bid: Replace windows.
- Alternate No.1: Change steel doors to aluminum.

The district received 2 bids on September 7, 2011. The results are as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alter. No.1</b>	<b>Total with Alternates</b>
Two Rivers Glass West Des Moines, IA	\$453,357	\$975	\$454,332
REEP, Inc Baxter, IA	\$421,377	\$0.00 - (No extra charge)	\$421,377

**Funding:** Physical Plant and Equipment Levy (PPEL)





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**Item No. 12****Page 1 of 1****Subject: AWARD OF DESIGN FOR IMPROVEMENTS — LOVEJOY  
ELEMENTARY SCHOOL****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Undertaking improvements to Lovejoy Elementary School as part of the Statewide Penny (Students First) program.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the contract with Wells & Associates for the design of an addition and renovations to Lovejoy Elementary School.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** This is a project under the statewide penny funding. The work planned at Lovejoy is to construct a new addition to accommodate classrooms and support spaces. The existing open space classroom areas will be renovated into fully contained classrooms. The project will include mechanical, electrical, data, fire sprinkler, fire alarm, security upgrades and new finishes. Two existing modular buildings will be eliminated at the completion of the project.

Wells has submitted a design cost proposal in the amount of \$240,000. The costs are within the design budget established for the design of these improvements.

**Funding:** Statewide Penny (Students First Program)



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**Item No. 13**

**Page 1 of 1**

**Subject: AWARD OF DESIGN FOR IMPROVEMENTS — STUDEBAKER  
ELEMENTARY SCHOOL**

**For: ACTION**

**Contact: BILL GOOD**  
(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Undertaking improvements to Studebaker Elementary School as part of the State Wide Penny (Students First) program.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the contract with BCDM Architects for the design of an addition and renovations at Studebaker Elementary School.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** This is a project under the statewide penny funding. The work planned at Studebaker is to construct a new addition to accommodate classrooms and support spaces. The existing open space classroom areas will be renovated into fully contained classrooms. The project will include mechanical, electrical, data, fire sprinkler, fire alarm, security upgrades and new finishes. Two existing modular buildings will be eliminated at the completion of the project.

BCDM has submitted a design cost proposal in the amount of \$240,000. The costs are within the design budget established for these improvements.

**Funding:** Statewide Penny (Students First Program)



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**Item No. 14**

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**Subject: AWARD OF DESIGN FOR AN ADDITION — BRODY MIDDLE SCHOOL**

**For: ACTION**

**Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Building an addition to Brody Middle School as part of the Statewide Penny (Students First) program.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the contract with Shive Hattery for the design of an addition to Brody Middle School.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** This is a project under the statewide penny funding. The work planned at Brody is to construct a classroom addition to eliminate three existing modular buildings.

Shive Hattery has submitted a base design cost proposal in the amount of \$78,540.00. The costs are within the design budget established for the design of these improvements.

**Funding:** Statewide Penny (Students First Program)



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**Item No. 15**

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**Subject: AWARD OF DESIGN FOR IMPROVEMENTS — HIATT MIDDLE SCHOOL**

**For: ACTION**

**Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Undertaking improvements to Hiatt Middle School as part of the Statewide Penny (Students First) program.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the contract with OPN Architects for the design of renovations to Hiatt Middle School.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** This is a project under the statewide penny funding. The work planned at Hiatt is to renovate the existing building as well as miscellaneous site improvements. The project will include mechanical, electrical, data, fire sprinkler, fire alarm, security upgrades and new finishes. Two existing modular buildings will be eliminated at the completion of the project.

OPN has submitted a base design cost proposal in the amount of \$337,500.00. The costs are within the design budget established for these improvements.

**Funding:** Statewide Penny (Students First Program)





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**Item No. 16**

**Page 1 of 1**

**Subject: FINAL ACCEPTANCE OF CONTRACT — BRODY MIDDLE SCHOOL**

**For: ACTION**

**Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Superintendent's Recommendation:** The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

**SCHOOL:** Brody Middle School — Fire Alarm — Bid No. B6268

**CONTRACTOR:** DeVries Electric Inc.

**CONTRACTED AMOUNT:** \$ 52,023.00

**CONTRACT BALANCE:** \$ 2,601.15



**Item No. 17****Page 1 of 2****Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Contact: Scott Mikesh****Attachments: None**

(scott.mikesh@dmps.k12.ia.us; 242-7972)

**Superintendent's Recommendation:** The superintendent recommends the Board approve the personnel recommendations.

**Background:****ELECTIONS - GENERAL EDUCATION**

Name	Class	Step	Effective Date	Amount
Manus, Courtney	1	4	09/02/2011	\$40,046 (prorated)

BA Grand View University, Des Moines, IA; Address/Des Moines, IA; Lovejoy/In Class Reading

Mueller, Brittany	1	3	08/22/2011	\$38,761
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BA Simpson College, Indianola, IA; Address/Bellevue, IA; King/Vocal Music

Pinkerton, Dorinda	4	13	09/21/2011	\$58,318
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BA from St. Olaf College, Northfield, MN and MA from University of Tulsa, Tulsa OK; Address/Ames, IA; Assignment, Casady/Academic Lab.

**ELECTIONS - SPECIAL EDUCATION**

Name	Class	Step	Effective Date	Amount
Strosahl, Afton	1	1	09/28/2011	\$38,761 (prorated)

BA Upper Iowa University, West Des Moines, IA; Address/Waukee, IA; East/Multicategorical

Thyberg, Chelsea	1	2	09/28/2011	\$45,627
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BA from Iowa State University, Ames, IA; Address/Ames, IA; Assignment, Early Access/Student Services (12 month).

**RESIGNATION**

Name	School, Position	Effective Date	Reason
Banks, Patricia	Charter School/Multicategorical	09/18/2011	Personal
Eltjes, Chad	North, Academic Support Lab	09/27/2011	Personal
Tedrow, Thomas	Weeks, Multicategorical	09/30/2011	Personal

**COACHING DIFFERENTIAL**

School	Name	Position	Effective Date	Amount
Brody	Smothers, Sara	Volleyball	08/20/2011	\$1,428
Callanan	Cameron, Jessica	Volleyball	08/20/2011	\$715
Goodrell	England, Tron	Volleyball	08/20/2011	\$715
Goodrell	Grieman, Jill	Volleyball	08/20/2011	\$715
Harding	Cruzen, Tyler	Volleyball	08/20/2011	\$1,428
Hiatt	Bentley, Reid	Volleyball	08/20/2011	\$1,428
Hoyt	Volquardsen, Mike	Volleyball	08/20/2011	\$1,428
McCombs	Sandy, Brett	Volleyball	08/20/2011	\$715
McCombs	Gerdis, Tony	Volleyball	08/20/2011	\$715
Meredith	Dykstra, Jill	Volleyball	08/20/2011	\$715
Meredith	Young, Amanda	Volleyball	08/20/2011	\$715
Merrill	Jensen Paige	Volleyball	08/20/2011	\$1,428
Weeks	Lennon, Kelsie	Volleyball	08/20/2011	\$1,428

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**REGULAR RETIREMENT**

Name	School	Position	Effective Date
Cordero, Darleen	Capitol View	Deaf Education	09/06/2011

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**Item No. 18**

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**Subject: LIST OF BILLS FOR APPROVAL**

**For: ACTION**

**Contact: Thomas Harper**

(thomas.harper@dmps.k12.ia.us; 242-7745)

**Attachments: None**

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**Issue:** A list of bills will be furnished to the Board of Directors at the Board meeting for approval. The secretary will be glad to furnish information as requested on any of these items. Prior to the meeting, one member of the Board will have checked this list with the invoices.



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**Item No. 19**

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**Subject: PARTIAL ROOF REPLACEMENT — CENTRAL CAMPUS**

**For: PUBLIC HEARING/ACTION**

**Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** The approval of final plans and specifications for roofing of the connector between Central Campus and the North building.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the final plans and specifications prepared for the repairs to the roof areas at Central Campus.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** To correct the moisture infiltration problems roofing will be removed and replaced. Bids are due on October 4, 2011. Facility Management will seek Board approval of the lowest responsive, responsible bid at the October 18, 2011 Board meeting. Plans are available at the Operations Center, 1917 Dean Avenue.

**Funding:** Physical Plant and Equipment Levy (PPEL)

Minutes

Ms. Boesen opened the public hearing. There being no speakers she closed the public hearing and asked Dr. Sebring to introduce the matter. Mr. Murphy moved to approve the plans and specifications; second by Caldwell-Johnson.

Aye: Boesen, Caldwell-Johnson, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 6-0.





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**Item No. 20**

**Page 1 of 1**

**Subject: INTERIOR DOOR HARDWARE— HARDING MIDDLE SCHOOL**

**For: PUBLIC HEARING/ACTION**

**Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Approval of the plans and specifications for work at Harding Middle School to replace interior door hardware. Publication for the Public Hearing was included in the Des Moines Register on September 14 2011.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the plans and specifications prepared by Angelo Architectural Associates for the interior door hardware replacement package at Harding Middle School.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** This is a project under the Statewide Penny funding. This project will provide increased security in student and staff occupied areas. Additionally, repairs and replacements will be made to the existing doors, door frames and door hardware.

A copy of the plans and specifications is available for review at the district's facility operation center.

**Funding:** Statewide Penny (Students First Program)

Ms. Boesen opened the public hearing. There being no speakers she closed the public hearing and asked Dr. Sebring to introduce the matter. Ms. Caldwell-Johnson moved to approve the plans and specifications; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 6-0.



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**Item No. 21****Page 1 of 2****Subject: ESTABLISHING DIRECTOR DISTRICTS (WARDS)****For: DISCUSSION****Contact: Board****Attachments: None**

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**Issue:** In the election held September 13, 2011, voters approved a ballot measure which requires the Des Moines Independent Community School District be divided into Director Districts to be phased in, beginning in 2013 and completed in 2015. In ensuing elections, one member will be elected from each of four Director Districts, and the remaining three members will be elected at-large.

**Presenters:** None

**Background:** Director Districts will need to be drawn and approved by the Board in October. We are working with the Secretary of State's office, and the Area Education Agency to draw the boundaries.

Minutes

Speaker: Marty Mauk; 2701 Arthur Ave., addressed the Board and suggested formation of a community advisory committee to assist in the drawing of boundary lines.

Mr. Murphy clarified that the new system will be phased in by electing two members as representatives of Director Districts in each of the next two election cycles; 2013 and 2015.

Ms. Boesen asked if there is any chance that the boundaries submitted by the Board prior to the October 24 deadline mandated by state law will have to be modified as soon as January, 2012 as some have alleged.

Pat Lantz, the district's General Counsel, responded that the Secretary of State's office has advised her that redrawing at that time based on population shift is unlikely but possible.

Ms. Strong asked if there is a mechanism in place for determining which of the districts will be represented in the 2013 election and which will wait until 2015.

Ms. Lantz said there is none at present and that it will be up to the Board to decide.

Ms. Boesen said that one of the criteria she values in drawing the new districts is to ensure that each of them include at least one of the DMPS high schools.

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**Item No. 21****Page 2 of 2**

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Ms. Caldwell-Johnson said the process by which the boundaries are drawn is as critical as the criteria applied in drawing them.

Mr. Murphy mentioned that the Board work session scheduled for Tuesday, September 27 at which both process and criteria will be considered is, like all Board work sessions, open to the public.

Ms. Caldwell-Johnson said that because the Board has only 40 days to submit its proposed boundaries it may need to decide upon a procedure at that work session.

Ms. Link, Ms. Boesen and Mr. Murphy all agreed that it will be helpful to have overlaying maps at the work session that divide the city by both city council wards and school boundaries.

Mrs. Woods said she hopes that Board members elected by Director District will bear in mind that their obligation will be to act in the best interests of children throughout the school district.

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**Item No. 22****Page 1 of 2****Subject: PROPOSED ADDITION TO 700 SERIES/ SECURITY CAMERAS IN SCHOOLS AND BUSES****For: DISCUSSION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us; 242-8321)

**Attachments: 11-031**

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**Issue:** Proposed addition to the 700 series policy and procedures regarding security cameras in schools and buses.

**Presenters:** Bill Good

**Superintendent Recommendation:** The superintendent recommends the Board discuss the proposed changes to the 700 series.

**Background:** According to Administrative Policy Series 200 Code 221, it is the responsibility of the superintendent or his/her designee to ensure that administrative policies are reviewed and to bring any new or revised policies to the attention of the boards. Attached is the proposed addition to the 700 series.

The proposed addition is primarily to maintain compliance with Iowa law and to bring the administrative policies in line with the Board's Management Limitations and Board's Ends Statements.

Minutes

Mr. Murphy asked if parents and students will be notified that school buses are equipped with security cameras.

Mr. Good said they will be notified in two ways: in writing at registration and also through postings on the buses themselves.

Ms. Caldwell-Johnson asked about who might have access to security tapes even though the proposed policy changes explicitly say they are the property of the district. She speculated that parents might demand to review tapes if they know they exist even in cases where the district deems review unnecessary.

Ms. Lantz said that law enforcement agencies would certainly have access in the event of any criminal investigations. Beyond that access might depend upon whether or not the district considers such tapes to be educational records, in which case federal privacy regulations would serve to limit access. Otherwise, public access might potentially be wider.

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**Item No. 22**

**Page 2 of 2**

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Mrs. Woods asked the purpose of the remote access to the security camera system that is mentioned in the attachment.

Mr. Good explained that it enables periodic monitoring of each camera in the system to ensure that they are all working properly at any given time.

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**Item No. 23****Page 1 of 2****Subject: ADVANCED PLACEMENT EXPANSION****For: INFORMATION****Contact: Tom Ahart and Amber Graeber****Attachments: 11- 033**(thomas.ahart@dmps.k12.ia.us; 242-7725; amber.graeber@dmps.k12.ia.us; 242-7947)

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**Issue:** Advanced Placement course offerings

**Background:** In 2009 Iowa placed in the bottom third of states in terms of Advanced Placement (AP) offerings for high school students according to rankings compiled by the College Board. Research demonstrates a strong correlation between AP exposure in high school and academic success in college. DMPS is committed to leading the way as Iowa increases access to AP courses and has developed a plan for AP expansion in the district.

**Presenters:** Tom Ahart and Amber Graeber

#### Minutes

Ms. Strong wondered if the district's AP expansion plan recognizes the costs associated with sitting for AP exams if students choose to do so upon completion of a course as a means of earning college credit.

Ms. Graeber said that students who qualify for free-and-reduced-price-lunch (FRPL) can have their AP testing fees paid by the College Board and/or the state. She said the district is also exploring possibilities for business partners and other community resources to help defray AP testing fees as the course offerings become more widely available in the district. Also, students will be allowed to start registering for the spring AP exams in the fall to allow for installment payments toward the fees which are \$87 per exam.

Ms. Caldwell-Johnson asked if the additional training required for teachers of AP courses occurs outside of their contract and how it is paid for.

Ms. Graeber said the College Board offers grants to pay for teacher training which typically happens during the summer. Teachers are not directly paid for their time but may earn continuing education credits toward movement up the pay scale.

Ms. Boesen, an East HS alumnus, remarked on the quantum leap in AP enrollments there this year and complimented Ms. Graeber and the AP teachers present at the meeting for their commitment to expanding access in the district's home high schools.



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**Item No. 23****Page 2 of 2**

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Ms. Graeber said the district seeks not only to establish equity of access to AP but also equity of outcomes across demographic subgroups.

Ms. Caldwell-Johnson said she looks forward to seeing the impact of AP expansion incorporated into the Monitoring Reports the Board annually receives on student achievement.

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**Item No. 24****Page 1 of 2****Subject: STUDENT ACHIEVEMENT AND NO CHILD LEFT BEHIND (NCLB)****For: INFORMATION****Contact: Dr. Sebring**

(superintendent@dmps.k12.ia.us; 242-7766)

**Attachments: 11-034**

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**Issue:** Federal Benchmark Compliance

**Background:** In accordance with terms established by the federal No Child Left Behind Act (NCLB), the district is annually notified of member schools classified either as Schools in Need of Assistance (SINA) or Persistently Low Achieving Schools (PLAS) based on testing results achieved in the previous school year. A summary of DMPS results from 2010/11 is attached.

Minutes

Mr. Murphy asked if Iowa's NCLB testing targets will change as the state transitions from ITBS & ITED as its standardized instruments to the newly developed Iowa Test.

Tom Ahart, the district's Associate Superintendent, said the targets will essentially remain the same although they will be expressed as three digit numbers instead of percentile ranks.

Ms. Boesen clarified that if any subgroup within a particular school fails to meet NCLB benchmarks the entire school is at risk of being labeled as SINA or PLAS.

Mr. Murphy outlined the background as to why Des Moines absorbs so many of the Asian immigrants that come to Iowa and inflate the district's ELL population. He said when then Gov. Ray in effect invited Southeast Asian refugees here in 1975 he also established a network of service centers that served to disperse them statewide. Now Des Moines has the only remaining center.

Ms. Caldwell-Johnson said the 60 families that exercised the option to transfer out of their home school this year based on NCLB provisions represent a very small fraction of the total number that were eligible to.

Mr. Ahart agreed and said the district will realize some cost savings in terms of reduced transportation costs as a result because last year 87 families exercised school choice in the wake of the NCLB update.

Mr. Murphy said that while it's true that money alone won't solve the problems faced by schools with high poverty levels, some of the trends in the district's Title 1 buildings

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**Item No. 24****Page 2 of 2**

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suggest that it does make a difference when it's coupled with dedicated staff and good leadership. He commended everyone at schools that met benchmarks last year after failing to in the past.

Mrs. Woods remarked on how much media outcry there was earlier in the NCLB cycle when Des Moines, by virtue primarily of its unique subgroup profile, was the only local district falling short of escalating benchmarks and how comparatively little there is now that many suburban districts too are finding them unattainable.

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**Item No. 25**

**Page 1 of 1**

**Subject: STATE ACCREDITATION — EQUITY REPORT**

**For: INFORMATION**

**Contact: Dr. Sebring**

(superintendent@dmps.k12.ia.us; 242-7766)

**Attachments: 11-032**

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**Issue:** Educational Equity Review

**Background:** The Iowa Department of Education (DE) conducts comprehensive on-site reviews of all school districts in the state every five years. DMPS hosted a DE site team during the week of March 21-25, 2011. On September 2, 2011 the district received the educational equity portion of the DE report which addresses district compliance with federal and state civil rights laws. A copy is attached.

Minutes

Dr. Sebring told the Board that internal meetings are addressing the issues raised by the equity report, most of which pertain to building accessibility. She said the administration will report again to the Board in the near future once the district's action plan has been completed.



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**Item No. 26**

**Page 1 of 1**

**Subject: COMMUNICATIONS PLAN**

**For: DISCUSSION**

**Contact: Phil Roeder**  
([phillip.roeder@dmps.k12.ia.us](mailto:phillip.roeder@dmps.k12.ia.us))

**Attachments: None**

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**Issue:** Communications plan update.

**Presenters:** Phil Roeder

Minutes

Mr. Roeder, the district's Director of Community Relations, reported to the Board on what's been accomplished since he assumed his position in June and outlined a comprehensive strategy for community engagement in the months to come.



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**Item No. 27****Page 1 of 2****Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.3 —  
FINANCIAL CONDITION AND ACTIVITIES FOR THE QUARTER ENDING  
JUNE 30, 2011****For: ACTION****Contact: Nancy Sebring****Attachment: 11-035**

(superintendent@dmps.k12.ia.us; 242-7766)

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**Issue:** Board Governance Policy 3.4 — Monitoring Superintendent Performance includes a schedule that requires a quarterly monitoring report on Management Limitation 2.3 —Financial Condition and Activities.

**Superintendent's Recommendation:** The superintendent recommends the Board receive, discuss and take action on the quarterly monitoring report for ML 2.3 – Financial Condition and Activities for the quarter ending June 30, 2011.

**Background:** The ML 2.3 — Financial Condition and Activities Monitoring Report is included as Attachment 11-035. This report covers the quarterly period from April 1, 2011 to June 30, 2011, unless otherwise stated.

ML 2.3 states: With respect to actual ongoing condition of the district financial resources, the Superintendent shall not cause or allow the development of fiscal jeopardy, or a material deviation of actual expenditures from the Board's Ends priorities.

Accordingly, the superintendent shall not:

1. Fail to provide quarterly summaries of the financial condition of the district.
2. Fail to settle district payroll obligations and payables in a timely manner.
3. Fail to implement prudent competitive quoting procedures for all facility improvement projects in an amount that meets or exceeds the competitive quote threshold as established by Iowa law.
4. Fail to implement prudent competitive bidding procedures for all facility improvement projects in the amount of \$100,000 or more.
5. Fail to implement prudent competitive procedures, including but not limited to RFPs, for purchasing products and securing contractual and professional services.
6. Obligate the district to contracts or expenditures greater than \$25,000.
7. Acquire, lease or dispose of real property.
8. Invest funds in securities contrary to state law.
9. Allow tax payments or other governmental ordered payments or filings to be overdue or inaccurately filed.



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**Item No. 27****Page 2 of 2**

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**Minutes**

As an outgoing Board member Ms. Strong pointed out, for the benefit of the incoming new members present, that the Board receives an assortment of Monitoring Reports throughout the year in accordance with its Policy Governance model, as an ongoing means of evaluating the superintendent's job performance.

Ms. Caldwell-Johnson asked when the one noncompliant item cited in the report would be presented to the Board for approval.

Thomas Harper, the district's Chief Financial Officer, said it will be addressed at the next regularly scheduled meeting.

Ms. Strong moved approval of the report; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 6-0.

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**Item No. 28a****Page 1 of 2****Subject: ORGANIZATIONAL MEETING RESOLUTION: CANVASS OF REGULAR ELECTION****For: ACTION****Contact: Patricia Lantz**

(patricia.lantz@dmps.k12.ia.us; 242-7837)

**Attachments: None**

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According to the Code of Iowa, the canvass of the election is to be completed by the Polk County Board of Supervisors on Friday, September 16, 2011. The following procedures are to be taken, incorporating any corrections that may be reported.

### RESOLUTION

At a meeting duly called and held on the 20th day of September, 2011, the Board of Directors of the Des Moines Independent Community School District met for the purpose of receiving the canvass of the vote and returns as submitted by the Polk County Board of Supervisors of the election held on the 13th day of September, 2011.

WHEREAS, the Polk County Board of Supervisors has duly canvassed the vote and returns as filed with the secretary as to the election held on the 13th day of September, 2011, at which ballots were cast, and

WHEREAS, the Board of Directors acknowledges the following results. The total number of votes cast for each candidate for director for a term of four (4) years as follows:

Cindy Elsbernd	3873
Patrick Sweeney	3846
Bill Howard	3333
Felipe Gallardo	2448

And a term of two (2) years as follows:

Dick Murphy	3759
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The Board therefore finds from said returns and declares that Cindy Elsbernd, Patrick Sweeney, Bill Howard having received the highest number of votes, are elected as directors for the Des Moines Independent Community District for a term of four (4) years and Dick Murphy for a term of two (2) years and directs the secretary to issue the certificates indicating each elected. Item No. 28a Page 2 of 2

A motion and second are required for the approval of the Resolution on the Canvass of the School Board Election submitted by the Polk County Board of Supervisors. Upon passage of the motion by a majority vote, the chair will declare the adoption of the resolution.

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**Item No. 28a**

**Page 1 of 2**

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Minutes

Mrs. Woods moved approval of the resolution; second by Link.

Aye: Boesen, Caldwell-Johnson, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 6-0.

Ms. Boesen declared the resolution to be adopted.

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**Item No. 28b****Page 1 of 1****Subject: ORGANIZATIONAL MEETING: ITEMS OF PRIVILEGE****For: DISCUSSION****Contact: Patricia Lantz****Attachments: None**(patricia.lantz@dmps.k12.ia.us; 242-7837)

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An opportunity will be provided to outgoing Board members to make parting remarks.

#### Minutes

Mrs. Woods thanked the supporters she's had during her six years on the Board. She thinks more needs to be done in support of non-college bound students. Having said that, she also feels the district could do a better job of communicating all of the options that are currently available in addition to the college prep curricula. She reiterated some concerns in the area of employee relations that she doesn't feel she's succeeded in addressing, saying that she has sensed a lack of respect for her views during her time as a member of the Board. She expressed her gratitude for the opportunity to have served.

Ms. Strong said she has been honored and privileged to serve as a Board member. She said she is proud of the record of fiscal stewardship the district compiled during her tenure. She also pointed to graduation rates and community engagement as areas of focus where steady progress has been achieved and needs to continue. She advised the incoming Board members to model lifelong learning for the district students by continually educating themselves on issues and trends in public education.

Ms. Boesen said that as Chair she has presided over a Board that was steadfast in its commitment to the students of the district. She was presented with a clock by the vice-chair, Ms. Link, who said it represented the countless hours that Ms. Boesen had devoted to navigating the Board through all of the issues it faced to a consensus that served the best interests of kids. Ms. Boesen thanked Ms. Link for her service as the vice-chair.



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**Item No. 28c**

**Page 1 of 1**

**Subject: ORGANIZATIONAL MEETING: ADJOURNMENT SINE DIE**

**For: ACTION**

**Contact: Patricia Lantz**

(patricia.lantz@dmps.k12.ia.us; 242-7837)

**Attachments: None**

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Ms. Boesen will call for a motion for adjournment. Roll call vote will be taken.

Minutes

Mr. Murphy moved adjournment of the meeting; second by Caldwell-Johnson.

Aye: Boesen, Caldwell-Johnson, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 6-0.



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**Item No. 28d****Page 1 of 1****Subject: ORGANIZATIONAL MEETING: OATH OF OFFICE: NEW DIRECTORS****For: ACTION****Contact: Patricia Lantz****Attachments: None**(patricia.lantz@dmps.k12.ia.us; 242-7837)

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According to Policy No. 205 the Board member with the longest tenure will serve as chairperson and call the meeting back to order and administer the oath of office to the newly elected directors. Connie Boesen will administer the oath of office to the newly elected directors.

“Do you and each of you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa and that you will faithfully and impartially to the best of your ability discharge the duties of the office of director in the Des Moines Independent Community School District as now or hereafter required by law?”

#### Minutes

Ms. Boesen administered the oath of office to Dick Murphy, Cindy Elsbernd, Patrick Sweeney and Bill Howard.





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**Item No. 28e**

**Page 1 of 1**

**Subject: ORGANIZATIONAL MEETING: ELECTION OF CHAIR**

**For: ACTION**

**Contact: Patricia Lantz**

(patricia.lantz@dmps.k12.ia.us; 242-7837)

**Attachments: None**

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Connie Boesen will conduct the election of chair in accordance with law. Board Policy Code 205 calls for nominations followed by written ballot, with election by simple majority.

Connie Boesen will administer the oath of office to the chair-elect.

“Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa and that you will faithfully and impartially to the best of your ability discharge the duties of the office of president in the Des Moines Independent Community School District as now or hereafter required by law?”

#### Minutes

Ms. Boesen called for election of the chair of the Board.

Mr. Murphy nominated Teree Caldwell-Johnson for Board chair.

Ms. Boesen moved the nominations cease and called for a vote by written, signed ballot.

The ballots were read and Teree Caldwell-Johnson was unanimously elected as Board chair.

Ms. Boesen administered the oath of office to Teree Caldwell-Johnson.



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**Item No. 28f****Page 1 of 1****Subject: ORGANIZATIONAL MEETING: ELECTION OF VICE CHAIR****For: ACTION****Contact: Patricia Lantz****Attachments: None**(patricia.lantz@dmps.k12.ia.us; 242-7837)

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The new chair will conduct the election of vice-chair in accordance with law. Board Policy Code 205 calls for nomination followed by written ballot, with election by simple majority.

The chair will administer the oath of office to the vice-chair elect.

“Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa and that you will faithfully and impartially to the best of your ability discharge the duties of the office of vice chair in the Des Moines Independent Community School District as now or hereafter required by law?”

#### Minutes

Ms. Caldwell-Johnson called for election of the vice-chair of the Board.

Ms. Link nominated Dick Murphy for Board vice-chair and moved the nominations cease.

Ms. Caldwell-Johnson called for a vote by written, signed ballot.

The ballots were read and Dick Murphy was unanimously elected as vice-chair of the Board.

Ms. Caldwell-Johnson administered the oath of office to Dick Murphy.

Following the swearing-in of Mr. Murphy, Ms. Caldwell-Johnson administered the oath of office to Mr. Thomas Harper, the district's Chief Financial Officer, as the Board secretary.



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**Item No. 28g**

**Page 1 of 1**

**Subject: ORGANIZATIONAL MEETING: ROLL CALL OF NEW BOARD**

**For: ACTION**

**Contact: Patricia Lantz**

(patricia.lantz@dmps.k12.ia.us; 2427837)

**Attachments: None**

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The chair will direct the secretary to call the roll.

Minutes

Ms. Caldwell-Johnson asked for a roll call.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney  
Absent: None



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**Item No. 28h**

**Page 1 of 1**

**Subject: ORGANIZATIONAL MEETING: ADOPTION OF POLICIES,  
REGULATIONS, AND RULES BY THE NEW BOARD**

**For: ACTION**

**Contact: Patricia Lantz**

(patricia.lantz@dmps.k12.ia.us; 242-7837))

**Attachments: None**

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The chair will call for a motion to adopt the policies, regulations, and rules of the previous Board. The motion will be seconded and followed by a roll call vote.

**Minutes**

Ms. Boesen moved adoption of the policies, regulations and rules of the previous Board; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney.

Nay: None

The motion carried, 7-0.