

April 19, 2011

DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
CITY BOARDROOM — 400 ROBERT D. RAY DRIVE
MINUTES
APRIL 19, 2011

PUBLIC FORUM – 5:45 p.m.

The Board of Directors met in regular session on Tuesday, April 19, 2011, in the city hall boardroom at 400 Robert D. Ray Drive., Connie Boesen presiding.

Present: Boesen, Caldwell-Johnson, Gallardo, Murphy, Link, Strong, Woods
Absent: None

Speaker: Jerry Bradley, 4605 SW 15th Street

REGULAR MEETING – 6:00 p.m.

The Board of Directors met in regular session on Tuesday, April 19, 2011, in the city hall boardroom at 400 Robert D. Ray Drive.; Connie Boesen presiding.

Present: Boesen, Caldwell-Johnson, Gallardo, Murphy, Link, Strong, Woods
Absent: None

APPROVAL OF AGENDA – 6:00 p.m.

Ms. Strong moved to approve the agenda; second by Link.

Aye: Boesen, Caldwell-Johnson, Gallardo, Murphy, Link, Strong, Woods
Nay: None
The motion carried, 7-0.

APPROVAL OF MINUTES OF April 5, and April 12, 2011.

Ms. Caldwell-Johnson moved approval of the minutes of April 5, 12, 2011; second by Strong.

Aye: Boesen, Caldwell-Johnson, Gallardo, Murphy, Link, Strong, Woods
Nay: None
The motion carried, 7-0.

DISTRICT RECOGNITIONS 6:05 p.m.

Dr. Sebring acknowledged the wide range of contributions to the district made throughout the year by Aviva and its employees, ranging from reading volunteers in schools to corporate sponsorship of Reach Out to Dropouts.

Dr. Sebring introduced Mike Kueny, General Manager of the East Euclid Hy-Vee, a longtime community partner of Cattell Elementary. The store also provides job-shadowing experience for East High students of the month and is a regular source of part-time employment for students in that neighborhood. Student groups are invited to

sing in the store during the holidays and most recently a steak dinner was provided in celebration of the state championship in basketball won by the East High girls.

Dr. Sebring recognized the Lincoln-Roosevelt hockey team which won the Des Moines Metro High School League championship this season and compiled an overall record of 17-1-2. Coach Brad Barrett introduced the team members and displayed their trophy.

CONSENT ITEMS – 6:15 p.m.

- 7. Architect Payments ----- 1
- 8. Construction Payments ----- 3
- 9. Contracts for Approval ----- 7
- 10. Award of Contracts on Bid ----- 9
- 11. 2011 Summer Food Service Program ----- 13
- 12. High Volume Technology Purchases for Remainder of 2010-2011 ----- 15
- 13. Award of Bid No. B6321 — Mechanical Retrofit, Harding Middle School ----- 17
- 14. Award of Quote B6311— Athletic Area Renovations, Roosevelt High School ----- 19
- 15. Award of Quote Abatement Package for Harding Middle School -----21
- 16. Final Acceptance of Contract — Madison Elementary ----- 23
- 17. Personnel Recommendations ----- 25
- 18. List of Bills for Approval ----- 27

Minutes

Ms. Caldwell-Johnson requested Item No. 11 be pulled from the consent items and voted on separately. It was then confirmed that Item No. 11, Summer Food Service Program for 2011 was an information item only and should not have been in consent for action.

Mr. Gallardo moved approval of the consent items including payment of bills previously authorized and certified by the secretary and reviewed by him as paid in the amount of \$1,857,440.05 and unpaid bills in the amount of \$4,972,152.33; second by Caldwell-Johnson.

Aye: Boesen, Caldwell-Johnson, Gallardo, Murphy, Link, Strong, Woods
Nay: None
The motion carried, 7-0.

PUBLIC HEARING — 6:15 p.m.

- 19. Easement to MidAmerican Energy — Cowles ----- 29
- 20. Kitchen Renovations — North High School ----- 31
- 21. Site Improvements — Central Campus -----33

OTHER — 6:20 p.m.

22. Resolution to Hold a Public Hearing; Sale of Wallace Elementary ----- 35

23. Purchase of Instructional Materials — Humanities; Economics
and Advanced Placement Economics ----- 37

24. Purchase of Instructional Materials — Spanish Language Levels 1-5,
Advanced Placement & Heritage ----- 39

25. Iowa Department of Education Accreditation Visit ----- 41

26. Establish and Continuation of Employees’ and Citizens’
Budget Advisory Committees, 2012-2013 ----- 43

27. Legislative Platforms for the Des Moines Public School District -----45

REQUESTS FOR INFORMATION — 6:45 p.m.

Mrs. Woods asked for an explanation of Item No. 10[C]; foodservice contract with Keck, Inc. to “Inventory and Distribute Commodity Food Products.”

Mrs. Woods asked what the cost to the district will be for the student drop-off segment of the Central Campus renovation project.

Mrs. Woods asked for a summary of currently vacant positions in the district.

CHAIR’S REPORT — 6:45 p.m.

Ms. Boesen reminded the Board of the work session on April 26 at 4:30 p.m.

SUPERINTENDENT’S REPORT — 6:50 p.m.

No report

ADJOURN 6:50 p.m.

Item No. 7
Page 1 of 2**Subject: ARCHITECT PAYMENTS****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us; 242-8321)

Attachments: None**Issue:** Payment of architect /engineer invoices.**Superintendent's Recommendation:** The superintendent recommends that the following architect/engineer payments be authorized.

<u>Architect/Engineer/Project</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment</u>
<u>BCDM</u>				
Hoover Meredith Complex Architect App. 13 (SWP)	85%	\$299,500.00	\$243,905.00	\$10,710.27
<u>Gould Evans Goodman</u>				
Roosevelt High School Architect App. 37 (LOSST)	93%	\$2,128,149.00	\$1,971,924.89	\$7,910.06
<u>OPN Architects</u>				
North High School- Arch. App. 15 (SWP)	84%	\$1,036,270.00	\$841,529.34	\$26,729.25
McCombs Middle School Architect App. 3 (SWP)	5%	\$347,500.00	\$10,842.00	\$6,255.00
<u>RDG Planning & Design</u>				
Career Tech – Phase 2 Architect App. 9 (SWP)	76%	\$657,500.00	\$461,489.59	\$39,100.00
<u>Shive Hattery</u>				
Merrill Middle School Architect App. 5 (SWP)	68%	\$155,500.00	\$99,000.00	\$7,125.00
Brody Middle School Architect App. 5	70%	\$113,400.00	\$77,350.00	\$1,485.00

Item No. 7
Page 2 of 2**Alvine Engineering**

Woodlawn Ed. Center Architect App. 7 (SWP)	82%	\$140,625.00	\$107,015.63	\$7,593.75
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Harding Middle School Architect App. 3 (SWP)	60%	\$219,000.00	\$61,320.00	\$70,956.00
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Wells + associates

Roosevelt Athletic Areas Architect App. 3 (Fundraising/SWP)	66%	\$160,451.00	\$96,912.40	\$9,627.06
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DLR Group

Cowles Montessori Architect App. 3 (SWP)	68%	\$126,500.00	\$80,960.00	\$5,060.00
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Cowles Montessori Architect App. 4 (SWP)	69%	\$126,500.00	\$86,020.00	\$1,707.75
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Baldwin White

Edmunds Elementary Architect App. 3 (SWP)	36%	\$67,560.00	\$24,085.00	\$230.00
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Taylor Ohde Kitchell

Program Management App. No. 124 (LOSST)	97%	\$19,351,769.00	\$18,561,763.84	\$117,538.41
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Total				\$312,027.55
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Presenters: None**Background:** None

Item No. 8
Page 1 of 3**Subject: CONSTRUCTION PAYMENTS****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us; 242-8321)

Attachments: None**Issue:** Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends that the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<u>Larson & Larson</u>				
Roosevelt High School (LOSST) GC App. 23 Sealed Bid No. 5226-09	84%	\$17,954,987.00	\$14,843,040.89	\$ 307,854.27
Central Campus Phase (SWP) GC App. 4 Sealed Bid No. B6220	24%	\$7,794,944.00	\$952,605.82	\$913,227.40
<u>Dean Snyder</u>				
North High School (SWP) GC App. 7 Sealed Bid No. B6151	53%	\$7,353,936.00	\$3,009,881.2	\$854,720.70
<u>Bergstrom Constr.</u>				
CC Connector (SWP) GC App. 6 Sealed Bid No. B6179	90%	\$156,936.00	\$122,198.50	\$18,525.00
<u>Edge Commercial</u>				
Hoover/Meredith (SWP) GC App. 7 Sealed Bid No. B6169	60%	\$2,849,679.00	\$1,560,558.29	\$159,872.37

Item No. 8
Page 2 of 3**REEP, Inc.**

North Windows (SWP) RETAINAGE RELEASE Sealed Bid No. B6087	100%	\$905,652.00	\$858,906.36	\$46,745.64
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REEP, Inc.

Cowles School (SWP) GC App. 5 Sealed Bid No. B6176	93%	\$275,651.00	\$217,803.55	\$37,885.13
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Merrill Middle School (SWP) GC App 2 Sealed Bid No. B6235	17%	\$380,291.00	\$10,837.60	\$52,814.30
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Tri City Electric

Hoover High School (SWP) GC App. 4 Sealed Bid No. B6221	95%	\$108,586.00	\$97,002.26	\$6,154.43
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Munro Construction

Woodlawn Education Center (SWP) GC App. 3 Sealed Bid No. B6238	51%	\$2,089,633.00	\$499,794.05	\$573,004.85
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Reflections Glass

Woodlawn Education (SWP) GC App. 3 Sealed Bid No. B6200	89%	\$313,966.00	\$76,819.85	\$202,440.25
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Swanson Glass

Madison Elem. School (SWP) GC App. 04 Sealed Bid No. B6025	95%	\$247,630.00	\$228,000.00	\$7,248.50
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Item No. 8

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Dore & Associates

Roosevelt Abatement (SALES TAX) Abatement App. 04 Sealed Bid No. 5227-09	93%	\$239,504.61	\$213,279.38	\$8,550.00
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TOTAL \$3,189,042.84

Presenters: None

Background: None

Item No. 9**Page 1 of 2****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Contact: Bill Good**
(harold.good@dmps.k12.ia.us)**Attachments: None**

Contract No. 11-019**Project:** Central Campus and North High Schools**Contractor:** Iowa Prison Industries

Background: The district has awarded a renewable contract to Iowa Prison Industries for classroom furniture used throughout the district. The original award however, did not include the current planned expenditures for Central Campus and North High Schools. Because the amount requested exceeds the policy threshold, Facility Management is seeking Board approval to proceed with the planned purchase for both Central Campus and North High Schools.

Financial:

Revenues:	\$0
Expenses:	\$ 350,000.00

Funding Source: PPEL**Term:** One year with options for four additional years**New or Renewal:** Renew**Contract No. 11-020****Project:** Houston – Galveston Area Council (HGAC)**Contractor:** Playworld Playground Systems (Fry & Associates)

Background: HGAC is a purchasing cooperative designed to be a procurement resource for local and state government agencies, school districts, (K-12) and other public entities. As a registered participant of the program DMPS can access a broad line of competitively solicited contracts which provide quality products and services.

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HGAC uses a bidding process that meets the DMPs requirements. Legal counsel has advised the purchasing department that Board approval should be sought in order to treat HGAC in a similar fashion as Iowa Department of Administrative Services contracts. Approval will allow DMPs purchasing to use this buying group's contract in a similar manner.

Financial:

Revenues:	\$0.00
Expenses:	\$0.00

Funding Source: Various**Term:** One Year**New or Renewal:** New**Contact:** Mark Mattiussi

(mark.mattiussi@dmps.k12.ia.us; 242-7649)

Item No. 10**Page 1 of 4****Subject: AWARD OF CONTRACTS ON BID****For: ACTION****Contact: Various****Attachments: None**

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the items on the bid, and are not intended to be all inclusive.

A. Bid B6325 Kitchen Equipment — Brody Middle School

C & T Design & Equipment Taylor Ridge, IL \$ 149,356.10

The suggested award is the lowest bid meeting specifications.

Bids were examined by the purchasing and central nutrition departments.

A complete tabulation of the bid is available online @
<http://www.dmps.k12.ia.us/Departments/Purchasing/Bids.aspx>

25 bids were mailed, 2 bids were received, 23 did not respond.

Funding Source: Funds are provided in: PPEL and food and nutrition management.

Contact: Sandy Huisman
(sandy.huisman@dmps.k12.ia.us; 242-7712)

B. Bid B6324 Kitchen Equipment — Merrill Middle School

C & T Design & Equipment Taylor Ridge, IL \$ 109,327.33

The suggested award is the lowest bid meeting specifications.

Bids were examined by the purchasing and central nutrition departments.

A complete tabulation of the bid is available online @
<http://www.dmps.k12.ia.us/Departments/Purchasing/Bids.aspx>

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25 bids were mailed, 2 bids were received, 23 did not respond.

Funding Source: Funds are provided in: PPEL and food and nutrition management.

Contact: Sandy Huisman
(sandy.huisman@dmps.k12.ia.us 242-7712)

C. Inventory and Distribute Commodity Food Products – FY 2011-2012

Keck, Inc.	Des Moines, IA.	Estimated Award	\$ 115,000.00
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The National School Lunch Program allocates commodities to local school districts for use in their school lunch programs. The State of Iowa has awarded Keck Inc., the contract for processing and distribution for this service. Des Moines Public Schools is required to pay Keck Inc to inventory and deliver product to the Central Nutrition Center.

Funding Source: Funds are provided in the food service account

2010- 2011 actual estimate	\$ 108,000.00
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D. Bid B6327 Computer Memory FY 2011-2012

Princeton Tech	Irvine, CA	23 items	\$ 84,992.47
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The suggested award is the lowest bid meeting specifications.

Bids were examined by the Purchasing and Technology departments

A complete tabulation is available online @

<http://www.dmps.k12.ia.us/Departments/Purchasing/Bids.aspx>

41 bids were sent out, 16 bids received, 1 no bid, and 24 did not respond.

Funding Source: Funds are provided in the Prairie Meadows grant account.

Contact: Dan Warren
(dan.warren@dmps.k12.ia.us; 242-8192)

E. Bid B6303 Elevator Maintenance and Service

Kone, Inc.	Des Moines, IA	\$ 24,405.00
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The suggested award is the lowest bid meeting specifications.

Bids were examined by the purchasing and facility management departments.

A complete tabulation of the bid is available online @
<http://www.dmps.k12.ia.us/Departments/Purchasing/Bids.aspx>

5 bids were mailed, 6 bids were received.

Funding Source: Funds are provided in: facility management accounts.

Contact: Dave Silver
 (david.silver@dmps.k12.ia.us; 242-7700)

F. Bid 5230-09 Chain Link Fencing 2011-2012

Renewal of contract for chain link fencing used to secure sites throughout the district. Facility management purchases chain link fencing during the fiscal year to secure the district's sites. The vendor has agreed to extend the contract terms, and conditions for FY 2011-12.

This is the second extension

Des Moines Steel Fence	Johnston, IA	\$ 50,000.00
2010-2011	Estimated Award	\$ 50,000.00
2009-2010	Estimated Award	\$ 40,152.00

Funding Source: Funds are available in facility management maintenance account.

Contact: Dave Silver
 (dave.silver@dmps.k12.ia.us; 242-7700)

G. Bid B5243-09, Community Education Catalogs FY 2011-2012

Renewal of contract for printing and distribution of Community Education catalogs

The Community Education department publishes and distributes three catalogs per fiscal year detailing the courses offered to the community by the DMPS. The vendors have agreed to extend the contract terms, and conditions for FY 2011-12.

This is the second extension

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Des Moines Register	Des Moines, IA	Distribution	\$30,000.00
Daily Freeman Journal	Webster City, IA	Printing	\$ 42,000.00
2010-2011	Estimated Award	Des Moines Register	\$ 32,000.00
		Daily Freeman Journal	\$ 45,000.00
2009-2010	Estimated Award	Des Moines Register	\$ 32,000.00
		Daily Freeman Journal	\$ 45,000.00

Funding Source: Funds are available in account: 24DWCONTED

H. Bid B5246-09 Food Service Paper and Plastics FY 2011-2012

Renewal of contract for paper and plastic items used in food service.

Food Service purchases paper and plastic items to prepare and distribute meals throughout the District. The vendors have agreed to extend the same terms and conditions for FY2011-2012 with price increases varying from 5 percent to 12 percent.

National Paper Corp.	Omaha, NE	Estimated Award	\$ 17,000.00
Sink	Urbandale, IA	Estimated Award	\$ 41,500.00
Iowa Des Moines Supply	Des Moines, IA	Estimated Award	<u>\$ 50,250.00</u>
Total			\$108,750.00

This is the second extension

2010-2011	National Paper	Estimated Award	\$ 16,112.00
2010-2011	Sink Paper	Estimated Award	\$ 38,266.00
2010-2011	Iowa Des Moines	Estimated Award	<u>\$ 46,322.00</u>
Total			\$100,700.00

Funding Source: Central Nutrition Account

Item No. 11**Page 1 of 1****Subject: 2011 SUMMER FOOD SERVICE PROGRAM****For: INFORMATION****Contact: Sandy Huisman**

(sandy.huisman@dmps.k12.ia.us; 242-7712)

Attachments: 11-014

Issue: Plans are completed for the Des Moines Independent School District to sponsor a Summer Food Service Program again this year for children and youth, 18 years of age or under, at schools, community centers and park sites.

Superintendent's Recommendation: None.

Presenters: None

Background: The Summer Food Service Program is a United States Department of Agriculture (USDA) program. Funding and regulations for the Summer Food Service Program are separate and different from the National School Lunch Program and School Breakfast program. All operating expenses for the program are covered by this program. The program is designed to benefit youth, 18 years of age or under, from areas in which at least 50 percent of the youth participating in the program meet the same income guidelines of eligibility for free or reduced-price meals during the school year. At sites meeting these eligibility requirements, free meals are served to all youth.

The district has sponsored a Summer Food Service Program since 1980. During the 2010 Summer Program, 80,000 lunches and 20,000 breakfasts were served to children. Twenty one sites in schools, community centers and park sites were operated.

Meals for the 2011 program will be prepared at the Central Nutrition Center. Nineteen sites were selected based on eligibility criteria, interest, need and projected site participation patterns from previous years. The program will begin at most sites on June 6, 2011 and ending dates will vary based on site activities and student participation. Flyers announcing the program sites, meal service times and dates of operation are distributed to elementary school students, at all summer sites, through a public release to local news media and local community agencies.

The program flyer is attached listing the nineteen sites that will be operated. Two additional sites will operate as enrolled sites for students participating in specific educational programs.

The Food & Nutrition Management Department anticipates serving approximately 700 breakfasts and 2000 lunches each day in schools, community centers and park sites through the 2011 Summer Food Service Program.

Minutes: This was *information item* and should not have been included in consent.

Item No. 12**Page 1 of 1****Subject: APPROVAL OF HIGH-VOLUME TECHNOLOGY PURCHASES FOR
REMAINDER OF FY2010-11****For: ACTION****Contact: Dan Warren****Attachments: None**(dan.warren@dmps.k12.ia.us; 242-8192)

Superintendent's Recommendation: The superintendent recommends the approval for these services, equipment and supplies as shown below, as needed.

Background: Board on June 15, 2010 approved limits on various providers (A). To realize cost savings on equipment the district is required to increase the amount for some vendors and decrease others. Using the Prairie Meadows grant we will be increasing the use of online learning using Education2020 (B). We need to increase the limits with this vendor to purchase software.

A. Equipment (bought in high quantity)

CDW Government Inc. (wireless)	\$200,000
Graybar (materials for wiring, telephone parts)	\$100,000
Embarkit (computer components, printers)	(\$300,000)

B. Services

Education2020	\$300,000
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Funding Source: Funds are provided in Statewide Penny and Prairie Meadows grant accounts.

Contacts: Dan Warren

(dan.warren@dmps.k12.ia.us; 242-8192)

Item No. 13
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**Subject: AWARD OF BID NO. B6321 — MECHANICAL RETROFIT
HARDING MIDDLE SCHOOL**
For: ACTION
Contact: BILL GOOD

(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Award of contract for the mechanical retrofit project for Harding Middle School.

Superintendent's Recommendation: The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive / responsible bidder Rochon Corporation of Iowa, Inc. in the amount of \$4,418,000.00.

Presenters: None. Bill Good will be present to answer any questions.

Background: This is one of the projects under the statewide penny funding.

Base Bid: Includes a new heating / cooling system, electrical system upgrades, a fire sprinkler system, a new fire alarm system, a lighting retrofit, technology improvements and security upgrades.

Alternate 1: New auditorium lighting and lighting controls.

The district received bids on April 12, 2011. The results are as follows:

Bidder	Base Bid	Alternate No. 1
Rochon Corp – Urbandale, IA	\$4,418,000	\$44,000
Capital City Boiler – DM, IA	\$5,356,560	\$43,470

Funding Source: Statewide Penny (Students First Program)

Item No. 14

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**Subject: AWARD OF BID NO. B6311 — ATHLETIC AREA RENOVATIONS
ROOSEVELT HIGH SCHOOL**

For: ACTION

Contact: BILL GOOD

Attachments: None

(harold.good@dmps.k12.ia.us : 242-8321)

Issue: Award of contract for the renovation of the athletic areas at Roosevelt High School.

Superintendent's Recommendation: The superintendent recommends a contract for the Base Bid and Alternate 1 be awarded to the lowest responsive / responsible bidder Larson & Larson Construction LLC in the amount of \$3,307,000.00.

Presenters: None, Bill Good will be present to answer any questions.

Background: This project will provide upgrades and modernization of the athletic areas of the school including locker rooms, wrestling room, weight room, gymnasium, athletic lobbies, skywalks, concession stands and other areas.

Alternate 1: Add an addition for an additional locker room.

Alternate 2: Skywalk Glazing Replacement Sets 2, 4 & 5

Alternate 2a: Skywalk Glazing Replacement- Set 3

The District received bids on April 14, 2011. The results are as follows:

	Larson & Larson Constr. – DM, IA	Edge Commercial LLC – Grimes, IA
Base Bid	\$3,050,000	\$3,300,000
Alternate No. 1	\$257,000	\$346,400
Alternate No. 2	\$124,500	\$152,280
Alternate No. 2a	\$17,800	\$27,300

Funding Source: Roosevelt High School Foundation and Local Option Sales Tax

Item No. 15

Page 1 of 1

Subject: AWARD OF QUOTE — ABATEMENT PACKAGE FOR HARDING MIDDLE SCHOOL

For: ACTION

Contact: BILL GOOD
(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Award of purchase order for the asbestos abatement package for Harding Middle School.

Superintendent's Recommendation: The superintendent recommends a purchase order for the Base Bid be awarded to the lowest responsive / responsible firm ICM, Ltd. in the amount of \$73,850.00.

Presenters: None, Bill Good will be present to answer any questions.

Background: This is a project under the statewide penny funding. The asbestos abatement work is related to the mechanical and electrical work that will be undertaken at Harding.

- **Base Quote:** Abatement of interior asbestos items.

The district received quotes on April 6, 2011. The results are as follows:

Firm	Base Quote
Robinson Brothers Inc. – Waunakee, WI	\$95,530
Wheeler Contracting – Omaha, NE	\$84,000
ESA, Inc. – North Sioux City, SD	\$118,423
Lindstrom Environmental – Plymouth, MN	\$111,680
Great Plain Asbestos Control – Kearney, NE	\$94,300
ICM Ltd. – Des Moines, IA	\$73,850
Mid Iowa Environmental – Des Moines, IA	\$95,500

Funding Source: Statewide Penny (Students First Program)

Item No. 16

Page 1 of 1

Subject: FINAL ACCEPTANCE OF CONTRACT — MADISON ELEMENTARY

For: ACTION

Contact: BILL GOOD

(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Madison Elementary School – Mechanical Retrofit – Bid No. B6063

CONTRACTOR: Cunningham, Inc.

CONTRACTED AMOUNT: \$ 2,209,924.00

CONTRACT BALANCE: \$ 108,321.65

Item No. 17
Page 1 of 1**Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Contact: Twyla Woods****Attachments: None**

(twyla.woods@dmps.k12.ia.us; 242-7972)

Superintendent's Recommendation: The superintendent recommends the Board approve the personnel recommendations.

Background:**LEAVE OF ABSENCE**

Name	School, Position	Effective Date	Reason
Knebel, Rodney	Weeks, Academic Support Lab	08/11-08/12	Personal/Family

RESIGNATION

Name	School, Position	Effective Date	Reason
Alzheimer, Angela	Lincoln, Science	06/06/11	Personal
Benson, Nicole	Hoyt, Language Arts	06/06/11	Personal
Dodd, Marcie	Smouse, Mental Disabilities	06/06/11	Family Responsibilities
Iannone, Dominic	Harding, Social Science	06/06/11	Personal
Meyer, John	Brody, Science	06/06/11	Personal
Sanders, Laura	Capital View, Speech Language Pathologist	06/06/11	Personal
Twedt, Victoria	Extended leave per attendance policy	03/30/11	Personal

Item No. 18

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Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Contact: Patricia Schroeder

(patricia.schroeder@dmps.k12.ia.us; 242-8527)

Attachments: None

Issue: A list of bills will be furnished to the Board of Directors at the Board meeting for approval. The secretary will be glad to furnish information as requested on any of these items. Prior to the meeting, one member of the board will have checked this list with the invoices.

Item No. 19

Page 1 of 1

Subject: EASEMENT TO MIDAMERICAN ENERGY FOR UNDERGROUND – ELECTRICAL LINE EASEMENT AT COWLES SCHOOL

For: PUBLIC HEARING/ACTION

Contact: Bill Good

(harold.good@dmps.k12.ia.us; 242-8321)

Attachments: None

Issue: MidAmerican is requesting the granting of an underground electric line easement at Cowles School, 6401 College Ave. legally described as follows:

Lots 52, 53, 55, 59, and 60, Suburban Farms, an Official Plat, now included in and forming a part of the City of Des Moines, Polk County, Iowa.

Superintendent's Recommendation: The superintendent recommends the Board approve the granting an underground electric line easement to MidAmerican Energy for \$1.

Background: On April 5, 2011 the Board of Directors approved a resolution to hold a public hearing. As required by law, the notice of public hearing was published on April 7, 2011.

Minutes:

Ms. Boesen opened the public hearing. There being no speakers she closed the public hearing and asked Dr. Sebring to introduce the matter.

Mrs. Woods moved to approve the public hearing; second by Caldwell-Johnson.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods

Nay: None

Motion carried.

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Subject: KITCHEN RENOVATIONS — NORTH HIGH SCHOOL

For: PUBLIC HEARING/ACTION

Contact: BILL GOOD

(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Approval of the plans and specifications for the kitchen renovation package at North High School. Publication for the Public Hearing was included in the Des Moines Register on April 6, 2011.

Superintendent's Recommendation: The superintendent recommends that the Board approve the plans and specifications prepared by OPN Architects for the kitchen renovation package at North High School.

Presenters: None. Bill Good will be present to answer any questions.

Background: This is a project under the State Wide Penny funding. Previous awarded bid packages for North include the exterior window replacement, asbestos abatement, addition / renovations and elevator installation. This project will renovate the existing kitchen including new equipment and finishes.

A copy of the plans and specifications are available for review at the district's operations center.

Funding: Statewide Penny (Students First Program)

Minutes

Ms. Boesen opened the public hearing. There being no speakers she closed the public hearing and asked Dr. Sebring to introduce the matter.

Mr. Murphy moved to approve the public hearing; second by Link.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods

Nay: None

Motion carried

Item No. 21**Page 1 of 2****Subject: CENTRAL CAMPUS SITE IMPROVEMENT PROJECT****For: PUBLIC HEARING/ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Approval of the plans and specifications for the Central Campus site improvement project. Publication for the Public Hearing was included in the Des Moines Register on April 6, 2011.

Superintendent's Recommendation: The superintendent recommends that the Board approve the plans and specifications prepared by RDG for the site improvement bid package at Central Campus.

Presenters: None. Bill Good will be present to answer any questions.

Background: This is a project under the State Wide Penny funding. It is being completed in conjunction with the City of Des Moines regarding the conveyance of Right of Way and payment for new Right of Way improvements. This project will create drop off areas for the Downtown School and the Gateway Middle School Program, installation of the playground area for the Downtown School and other miscellaneous improvements.

A copy of the plans and specifications are available for review at the District's Operations Center.

Funding: Statewide Penny (Students First Program)

Minutes

Ms. Boesen opened the public hearing. There being no speakers she closed the public hearing and asked Dr. Sebring to introduce the matter.

Mr. Murphy moved to approve the public hearing; second by Link.

Ms. Caldwell-Johnson asked for some clarification as to the plans for transportation patterns in conjunction with this project.

Mr. Good said the district is collaborating with the city on making the area for student drop-off more efficient and safer.

Mrs. Woods asked if the city was sharing in the cost of the project.

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Mr. Good said that the city is contributing approximately \$100,000 to that aspect of the project.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods

Nay: None

Motion carried

Item No. 22

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**Subject: RESOLUTION TO HOLD PUBLIC HEARING —
SALE OF WALLACE ELEMENTARY 1401 EAST 12th STREET**

For: ACTION

Contact: Bill Good

Attachments: None

(harold.good@dmps.k12.ia.us; 242-8321)

Issue: Sale of property at 1401 East 12th St. known as Wallace Elementary, Des Moines, Iowa 50321

Background: The district owns the property at 1401 East 12th St. Beginning in January 2010, the district has been actively marketing this property. Previous bids were declined and we now have an offer for consideration.

Superintendent's Recommendation: The superintendent recommends the Board approve the resolution to hold a public hearing for the purpose of selling the property located at 1401 East 12th St.

RESOLUTION

WHEREAS, the Board of Directors of the Des Moines Independent Community School District (the "District") has received a proposal to sell certain of its property to The Imagination Station, Inc. in the amount of \$60,000. The area subject to the sale is 1401 E 12th Street, Des Moines, Iowa 50321 and is legally described as follows:

LOTS 175, 176, 177, 178, 179, 180, 181, 182, 247, 248, 249, 250, 251, 252, 253, AND 254,
CAPITAL PARK, AN OFFICIAL PLAT,

AND ALL THAT PART OF THE NORTH-SOUTH ALLEY VACATED BY ORDINANCE 3655, PASSED JULY 10, 1926, LYING BETWEEN EAST 12TH STREET AND EAST 13TH STREET, EXTENDING FROM THE NORTH LINE OF CLEVELAND AVENUE TO A LINE 20 FEET SOUTH OF AND PARALLEL TO THE NORTHERLY LINE OF LOTS 178 AND 252, IN CAPITAL PARK, AN OFFICIAL PLAT,

AND THAT PART OF THE FORMER DES MOINES & MINNESOTA RAILROAD COMPANY 50 FEET RIGHT-OF-WAY IN SE ¼ OF SECTION 35-79-24 BETWEEN EAST 12TH AND EAST 13TH STREETS, LYING SOUTHERLY OF LOTS 177 AND 253 AND NORTHERLY OF LOTS 178 AND 252, IN CAPITAL PARK, AN OFFICIAL PLAT,

ALL NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES,
POLK COUNTY, IOWA

WHEREAS, it is appropriate to publish a Notice of the proposed sale and of the hearing and to receive and consider objections and petitions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Des Moines Independent Community School District:

Section 1. That this Board shall set a public hearing on the proposed sale for May 3, 2011 at 6:00 o'clock p.m. in the Des Moines City Hall Council Chambers at 400 Robert D. Ray Drive, Des Moines, Iowa 50309.

Section 2. That the Secretary is authorized and directed to prepare, publish, and distribute the Notice of Hearing.

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Minutes

Ms. Strong moved approval of the resolution; second by Caldwell-Johnson.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 7-0.

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**Subject: PURCHASE OF INSTRUCTIONAL MATERIALS — HUMANITIES;
ECONOMICS AND ADVANCED PLACEMENT ECONOMICS**

For: ACTION

Contact: Amber Graeber/Nancy Sebring

Attachments: None

(amber.graeber@dmps.k12.ia.us; 242-7947/nancy.sebring@dmps.k12.ia.us; 242-7766)

Issue: Purchase of instructional materials for Humanities.

Superintendent’s Recommendation: The superintendent recommends the Board approve the purchase of these materials.

Background: The Comprehensive School Improvement Committee has endorsed the adoption of new Economic textbooks. Board approval is required when the district purchases new instructional curricula.

Presenters: None. Amber Graeber will be available for questions.

The total cost is **\$90,724.41**

The materials are for the following courses listed.

- Economics Total cost: \$53,274.41
 Holt-McDougal \$50,724.41
 TCI Econ Alive! \$2,550.00

East, Hoover, Lincoln, North, Roosevelt, Central Campus, Scavo, and all special programs

- Advanced Placement Economics Total cost: \$37,450.00
 Worth Publishing

East, Lincoln, Roosevelt, Central Academy

Funding Source: FY2011-2012 Curriculum Materials Budget Account # HSRGHMZJ – 0641

Publishers have guaranteed receipt of these materials by June 30, 2011.

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Minutes

Ms. Link moved approval of the purchase; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 7-0.

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**Subject: PURCHASE OF INSTRUCTIONAL MATERIALS — HUMANITIES;
SPANISH LANGUAGE, LEVELS 1-5/ADVANCED PLACEMENT AND
HERITAGE**

For: ACTION

Contact: Amber Graeber/Nancy Sebring

Attachments: None

(amber.graeber@dmps.k12.ia.us; 242-7947/nancy.sebring@dmps.k12.ia.us; 242-7766)

Issue: Purchase of instructional materials for Humanities.

Superintendent's Recommendation: The superintendent recommends the Board approve the purchase of these materials.

Background: The Comprehensive School Improvement Committee has endorsed the adoption of new Spanish textbooks. Board approval is required when the district purchases new instructional curricula.

Presenters: None. Amber Graeber will be available for questions.

The total cost for all Spanish Language materials is \$251,334.29

The materials are for the following courses listed.

- Spanish 1 – Realidades 1 (Pearson)
Middle Schools: Gateway, Goodrell, and Merrill
High Schools: East, Hoover, Lincoln, North, Roosevelt, and Central Academy
- Spanish 2 – Realidades 2 (Pearson)
High Schools: East, Hoover, Lincoln, North, Roosevelt, and Central Academy
- Spanish 3 – Realidades 3 (Pearson)
High Schools: East, Hoover, Lincoln, North, Roosevelt, and Central Academy

Levels 1-3 Total cost: \$146,340.97

- Spanish 4 – Conexiones (Pearson)
High Schools: East, Hoover, Lincoln, North, Roosevelt, and Central Academy
- Spanish 5/Advanced Placement (AP S)
East, Hoover, Lincoln, North, Roosevelt, and Central Academy

Levels 4-5/AP Total cost: \$52,866.04

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- Heritage Spanish
East, Lincoln, North, and Roosevelt

Heritage Total cost: \$52,127.28

Funding Source: FY2011-2012 Curriculum Materials Budget: HSRGWLZJ – 0641
Publishers have guaranteed receipt of these materials by June 30, 2011

Minutes

Ms. Strong moved approval of the purchase; second by Link.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 7-0.

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Item No. 25

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Subject: IOWA DEPARTMENT OF EDUCATION ACCREDITATION VISIT

For: INFORMATION

Contact: MIKE MUNOZ

Attachments: None

(michael.munoz@dmps.k12.ia.us; 242-7781)

Issue: Update of the Iowa Department of Education 2010-2011 Comprehensive Site Visit

Background: The Iowa Department of Education schedules Accreditation/Equity visits to schools and districts regularly to examine programs, curriculum, teaching and learning, and many other components of the educational setting. The Department of Education conducted a site visit to the Des Moines Public Schools the week of March 21, 2011. A Department of Education team visited with groups of staff, students, administrators, and parents from thirty of our schools.

Presenters: Nancy Sebring, Superintendent
Mike Munoz, Chief Academic Officer

Minutes

Dr. Sebring thanked Mr. Munoz and his team for coordinating the accreditation visit. She noted that many of the visitors remarked at the end of the week about how well they were treated and how streamlined the process was in comparison to other site visits they've made. She said that many of the visitors left with more positive impressions of the district.

Item No. 26

Page 1 of 2

Subject: ESTABLISHMENT AND CONTINUATION OF EMPLOYEES' & CITIZENS' BUDGET ADVISORY COMMITTEES — 2012-13

For: INFORMATION

Contact: NANCY SEBRING

(superintendent@dmps.k12.ia.us; 242-7766)

Attachments: None

Issue: Discussion of establishing an employees' budget advisory committee, and continuation of the citizens' budget advisory committee.

Background: It is the intent of the Board and district to invite discussion about how to address continuing budget constraints.

Presenters: Nancy Sebring, Superintendent

Minutes

Dr. Sebring said she was very pleased with the input of this year's Citizen's Budget Advisory Committee and anxious to capitalize on its expressed desire to continue its work. But she said she was disappointed by the turnout at the series of budget forums that was held for the benefit of district employees and wants to generate more participation and input from them.

Ms. Strong asked when the committees will be convened and begin working.

Dr. Sebring said she hopes to get them both started sometime in May before Chief Financial Officer, Patti Schroeder retires.

Ms. Boesen asked if the citizens' committee will be expanded.

Dr. Sebring said she hopes to broaden that committee's reach and scope, either by expanding its membership or linking it more directly with other community groups, or both.

Mrs. Woods suggested that it might make sense to add a representative of organized labor not directly involved with the district to the citizens' committee.

Dr. Sebring said she is open to that idea.

Mr. Murphy expressed his support for both committees and said the quicker they are convened and working, the better. He feels the work of the citizens' committee helped focus the Board during this year's budget cycle.

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Mrs. Woods said it's a good idea to form an employees' version of the budget advisory committee.

Ms. Boesen agreed, saying that it will broaden understanding in the community of the complexities and issues inherent in school financing.

Mr. Murphy said he hopes an employees' committee will facilitate more cooperation and communication between and amongst the different groups the district negotiates with.

Dr. Sebring agreed and added that one purpose an employees' committee will hopefully serve is to unite different elements of the district politically in the struggle to secure adequate funding each year from the state.

Ms. Strong said she thinks political advocacy will be a key component of the missions of both committees.

Ms. Caldwell-Johnson recalled hearing employees at public budget forums in the past complain that they weren't solicited for budget input so she thinks this proposed committee will provide that opportunity.

Ms. Link wondered if the administration has considered making attendance at budget meetings mandatory for employees.

Dr. Sebring said that idea has been considered in the past and rejected in favor of an expanded effort to utilize all of the tools available now including social media as alternatives to forced physical attendance at a meeting.

Mr. Murphy said public forums may be outmoded now as a means of spreading and sharing ideas and information.

Ms. Strong said a committee format can be a less adversarial context for brainstorming and discussion than public forums usually are.

Item No. 27**Page 1 of 1****Subject: LEGISLATIVE PLATFORMS FOR THE DES MOINES PUBLIC SCHOOL DISTRICT****For: INFORMATION****Contact: NANCY SEBRING****Attachments: None**

(superintendent@dmps.k12.ia.us; 242-7766)

Issue: Discussion of the type of legislative initiatives the Board and District should advance in the next legislative session.

Background: The Board and district are focused on both short- and long-term planning, and need to continue the development of a legislative agenda that will benefit our mission.

Presenters: Nancy Sebring, Superintendent

Minutes

Ms. Boesen said the Board needs to begin considering right away what its legislative strategies and priorities will be going forward. She said waiting until the legislature convenes every January is too late. She also asked the Board to consider to what extent Des Moines needs to separate itself from other school districts and identify its unique concerns.

Ms. Caldwell-Johnson said the Board needs to consider whether it might require its own lobbyist in addition to its affiliation with the Urban Education Network [UEN] and possible re-affiliation with the Iowa Association of School Boards [IASB].

Mr. Murphy said he feels that Des Moines does have some needs not necessarily shared by other Iowa districts and that the Board does need to have a stronger voice of advocacy at the statehouse.

Ms. Boesen suggested that an effort needs to be made to raise consciousness of what's happening in the Des Moines schools and what problems they face by getting legislators and other key people into the buildings to see for themselves.

Ms. Link suggested that it might be appropriate to invite legislators and policy-makers to attend when school advocacy groups meet during the legislative offseason.

Ms. Strong said it's important to have someone working for the district as a designated go-to person with regard to legislative issues.