

January 10 2012

**DES MOINES PUBLIC SCHOOLS**  
**REGULAR SCHOOL BOARD MEETING**  
**BOARDROOM — 1800 GRAND**  
**MINUTES**  
**JANUARY 10, 2012**

**PUBLIC FORUM — 5:45 p.m.**

The Board of Directors held a public forum on Tuesday, January 10, 2012, in the boardroom at 1800 Grand; Teree Caldwell-Johnson presiding.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney  
Absent: None

**REGULAR MEETING — 6:00 p.m.**

The Board of Directors met in regular session on Tuesday, January 17, 2012, in the boardroom at 1800 Grand; Teree Caldwell-Johnson presiding.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney  
Absent: None

**APPROVAL OF AGENDA — 6:00 p.m.**

Ms. Boesen moved approval of the agenda; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney  
Nay: None

The motion carried, 7-0.

**APPROVAL OF MINUTES OF DECEMBER 13 AND DECEMBER 21, 2011.**

Ms. Elsbernd moved approval of the minutes of December 13 and December 21, 2011; second by Link.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney  
Nay: None

The motion carried, 7-0.

**DISTRICT RECOGNITIONS — 6:05 p.m.**

Dr. Sebring introduced Heidi Slinker, Kellie Tu and Tammy Fastenau; the 5<sup>th</sup> grade teachers at Hillis Elementary whose classes coordinated the school's "cookie caucus" event on the same day, January 3, as Iowa's first in the nation presidential caucuses.

The cookie caucus was used as a teaching tool about the presidential election process and garnered national media attention for DMPS and Hillis as students campaigned and

voted on behalf of their favorite among three candidate cookies: chocolate chip, M&M or sugar.

**CONSENT ITEMS — 6:10 p.m.**

7. Contracts for Approval -----1

8. Award of Contract on Bid ----- 3

9. Approval of Audit Committee Charter ----- 5

10. Appointment of New Audit Committee Members ----- 7

11. Appointment of Audit Committee Chairperson ----- 9

12. Purchase of Instructional Material ----- 11

13. Personnel Recommendations ----- 13

14. List of Bills for Approval ----- 15

Minutes

Mr. Sweeney moved approval of the consent items including payment of bills previously authorized and certified by the secretary and reviewed by him as paid in the amount of \$3,271,193.71 and unpaid bills in the amount of \$1,928,358.68; second by Link.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Strong  
Nay: None

The motion carried, 7-0.

**PUBLIC HEARINGS — 6:10 p.m.**

15. Exterior Wall Restoration — Central Campus ----- 17

16. Classroom Addition — Samuelson Elementary ----- 19

17. Asbestos Abatement — McCombs Middle School ----- 21

**OTHER — 6:XX p.m.**

18. Preliminary Plans, Brody, Central Campus, Edmunds, Hiatt, Lovejoy, Samuelson, Studebaker ----- 23

19. External Audit Report ----- 25

20. Monitoring Report Schedule ----- 27

21. Resignation of Board Member ----- 29

**REQUESTS FOR INFORMATION — 6:50 p.m.**

NA

**CHAIR’S REPORT — 6:50 p.m.**

Ms. Caldwell-Johnson reviewed the process and timeline for the appointment of someone to fill the vacancy on the Board created by the resignation of Ms. Link.

**SUPERINTENDENT’S REPORT — 6:55 p.m.**

Dr. Sebring remarked on the district’s upcoming observance of Martin Luther King Jr. Day on Monday, January 16. Students will be excused from classes and events will be held at various buildings around the district throughout the day, beginning with a breakfast at Hoover HS at 7:30 that morning.

**ADJOURN — 7:00 p.m.**

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**Item No. 7****Page 1 of 1****Subject: CONTRACT FOR APPROVAL****For: ACTION****Contact: Bill Good**

(harold.good@dmps.k12.ia.us; 242-8321)

**Attachments: None**

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**Contract No. 12-001****Project:** Lease Agreement with Willkie House at 900 17<sup>th</sup> St. Des Moines, IA 50314**Contractor:** Willkie House

**Background:** The Edmunds Elementary student population has increased approximately 105 students from this time last year. Over 60% of the students are English language learners. In order to accommodate the increase in the number of students, classrooms that were initially designed as one classroom have been divided into two classroom spaces using office dividers. In addition to the physical over-crowding, the open classroom concept of the school inhibits academic achievement. The noise level and movement throughout the building increases the disruptions to learning. With Edmunds' PLA (persistently low achieving) status, it is imperative that students are provided with a learning environment conducive to academic achievement. Partnering with the Willkie House will provide this for the students. The plan would involve moving two sections of fourth grade and two sections of fifth grade to the Willkie House. The close proximity of the Willkie House and the willingness of their staff to collaborate with the staff at Edmunds will provide a unique opportunity to work together as a community to meet the needs of the Edmunds students.

**Financial:**

Revenues: None

Expenses: \$6,000.00 original agreement

Expenses: \$11,000.00 extension agreement

**Funding Source:** Physical Plant and Equipment Levy**Term:** January 17, 2012 – June 4, 2012

Extension: August, 2012 – June 2013

**New or Renewal:** New



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**Item No. 8****Page 1 of 1****Subject: AWARD OF CONTRACT ON BID****For: ACTION****Contact: Dave Silver**

(david.silver@dmps.k12.ia.us: 242-7700)

**Attachments: None**

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**Issue:** Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

**Superintendent's Recommendation:** The superintendent recommends the contract as shown below be approved.

**Background:** Facility Management is seeking to replace current snow removal and dump equipment with later model low mileage medium duty vehicles to reduce maintenance cost and down time. After careful review of available used equipment a bid request was generated and the lowest bidder meeting specifications was O'Halloran International Altoona, IA.

**A. B6440 Used Medium Duty Truck w/Plows and Dump Body**

O'Halloran	Altoona, IA	1 item	<u>\$ 53,500.00</u>
Total			\$ 53,500.00

The suggested award is the low bid meeting specifications.

A complete tabulation of the bid is available online at  
<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

10 bids were sent out; 1 bid was received, and 9 did not respond.

**Funding Source:** 23DWVEHICL 07



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**Item No. 9**

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**Subject: APPROVAL OF UPDATED AUDIT COMMITTEE CHARTER**

**For: ACTION**

**Contact: Samantha Brincks**  
(samantha.brincks@dmps.k12.ia.us)

**Attachments: 12-003**

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**Issue:** Approval of revised charter for the Audit Committee.

**Superintendent's Recommendation:** The Audit Committee and superintendent recommend the Board approve updates to the charter for the Audit Committee.

**Presenter:** None

**Background:** Policy Codes 217 and 217.1, as revised, state that the Audit Committee and Internal Audit functions shall be guided by board-approved charters. The Audit Committee is responsible for reviewing, updating, and obtaining Board approval of said charters. The revision to the Audit Committee Charter is highlighted on the attachment. There were no revisions to the Internal Audit Charter.





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**Item No. 10****Page 1 of 2****Subject: APPOINTMENT OF NEW AUDIT COMMITTEE MEMBERS****For: ACTION****Contact: Samantha Brincks**  
(samantha.brincks@dmps.k12.ia.us)**Attachments: None**

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**Issue:** Appointment of New Audit Committee members

**Superintendent's Recommendation:** The superintendent recommends the Board accept the recommendation from the Audit Committee to appoint Greg Kopp to the Audit Committee as the representative of the Iowa Society of CPA's and Brent Wilberts as an at-large representative of the community. Mr. Kopp and Mr. Wilberts would serve three-year terms ending in December, 2014.

**Presenters:** None

**Background:** There shall be a committee of the Board of Directors (Board) to be known as the audit committee. The committee is organized as a permanent citizens' committee comprised of up to five members. The members will be appointed by the Board and will be judged to be independent of the management of the district and are free of any relationship that, in the opinion of the Board, would interfere with their exercise of independent judgment as a committee member. Additionally, members of the committee shall reside within the boundaries of the school district or have children that attend Des Moines Public Schools. The voting members shall be comprised as follows:

1. One member who is a Certified Public Accountant (CPA) in good standing with the Iowa Accountancy Examining Board, preferably a member of the Iowa Society of CPA's.
2. One member who is a member of the Institute of Internal Auditors.
3. One member who is a representative of the business community.
4. Two members who are at-large members of the community.

The members shall serve three-year terms. New appointments and the appointment of a chairperson shall be approved by the Board at the first meeting in October or as necessary.

An appointee of the Board will attend committee meetings as an ex-officio, non-voting member.

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Mr. Greg Kopp is a Certified Public Accountant (CPA) and is a member of the Iowa Society of Certified Public Accountants and the American Institute of Certified Public Accountants. He also serves a member of the Board of Directors for Iowa Jobs for America's Graduates. Mr. Kopp is an Audit Senior Manager at Ernst & Young LLP and has been employed there since 2001. Mr. Kopp is a resident of Des Moines.

Mr. Brent Wilberts is a Certified Public Accountant (CPA) and is a member of the Iowa Society of Certified Public Accountants (ISCPA) and American Institute of Certified Public Accountants (AICPA). He is a member of the ISCPA Financial Literacy Committee, a member of the Board of Directors for Boys & Girls Clubs of Central Iowa (BGCCI), and also a member of the BGCCI Finance Committee. Mr. Wilberts is an Audit Manager at Deloitte & Touche, LLP and has been employed there since 2005. Mr. Wilberts is a resident of Des Moines.

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**Item No. 11****Page 1 of 1****Subject: APPOINTMENT OF AUDIT COMMITTEE CHAIRPERSON****For: ACTION****Contact: Samantha Brincks**  
(samantha.brincks@dmps.k12.ia.us)**Attachments: None**

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**Issue:** Appointment of Audit Committee Chairperson

**Superintendent's Recommendation:** The superintendent recommends the Board approve the appointment of Mr. Robert (Skeet) Wootten as the Chairperson of the District's Audit Committee. Mr. Wootten would serve a one-year term ending in September, 2012.

**Presenters:** None.

**Background:** The Audit Committee was established by and operates under the authority of the Des Moines School Board Policy Series 200, Code 217. Under the Audit Committee Charter, the appointment of a chairperson shall be approved by the Board at the first meeting in October or as necessary. A quorum was not present at the September meeting, postponing the appointment of a chair.

The Audit Committee has selected Mr. Robert (Skeet) Wootten to be the chairperson. He is a financial consultant with Wells Fargo Advisors. Mr. Wootten was originally appointed to the committee in 1999.



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**Item No. 12****Page 1 of 1****Subject: PURCHASE OF INSTRUCTIONAL MATERIALS — MIDDLE SCHOOL VISUAL ARTS****For: ACTION****Contact: Joanne Tubbs/Nancy Sebring****Attachments: None**

(joanne.tubbs@dmps.k12.ia.us; 242-7568/nancy.sebring@dmps.k12.ia.us; 242-7766)

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**Issue:** Purchase of instructional materials for Visual Arts.**Superintendent's Recommendation:** The superintendent recommends the Board approve the purchase of these materials.**Background:** Previously, new instructional materials have been approved for adoption by the Board.

The materials are for the following course listed below:

- 6<sup>th</sup> Grade     *Explorations in Art: A Personal Journey* Davis Publications, Inc.
- 7<sup>th</sup> Grade     *Explorations in Art: A Community Connection* Davis Publications, Inc.
- 8<sup>th</sup> Grade     *Explorations in Art: A Global Pursuit* Davis Publications, Inc.

**TOTAL     \$102,068.40****Funding Source:**

FY2011-2012 Curriculum Materials Budget Account No. HSRGHMZJ – 0641

Publishers have guaranteed receipt of these materials by March 1, 2012.



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**Item No. 13****Page 1 of 1****Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Contact: Scott R. Mikesh**

(scott.mikesh@dmps.k12.ia.us; 242-7972)

**Attachments: None**

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**Superintendent's Recommendation:** The superintendent recommends the Board approve the following personnel recommendations:

**Background:****RESIGNATION**

Name	School, Position	Effective Date	Reason
Neiber, Kelleen	East High, Multicategorical	01/13/2012	Personal
Tubbs, Joanne	Fine Arts Coordinator	01/06/2012	Personal

**ADMINISTRATOR APPOINTMENT**

Name	Position	Amount	Effective Date
Schott, Timothy C.	Executive Director, Secondary Schools	\$115,000 ( <i>to be prorated</i> )	01/16/2012

Education Specialist Degree, Drake University, Des Moines, Iowa, 2011. Masters Degree in Education Administration, Drake University, Des Moines, Iowa, 2000. Masters Degree in Teaching, Drake University, Des Moines, Iowa, 1992. Bachelors Degree in Economics, Loras College, Dubuque, Iowa, 1990. Experience: Principal, Hubbell Elementary School, Des Moines Public School District, 2004-present; Principal, Cattell Elementary School, Des Moines Public School District, December, 2000-2004; Principal, St. Theresa Catholic School (K-8<sup>th</sup>), Des Moines, Iowa, 1998-December, 2000; Technology Integration Trainer, Park Avenue, McKinley, Downtown, Cowles, Longfellow, Des Moines Public School District, 1997-1998; 4<sup>th</sup>-5<sup>th</sup> Grade Teacher, McKinley Elementary School, Des Moines Public School District, 1992-1997. Address: Des Moines, Iowa.





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**Item No. 14**

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**Subject: LIST OF BILLS FOR APPROVAL**

**For: ACTION**

**Contact: Thomas Harper**

(thomas.harper@dmps.k12.ia.us; 242-7745)

**Attachments: None**

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**Issue:** A list of bills will be furnished to the Board of Directors at the Board meeting for approval. The secretary will be glad to furnish information as requested on any of these items. Prior to the meeting, one member of the Board will have checked this list with the invoices.



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**Item No. 15**

**Page 1 of 1**

**Subject: CENTRAL CAMPUS EXTERIOR WALL RESTORATION**

**For: PUBLIC HEARING/ACTION**

**Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us; 242-8321)

**Attachments: None**

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**Issue:** Due to water leaks from masonry deterioration the building is in need of masonry repair.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the plans and specifications prepared for the repairs to the envelope of the North masonry building.

**Presenters:** None. Bill Good will be available to answer any questions

**Background:** To correct the moisture infiltration problems, masonry will be removed and replaced. Bids will be solicited as detailed in Chapter 26 of the Iowa Code. Bids are due on January 19, 2012. Facility Management will seek Board approval of the lowest responsive, responsible bid at the February 7, 2012 Board Meeting.

A copy of the plans and specifications is available for review at the DMPS Operations Center, 1917 Dean Avenue, Des Moines IA.

**Funding Source:** Physical Plant and Equipment Levy (PPEL)

Minutes

Ms. Caldwell-Johnson opened the public hearing. There being no speakers she closed the hearing and asked Dr. Sebring to introduce the matter.

Ms. Boesen moved approval of the plans and specifications; second by Howard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney

Nay: None

The motion carried, 7-0.



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**Item No. 16**

**Page 1 of 1**

**Subject: CLASSROOM ADDITION — SAMUELSON ELEMENTARY**

**For: PUBLIC HEARING / ACTION**

**Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Approval of the plans and specifications for the single classroom addition to Samuelson Elementary School. Publication for the Public Hearing was included in the Des Moines Register on December 30, 2011.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the plans and specifications prepared by OPN Architects for the classroom addition to Samuelson Elementary School.

**Presenters:** None. Bill Good and Cindy Roerig will be present to answer any questions.

**Background:** This project will add one additional classroom to the northwest corner of the existing school.

A copy of the plans and specifications is available for review at the DMPS Operations Center, 1917 Dean Avenue, Des Moines, IA. Plans are also available for viewing at the school and on the district website.

**Funding:** Physical Plant and Equipment Levy (PPEL)

Minutes

Ms. Caldwell-Johnson opened the public hearing. There being no speakers she closed the hearing and asked Dr. Sebring to introduce the matter.

Mr. Murphy moved approval of the plans and specifications; second by Link.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard Link, Murphy, Sweeney  
Nay: None

The motion carried, 7-0.



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**Item No. 17**

**Page 1 of 1**

**Subject: ASBESTOS ABATEMENT — MCCOMBS MIDDLE SCHOOL**

**For: PUBLIC HEARING/ACTION**

**Contact: Bill Good**

(harold.good@dmps.k12.ia.us; 515-242-8321)

**Attachments: None**

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**Issue:** The approval of final plans and specifications for asbestos abatement as part of the renovation of McCombs Middle School.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the final plans and specifications prepared for the asbestos abatement at McCombs Middle School.

**Background:** To remove asbestos containing materials as part of the renovation of McCombs. Bids are due on January 20, 2012. Facility Management will seek Board approval of the lowest responsive, responsible bid at the February 7, 2012 board meeting.

A copy of the plans and specifications is available for review at the DMPS Operations Center, 1917 Dean Avenue, Des Moines, IA.

**Funding:** Statewide Penny (Students First Program)

Minutes

Ms. Caldwell-Johnson opened the public hearing. There being no speakers she closed the hearing and asked Dr. Sebring to introduce the matter.

Mr. Sweeney moved approval of the plans and specifications; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney

Nay: None

The motion carried, 7-0.





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**Item No. 18****Page 1 of 1****Subject: PRELIMINARY PLANS FOR ADDITIONS, RENOVATIONS, AND MECHANICAL/ELECTRICAL UPGRADES — BRODY, CENTRAL CAMPUS, EDMUNDS, HIATT, LOVEJOY, SAMUELSON, STUDEBAKER****For: INFORMATION****Contact: Bill Good**

(harold.good@dmps.k12.ia.us; 515-242-8321)

**Attachments: None**

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**Issue:** Preliminary plans for renovations at Brody Middle, Central Campus, Edmunds Elementary, Hiatt Middle, Lovejoy Elementary, Samuelson Elementary, and Studebaker Elementary.

**Background:** As part of the Students First/Statewide Penny program, preliminary plans are now available for review. The Samuelson project will be funded by PPEL. At an upcoming board meeting, final plans and specifications will be formally presented for potential board approval. This provides an early opportunity for review of project plans.

The general scope for each the individual projects are as follows:

Brody – Addition of four classrooms to replace mobiles; will also include restroom upgrade and ADA compliancy.

Central Campus – Will include renovations of the west end of both the first and second floors and moving the wellness center.

Edmunds – New school at current site

Hiatt – Mechanical and electrical upgrades; elimination of mobile classrooms by renovating interior space for classrooms; ADA compliancy, Boys and Girls Club addition.

Lovejoy – Mechanical and electrical upgrades; eliminating mobiles and “open” classrooms.

Samuelson – Addition of one classroom.

Studebaker - Mechanical and electrical upgrades; eliminating mobiles and “open” classrooms.

Preliminary plans can be reviewed at each school listed, the district website, or the Operations Center at 1917 Dean Ave, Des Moines, IA.

**Presenters:** None

Minutes

There was no discussion on this item.



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**Item No. 19****Page 1 of 2****Subject: EXTERNAL AUDIT REPORT – COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED JUNE 30, 2011****For: ACTION****Contact: Thomas Harper**

(thomas.harper@dmps.k12.ia.us ;242-7745)

**Attachments: 12-001**

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**Issue:** Board Governance Policy 3.4 – Monitoring Superintendent Performance states that the Board will acquire monitoring data by one or more of three methods. One method is “by external report, in which an external, disinterested third party selected by the Board assesses compliance with Board policies.”

External auditors, McGladrey and Pullen, LLP, have completed their audit of the financial statements of the district for the year ended June 30, 2011.

This external audit report done in accordance with generally accepted auditing standards provides data on certain aspects of the following Management Limitations:

- 2.0 General Executive Constraint
- 2.3 Financial Condition and Activities
- 2.4 Asset Protection
- 2.5 Financial Planning/Budgeting
- 2.7 Compensation and Benefits

**Superintendent's Recommendation:** The superintendent recommends the Board receive, discuss and take action on this report.

**Background:** The auditors conducted three audits, one on the financial statements, one on compliance matters and test of controls, and a “single audit” on federal dollars. In every audit, the district received an unqualified opinion, which is the best or highest opinion that can be rendered. An unqualified opinion means the auditors had no material reservations concerning the financial statements presented and no material concerns over standards and controls employed, and no material concerns over the accounting of federal funds.

Financial statements — the auditors stated (page 1), “In our opinion, the financial statements referred to above present fairly, in all material aspects, the respective financial position...”

Compliance matters and test of controls — the auditors made recommendations to remedy “certain immaterial instances of noncompliance.” However, the auditors stated

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in their report (page 138) that “We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses...”

Single audit on federal dollars – the auditors stated (page 140) “In our opinion, the district complied, in all material respects, with the compliance requirements... that could have a direct and material effect on each of its major federal programs...”

Lastly, the audit report contains on pages x and xi copies of the Certificates for Excellence in Financial Reporting that the district received during FY 2011 based on its FY 2010 Comprehensive Annual Financial Report (CAFR). This is the fourth year in a row that the district has received these Certificates of Excellence.

The Letter of Transmittal (pages iii – vii), as well as management’s discussion and analysis (pages 3 – 15) provide summary information in an easy to read format.

The superintendent is pleased to present this audit report to the Board as evidence by external examination that the financial matters of the district are in good order.

#### Minutes

Mr. Murphy asked how this audit report stacks up against ones performed for organizations with budgets of similar scope (\$400 million).

Kevin Smith of McGladrey and Pullen compared the district very favorably with counterparts his firm retains as clients. He noted the report concludes with the district receiving the highest rating possible.

Ms. Link moved approval of the report; second by Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney.

Nay: None

The motion carried, 7-0.

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**Item No. 20****Page 1 of 1****Subject: MONITORING REPORT MASTER CALENDAR****For: DISCUSSION****Contact: Board****Attachments: None**

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**Issue:** The Board annually reviews the schedule for receipt of monitoring reports on district operations and administration.

**Background:** The Board adopted the Policy Governance model on November 21, 2007. Board Governance Policy 3.4: Monitoring Superintendent Performance includes a schedule relative to monitoring reports that are submitted to the Board throughout the year.

#### Minutes

Pat Lantz, the district's General Counsel, on behalf of the administration, recommended the following adjustments to the report schedule:

1] begin the quarterly reports on financial conditions and activities in February with subsequent ones in May, August and November.

2] move up the proposal and adoption of the regular school calendar for the following year (note: the report of the Calendar Committee is not one of the monitoring reports called for under the Board's Policy Governance but was addressed here inasmuch as it is one of the Board's recurring annual responsibilities).

Scott Mikesh, the district's Director of Human Resources who also coordinates the work of the Calendar Committee, said he thinks it would be fine to schedule the submission of the regular school calendar for September each year.

Ms. Link sought clarification as to when the three installments of the monitoring report on student achievement would fall throughout the year.

Dr. Sebring said the piece that addresses compliance with provisions of federal No Child Left Behind (NCLB) legislation can be delivered in October although she noted the state has applied for an NCLB waiver. She said September is preoccupied with school startup so the administration would prefer to minimize its reporting obligations at that time of the year.

Ms. Caldwell-Johnson said the schedule for student achievement reports is driven by availability of data the Board has requested.

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Tom Ahart, the district's Associate Superintendent, suggested delivering the student achievement reports in October, November and December; a timeline that would be convenient for the staff who compile them and also provide continuity of context for the Board.

Mr. Murphy said the element of the student achievement report[s] that's most difficult to measure is the extent to which DMPS students are being equipped in accordance with the district's Graduate Ends, a topic slated for discussion at the next Board meeting.

Ms. Caldwell-Johnson suggested that future reports on student achievement include disaggregation of data specific to the English Language Learner (ELL) program as an alternative to the occasional stand-alone ELL updates the Board has received in the past. The Board had discussed possibly requiring an additional monitoring report devoted exclusively to ELL as a means of more focused oversight of a growing segment of the DMPS student population.

Mr. Ahart said the student achievement reports can be broken down in terms of the district's compliance with external standards such as those imposed by NCLB and the fulfillment of internally generated objectives including the Graduate Ends.

Mr. Murphy said the revised report calendar should have an asterisk by the December piece of the student achievement report pending the Board's consideration of the best ways to measure progress towards the Graduate Ends.

Ms. Caldwell-Johnson noted the calendar will not be set in stone and will remain subject to change as the Board deems necessary.

Dr. Sebring mentioned the Board may want hold open the possibility of scheduling a September work session in connection with timing and assessment of the student achievement reports depending on the disposition of the state's request for an NCLB waiver.

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**Item No. 21**

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**Subject: RESIGNATION OF BOARD MEMBER**

**For: ACTION**

**Contact: Thomas Harper**

(thomas.harper@dmps.k12.ia.us; 242-8527)

**Attachments: None**

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**Issue:** Board member Patty Link has previously declared her intention to resign her seat on the Board effective at the close of the meeting on January 10, 2012.

**Background:** Iowa Code sections 279.6 and 279.7 require that the resignation of a Board member must be submitted to the Board secretary for formal acceptance by the entire Board.

Minutes

Ms. Link moved acceptance of her resignation from the Board; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Link, Murphy, Sweeney

Nay: None

The motion carried, 7-0.

Following action on the motion several members of the Board and Dr. Sebring made remarks acknowledging Ms. Link's service. Ms. Caldwell-Johnson read a letter of appreciation on the Board's behalf and recalled some personal memories she shares with Ms. Link before Ms. Link expressed her thanks to the community, her colleagues on the Board and all of the employees of DMPS.