

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
BOARDROOM — 1800 GRAND
MINUTES
October 16, 2012**

PUBLIC FORUM — 5:48 p.m. –5:51 p.m.

The Board of Directors held a public forum on Tuesday, October 16, 2012, in the boardroom at 1800 Grand; Dick Murphy presiding.

Present: Boesen, Elsbernd, Howard, Murphy, Sweeney

Absent: Caldwell-Johnson, Jongewaard

Speaker: Andrew Rasmussen, DMEA, 206 Center Street, Des Moines

REGULAR MEETING — 6:00 p.m.

The Board of Directors met in regular session on Tuesday, October 16, 2012, in the boardroom at 1800 Grand; Dick Murphy presiding.

Present: Boesen, Elsbernd, Howard, Murphy, Sweeney

Connected by phone: Jongewaard

Absent: Caldwell-Johnson

APPROVAL OF AGENDA — 6:02 p.m.

Mr. Howard moved approval of the agenda; second by Ms. Boesen.

Aye: Boesen, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 6-0.

APPROVAL OF MINUTES — 6:03 p.m.

Mr. Howard moved approval of the minutes for October 2, 2012; second by Ms. Elsbernd.

Aye: Boesen, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 6-0.

DISTRICT RECOGNITIONS — 6:05 P.M.

Mr. Ahart recognized the Central Campus Junior ROTC Red Bull Raiders for accomplishments obtain in recent competitions. On September 26, the team hosted its 12th Annual Jean Kaplan Memorial Red Bull Raider Challenge at Camp Dodge in Johnston, Iowa. Twelve teams were in attendance from Iowa, Kansas, Missouri and Wisconsin. The Central Campus Red Bull Raiders were overall champions by placing first in the Army Physical Fitness Test, the Biathlon, the one-mile Rucksack Run and the Raider Challenge Skills Course. Additionally, they placed second in the 10 Kilometer Road March and the 1-Rope Bridge. The Red Bull Raiders also were overall

champions this season in competitions taking place in Clinton, Missouri and Sedalia, Missouri.

First Sergeant Stephen Cockrell stated there are approximately 1600 JROTC Army programs in the United States and this program is rated in the top 10%.

CONSENT ITEMS — 6:08 p.m.

7. Architect Payments.....	1
8. Construction Payments.....	3
9. Approval of Contract(s).....	5
11. Continuous Learning Calendars at Capitol View Elementary School, Edmunds Elementary School, Moulton Elementary School and River Woods Elementary School	9
12. Personnel Recommendations	11
13. List of Bills	12

Minutes

Per the request of Mr. Jongewaard to remove item 10 from consent, Ms. Elsbernd moved to approve the consent items including payment of bills previously authorized and certified and reviewed by her in the amount of \$2,691,270.47 and unpaid bills in the amount of \$4,269,058.40; second by Mr. Howard.

Aye: Boesen, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 6-0

10. Comprehensive Compensation Study (passed 4-2)	7
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Public Hearing and Action — 6:10 p.m.

14. Granting a Permanent Easement to Qwest, dba CenturyLink QC, at King Elementary School (passed 6-0)	13
15. Granting a Permanent Easement to Qwest, dba CenturyLink QC, at Lincoln High School (passed 6-0)	14
16. Public Hearing: Sale of Wallace Elementary, 1401 East 12 th Street (passed 6-0).....	15
17. Public Hearing: Kurtz Building Window and Door Replacement (passed 6-0)	16

Other — 6:10 p.m.

18. Diversity Plan – Within District Process Changes *	17
19. Proposed Attendance Area Changes for Middle and High Schools *	18
20. School Calendar for 2013-2014 *	20
21. Student Achievement Monitoring Report 1 *	22
22. Monitoring Reports *	24

**Discussion only, no action.*

October 16, 2012

REQUESTS FOR INFORMATION — 7:43 p.m.

Via email, Ms. Caldwell-Johnson, who could not attend the meeting, requested a panel discussion in the month of November with the activities directors and the district athletic director to share with the board current district policies and procedures and any plans for modification and/or enforcement of the same relative to monitoring the conduct, actions, overall performance of coaches, program directors, band, chorus, drama, and others involved in the oversight of extracurricular activities for the Des Moines Public Schools. The board discussed holding such discussion at the November 27 meeting and requested Bryce Amos respond. Mr. Amos, who supervises the ADs, requested the board provide specific information needed and the purpose and goals of the discussion, especially in light of the demands on their time with current and upcoming activities. Mr. Murphy will clarify with Ms. Caldwell-Johnson.

Mr. Jongewaard requested clarification from the superintendent on pay increases of 6% to 21% for specific members of the specialists group. Mr. Ahart will respond to the board by email.

CHAIR'S REPORT — 7:55 p.m.

Mr. Murphy requested the Linkage Committee propose assignments for board committees. Information was distributed by Cindy Elsbernd which she will email to Mr. Jongewaard and Ms. Caldwell-Johnson. He requested members contact him to confirm their assignments. There are additional committees that need work. A report needs to be prepared to track committee diversity.

A schedule of proposed work sessions will be sent to the board members.

SUPERINTENDENT'S REPORT — 7:55 p.m.

Mr. Ahart commented the Race To The Top grant application for \$30 million is being finalized for submission at the end of the month. A decision is expected around the first of January. Thanks to Andrew Rasmussen and other DMEA leadership and district curriculum/instruction staff and grant writers for collaborating on this monumental task.

The decision on the planning grant for the Promise Neighborhood program in conjunction with United Way should be received early next month.

Members of the district's grief response team were recognized for providing outstanding support to the students and staff at Lincoln and other schools due to the accidental shooting death of one of our students.

Mr. Jongewaard and Ms. Caldwell-Johnson are at the Council of Great City Schools annual conference. He and Mr. Harper will also be attending and making presentations on cutting-edge solutions to the leadership challenges faced by urban districts, as well as bringing back information.

ADJOURN — 8:42 p.m.

Item No. 7

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Subject: ARCHITECT PAYMENTS

For: ACTION

Contact: BILL GOOD
(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Payment of architect / engineer invoices.

Superintendent's Recommendation: The superintendent recommends that the following architect/engineer payments be authorized.

<u>Architect/Engineer/Project</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment</u>
<u>BCDM</u>				
Studebaker Elementary Architect App 13 (SWP)	86%	\$241,800.00	\$208,416.00	\$8,424.00
<u>OPN Architects</u>				
Hiatt Middle School Architect App. 13 (SWP)	90%	\$377,700.00	\$333,749.50	\$4,529.25
McCombs Middle School Architect App. 19 (SWP)	94%	\$364,100.00	\$337,342.50	\$6,567.75
Samuelson Elementary Architect App 8 (PPEL)	93%	\$12,200.00	\$10,966.50	\$374.10
<u>Design Group</u>				
Edmunds Elementary Architect App 20 (SWP)	75%	\$566,500.00	\$414,276.06	\$10,621.00
Hoyt Middle School Architect App 3 (SWP)	5%	\$375,000.00	\$12,150.00	\$7,200.00
<u>Wells + Associates</u>				
Lovejoy Elementary Architect App. 12 (SWP)	95%	\$244,837.00	\$224,760.00	\$8,077.00
Findley Elementary Architect App. 3 (SWP)	27%	\$247,760.00	\$26,045.28	\$41,479.52

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Jefferson Elementary Architect App. 3 (SWP)	27%	\$251,400.00	\$26,395.20	\$42,036.80
<u>KCL Engineering</u> Prospect Renovations Architect App. 1 (SWP)	12%	\$82,500.00	\$0.00	\$9,900.00
<u>Alvine & Associates</u> Meredith Middle School Architect App. 5 (SWP)	92%	\$308,800.00	\$243,335.00	\$41,687.50
<u>RDG Planning & Design</u> Park Avenue Elementary Architect App. 1 (SWP)	12%	\$96,250.00	\$0.00	\$11,550.00
Pleasant Hill Elementray Architect App. 2 (SWP)	12%	\$342,000.00	\$32,832.00	\$6,976.80

TOTAL	\$199,423.72
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Presenters: None**Background:** None**Contact:** Bill Good

Item No. 8

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Subject: CONSTRUCTION PAYMENTS

For: ACTION

Contact: BILL GOOD

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Payment of contractor invoices.

Superintendent's Recommendation: The superintendent recommends that the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<u>Larson & Larson</u> Central Campus Ph. 2 (SWP) GC App 22 Sealed Bid No. B6220	95%	\$8,415,632.00	\$7,986,090.45	\$8,759.95
McCombs School Addition / Renovation (SWP) GC App 13 Sealed Bid No. B6379	95%	\$5,825,760.00	\$5,438,057.19	\$96,414.81
<u>Dean Snyder</u> Hiatt Middle School (SWP) - Renovation GC App. 7 Sealed Bid No. B6486	91%	\$6,604,328.00	\$5,747,602.60	\$254,698.80
<u>Prostruct</u> Smouse School (Smouse Funds) GC App. 5 Sealed Bid No. B6512	83%	\$979,604.00	\$797,753.00	\$18,294.15
<u>DDVI</u> Central Campus Phase 3 Renovation GC App. 3 (SWP) Sealed Bid No. B6499	48%	\$3,936,298.00	\$1,540,134.96	\$356,755.54

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Edge Commercial LLC

Brody Middle School Addition (SWP) GC App. 6 Sealed Bid No. B6481	84%	\$1,427,680.00	\$952,404.45	\$253,534.10
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Meredith Middle School Renovation (SWP) GC App. 5 Sealed Bid No. B6498	95%	\$5,558,452.00	\$4,761,194.80	\$499,700.00
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Rochon Corp.

Lovejoy Elementary Addition / Renovation GC App. 6 (SWP) Sealed Bid No. B6487	93%	\$4,404,712.00	\$4,010,749.19	\$63,628.03
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Lang Construction

Studebaker Elementary Addition / Renovation GC App. 6 (SWP) Sealed Bid No. B6488	94%	\$4,081,449.00	\$3,629,182.18	\$203,759.86
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Bryan Crow Constr.

Samuelson Classroom GC App. 7 (PPEL) Sealed Bid No. B6456	94%	\$197,000.00	\$169,677.60	\$15,429.90
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Waldinger Corporation Hoover Boilers GC App. 4 (SWP) Sealed Bid No. B6528	95%	\$456,187.00	\$418,735.29	\$14,642.35
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Stahl Construction

Edmunds GC App. 4 (SWP) Sealed Bid No. B6504	22%	\$10,389,350.00	\$1,340,933.46	\$952,419.83
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TOTAL				\$2,738,037.32
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Presenters: None**Background:** None**Contact:** Bill Good

Item No. 9

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Subject: APPROVAL OF CONTRACT(S)

For: ACTION

Contact: Various

Attachments: None

Contract No. 12-038

Project: 2012-13 Shelter Care Educational Program Title I

Contractor: Heartland AEA Education Agency 11

Background: 2012 Shelter Care Educational Program Title I agreement and supporting narrative (attached) for youth attending the AEA classrooms located at the Polk County Juvenile Detention Center and Youth Emergency Services & Shelter.

Financial:

Revenues: \$86,885 (Do not exceed Title I Local and Delinquent Allocation)
Expenses:

Funding Source: Title I

Term: 2012-2013 school year

New or Renewal: Renewal

Contact: Kevin Oleson, Account Specialist
(kevin.oleson@dmschools.org; 242-8170)

Contract No. 12-039

Project: Human Resources and Payroll Process Review

Contractor: Convectus Solutions

Background: The district has requested review of Payroll and Human Resources in order to define "Best Practices" and create efficient and effective work flow processes.

Convectus Solutions understands that the District is seeking to 1) fully assess the District's current business processes as related to Human Resources and Payroll of

Item No. 9**Page 2 of 2****Subject: APPROVAL OF CONTRACT(S)****For: ACTION****Contact: Various****Attachments: None**

the "Hire-to-Retire" cycle of an employee and 2) identify and recommend process improvements, which may include organizational or technology changes.

Financial:

Revenues:

Expenses: \$24,500 plus expenses

Funding Source: Human Resources and Payroll Budget

Term: 2012**New or Renewal:** New**Contact:** Thomas Harper

(thomas.harper@dmschools.org; 242-7745)

Contract No. 12-040**Project:** Superintendent Search**Contractor:** Ray and Associates**Background:** On October 2, 2012, the Board selected Ray and Associates to conduct the search for a superintendent pending successful contract negotiations.**Financial:**

Revenues:

Expenses: estimated - \$21,000 plus travel and other search-related expenses

Funding Source: Board Budget

Term: November 2012 through June 30, 2013.**New or Renewal:** New**Contact:** Patricia Lantz

(patricia.lantz@dmschools.org; 242-7837)

Item No. 10**Page 1 of 2****Subject: COMPREHENSIVE COMPENSATION STUDY****For: ACTION****Attachment: None****Contact: Thomas Harper****Presentation: None**

(thomas.harper@dmschools.org/242-7745)

Issue: Award of contract for the Comprehensive Compensation Study**Superintendent's Recommendation:** The superintendent recommends the board award the contract to the bidder whose proposal is in the best interest of the District, Fox Lawson & Associates.**Presenters:** Thomas Harper and Scott Mikesh will be available for questions**Background:** The Board requested a districtwide compensation study on August 7, 2012.

Seven responses were received for RFP 6580:

1. CompData Consulting
2. Educational Management Solutions
3. Fox Lawson & Associates
4. Jacobson, Betts & Co.
5. Management Advisory Group
6. Rahmberg Stover & Associates
7. Versight Inc.

Expense: \$150,000 Fox Lawson & Associates

Funding Source: Human Resources Budget

Complete tabulation of bids is available at

<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/>

Listed is the preferred schedule for the remaining RFP process:

Submitted for Board Approval	10/16/12
Anticipated Award	10/17/12
Services Initiated	10/22/12

Minutes

Mr. Jongewaard moved to delay action on the contract until the board holds a work session on the study at the next meeting in November, second by Mr. Sweeney.

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Mr. Jongewaard stated he feels the board needs to have a thorough understanding of the contract and be closely involved in the direction of the contract, ensuring clear policy guidelines are set and the study fulfills the compensation requirements. The public deserves to know we have been closely involved and taken proper oversight of the process.

Mr. Harper reviewed the process of selecting the best qualified and experienced vendor who could complete the work then scheduling a work session with the board.

Mr. Jongewaard is concerned that if we issue a contract, the scope of work is set and there might be a different scope of work that the board envisions than what the staff envisions. We should have a discussion to have a thorough knowledge and a full understanding of the scope of work we're asking the group to do with the board setting the policy of what it is the study should accomplish. This study will have a lot to do with the supt. search in that it will provide a basis for justification of a salary, which is a key element for the board to be involved.

Ms. Boesen believes the superintendent search firm hired will be able to help determine a salary based on comparables. These companies are reputable, basic parameters for salary research were included in the RFP, and the board will have opportunity to work on additional detail once the company comes in.

Mr. Murphy feels these are professional companies and have experience with other school districts.

Mr. Jongewaard clarified that his objection isn't that this company could not do the work, but that once they have a contract outlining a specific scope of work, should the board change the scope of work, the company may require something extra. He does not have an objection to using this firm, but is concerned with signing a contract before holding a discussion on the scope of work. He is concerned with the impact of this contract which could impact the entire salary schedule for decades, and the cost of that is huge. The salaries impacted make up close to 80% of the budget, and he believes we owe the community close oversight of something with that great of an impact.

Mr. Murphy called the vote on the motion by Mr. Jongewaard.

Aye: Jongewaard, Sweeney

Nay: Howard, Boesen, Murphy, Elsbernd

Motion failed 2-4.

Ms. Boesen moved to approve the superintendent's recommendation, second by Ms. Elsbernd.

Aye: Howard, Boesen, Murphy, Elsbernd

Nay: Jongewaard, Sweeney

Motion passed 4-2.

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Subject: CONTINUOUS LEARNING CALENDARS AT CAPITOL VIEW
ELEMENTARY SCHOOL, EDMUNDS ELEMENTARY SCHOOL,
DOWNTOWN SCHOOL, MOULTON ELEMENTARY SCHOOL AND
RIVER WOODS ELEMENTARY SCHOOL FOR 2013-14

For: ACTION

Contact: Barry Jones

(barry.jones@dmschools.org; 242-7725)

Attachments: None

Issue: Request permission from the Board to seek a waiver from the Iowa Department of Education (DOE) for continuous learning calendars at Capitol View Elementary School, Edmunds Elementary School, Downtown School, Moulton Elementary School and River Woods Elementary School.

Superintendent's Recommendation: The superintendent recommends the Board authorize the waiver request for the 2013-2014 school year.

Presenters: None

Background: The DOE requires calendar waivers for individual schools to be submitted to their office during the preceding school year.

The schools listed above are seeking a waiver to sustain their continuous learning calendar through the 2013-2014 school year.

Staff, parents and community members review and discuss these calendars and their benefits annually.

Item No. 12

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Subject: PERSONNEL RECOMMENDATION

For: ACTION

Contact: Scott R. Mikesh
(scott.mikesh@dmschools.org; 242-7972)

Attachments: None

Superintendent's Recommendation: The Superintendent recommends the Board approve the personnel recommendations.

Background:**ELECTIONS - GENERAL EDUCATION**

Name	Class	Step	Effective Date	Amount
Clark, Rhonda	2	12	09/10/2012	\$52,740

BA from Upper Iowa University, Fayette, IA; Address/West Des Moines, IA; Hoyt/Computer Lab

Name	Class	Step	Effective Date	Amount
Crisp, Miranda	1	2	10/01/2012	\$39,168

BA from Iowa State University, Ames, IA; Address/West Des Moines, IA; Hillis/4th

Name	Class	Step	Effective Date	Amount
Polson, Amy	3	9	10/15/2012	\$51,376

MA from Drake University, Des Moines, IA; Address/Johnston, IA; Greenwood/Instructional Coach

ELECTIONS - SPECIAL EDUCATION

Name	Class	Step	Effective Date	Amount
Anderson, Sara	4	6	10/10/2012	\$48,432

MA from National Louis University, Wheeling, IL; Address/West Des Moines, IA; Student and Family Services/Special Ed Consultant

EARLY RETIREMENT

Name	School	Position	Years in DMPS District	Effective Date
Mitchell, Thomas C.	Human Resources Management	Director	27	10/19/2012

Item No. 13

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Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Contact: Thomas Harper

(thomas.harper@dmschools.org; 242-7745)

Attachments: None

Issue: A list of bills will be furnished to the Board of Directors at the Board meeting for approval. The secretary will be glad to furnish information as requested on any of these items. Prior to the meeting, one member of the Board will have checked this list with the invoices.

Item No. 14**Page 1 of 1****Subject: GRANTING A PERMANENT EASEMENT TO QWEST, dba
CENTURYLINK QC, AT KING ELEMENTARY SCHOOL****For: PUBLIC HEARING / ACTION****Contact: Bill Good**

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Qwest Corporation, dba CenturyLink QC, is requesting the granting of a permanent easement for telecommunications equipment placement and upgrades at King Elementary, 1849 Forest Ave, Des Moines, IA. Property and easement description as follows:

Property Description: Lot 13 and 14, in block 3 in Marquardt's second addition to north Des Moines, now included in and forming a part of the City of Des Moines, Iowa. According to the recorded warranty deed filed in Book 4331, page 570.

The easement description: A parcel of land for telecommunications purposes, more particularly described as: the south 10 feet of the west 18 feet of the east 52.50 feet of lot 13 in block 3 in Marquardt's second addition to North Des Moines, now included in and forming a part of the city of Des Moines, Iowa. Said easement contains 180 square feet, more or less.

Superintendent's Recommendation: The superintendent recommends the Board hold a public hearing and approve the granting a permanent telecommunications equipment easement to Qwest Corporation (dba CenturyLink QC) for \$2,500.00.

Background: On October 2, 2012, the Board of Directors approved a resolution to hold a public hearing. As required by law, the notice of public hearing was published on October 3, 2012.

Minutes

The public hearing was called to order at 6:35 p.m. With no speakers, the public hearing was closed.

Mr. Howard moved the superintendent's recommendation, second by Ms. Elsbernd.

Aye: Boesen, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 6-0.

Item No. 15**Page 1 of 1****Subject: GRANTING A PERMANENT EASEMENT TO QWEST, dba
CENTURYLINK QC, AT LINCOLN HIGH SCHOOL****For: PUBLIC HEARING / ACTION****Contact: Bill Good**

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Qwest Corporation, dba CenturyLink QC, is requesting the granting of a permanent easement for telecommunications equipment placement and upgrades at Lincoln High School, 2600 SW 9th Street, Des Moines, IA. Property and easement description as follows:

Property Description: The west 104 feet of lot 8 and the east 6 feet of lot 4, all in Bell Place, and official plat, now included in and forming a part of the City of Des Moines, Iowa. According to the recorded warranty deed filed in Book 3301, page 488 in the Polk County Recorder's office. The easement description: A parcel of land for telecommunications purposes, more particularly described as: Commencing at the southwest corner of lot 9 in Bell Place; thence south 89 degrees, 58 minutes, 45 seconds east along and upon the north right of way line of Loomis Avenue for a distance of 346.27 feet to the true point of beginning; thence north 00 degrees, 01 minutes, 15 seconds east for a distance of 25.00 feet; thence south 89 degrees, 58 minutes, 45 seconds east for a distance of 15.00 feet; thence south 00 degrees, 01 minutes, 15 seconds, west for a distance of 25.00 feet to the said north right of way line; thence north 89 degrees, 58 minutes, 45 seconds west along and upon said right of way line for a distance of 15.00 to the point of beginning and there terminating as shown. Said easement contains 375 square feet, more or less.

Superintendent's Recommendation: The superintendent recommends the Board hold a public hearing and approve the granting a permanent telecommunications equipment easement to Qwest Corporation (dba CenturyLink QC) for \$2,500.00.

Background: On October 2, 2012, the Board of Directors approved a resolution to hold a public hearing. As required by law, the notice of public hearing was published on October 3, 2012.

Minutes

The public hearing was called to order at 6:36 p.m. With no speakers, the public hearing was closed.

Ms. Boesen moved the superintendent's recommendation, second by Mr. Sweeney.
Aye: Boesen, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None
Motion passed 6-0.

Item No. 16**Page 1 of 1****Subject: SALE OF WALLACE ELEMENTARY 1401 EAST 12th STREET****For: PUBLIC HEARING / ACTION****Contact: BILL GOOD****Attachments: None**

(harold.good@dmschools.org: 242-8321)

Issue: Sale of property at 1401 East 12th St. known as Wallace Elementary, Des Moines, Iowa 50321 legally described as follows:

LOTS 175, 176, 177, 178, 179, 180, 181, 182, 247, 248, 249, 250, 251, 252, 253, AND 254, CAPITAL PARK, AN OFFICIAL PLAT,

AND ALL THAT PART OF THE NORTH-SOUTH ALLEY VACATED BY ORDINANCE 3655, PASSED JULY 10, 1926, LYING BETWEEN EAST 12TH STREET AND EAST 13TH STREET, EXTENDING FROM THE NORTH LINE OF CLEVELAND AVENUE TO A LINE 20 FEET SOUTH OF AND PARALLEL TO THE NORTHERLY LINE OF LOTS 178 AND 252, IN CAPITAL PARK, AN OFFICIAL PLAT,

AND THAT PART OF THE FORMER DES MOINES & MINNESOTA RAILROAD COMPANY 50 FEET RIGHT-OF-WAY IN SE ¼ OF SECTION 35-79-24 BETWEEN EAST 12TH AND EAST 13TH STREETS, LYING SOUTHERLY OF LOTS 177 AND 253 AND NORTHERLY OF LOTS 178 AND 252, IN CAPITAL PARK, AN OFFICIAL PLAT,

ALL NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA

Superintendent's Recommendation: The superintendent recommends the board hold a public hearing and approve the sale of the property located at 1401 East 12 St. (Wallace Elementary) to Olivet University in the amount of \$100,000.00.

Background: The District owns the property at 1401 East 12 St. Beginning in January 2010, the district has been actively marketing this property and on October 4, 2011, the board approved continued pursuit for the sale of the property.

On October 2, 2012, the Board of Directors approved a resolution to hold a public hearing. As required by law, the notice of public hearing was published on October 3, 2012.

Minutes

The public hearing was called to order at 6:37 p.m. With no speakers, the public hearing was closed.

The proceeds of the sale will go to the PPEL fund and applied to the greatest need in the district.

Mr. Howard moved the superintendent's recommendation, second by Ms. Boesen.

Aye: Boesen, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 6-0.

Item No. 17**Page 1 of 1****Subject: KURTZ BUILDING WINDOW AND DOOR REPLACEMENT****For: PUBLIC HEARING / ACTION****Contact: BILL GOOD**
(harold.good@dmschools.org; 242-8321)**Attachments: None**

Issue: Approval of the plans and specifications for work at the Kurtz Building. Publication for the public hearing was included in The Des Moines Register on October 9, 2012.

Superintendent's Recommendation: The superintendent recommends that the Board approve the plans and specifications prepared by Larrison Architects for window and door replacement at the Kurtz Building.

Background: This project will replace the exterior windows and certain exterior doors at Kurtz. The project will improve energy efficiency and natural lighting in the classrooms.

A copy of the plans and specifications are available for review at the district's facility operation center.

Funding: Statewide Penny (Students First Program)

Minutes

The public hearing was called to order at 6:40 p.m. With no speakers, the public hearing was closed.

Ms. Boesen moved the superintendent's recommendation, second by Ms. Elsbernd.

Aye: Boesen, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 6-0.

Item No. 18**Page 1 of 1****Subject: DIVERSITY PLAN – WITHIN DISTRICT PROCESS CHANGES****For: DISCUSSION****Presentation: Verbal****Contact: Board****Attachments: 12-062**

Issue & Background: The Board adopted a diversity plan in 2008. A review has been undertaken, and suggestions have been made for within district open enrollment processes to allow for full implementation of the plan.

Presenters: Eleanor Shirley and Patricia Lantz

Minutes

Ms. Lantz stated the changes relate to within district open enrollment in order to help equalize the attendance centers that fall below the composite ratio and address concerns shared previously by the board.

Ms. Shirley stated the current policy limited the number of students allowed to enroll in and out of buildings with a minority enrollment 10% greater than the district average. The change will address those schools with minority enrollments below the district average by 10% or more.

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Subject:	PROPOSED ATTENDANCE AREA CHANGES FOR MIDDLE AND HIGH SCHOOLS		
For:	DISCUSSION	Presentation:	PowerPoint
Contact:	Bill Good, Bryce Amos, Tim Schott (harold.good@dmschools.org, 242-8321; bryce.amos@dmschools, 242-7660; timothy.schott@dmschools.org, 242-7871)	Attachments:	None

Issue: Update proposal for adjustment of middle and high school attendance areas.

Superintendent's Recommendation: Board review updates to the proposed middle and high school attendance area review process.

Presenters: Bryce Amos, Bill Good, Tim Schott

Background: The Superintendent's Facilities Advisory Committee has recommended changes to middle and high school attendance areas to better align the student feeder system.

Updates to the original proposal have been made based on feedback from five community meetings and over 300 online surveys completed in accordance to the timeline presented to the school board in August.

Minutes

Mr. Amos reviewed the recommendations made to extend the grandfather option to include current 6th and 9th graders, evaluate elementary and schools of choice attendance areas, and establish a process and timeline for ongoing review of secondary attendance areas. The first goal was to align the feeder pattern of each middle school to one high school.

Community feedback was obtained from meetings held at each comprehensive high school and an on-line survey. Some adjustments have been made to the original proposal based on the information received and reviewing demographics. The grandfather clause would be extended to allow students currently enrolled in any secondary school to complete all years offered at that school as long as they stay enrolled at that school. Should the student exercise open enrollment, the grandfather clause will be void. Transportation and other services will be provided as long as the student currently qualifies and maintains the same address. Siblings of students covered by the grandfather clause will have the option of open enrollment. An application and procedures will be developed for all students who qualify for

grandfathering which will be due by March 1, in conjunction with the open enrollment deadline.

A comprehensive timeline has been developed and is being followed for implementation effective for the beginning of the 2013-14 school year. A maximum of 600 students in grades 6 – 12 are projected to be impacted by these changes. Direct contacts with the impacted families will be confirmed.

The Facilities Advisory Committee will begin work in the spring on the elementary schools and schools of choice attendance areas. They will also establish a process and timeline for ongoing review, not necessarily changes.

Additional comments included:

- Main goal is to avoid overcrowding.
- Schools at 75% enrollment for free or reduced-price lunch qualify for Title funds, additional resources and staff.
- All middle schools with the exception of Merrill and Brody are anticipated to qualify for Title status within the next two years.
- Goodrell and Cowles are choice schools and those boundaries will be reviewed in the next study.
- ELL students will benefit by having seven years of consistent support.
- Feeder patterns for the elementary schools will be reviewed with the same goals and alignment of programs; however, there may be exceptions, as with Weeks.
- Staff recommended changes to the original plan based on feedback.
- Demographic study—last done in 2007. The Facilities Advisory Committee will discuss if an update is needed and report back to the board.

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Subject: SCHOOL CALENDAR FOR 2013-2014

For: DISCUSSION

Presentation: Verbal

Contact: Scott R. Mikesh

Attachment: 12-063

(scott.mikesh@dmps.k12.ia.us; 242-7972)

Issue: The 2013-2014 Regular School Calendar.

Superintendent's Recommendation: The Superintendent recommends the Board discuss the proposed 2013-2014 Regular School Calendar.

Background: The DMPS Calendar Advisory Committee reviews, evaluates, and recommends the District's academic calendar to the Board. Committee recommendations are based upon applicable Board policy, state and federal regulations, and collaboration with staff, parents, and community members.

The proposed 2013-2014 Regular School Calendar establishes August 22, 2012, as the first day of school and leaves conference weeks and spring recess unchanged.

The following individuals served on the 2013-2014 Calendar Advisory Committee:

Name	Position
Hildebrandt, Barb	Parent Representative
Millard, Brian	Parent Representative
Riesenberg, Michelle	Parent Representative
Thompson, Cheryl	Parent Representative
Barnes, Steve	AFSCME Operations Representative
Frith, Urasaline	AFSCME Transportation Associate Representative
Bemis, Pamela	DMEA Associate Representative
Rogers, Rita	DMEA Associate Representative
Noland, Lillie	DMEA Secretary Representative
Burke, Jill	DMEA Teacher Representative
Cross, John	DMEA Teacher Representative
Heaberlin, Cory	DMEA Teacher Representative
Toubes, Joseph	DMEA Teacher Representative
Harris, Greg	DMEA Executive Director
Rasmussen, Andrew	DMEA President
Burnett Requist, Jill	Principal, River Woods
Johnson, Marcia	Principal, Capitol View
Wheeler, Doug	Principal, Hoover High School
Williamson, Paul	Principal, Lincoln High School
Amos, Bryce	Executive Director, High Schools & Learning Services
Tallman, Susie	Executive Director, Elementary
Bryant, Mary	Hiring Specialist, Human Resources Management
Deery, Patty	Data Specialist, Human Resources Management
Hawkins, Senta	Hiring Specialist, Human Resources Management
Liston, Todd	Manager, Transportation Department
Roorda, Denise	Supervisor, Payroll Services
Dinsdale, Linda	Administrative Assistant, Human Resources Management
Mikesh, Scott (Chair)	Executive Director, Human Resources Management

Presenter: Scott Mikesh

Minutes

Mr. Mikesch reported the committee began work in March with 25 members representing parents, teachers, and DMPS staff. Meetings were put on hold until the legislative session ended as bills had been introduced which would affect the starting date. The proposal is very similar to the current year schedule.

The issue of holding high school finals prior to winter break was discussed at several meetings, finally determining that there was no workable way to do so if classes did not start until after the state fair. The proposed calendar provides 177 class days for seniors through May 23, allowing for use of the Knapp Center for graduations.

Mr. Murphy does not feel there is enough parent representation on the committee and the PTA may be able to help recruit members, and there is an overload of employees with an interest; whereas, parents' interests are not well represented. He recommends the board set a limit to the size of the committee.

Mr. Jongewaard supports limiting the committee to 13. Mr. Howard also recommends a cap, condensing the district's staff, adding more parents, and possibly adding a student. Ms. Boesen agreed with a smaller committee and more parent representation.

Mr. Ahart will present additional information at the next meeting. Attendance at the meetings runs between 15 to 19 people.

Ms. Twyla Woods commented that the DMEA contract with teachers specifies the composition of the committee and to consider that when determining any limitations to the committee.

The calendar will be on the November 13 agenda for action.

Item No. 21**Page 1 of 2****Subject: STUDENT ACHIEVEMENT MONITORING REPORT 1****For: DISCUSSION****Presentation: PowerPoint****Contact: Holly Crandell****Attachment: 12-064**

(holly.crandell@dmschools.org/242-7568)

Issue: Report on district performance on No Child Left Behind (NCLB) academic achievement requirements.

Superintendent's Recommendation: The superintendent recommends the board is informed of the district's NCLB status.

Presenters: Holly Crandell, Executive Director of Curriculum, Instruction, and Assessment; Mary Grinstead, Assessment Specialist

Background: The No Child Left Behind (NCLB) Act of 2001 requires each district and school to annually demonstrate adequate yearly progress towards meeting the state academic targets (as measured by percent proficient on the state accountability test), state test participation rate, and other academic indicators goals (graduation rate and attendance rate).

Iowa's state accountability test in the 2011-2012 school year, the Iowa Assessments, is formerly known as the Iowa Test of Basic Skills/Iowa Test of Educational Development (ITBS/ITED). With this new name also came a new version of the test.

Minutes

Mr. Ahart commented that this is the first of three reports that will be presented to the board. This one focuses on the statutory reporting to the state and federal governments. Holly Crandell introduced Mary Grinstead, assessment specialist, who reviewed the No Child Left Behind (NCLB) metrics and meeting Adequate Yearly Progress (AYP). AYP is determined for all districts in the state, all schools and all subgroups within districts and schools. The four major components are the participation rate in the state accountability test, the Iowa Assessment proficiency rate, K-8 attendance rate, and graduation rate. ITBS/ITED has been changed to the Iowa Assessment and has been renormed based on a national sampling.

See the attachment for specific designations on individual schools and the district. Most of the schools met the participation rate in reading and math. Proficiency targets vary by subject and grade level. A dip at the middle school level in reading was experienced statewide, not just in Des Moines, which indicates it is due to the test.

Additional ways to meet AYP besides meeting the target are to meet within a confidence interval, which is statistically in the same range; by averaging two to three

years of data to meet the target; by including students making growth toward proficiency; or by reducing the number of nonproficient students by 10%. Some buildings and subgroups are making AYP with these optional methods.

Iowa has a four- and a five-year cohort graduation rate. Students who require six years to graduate are not counted in the graduation rate even though they did not drop out. The target is 85% and can also be met by increasing the graduation rate by 2% from the previous year. Attendance rate target at the elementary and middle schools is the state average, which this year was 95.6%. It can also be met by simply increasing the attendance rate from the previous year.

You can miss AYP for not testing enough students in reading or math, by not having enough students proficient in reading or math, or by not meeting the graduation rate for high schools or the attendance rate for elementary and middle schools. If one subgroup in the district or one building misses, the entire district or that school misses AYP. For the district, both graduation rate and attendance rate have to be missed.

The first year a building or district misses AYP, they are put on the watch list. If AYP is missed two consecutive years, the building is put on the School In Need of Assistance (SINA) list and the district is put on the District In Need of Assistance (DINA) list. If a school is put on the list, the school submits a plan for improvement.

If a Title 1 school is on the list, the ramification is offering school choice the first year. The second year, the school must offer supplemental educational services in addition to the school choice. Year three is corrective action with renewed focus on their instructional plan. Year four is the plan for restructuring, and year five+ is implementing restructuring. There is no clear definition of restructuring in Iowa.

To be removed from the SINA or DINA list, AYP must be met for two consecutive years. The first year of meeting AYP, status changes to Delay and current sanctions continue.

Some schools were on the watch list last year, met their academic indicator this year and have been removed from the list. There are 40 schools that increased proficiency in at least one subgroup and 15 schools increased proficiency in all subgroups.

State trends under the new Iowa assessment show a decrease in percent of proficiency in grades three through 8, especially at middle school in math. High schools experienced a slight increase in percent of proficiency.

Each year, SINA schools create and submit a School Improvement Plan based on their individual needs assessment. The plans are designed to provide a road map for the process--improvements that are needed to improve student proficiency in accordance to their identified goals. The process will be revised to include both department and grade-level goals for content and will be closely monitored.

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Subject: MONITORING REPORTS**For: DISCUSSION****Presentation: Verbal****Contact: Thomas Ahart****Attachment: None**

(thomas.ahart@dmschools.org/242-7766)

Issue: To establish the sequence and content of the annual monitoring reports and to establish a schedule for delivery of reports.

Superintendent's Recommendation: The superintendent recommends the board review the list of monitoring reports below and the examples of monitoring reports from the past couple years (attached), consider the content and what should be recommended for additions and deletions to each report. This will inform a discussion of a comprehensive monitoring report schedule during a November board meeting.

Presenters: Tom Ahart

Background: The schedule and content of annual monitoring reports has been an ongoing discussion item for the Board.

Number	Title	Reports per Year	Reference
ML 2.0	General Executive Constraint	1	http://www.dmschools.org/board/monitoring-reports/
ML 2.1	Treatment of Students/ Public Volunteers	1	http://www.dmschools.org/board/monitoring-reports/
ML 2.2	Treatment of Faculty/Staff	1	http://www.dmschools.org/board/monitoring-reports/
ML 2.3	Financial Conditions and Activities	4	http://www.dmschools.org/board/monitoring-reports/
ML 2.4	Asset Protection	1	http://www.dmschools.org/board/monitoring-reports/
ML 2.6	Emergency Superintendent Succession	1	http://www.dmschools.org/board/monitoring-reports/
ML 2.7	Compensation and Benefits	1	http://www.dmschools.org/board/monitoring-reports/
ML 2.8	Board Awareness and Support	1	http://www.dmschools.org/board/monitoring-reports/
	Student Achievement	3	http://www.dmschools.org/wp-content/uploads/2011/11/11-050NCLB.pdf

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Mr. Ahart stated the goal of monitoring reports is to deliver information that the board members need in order to move the district forward. He is developing a comprehensive calendar for the remainder of this year that will include the monitoring reports not yet covered, as well as all other legally required items for the board.

The board members are asked to review past monitoring reports and share suggestions for additional information needed; identify information that isn't on point and could be removed; and share ideas on how to present, especially graphically, data included in the reports.

Monitoring reports go back several years and new members will be provided reports for the past three years electronically. Print copies will be provided if preferred.

Cathy Mincberg will be brought back in the near future following the board's discussion on monitoring reports in order to simplify, clarify, and be transparent.