

May 15, 2012

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
BOARDROOM — 1800 GRAND**

**MINUTES
May 15, 2012**

PUBLIC FORUM — 5:45 p.m.

The Board of Directors held a public forum on Tuesday, May 15, 2012, in the boardroom at 1800 Grand; Dick Murphy presiding.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Absent: None

Speakers: Cynthia Knight, 3000 Grand Ave Jerry Bradley, 4605 SW 15th

REGULAR MEETING — 6:00 p.m.

The Board of Directors met in regular session on Tuesday, May 15, 2012, in the boardroom at 1800 Grand; Teree Caldwell-Johnson presiding.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Absent: None

APPROVAL OF AGENDA — 6:05 p.m.

Mr. Howard requested Item No. 9, contract with DART be removed from the consent agenda and be discussed and voted on separately.

Ms. Boesen moved approval of the amended agenda; second by Elsbernd.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

APPROVAL OF MINUTES — 6:10 p.m.

Mr. Sweeney moved to approve the minutes for May 1, 2012; second by Howard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

DISTRICT RECOGNITIONS — 6:10 p.m.

Tom Ahart, the district’s Associate Superintendent pending his official appointment as Interim Superintendent later on this agenda, first introduced Elaine Wolf, Culinary Arts teacher at Central Campus. Ms. Wolf recognized Hannah DeVries, Hannah Dewey, Jennifer Brooker and Jordan Quimet, all from Lincoln HS, and Josh Cooper from Roosevelt HS, all of whom recently won gold medals at the Family, Career and Community Leaders of America (FCCLA) state competition and will represent the district in national competition in Orlando, FL this summer. Cooper, Brooker, Dewey and DeVries also earned gold medals at the Skills USA state competition, as did Cody DeLaRosa (East HS) and Allison Ross (Lincoln HS).

Mr. Ahart next called on Central Campus Automotive instructors Joel Samuelson and Jim Boyd who recognized Kimberley Wilkins and Austin Gruis from Lincoln HS, each of whom were also awarded gold medals at the Skills USA event.

Finally, Mr. Ahart introduced Archie Brooks and Mark Schmidt, coaches for the North HS Academic Decathlon team, comprised of Julius Tembe, Cody McKeehan, Shad Corbin, Brian Schulze, Sasha Phillips and Trista Behrendsen. The team placed first in regionals, 5th at state and 7th nationally in its division.

CONSENT ITEMS — 6:20 p.m.

7. Architect Payments -----	1
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9. Approval of Contract — Des Moines Area Regional Transit Authority (see agenda item, page X)-----	5
10. Award of Contracts on Bid -----	9
11. Award of Bid — New School, Edmunds -----	13
12. Award of Bid 6512 — ADA Improvements and Office Relocations — Smouse -----	15
13. Final Acceptance of Bid 6310 — Fire Sprinkler, Central Campus -----	17
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Minutes

Speakers: Beth Barnhill, 4602 Kingman (spoke in support of Dr. Rassmusson)
 Steve Barnes, 614 Virginia Avenue

Mr. Jongewaard moved to approve the consent items, with the exception of item 9, contract with DART, which was removed for separate consideration at the request of Mr. Howard, including payment of previously authorized and certified bills reviewed by him in the amount of \$1,594,073.50 and unpaid bills in the amount of \$3,084,572.39; second by Howard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

PUBLIC HEARINGS — 6:20 p.m.

19. FY 12 Budget Amendment	33
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Other — 6:25 p.m.

20. Appointment of Interim Superintendent	35
21. Receipt and Filing of Termination Recommendation	37
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23. Sales Tax Oversight Committee	41
24. Midwest Development Company	43
25. Changes to Future Pathways Program	45
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27. Monitoring Report ML 2.3 — Financial Conditions and Activities	49

REQUESTS FOR INFORMATION — 7: 25 p.m.

N/A

CHAIR’S REPORT — 7:30 p.m.

Ms. Caldwell-Johnson reminded the Board members about their upcoming high school commencement assignments and also asked that they forward to her their recommendations for potential members of the Sales Tax Oversight Committee that’s soon to be convened. Lastly, she said she would be forwarding to their attention some information on a consulting firm that was recommended by Mike Casserly from the Council of Great City Schools to assist the Board in its search for a new superintendent.

SUPERINTENDENT’S REPORT — 7:35 p.m.

Mr. Ahart acknowledged the service of outgoing DMEA president Melissa Spencer and thanked the Board for the opportunity to serve the district as interim superintendent.

ADJOURN — 7:40 p.m.

Item No. 7

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Subject: ARCHITECT PAYMENTS

For: ACTION

Contact: BILL GOOD

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Payment of architect/engineer invoices.

Superintendent's Recommendation: The superintendent recommends the following architect/engineer payments be authorized:

<u>Architect/Engineer/Project</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment</u>
<u>BCDM</u>				
Studebaker Elementary Architect App 08 (SWP)	72%	\$241,800.00	\$165,000.00	\$9,720.00
<u>OPN Architects</u>				
Hiatt Middle School Architect App. 8 (SWP)	74%	\$377,700.00	\$228,485.00	\$50,913.50
McCombs Middle School Architect App. 14 (SWP)	84%	\$364,100.00	\$297,936.00	\$7,506.00
North High School Arch. App. 24 (SWP)	100%	\$1,036,270.00	\$1,031,417.65	\$4,852.35
Samuelson Elementary Architect App 4 (PPEL)	80%	\$12,200.00	\$9,096.00	\$748.20
<u>Baldwin White</u>				
Edmunds Elementary Architect App 15 (SWP)	63%	\$566,500.00	\$332,784.99	\$22,773.45
<u>Wells & Associates</u>				
Lovejoy Elementary Architect App. 7 (SWP)	69%	\$240,000.00	\$160,800.00	\$5,640.00

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Alvine & Associates

Meredith Middle School Architect App. 3 (SWP)	68%	\$308,800.00	\$197,633.00	\$12,352.00
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Shive Hattery

Merrill Middle School Architect App. 13 (SWP)	100%	\$169,812.00	\$166,062.00	\$3,750.00
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Brody Middle School Architect App. 14 (SWP)	100%	\$132,209.00	\$129,459.00	\$2,750.00
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RDG Planning

Central Campus Phase 3 Architect App. 5 (SWP)	64%	\$312,741.00	\$87,567.00	\$112,588.00
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DLR Group

Cowles Montessori Architect App. 11 (SWP)	98%	\$126,500.00	\$123,337.50	\$1,581.25
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TOTAL			\$235,174.75
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Presenters: None**Background:** None

Item No. 8

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Subject: CONSTRUCTION PAYMENTS

For: ACTION

Contact: BILL GOOD

Attachments: None

(harold.good@dmschools.org; 242-8321)

Issue: Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends the following contractor and supplier payments be authorized:

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<u>Larson & Larson</u>				
Central Campus Ph. 2 (SWP) GC App 17 Sealed Bid No. B6220	95%	\$8,368,134.00	\$7,940,547.00	\$2,674.91
McCombs School Addition / Renovation (SWP) GC App 8 Sealed Bid No. B6379	57%	\$5,754,508.00	\$2,949,086.04	\$320,434.61
Central Campus Playground (SWP) RETAINAGE RELEASE Sealed Bid No. B6362	100%	\$232,312.00	\$220,696.40	\$11,615.60
<u>Dean Snyder</u>				
Hiatt Middle School (SWP) - Renovation GC App. 2 Sealed Bid No. B6486	5%	\$6,468,206.00	\$55,541.75	\$268,600.15
<u>Waldinger Corp.</u>				
Roosevelt High School Auditorium (SWP) RETAINAGE RELEASE Sealed Bid No. B6388	100%	\$152,006.00	\$144,405.69	\$7,600.31

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Edge Commercial LLC

CC Fire Sprinkler (LOSST) GC App 12 Sealed Bid No. B6310	95%	\$665,770.00	\$619,721.36	\$12,760.13
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Brody Middle School Addition GC App. 1 Sealed Bid No. B6481	8%	\$1,418,230.00	\$0.00	\$119,375.10
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Rochon Corp.

Harding Middle School (SWP) GC App. 12 Sealed Bid No. B6321	98%	\$4,762,034.00	\$4,665,036.10	\$22,181.55
Lovejoy Elementary Addition / Renovation GC App. 1 Sealed Bid No. B6487	2%	\$4,305,000.00	\$0.00	\$85,549.40

Neumann Brothers

Central Campus Entry GC App. 5 (SWP) Sealed Bid No. B6411	79%	\$1,178,083.00	\$664,340.70	\$265,481.30
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Lang Construction

Studebaker Elementary Addition / Renovation GC App. 1 Sealed Bid No. B6488	3%	\$4,012,000.00	\$0.00	\$132,000.60
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Bryan Crow Constr.

Samuelson Classroom GC App. 2 (PPEL) Sealed Bid No. B6456	2%	\$197,000.00	\$3,201.50	\$1,948.45
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TOTAL			\$1,250,222.11	
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Presenters: None**Background:** None

Item No. 9**Page 1 of 2****Subject: APPROVAL OF CONTRACT — DES MOINES AREA REGIONAL
TRANSIT AUTHORITY (DART)****For: ACTION****Contact: Bill Good**

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Transportation of Des Moines Public Schools (District) middle and high school students by Des Moines Area Regional Transit Authority (DART).**Superintendent's Recommendation:** The superintendent recommends the contract as shown below be approved.**Presenters:** None**Background:** The Board of Education (BOE) approved a contract between the MTA (currently DART) and the District to transport students to Lincoln High School and McCombs Middle School for school year 1993-1994. Since then, services expanded to include students at Hoyt, Harding, Meredith, Weeks, Brody, Hoover, Roosevelt, East and North.**Contract Term:** Effective July 1, 2012 through June 30, 2017. This is subject to four (4) additional annual renewal approvals from the Board of Education for the proposed expense changes each year.**Scope of Work:** The 2012-2013 scope of work is based on 40 morning and afternoon school routes, servicing 1600-1800 middle and high school students daily. This allows the District's Transportation Department to focus on special program busing, balance the number of yellow buses being operated at each bell-time tier and reduce the total operating miles.

Unlimited access to DART bus services (regular and express routes) will continue for all middle and high school students by allowing them to ride after regular school hours, on weekends and during breaks, including summer, at no cost to them. This program began in FY09 and due to this service the District eliminated the expense of purchasing DART tokens from centralized funds.

Additionally, since FY09, all District employees have utilized unlimited DART bus services (regular and express routes) at no cost to them.

Item No. 9

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Contract Expense History:

<u>Year</u>	<u>Increase/Decrease</u>
07-08	\$590,857
08-09	\$645,970 (+9.3%)
09-10	\$643,371 (-.04%)
10-11	\$654,409 (+1.72%)
11-12	\$657,733 (+0.50%)
12-13	\$673,012 (+2.32%)

The FY13 contract is +2.32% (+\$15,279) over FY12, due to DART's increases in fuel costs and labor rates.

Funding: Transportation General Fund Account DWVEHPORYM 0515

Minutes

Mr. Howard requested this item be pulled from the agenda to be discussed and voted on separately. He renewed his opposition to students being transported to and from school by DART buses. He doesn't feel the drivers are as concerned for the kids' well-being as the district's own drivers are and doesn't believe that motorists are as careful around DART buses in traffic as they are with the traditional yellow school buses.

Item 9 was voted on separately under the same motion to approve the rest of the consent agenda.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Jongewaard, Murphy, Sweeney
Nay: Howard

The contract was approved, 6-1.

Item No. 10
Page 1 of 3**Subject: AWARD OF CONTRACT(S) ON BID****For: ACTION****Contact: Various****Attachments: None**

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

A. 5173-08 Juice, Water, Sports Drinks FY 2012-2013

The vendors have agreed to extend the same terms and conditions as last year. Pepsi America has a 3% price increase. These vendors provide beverages issued by the Central Nutrition Center.

Pepsi America	Urbandale, IA	Estimated Award	\$ 43,775.00
Reinhart Foods	Cedar Rapids, IA	<u>Estimated Award</u>	<u>\$ 64,000.00</u>
Total			\$ 97,775.00

This is the fourth and final extension.

2011-2012	Est.	\$95,000.00
2010-2011	Est.	\$63,800.00
2009-2010	Est.	\$62,825.00
2008-2009	Est.	\$74,360.00

Funding Source: Food and Nutrition Accounts

Contact: Sandy Huisman
(sandy.huisman@dmschools.org; 242-7636)

A. Bid 6133 Waste Management & Recycling Service FY 2012-2013

The vendor has agreed to extend the contract with the same terms and conditions with an increase of 1.5 percent for waste and recycling removal. Waste and recycling audits will be conducted to reduce the overall cost of the contract and absorb the 1.5 percent increase throughout the next year.

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Waste Management Des Moines, IA Est. Award \$211,295.40

This is the first extension.

2011-201	Est. Expenditure	\$211,745.30
2010-201	Actual Expenditure	\$188,214.09

Funding: Custodial Services and Food and Nutrition Accounts

Contact: Sheila Mason
 (sheila.mason@dmschools.org; 242-7981)

B. Bid 5166-07 Bread Items FY 2012-2013

The vendor has agreed to extend the contract at last year's contract terms and pricing. Bread items are ordered as needed by Food & Nutrition programs.

Bimbo Bakery (Sara Lee Bakery) Dubuque, IA Est. Award \$242,028.00

This is the fourth and final extension.

2011-2012	Estimated Award	\$242,028.00
2010-2011	Actual	\$225,800.00
2009-2010	Actual	\$221,078.24
2008-2009	Actual	\$216,181.54

Funding Source: Food and Nutrition Accounts

Contact: Sandy Huisman
 (sandy.huisman@dmschools.org; 242-7636)

C. 5228-09 Carpet for Stock FY 2012-2013

The vendor has agreed to extend the contract with the same pricing and terms/ conditions. Vendor provides carpet stock and supplies for new and replacement carpet installations performed by District personnel. Award value varies with the number of yards purchased for the fiscal year.

Mannington Mills Calhoun, GA 1 Item Est. Award \$ 42,165.00

This is the third extension.

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2011-2012	Actual	\$50,221.40
2010-2011	Actual	\$34,807.00
2009-2010	Actual	\$45,270.00

Funding Source: PPEL (Physical Plant and Equipment Levy)

Contact: Dave Silver
(dave.silver@dmschools.org; 242-7700)

D. B6520 Audio Visual Presentation Carts FY 2012-2013

Troxell Communications Blue Springs, MO 1 Item \$ 45,072.00

In order to reduce costs, Technology has combined all individual open requests from district sites into one order thereby saving over 32% per cart. Technology intends to leverage this pricing by using it in FY12-13 as well.

Bids were examined by the Purchasing and Technology Departments. A complete tabulation of the bid is available:

<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

62 Bids were mailed; 11 bids were received, and 51 did not respond.

Funding Source: Technology and various district-wide accounts.

Contact: Dan Warren
(dan.warren@dmschools.org; 242-7993)

Item No. 11

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Subject: AWARD OF BID NO. B6504 — NEW EDMUNDS ELEMENTARY SCHOOL
For: ACTION
Contact: BILL GOOD

(harold.good@dmschools.org : 242-8321)

Attachments: None

Issue: Award of contract for the new Edmunds Elementary School.

Superintendent's Recommendation: The superintendent recommends a contract for the Base Bid and Alternates 1, 2, 3.1, 3.2, 4, 5 and 6 be awarded to the lowest responsive/responsible bidder, Stahl Construction Company in the amount of \$10,250,000.

Presenters: None. Bill Good will be present to answer any questions.

Background: This is a project under the statewide penny funding. .

- **Base Bid:** Construction of the new school including demolition of the existing school and related site work.
- **Alternate 1:** Add exterior louvered sun shades.
- **Alternate 2:** Make selected changes in interior finishes.
- **Alternate 3.1:** Change reinforcement in elevated polished concrete slabs.
- **Alternate 3.2:** Add microfibers to portions of elevated concrete slabs.
- **Alternate 4:** Add playground area lighting
- **Alternate 5:** Change insulation in exterior walls to spray foam insulation.
- **Alternate 6:** Add motorized outdoor air dampers and related temperature control at classrooms.

The district received bids on May 8, 2012. The results are as follows:

	Stahl Construction St Louis Park, MN	Rochon Corporation Urbandale, IA	Neumann Bros Des Moines, IA
Base Bid	\$10,025,000	\$10,110,000	\$10,428,000
Alternate 1	\$34,000	\$36,000	\$41,300
Alternate 2	\$185,000	\$185,000	\$172,500
Alternate 3.1	\$2,000	\$12,000	\$5,200
Alternate 3.2	\$4,000	\$1,700	\$1,100
Alternate 4	\$5,000	\$7,100	\$4,000
Alternate 5	-\$20,000	\$52,000	\$6,100
Alternate 6	\$15,000	\$25,000	\$15,300

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	Larson & Larson Urbandale, IA	Edge Commercial Grimes, IA
Base Bid	\$10,485,000	\$10,753,000
Alternate 1	\$35,230	\$37,440
Alternate 2	\$152,000	\$159,130
Alternate 3.1	\$12,000	\$1,800
Alternate 3.2	\$4,200	\$8,860
Alternate 4	\$4,200	\$4,270
Alternate 5	\$36,000	\$38,290
Alternate 6	\$15,200	\$16,560

Funding Source: Statewide Penny (Students First Program)

Item No. 12**Page 1 of 1****Subject: AWARD OF BID NO. B6512 — ADA IMPROVEMENTS AND OFFICE RELOCATION FOR SMOUSE SCHOOL****For: ACTION****Contact: BILL GOOD**

(harold.good@dmschools.org : 242-8321)

Attachments: None

Issue: Award of contract for the ADA improvements and office relocation project for Smouse School.

Superintendent's Recommendation: The superintendent recommends a contract for the Base Bid and Alternates 1 and 2 be awarded to the lowest responsive/responsible bidder, Prostruct Construction Inc. in the amount of \$919,200.00.

Presenters: None. Bill Good will be present to answer any questions.

Background:

Base Bid: This work will provide for handicap accessibility for restrooms and other locations throughout the building

Alternate 1: Installation of a new elevator in an existing shaft.

Alternate 2: Relocate the office to a location adjacent to the north front entry to improve building security and renovation of the current office space into classrooms.

The district received bids on May 7, 2012. The results are as follows:

Contractor	Base Bid	Alt No. 1	Alt No. 2
Ball Team LLC – WDM, IA	\$340,000	\$290,000	\$450,000
Prostruct Construction Inc. – WDM, IA	\$268,800	\$213,200	\$437,200

Funding Source: Smouse Investment Funds

Item No. 13**Page 1 of 1****Subject: FINAL ACCEPTANCE OF BID NO. B6310 — CENTRAL CAMPUS FIRE
SPRINKLER****For: ACTION****Contact: BILL GOOD**

(harold.good@dmschools.org : 242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Central Campus

PROJECT: Fire Sprinkler

CONTRACTOR: Edge Commercial LLC

CONTRACTED AMOUNT: \$ 665,770.00

CONTRACT BALANCE: \$ 33,288.51

Item No. 14
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Subject: FY 2012-2013 FEE SCHEDULE — METRO KIDS; EARLY CHILDHOOD LEARNING PROGRAMS; FOOD SERVICE; AND FACILITY USE FEES
For: ACTION
Contact: Thomas Harper
 (thomas.harper@dmschools.org; 242-7745)

Attachments: 12-033

Issue: Schedule of fees for FY 2012-2013.

Superintendent's Recommendation: The superintendent recommends the Board approve the proposed fee changes for the Metro Kids, Early Childhood Learning Programs, Food Service and Facility Use fees for FY 2012-2013.

Presenter: Thomas Harper will be available to answer questions.

Background:

METRO KIDS AND COWLES MONTESSORI PROGRAMS:

The proposed increase in fees is based on an analysis of the revenue and expenditures of the self-supporting fee-based Cowles Montessori Program and Metro Kids. Raising fees for Cowles Montessori Children's Center and Metro Kids will enable each program to continue to provide quality service while benefiting families by keeping their weekly cost reasonable and affordable. Expenses that will increase for 2012-13 include food services, employee compensation, data processing and technology, replacement of furniture and equipment. The proposed new fee is listed with the current fee for each program. Also included in attachment 12-033 is a comparison of District Metro Kids fees to other Des Moines area service providers. The fees listed for the other Des Moines area providers are from the current school year 2011-12 as next year's fees have not been published yet.

**COWLES CHILDREN'S CENTER
MONTESSORI PROGRAMS**

Age	2011-12 Weekly Full-time Rate	2011-12 Weekly Half-day Rate
Montessori All Day 3 and 4 year	\$214	\$144

2012-13 Proposed Fees

3 Year Full Day	\$150.00 per week
3-Year Morning PreK	\$98.00 per week
4-Year Full Day	\$90.00 per week
4-Year Morning PreK	\$0
AM Only Pax Place	\$46.00 per week
PM Only Pax Place	\$54.00 per week
AM & PM Pax Place	\$68.00 per week

- Preliminary plan subject to change depending on the results of legislative action
- Effective August 21, 2012
- Annual registration fee: \$25.00
- Certified teachers in the classrooms
- Before and after care Pax Place rates are similar to Metro Kids rates; however, slightly less due to fewer programming options offered to younger students.

**METRO KIDS (BEFORE AND AFTER SCHOOL PROGRAM, K-5TH GRADE)
2012-13 PROPOSED FEES**

	2011-12	2012-13
Before School	\$50.00 per week	\$ 51.00 per week
After School	\$58.00 per week	\$ 59.00 per week
Before & After School	\$72.00 per week	\$ 73.00 per week
Before School Wednesday Only And PM	\$61.00 per week	\$ 62.00 per week
Full-day School-age Child Care	\$130.00 per week	\$130.00 per week
Early out Days	\$20.00 per session	\$21.00 per session
Daily Rate	\$30.00 per day	\$30.00 per day

- Effective August 22, 2012, except fee increases for the River Woods and Capitol View Metro Kids Programs will go into effect July 11, 2012.
- Annual registration fee: \$25.00
- Full day care cancellation fee: \$10.00
- In order to attract, hire and retain a quality school-age programming staff, Metro Kids offers its employees free school-age programming for their children while the employees are working their regularly scheduled Metro Kids hours of employment.
- To better serve the families in our District, Metro Kids may provide up to five unused Metro Kids slots per site for short-term, emergency use by families on an as-needed basis. Proper documentation of need and principal approval must accompany the request for service.

Food and Nutrition Program:

The proposed increase in fees is based on an analysis of the revenue and expenditures of the self-supporting fee-based Food and Nutrition program.

Increases in the price of produce and other food costs as well as related supplies are anticipated to rise by 3-4% in FY2013.

In addition, Section 205 of the Healthy, Hunger-Free Kids Act of 2010 requires food authorities participating in the National School Lunch Program to gradually increase meal prices paid by families to equal the USDA reimbursement for a free student meal or the district is required to provide non-federal funding to cover the difference. Therefore, for FY 2013, the district will need a minimum increase of 5 cents per meal in order to gradually bring family paid meal costs in line with USDA meal reimbursements.

The proposed meal price fee increases are listed alongside the current meal price fees:

FOOD AND NUTRITION MEAL FEES

<u>Meal</u>	<u>2011-12</u>	<u>Proposed 2012-13</u>
Breakfast		
Reduced price*	\$.30	\$.30
Elementary	1.45	1.50
Middle	1.55	1.60
High	1.60	1.65
Adult	1.85	1.90
Lunch		
Reduced price*	.40	.40
Elementary	2.40	2.45
Middle	2.50	2.50
High	2.50	2.55
Adult	3.15	3.20
After School Snack		
Reduced price*	.15	.15
Full price	1.00	1.05

*Reduced price rate is set by the USDA

Facility Usage Fees:

A recent review completed by the Community Education Department, with input from other departments and comparative data to other metro school districts indicates that the majority of our current fee structure should remain the same for FY 13.

We do however; propose the following adjustments in fees which more closely reflect actual personnel and usage costs:

*		<u>Current Rate</u>	<u>Proposed Rate</u>
	1-3 hours	\$ 25.00	\$ 50.00
	3-6 hours	\$ 50.00	\$ 75.00
	Over 6 hours	\$ 75.00	\$100.00
	Pool usage	\$ 20.00	\$ 40.00
	Custodians**	\$ 36.41	\$ 29.00

There has not been an increase in the flat fees charged for AAU usage in over 10 years

** Custodial overtime will be added on an individual basis

A complete Facility Usage Fee Schedule is included in attachment 12-033.

Item No. 15

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Subject: CONTINUOUS LEARNING CALENDAR AT EDMUNDS ELEMENTARY SCHOOL FOR 2012-2013

For: ACTION

Contact: Susie Tallman

(susie.tallman@dmschools.org; 242-7725)

Attachments: 12-030

Issue: Request permission from the Board and the Iowa Department of Education to obtain a waiver for a continuous learning calendar at Edmunds Elementary School.

Superintendent's Recommendation: The superintendent recommends the Board approve the waiver for the continuous learning calendar for 2012-2013.

Presenters: None

Background: The State Department of Education requires the calendar waivers for individual schools to be submitted to their office during the preceding school year.

Edmunds Elementary is seeking a new waiver for a continuous learning calendar for the 2012-2013 school year. This calendar will be the same as the Downtown School.

Staff, parents and community discuss these calendars and the benefits yearly.

Item No. 16**Page 1 of 2****Subject: DEPARTMENT OF EDUCATION (DE) WAIVER****For: ACTION****Contact: Tim Schott, Amber Graeber**

(tim.schott@dmschools.org; 242-7660 amber.graeber@dmschools.org; 242-7947)

Attachments: None

Issue: A new section in Chapter 12 of the Iowa Code requires Board approval of enrollment criteria for students in a grade that precedes ninth grade accessing a high school credit course (see below).

I. Secondary credit. [NEW SECTION EFFECTIVE 4.28.2012]

(1) An individual pupil in a grade that precedes ninth grade may be allowed to take a course for secondary credit if all of the following are true:

1. The pupil satisfactorily completes the course.
2. The course is in the curricular area of English or language arts, mathematics, science, or social studies.
3. The course is taught by a teacher licensed by the Iowa Board of Educational Examiners for grades 9-12 and endorsed in the subject area.
4. The course meets all components listed in subrule [12.5\(5\)](#) for the specific curricular area.
5. The board of the school district or the authorities in charge of the nonpublic school has developed enrollment criteria that a student must meet to be enrolled in the course.

Recommendation: The superintendent recommends the Board approve this DE Waiver request, per prior SIAC approval of the matter.

Presenters: None. Tim Schott will be available for question.

Background: This new section on secondary credit, going into effect on April 28, 2012, alters the requirements for secondary credit to students in a grade that precedes ninth grade. The rule change indicates that only students in the four, core content areas are now eligible for secondary credit. For many years districts across the state have offered secondary credit to world language students who meet the requirements of Level I world language. Earning secondary credit in a grade that precedes ninth grade provides students with a vital opportunity to accelerate through the curriculum and access Advanced Placement options with continued success in the program.

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The Des Moines Public Schools process for earning secondary credit in a world language course is as follows:

- All middle school students are taught by highly-qualified teachers
- All middle school students are provided instruction using the high school Spanish I curriculum guide. The common curriculum guide implemented by the Spanish I teachers in our high school is used by our middle school teachers.
- All middle school students are learning using the same text and materials used in the high school -*Realidades I*
- Students in grade 8 have the opportunity to take the “Spanish I Proficiency Exam.”

At this time, we have students in our International Baccalaureate middle schools enrolled in Level I Spanish for secondary credit.

If this waiver request is not granted, students proficient in Spanish I will not earn secondary credit. This impacts the high school transcript and future college admissions as two, consecutive years of a world language are required for admission to most all colleges and universities. As a result of this lack of credit, many proficient students may choose to retake Spanish I at the high school and miss the opportunity to accelerate and enroll in Advanced Placement Spanish Language.

Item No. 17**Page 1 of 1****Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Contact: Scott R. Mikesh**
(scott.mikesh@dmeps.k12.ia.us; 242-7972)**Attachments: None**

Superintendent's Recommendation: The superintendent recommends the Board approve the following personnel recommendations:

Background:
LEAVE OF ABSENCE

Name	School, Position	Effective Date	Reason
Olson, Britney	King, In-Class Math	08/22/2012	Personal
Wilcox, Valerie	Edmunds, 3 rd	08/22/2012	Personal

RESIGNATION

Name	School, Position	Effective Date	Reason
Baker, Sarah	Student Services, Special Ed Consultant	08/22/2012	Personal
Bennett, Barbara	From Disability	05/02/2012	Personal
Borgman, Rebecca	Student Services, Occupational Therapist	08/22/2012	Personal
Cox, Carlyn	Curriculum, Coordinator	08/22/2012	New Position
Dalbey, Julie	Moulton, Nurse	08/22/2012	Position out of District
Fisher, Courtney	Stowe, Multi-categorical	08/22/2012	Position out of District
Graeber, Amber	Curriculum, Coordinator	08/22/2012	New Position
Johnston, Jesse	Curriculum, Coordinator	08/22/2012	New Position
O'Donnell, Kim	Curriculum, Coordinator	08/22/2012	New Position
Rasmusson, Nina	Charter School, Director	06/30/2012	Personal
Sievers, Connie Sue	Curriculum, Coordinator	08/22/2012	New Position
Tucker, Gayle	Callanan, Math	08/22/2012	Personal

ADMINISTRATOR APPOINTMENT

Name	Position	Amount	Effective Date
Panek, Jeffery P.	Vice Principal, Hoover High School	\$85,409	07/01/2012

Masters Degree in Education, Secondary School Administration, Drake University, Des Moines, Iowa, 2007. Bachelors Degree in Mathematics Secondary Education, Wartburg College, Waverly, Iowa, 1991. Experience: School Improvement Leader, Hoover High School, Des Moines Public School District, 2010-present; Dean of Students, Hoover High School, Des Moines Public School District, 2008-2010; Math Teacher, Roosevelt High School, Des Moines Public School District, 2005-2008; High School Math Teacher, Coon Rapids-Bayard Community Schools, Coon Rapids, Iowa, 2001-2005; Junior High/High School Math Teacher, East Greene Community Schools, Grand Junction, Iowa, 1998-2000; Junior High/High School Math Teacher, Harlan Community Schools, Harlan, Iowa, 1991-1997. Address: Urbandale, Iowa.

Item No. 18

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Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Contact: Thomas Harper

(thomas.harper@dmps.k12.ia.us; 242-7745)

Attachments: None

Issue: A list of bills will be furnished to the Board of Directors at the Board meeting for approval. The secretary will be glad to furnish information as requested on any of these items. Prior to the meeting, one member of the Board will have checked this list with the invoices.

Item No. 19
Page 1 of 1**Subject: FISCAL YEAR 2011-2012 PROPOSED BUDGET AMENDMENT****For: PUBLIC HEARING/ACTION****Contact: Thomas Harper**

(thomas.harper@dmschools.org; 242-8527)

Attachments: 12-034

Issue: Proposed FY 2011-2012 budget amendment. A budget amendment is required if the total expenditure budget may be exceeded in any of the four major expenditure areas: Instruction, Support Services, Non-Instructional Programs, and Other Expenditures. Any budget amendment must be adopted no later than May 31ST. The publication for the public hearing was included in the Des Moines Register on May 4, 2012.

Superintendent's Recommendation: The superintendent recommends the Board approve the proposed FY 2011-2012 budget amendment as presented in Attachment 12-034.

Presenter: Thomas Harper

Background: As has been reported in quarterly financial status reports, an increase in budget authority is warranted in several expenditure control areas to maintain statutory compliance. Increased expenditures are being financed primarily from gains in state, federal, intermediary and local sources throughout the budget year. In addition, receipt of bond proceeds are being used to finance renovation expense associated with the new statewide penny, and repairs made to Smouse are financed using Expendable Trust – Smouse funds; events not anticipated or part of the original FY 2012 Adopted Budget.

Each quarter's financial statements have included most of these anticipated additional increases in budget authority as Working Adjustments. Details on most of these changes have been included in the narrative section of each of the quarterly financial statements as these details have become known. The proposed FY 2011-2012 budget amendment for All Funds results in changing the budget as highlighted below:

<u>EXPENDITURE FUNCTION</u>	<u>FROM</u>	<u>TO</u>
Support Services	\$105,416,994	\$112,838,584
Non-Instructional Programs	\$ 19,739,724	\$ 20,107,503
Other Expenditures	<u>\$ 55,171,286</u>	<u>\$ 67,711,763</u>
Total	\$180,328,004	\$200,657,850

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Minutes

Ms. Caldwell-Johnson opened the public hearing. There being no speakers she asked Mr. Ahart to introduce the matter.

Mr. Howard moved approval of the amendment; second by Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

Item No. 20

Page 1 of 1

Subject: APPOINTMENT OF INTERIM SUPERINTENDENT

For: ACTION

Contact: Board/General Counsel

(patricia.lantz@dmschools.org; 242-8398)

Attachments: None

Issue: A vacancy in the position of Superintendent of Schools.

Background: The Board has previously accepted the resignation of Superintendent Dr. Nancy Sebring and needs to appoint someone to serve in that position while a search for a permanent successor is conducted. Tom Ahart is the district's Associate Superintendent and has agreed to serve as Interim Superintendent upon appointment by the Board.

Minutes

Mr. Howard moved the appointment of Mr. Ahart as Interim Superintendent; second by Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

Item No. 21

Page 1 of 1

Subject: RECEIPT AND FILING OF TERMINATION RECOMMENDATION

For: ACTION

Contact: Patricia Lantz

(patricia.lantz@dmschools.org; 242-8398)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the Board receive and file a recommendation for termination.

Background: A teacher termination is being considered pursuant to Iowa Code Section 279.27. The teacher has requested a private hearing before the Board, pursuant to the Code. The hearing will be scheduled for a later date.

Minutes

Ms. Elsbernd moved receipt and filing of the recommendation; second by Howard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

The motion carried, 7-0.

Item No. 22**Page 1 of 1****Subject: 2012 SUMMER FOOD SERVICE PROGRAM****For: INFORMATION****Contact: Sandy Huisman****Attachments: 12-031**

(sandy.huisman@dmschools.org; 242-7636)

Issue: Plans are completed for the Des Moines Independent School District to sponsor a Summer Food Service Program again this year for youth 18 years of age or under, at schools, community centers and park sites.

Superintendent's Recommendation: None

Presenters: None

Background: The Summer Food Service Program is a United States Department of Agriculture (USDA) program. Funding and regulations for the Summer Food Service Program are separate and different from the National School Lunch Program and School Breakfast program. All operating expenses for the program are covered by this program. The program is designed to benefit youth, 18 years of age or under, from areas in which at least 50% of the youth participating in the program meet the same income guidelines of eligibility for free or reduced-price meals during the school year. At sites meeting these eligibility requirements, free meals are served to all youth.

The district has sponsored a Summer Food Service Program since 1980. During the 2011 Summer Program, 58,000 lunches and 15,000 breakfasts were served to children. Twenty-two sites in schools, community centers and park sites were operated.

Meals for the 2012 program will be prepared at the Central Nutrition Center. Twenty-four sites were selected based on eligibility criteria, interest, need and projected site participation patterns from previous years. The program will begin at eight sites on June 4, 2012 and at most remaining sites on June 11; ending dates will vary based on site activities and student participation. Flyers announcing the program sites, meal service times and dates of operation are distributed to elementary school students, at all summer sites, through a public release to local news media and local community agencies.

The program flyer is attached listing the twenty-four sites that will be operated.

The Food & Nutrition Management Department anticipates serving approximately 800 breakfasts and 2,200 lunches each day in schools, community centers and park sites through the 2012 Summer Food Service Program.

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Minutes

The Board received the attachments to this agenda item without discussion.

Item No. 23**Page 1 of 1****Subject: SALES TAX OVERSIGHT COMMITTEE****For: ACTION****Contact: Bill Good**

(harold.good@dmschools.org; 243-8321)

Attachments: None

Issue: During the ten years of the Polk County local option sales tax, DMPS was required to appoint a sales tax oversight committee, which completed its service on June 30, 2010. The Board of Directors believes that such oversight is prudent and beneficial to the entire school district, and wishes to establish a committee to oversee use of the statewide penny sales tax, which funds the "Students First" construction program. There is also a requirement for the district to include statewide penny information in its certified annual report.

Recommendation: The Board is appointing a five-member committee to ensure oversight of the use of the statewide penny sales tax. Members would serve staggered terms to provide for continuity of vision. The purpose of the committee includes the following goals:

- a. Confirm that funds are expended for infrastructure needs in accordance with Board action;
- b. Review the district's progress in identifying the general infrastructure and maintenance needs of all schools;
- c. Confirm that a district-wide preventive maintenance policy is being implemented;
- d. Review current energy conservation practices and other cost-saving strategies;
- e. Report annually on funds and expenditures.

Presenters: None. Bill Good will be available for questions.

Minutes

Ms. Boesen moved establishment of the committee; second by Howard.

Ms. Caldwell-Johnson said that if establishment of the proposed committee is approved she will solicit recommendations from the Board for appointees to serve as members.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

Item No. 24

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Subject: MIDWEST DEVELOPMENT COMPANY— NORTH HIGH SCHOOL

For: DISCUSSION

Contact: Bill Good

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Midwest Development Center at North High School

Superintendent's Recommendation: The superintendent recommends the Board discuss a proposed community center at North High School.

Presenters: Tony DeAngelo; Midwest Development.

Background: Mr. DeAngelo will give a brief update and answer questions regarding a proposed community center at North High School.

Minutes

Ms. Caldwell-Johnson said she has appointed a Board subcommittee comprised of Mr. Jongewaard, Ms. Boesen and Mr. Howard to work with the developers of the proposed facility. The Board deferred further discussion of the matter until its receipt of a report and recommendations for next steps from that subcommittee.

Item No. 25**Page 1 of 1****Subject: CHANGES TO FUTURE PATHWAYS PROGRAM****For: ACTION****Contact: Bryce Amos****Attachments: None**

(bryce.amos@dmschools.org; 242-7660)

Superintendent's Recommendation: The superintendent recommends the Board approve changes to the Future Pathways Program to allow the program to be accessible for 12 months. Students will be better served, and cost-savings will be realized by assigning employees to 4-day work weeks. DMEA and school staff has been involved in the discussions, and is supportive of the proposed changes.

Background: The primary change is that the program will now be year round. By moving to this schedule, students will be better served and dropout prevention money will be saved. Teachers/counselors will continue to work their normal number of days per their contracts.

Minutes

Speakers:

Sarah Smith, 502 SW Franklin Dr.
Gene McCracken, 1537 44th St.

Ms. Boesen moved approval of the proposed changes at Future Pathways; second by Elsbernd.

Mr. Howard asked if the proposal complies with all pertinent state regulations.

Mr. Amos, the district's Executive Director of Learning Services, said he had thoroughly checked the plan out with the Iowa Department of Education to ensure its compliance.

Erin Stoen, the Director of Future Pathways, said the four days each week when the program is open will be longer and will enable the program to operate on a year round basis. Ms. Stoen said the staff was fully involved in the development of the plan, that it was the result of a deliberate process undertaken to mitigate the anticipated loss of dropout prevention funding and will represent a win-win for the staff and the student population it serves.

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Ms. Boesen commended Ms. Stoen and her staff for finding a solution to a budgetary problem that was student-centered.

Mr. Ahart agreed, describing the proposal as a great example of making lemons into lemonade. He also thanked the district's payroll department for devising systems to accommodate changes in the work schedules of the Future Pathways personnel.

Ms. Caldwell-Johnson called the question.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

Item No. 26**Page 1 of 1****Subject: CHARTER SCHOOL — UPDATE****For: DISCUSSION****Contact: Dick Murphy, Cindy Elsbernd
Pat Sweeney****Attachments: None**

Issue: The work group will provide an update on the Charter School.**Presentation:** None

Minutes

Speakers: Kim Ledbetter, 3432 Kinsey Ave.
Darran Ledbetter, 3432 Kinsey Ave.
James Kilts, no address available
Amy Sheeler, 1435 31st St.

Beth Kilts, no address available
Riley Fisher, 2676 Guthrie Ave.
Jen R., 3118 E. 42nd Street

The speakers were all parents and students from the charter school community and were unanimous in their support for continued operations of the school.

The report of the Board's work group was divided into three areas: Budget, staffing and administrative structure.

Ms. Boesen said she has concerns that several of the current teachers at the charter school want to transfer. She supported, and still does, the concept of the school as an alternative that works for kids who struggle at traditional schools for a variety of reasons. Ms. Boesen said a perfect storm of issues arose that compromised the administration of the new school and it's a shame that adult problems have jeopardized something that seems to be working for the kids involved. She hopes the school can be kept open.

Ms. Caldwell-Johnson asked if the work group will be prepared to make its recommendation as to the charter school's future at the Board's next regular meeting on June 5.

Mr. Murphy said the group's hope is to have it ready no later than that date and preferably sooner.

Ms. Caldwell-Johnson said she was heartened by the group's update but still concerned about trying to recruit staff, a new director and additional students to the school in the negative media climate that persists around it.

Item No. 27**Page 1 of 1****Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.3 —
FINANCIAL CONDITION AND ACTIVITIES FOR THE QUARTER ENDING
MARCH 31, 2012****For: ACTION****Contact: Thomas Harper****Attachment: 12-032**

(thomas.harper@dmschools.org; 242-8527)

Issue: Board Governance Policy 3.4 – Monitoring Superintendent Performance includes a schedule that requires a quarterly monitoring report on Management Limitation 2.3 – Financial Condition and Activities.

Superintendent's Recommendation: The superintendent recommends the Board receive, discuss and take action on the quarterly monitoring report for Management Limitation 2.3 – Financial Condition and Activities for the quarter ending March 31, 2012.

Background: The Management Limitation 2.3 – Financial Condition and Activities monitoring report is included as Attachment 12-006. This report covers the quarterly period from January 1, 2012 to March 31, 2012, unless otherwise stated.

Management Limitation 2.3 states: With respect to actual ongoing condition of the district financial resources, the superintendent shall not cause or allow the development of fiscal jeopardy, or a material deviation of actual expenditures from the Board's Ends priorities.

Accordingly, the superintendent shall not:

1. Fail to provide quarterly summaries of the financial condition of the district.
2. Fail to settle district payroll obligations and payables in a timely manner.
3. Fail to implement prudent competitive quoting procedures for all facility improvement projects in an amount that meets or exceeds the competitive quote threshold as established by Iowa law.
4. Fail to implement prudent competitive bidding procedures for all facility improvement projects in the amount of \$125,000 or more.
5. Fail to implement prudent competitive procedures, including but not limited to RFPs, for purchasing products and securing contractual and professional services.
6. Obligate the district to contracts or expenditures greater than \$25,000.
7. Acquire, lease or dispose of real property.
8. Invest funds in securities contrary to state law.
9. Allow tax payments or other governmental ordered payments or filings to be overdue or inaccurately filed.

Minutes

Ms. Boesen moved acceptance of the report; second by Elsbernd.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

The motion carried, 7-0.