

March 27, 2012

**DES MOINES PUBLIC SCHOOLS
SPECIAL SCHOOL BOARD MEETING
BOARDROOM — 901 WALNUT 6A**

**MINUTES
MARCH 27, 2012**

SPECIAL MEETING — 12:00 p.m.

The Board of Directors met in special session on Tuesday, March 27, 2012, in Conference Room 6A at 901 Walnut St.; Teree Caldwell-Johnson presiding.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Absent: None

APPROVAL OF AGENDA — 12:05 p.m.

Ms. Boesen moved approval of the agenda as amended; second by Howard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

CONSENT ITEMS — 12:10 p.m.

- | | |
|--|---|
| 4. Final Acceptance of Bid 6388 — Auditorium Electrical Work; Roosevelt HS ----- | 1 |
| 5. Final Acceptance of Bid 6387 — West Parking Lot Replacement; North HS ----- | 3 |
| 6. Award of Design — Mechanical Improvements; Hoover HS ----- | 5 |
| 7. Award of Bid 6487 — Addition and Renovation; Lovejoy ----- | 7 |
| 8. Additional Early Retirement ----- | 9 |

Minutes

Mr. Jongewaard moved to approve the consent items; second by Sweeney.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

PUBLIC HEARINGS — 12:15 p.m.

- | | |
|--|----|
| 9. New Elementary School — Edmunds ----- | 11 |
| 10. Phase III Renovations — Central Campus ----- | 13 |

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Other — 12:35 p.m.

11. FY 2012-2013 Proposed Budget ----- 15

ADJOURN TO CLOSED SESSION — 1:05 p.m.

Item No. 4

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**Subject: FINAL ACCEPTANCE OF BID NO. B6388 —
AUDITORIUM ELECTRICAL WORK; ROOSEVELT HIGH SCHOOL**

For: ACTION

Contact: BILL GOOD
(harold.good@dmschools.org; 242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Roosevelt High School

PROJECT: Auditorium Electrical Work

CONTRACTOR: Waldinger Corporation

CONTRACTED AMOUNT: \$ 152,006.00

CONTRACT BALANCE: \$ 7,600.31

Item No. 5**Page 1 of 1****Subject: FINAL ACCEPTANCE OF BID NO. B6387 — WEST PARKING LOT
REPLACEMENT; NORTH HIGH SCHOOL****For: ACTION****Contact: BILL GOOD**

(harold.good@dmschools.org : 242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: North High School

PROJECT: West Parking Lot Replacement

CONTRACTOR: Concrete Technologies Inc.

CONTRACTED AMOUNT: \$ 183,480.00

CONTRACT BALANCE: \$ 9,174.00

Item No. 6

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**Subject: AWARD OF DESIGN FOR MECHANICAL IMPROVEMENTS —
HOOVER HIGH SCHOOL**

For: ACTION

Contact: BILL GOOD

(harold.good@dmschools.org : 242-8321)

Attachments: None

Issue: Mechanical improvements to Hoover HS.

Superintendent's Recommendation: The superintendent recommends the Board approve the contract with Alvine Associates Inc. for the design of mechanical improvements to Hoover HS.

Presenters: None; Bill Good will be present to answer any questions.

Background: Alvine Associates Inc. has submitted a design cost proposal in the amount of \$34,400. The design will cover mechanical improvements including new boilers, new water heaters, new controls, and associated electrical work. The project will provide for greater energy efficiency and annual operational cost savings.

Funding: Statewide Penny (Students First Program)

Item No. 7

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Subject: AWARD OF BID NO. B6487 — ADDITION AND RENOVATION;
LOVEJOY ELEMENTARY SCHOOL

For: ACTION

Contact: BILL GOOD

(harold.good@dmschools.org : 242-8321)

Attachments: None

Issue: Award of contract for the addition and renovation project for Lovejoy Elementary School.

Superintendent's Recommendation: The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive/responsible bidder, Rochon Corporation of Iowa Inc. in the amount of \$4,305,000.00.

Presenters: None; Bill Good will be present to answer any questions.

Background: This project consists of a classroom addition as well as work to enhance energy efficiency and safety/security measures. It will provide electrical upgrades including new lighting, a fire sprinkler system, upgraded technology, and improvements to the mechanical systems.

The district received bids on March 20, 2012. The results are as follows:

| | Rochon Corp Urbandale, IA | Lang Construction Group WDM, IA |
|-------------------------------|------------------------------|------------------------------------|
| Base Bid | \$4,305,000 | \$4,428,000 |
| Alternate 1 – Masonry Change | +\$42,000 | +\$78,000 |
| Alternate 2 – Add Landscaping | +\$29,000 | +\$18,200 |
| Alternate 3 – Lighting Change | +\$17,000 | -\$16,400 |
| Alternate 4 – Lighting Change | +\$28,000 | +\$28,600 |
| Alternate 5 – Lighting Change | +\$3,800 | -\$3,500 |

Funding Source: Statewide Penny (Students First Program)

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Subject: ADDITIONAL EARLY RETIREMENT

For: ACTION

Contact: Scott R. Mikesch/Thomas Harper

Attachments: None

(scott.mikesch@dmschools.org; 242-7972/thomas.harper@dmschools.org; 242-8527)

Issue: An additional early retirement offering.

Superintendent's Recommendation: The superintendent recommends the Board approve an additional early retirement opportunity for employees eligible under the current plan to run from March 28, 2012, through March 30, 2012.

Background: Several eligible employees have indicated they would have exercised their option for early retirement during the most recent offering period which ended on February 24, 2012, but they were unaware of the deadline.

Extending the deadline for eligible employees to apply for early retirement may provide the district with further savings opportunities.

The additional opportunity will be available to eligible employees according to seniority as determined by the Executive Director for Human Resources Management.

Item No. 9**Page 1 of 1****Subject: NEW EDMUNDS ELEMENTARY SCHOOL****For: PUBLIC HEARING/ACTION****Contact: BILL GOOD**

(harold.good@dmschools.org : 242-8321)

Attachments: None

Issue: Approval of the plans and specifications for the new Edmunds Elementary School. Publication of the Public Hearing was included in the Des Moines Register on March 16, 2012.

Superintendent's Recommendation: The superintendent recommends the Board approve the plans and specifications prepared by Baldwin White Architects for the new Edmunds Elementary School.

Presenters: Bill Good, David Perrigo and Dan Sloan will present an overview of the plans and budget.

Background: This project will construct a new Edmunds building north of the existing school. The existing school will remain in use during the construction period from June, 2012 to June, 2013. The existing school will then be demolished and site improvements completed.

A copy of the plans and specifications is available for review at the district's Facility Operations Center, 1917 Dean Ave, and on the district's website.

Funding: Statewide Penny (Students First Program)

Minutes

Ms. Caldwell-Johnson called the public hearing to order and asked Dr. Sebring to introduce the matter.

Mr. Howard wondered if the traffic patterns around the new building will result in bottlenecks at the beginning and end of the school day.

Mr. Good, the district's Chief Operations Officer, said that problem exists to some extent at buildings throughout the district. He pointed out that the design provides for separation of auto and bus traffic and also minimizes traffic overflow onto Crocker, the busiest adjacent street.

Ms. Boesen asked about the capacity of the new building versus current enrollment.

Mr. Perrigo, the principal at Edmunds, said the new building will have a capacity between five and six hundred. The current enrollment is 275 and the building is full.

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Because of ADA incompliance, a significant number of neighborhood kids who would otherwise attend Edmunds are being bussed to other facilities. The new building will accommodate such kids.

Mr. Sweeney mentioned plans to use the gym of the new building as a community center and asked if the current building is used that way.

Mr. Perrigo said the current building is open for ELL families on Tuesday and Thursday nights but he is working with neighborhood agencies to broaden the community's use of the gym and library when the new building opens. The design will allow for those facilities to be open with access to the rest of the premises restricted.

Ms. Caldwell-Johnson pointed out that when she joined the Board in 2006 the discussion was about closing Edmunds. She said it is a much better thing for that neighborhood to now be looking ahead to the prospect of a new and improved school.

Ms. Caldwell-Johnson closed the public hearing and Mr. Murphy moved approval of the plans and specifications; second by Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

Item No. 10**Page 1 of 1****Subject: PHASE III RENOVATIONS — CENTRAL CAMPUS****For: PUBLIC HEARING/ACTION****Contact: BILL GOOD**

(harold.good@dmschools.org : 242-8321)

Attachments: None

Issue: Approval of the plans and specifications for the Central Campus Phase III Renovations. Publication for the Public Hearing was included in the Des Moines Register on March 16, 2012.

Superintendent's Recommendation: The superintendent recommends the Board approve the plans and specifications prepared by RDG Planning for the Phase III Renovations at Central Campus.

Presenters: Bill Good, Gary McClanahan, Julie Rosin and James Britt will present an overview of the plans and budget.

Background: This project will renovate the west end of the first floor, the west end and center areas of the second floor as well as areas in the east gym balcony for the Wellness Center.

A copy of the plans and specifications is available for review at the district's Facility Operations Center, 1917 Dean Avenue, and on the district's website.

Funding: Statewide Penny (Students First Program)

Minutes

Ms. Caldwell-Johnson called the public hearing to order and asked Dr. Sebring to introduce the matter.

Mr. Howard asked if the track will be retained in the Wellness Center.

Dr. McClanahan, the Director of Central Campus, said yes, and that it will even be enhanced.

Mr. Howard wondered about the impact of relocating the office to space where trophies from the old Tech High School are now displayed.

Dr. McClanahan said great care is being taken to gather and preserve as much in the way of memorabilia as possible from the building's former incarnations. He assured Mr. Howard that the Tech High trophies and awards will be prominently displayed along the "Wall of Memories" in the renovated Central Campus.

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Ms. Caldwell-Johnson closed the public hearing and Ms. Boesen moved approval of the plans and specifications; second by Elsbernd.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.

Item No. 11**Page 1 of 2****Subject: FY 2012 — 2013 PROPOSED BUDGET****For: DISCUSSION AND ACTION****Contact: Thomas Harper**

(thomas.harper@dmschools.org (515-242-7745))

Attachments: 12-020

Issue: Proposed FY 2013 Budget (July 1, 2012 – June 30, 2013)

Superintendent's Recommendation: The superintendent recommends the Board begin discussion on the proposed FY 2013 budget and approve Tuesday, April 10, 2012 as the date for the official public hearing on the maximum FY 2013 budget.

Presenter: Thomas Harper

Background: The adoption of the annual budget authorizes resources and establishes a financial direction for the district in line with the district's Ends Policies, Management Limitations 2.5 relative to Financial Planning/Budgeting, and budget assumptions for FY 2013.

Board Budget Parameters established the following priorities for the administration's FY 2013 budget development process:

- Maintain financial health; provide a balanced budget
- Seek input from the Citizen's Budget Advisory Committee (CBAC) and the Employee Budget Advisory Committee (EBAC) on budget issues
- Meet and stay within Board Management Limitations
- Support District End Policies
- Limit increases in average class size
- Limit to the degree possible eliminations and reductions in educational programming
- Focus on strategies to close the achievement gap

The budget presented in Attachment 12- 020 works within the Board Parameters, meets all requirements of the Board's Management Limitations, and incorporates to the extent possible the recommendations of the Citizen's and Employee's Budget Advisory Committees, while continuing to provide effective programming aimed at improving student growth and achievement.

Minutes

Ms. Boesen wanted to clarify that the elimination of 32 positions called for in the proposed budget applies primarily to jobs that were funded by expiring grants.

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Mr. Harper, the district's Chief Financial Officer, confirmed that and added that it's anticipated the incumbents of those positions will be reassigned to jobs currently held by people who will retire by the end of the fiscal year.

Mr. Jongewaard asked if the appropriate analysis has been done to verify that the people whose current jobs will be eliminated under the proposed budget are properly qualified and credentialed for transfer into positions being vacated by retirees.

Dr. Sebring said that process has been ongoing throughout this fiscal year in anticipation of the funding deficit the proposed budget addresses.

Mr. Howard asked how the extended early retirement window included on the consent agenda for this meeting factored into the budget scenario.

Dr. Sebring explained that the additional three-day window was being offered to accommodate a handful of eligible employees who had notified the administration that they intended to exercise their early-retirement option but inadvertently missed the original deadline.

There was some discussion about the possible need to schedule a meeting in addition to those already scheduled on April 3 and April 10 for purposes of formally adopting a budget in time to meet the filing deadline of April 16 and a consensus emerged that one will probably be necessary. Ms. Caldwell-Johnson encouraged Board members to submit budget-related questions they may have in advance.

Ms. Caldwell-Johnson moved that the Board go into a closed session at this point; second by Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None

The motion carried, 7-0.