

February 7, 2012

**DES MOINES PUBLIC SCHOOLS  
REGULAR SCHOOL BOARD MEETING  
BOARDROOM — 1800 GRAND**

**MINUTES  
FEBRUARY 7, 2012**

**PUBLIC FORUM — 5:45 p.m.**

The Board of Directors held a public forum on Tuesday, February 7, 2012, in the boardroom at 1800 Grand; Teree Caldwell-Johnson presiding.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Murphy, Sweeney  
Absent: None

Speaker: Jim Patch, 2803 Stanton

**REGULAR MEETING — 6:00 p.m.**

The Board of Directors met in regular session on Tuesday, February 7, 2012, in the boardroom at 1800 Grand; Teree Caldwell-Johnson presiding.

Ms. Caldwell-Johnson administered the oath of office to newly appointed Board member Joe Jongewaard

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney  
Absent: None

**APPROVAL OF AGENDA — 6:05 p.m.**

Mr. Murphy moved approval of the agenda; second by Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney  
Nay: None

The motion carried, 7-0.

**APPROVAL OF MINUTES — 6:05 p.m.**

Mr. Sweeney moved approval of the minutes January 17, 24 & 27, 2012; second by Elsbernd.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Murphy, Sweeney  
Nay: None  
Pass: Jongewaard

The motion carried, 6-0-1.

**DISTRICT RECOGNITIONS — 6:05 p.m.**

Dr. Sebring introduced Tom Hadden, Executive Director of the Metro Waste Authority who presented the district with a check for \$11,675.50 as a rebate for a 48% increase in recycling tonnage. Also present were Larry Beall, Director of the Iowa Energy and Sustainability Academy (IESA) at Central Campus; IESA students Jackson Meister and Courtney Wright and Downtown School students Gabe Vald, Isabel Sullivan and Madaline Kahl. IESA coordinates a recycling program at Central Campus in conjunction with the Downtown School. Collections are made in every classroom every Wednesday and the program is on pace in 2011/12 to far surpass last year's totals. Some of the rebate proceeds will be used to purchase and place more recycling containers at facilities throughout the district.

Dr. Sebring also acknowledged the district's grief counseling team for its efforts on behalf of the Johnston school district in the wake of recent tragedy there.

**CONSENT ITEMS — 6:15 p.m.**

7. Award of Bid 6395 — Exterior Wall Restoration, Moulton -----	1
8. Award of Bid 6424 — Partial Roof Replacement, Hiatt -----	3
9. Award of Bid 6425 — Exterior Wall Restoration, Central Campus -----	5
10. Final Acceptance of Contract — North High School -----	7
11. Board Meeting Dates for 2012-2013 Year -----	9
12. Physical Education Waiver — Comprehensive High Schools -----	11
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15. Personnel Recommendations -----	17
16. List of Bills for Approval -----	19
17. Contracts for Approval -----	21
18. Award of Bid 6456 — Classroom Addition to Samuelson Elementary School -----	29

Minutes

Mr. Howard requested Item No. 18 be pulled from the consent agenda and be discussed and voted on as a separate issue.

Mr. Howard moved to approve the agenda minus item No. 18; second by Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney  
Nay: None

The motion carried, 7-0.

**PUBLIC HEARINGS — 6:24 p.m.**

19. Renovation — Hiatt Middle School -----	31
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**OTHER — 6:39 p.m.**

20. Board Committees .....	33
21. Issuance of Revenue Bonds .....	35
22. Administration of DMTRS .....	39
23. Monitoring Report ML 2.9; Board Awareness & Support .....	41

**REQUESTS FOR INFORMATION — 7:15 p.m.**

NA

**CHAIR’S REPORT — 7:20 p.m.**

Ms. Caldwell-Johnson distributed a list of subcommittee assignments and bill review schedule to the Board, revised to reflect the change in Board membership.

She also recognized Ms. Elsbernd who gave a brief summary of a school finance primer she’s prepared as a tool to help educate and engage district parents and the broader community.

Finally, she reported that recommendations from the Citizens’ Budget Advisory Committee (CBAC) will be received at the next Board meeting which will also be an occasion to review the budgeting timeline including the schedule of public forums to be held under CBAC auspices.

**SUPERINTENDENT’S REPORT — 7:25 p.m.**

Dr. Sebring thanked Board members for their participation in UEN Lobby Day at the statehouse.

She also reported the district’s receipt of checks totaling approximately \$460,000 from Prairie Meadows and Polk County and thanked them both for their support of DMPS.

**ADJOURN — 7:30 p.m.**

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**Item No. 7****Page 1 of 1****Subject: AWARD OF BID NO. 6395 — EXTERIOR WALL RESTORATION;  
MOULTON EXTENDED LEARNING****For: ACTION****Contact: Bill Good**

(harold.good@dmps.k12.ia.us; 242-8321)

**Attachments: None**

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**Issue:** Award of contract to repair exterior masonry deterioration at Moulton Elementary.

**Superintendent's Recommendation:** The superintendent recommends the contract for the base bid and alternates 2, 5 & 6 be awarded to the lowest responsive/responsible bidder, Bi State Masonry Inc, Rock Island IL, in the amount of \$160,500.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** Plans and specifications were prepared by Angelo Architects and Facility Management. Work will begin on or before June 5, 2012. The project came before the Board on December 13, 2011 for public hearing and action.

- **Base bid:** Remove deteriorated brick and mortar, replace with new on north and east sides of north building.
- **Alternate No.1:** Remove deteriorated brick and mortar, replace with new on west side of north building.
- **Alternate No.2:** Remove deteriorated brick and mortar, replace with new on upper library elevation.
- **Alternate No.3:** Remove brick sills and replace with limestone.
- **Alternate No.4:** Remove deteriorated brick and mortar, replace with new on penthouse elevation.
- **Alternate No.5:** Remove deteriorated brick and mortar, replace with new on west side of north building.
- **Alternate No.6:** Remove deteriorated brick and mortar, replace with new on north side of south building.

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The district received five bids on January 12, 2012. The results are as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alter. No.1</b>	<b>Alter. No.2</b>	<b>Alter. No.3</b>	<b>Alter. No.4</b>	<b>Alter. No.5</b>	<b>Alter. No.6</b>	<b>Total with Alternates# 2,5,6</b>
BI State Masonry. Inc. Rock Island, IL	\$104,000	\$17,000	\$14,000	\$33,500	\$23,000	\$13,500	\$29,100	\$160,500
Mid-Continental Restoration Fort Scott, KS	\$112,918	\$23,441	\$17,080	\$33,652	\$15,939	\$15,404	\$26,854	\$172,256
MTS North Kansas City, MO.	\$91,880	\$27,420	\$17,214	\$32,224	\$14,840	\$24,159	\$49,403	\$182,656
Renaissance Restoration Galena, IL	\$144,900	\$29,400	\$20,420	\$39,200	\$21,400	\$23,400	\$29,900	\$218,620
Williams Restoration Papillion, NE	\$139,604	\$27,703	\$22,331	\$36,402	\$17,999	\$20,475	\$62,370	\$244,780

**Funding:** Physical Plant and Equipment Levy (PPEL)

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**Item No. 8**
**Page 1 of 1**
**Subject: AWARD OF BID NO. 6424 — PARTIAL ROOF REPLACEMENT, AMOS HIATT MIDDLE SCHOOL**
**For: ACTION**
**Contact: Bill Good**
**Attachments: None**

 (harold.good@dmps.k12.ia.us; 242-8321)
 

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**Issue:** Award of contract to replace a portion of the existing roof membrane with new.

**Superintendent's Recommendation:** The superintendent recommends the contract for the base bid be awarded to the lowest responsive/responsible bidder, Academy Roofing, Des Moines IA, in the amount of \$204,100.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** Plans and specifications were prepared by Angelo Architects and Facility Management. Work will begin on or before June 6, 2012. The project came before the Board on December 13, 2011 for public hearing and action.

- Base bid: Remove deteriorated roof membrane, replace with new TPO
- Alternate No.1: Add for Sarnafill roof membrane on base bid
- Alternate No.2: Add for new flashing.
- Alternate No.2: Add to replace skylights.

The district received six bids on January 19, 2012. The results are as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alter.No.1</b>	<b>Alter.No.2</b>	<b>Alter.No.3</b>	<b>Total with Alternates</b>
Academy Roofing Des Moines IA.	\$204,100	\$16,700	\$10,850	\$6,700	\$238,350
Black Hawk Roofing Cedar Falls, IA	\$269,700	\$36,400	\$10,400	\$16,500	\$333,000
Bailey Roofing Urbandale, IA.	\$309,000	No Bid	\$20,220	\$16,560	\$345,780
Brockway Mechanical Grimes, IA.	\$204,455	No Bid	\$16,598	\$18,576	\$239,629
Central States Roofing Ames IA	\$205,000	\$17,000	\$8,000	\$17,000	\$247,000
Koopman Roofing Pella, IA.	\$279,500	\$13,500	\$12,500	\$14,000	\$319,500

**Funding:** Physical Plant and Equipment Levy (PPEL)

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**Item No. 9**
**Page 1 of 1**
**Subject: AWARD OF BID NO. 6425 — EXTERIOR WALL RESTORATION;  
CENTRAL CAMPUS**
**For: ACTION**
**Contact: Bill Good**

(harold.good@dmps.k12.ia.us; 242-8321)

**Attachments: None**


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**Issue:** Award of contract to repair exterior masonry deterioration for Central Campus.

**Superintendent's Recommendation:** The superintendent recommends the contract for the base bid and alternates 1&2 be awarded to the lowest responsive/responsible bidder, Mid-Continental; Fort Scott, KS in the amount of \$111,336.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** Plans and specifications were prepared by Angelo Architects and Facility Management. Work will begin on or before June 5, 2012. The project came before the Board on January 10, 2012 for public hearing and action.

- **Base bid:** Remove deteriorated brick and mortar, replace with new on north elevation of north building
- **Alternate No.1:** Remove deteriorated brick and mortar, replace with new on south and west elevation of north building.
- **Alternate No.2:** Replace broken limestone on west elevation of north building.

The district received six bids on January 19, 2012. The results are as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alter. No.1</b>	<b>Alter.No.2</b>	<b>Total with Alternates</b>
BI State Masonry. Inc. Rock Island, IL	\$106,000	\$29,000	\$4,300	\$139,300
Mid-Continental Restoration Fort Scott, KS	\$83,265	\$27,712	\$359	\$111,336
MTS Contracting North Kansas, MO.	\$94,880	\$29,900	\$3,569	\$128,349
Renaissance Restoration Galena, IL	\$124,700	\$41,800	\$1,200	\$167,700

**Funding:** Physical Plant and Equipment Levy (PPEL)

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**Item No. 10****Page 1 of 1****Subject: FINAL ACCEPTANCE OF CONTRACT — NORTH HIGH SCHOOL****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Superintendent's Recommendation:** The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

**SCHOOL:** North High School Painting – Bid No. B6367

**CONTRACTOR:** Superior Painting and Epoxy Coatings LLC

**CONTRACTED AMOUNT:** \$ 116,808.00

**CONTRACT BALANCE:** \$ 4,509.85



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**Item No. 11****Page 1 of 1****Subject: BOARD MEETING DATES FOR FY 2012-2013****For: ACTION****Contact: Nancy Sebring****Attachments: None**

(superintendent @dmps.k12.ia.us; 242-7766)

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**Issue:** The schedule for regular meetings of the Board of Directors needs to be approved for fiscal year 2012-2013.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the dates listed below for regular meetings of the Board of Directors.

**Presenters:** None

**Background:** School Board Policy 241 states: "Except in March, July and December, the regular meetings of the Board will be held on the first and third Tuesday of each month. Regular meetings in March, July and December shall be held on the second Tuesday." Meetings in November have been changed to the second and fourth Tuesday due to election day on November 6, 2012. Meetings in January 2013 will be held on the second and fourth Tuesday since the first Tuesday is a holiday.

The following dates are recommended for board meetings during the 2012-2013 fiscal year:

July 10	January 8
August 7	January 22
August 21	February 5
September 4	February 19
September 18	March 12
October 2	April 2
October 16	April 16
November 13	May 7
November 27	May 21
December 11	June 4
	June 18

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**Item No. 12****Page 1 of 1****Subject: PHYSICAL EDUCATION WAIVER — COMPREHENSIVE HIGH SCHOOLS****For: ACTION****Contact: Michael Zelenovich**  
(michael.zelenovich@dmps.k12.ia.us)**Attachments: None**

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**Issue:** All five comprehensive Des Moines Public School High Schools are requesting that physical education classes be offered on the basis of every day for one semester as opposed to every other day both semesters during the school year. The state code requires that a waiver be requested to do this.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the request for a waiver.

**Background:** By allowing students to take one full semester of physical education the student will have the opportunity to take more core classes during the other semester.

**Presenters:** None.

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**Item No. 13****Page 1 of 1****Subject: PHYSICAL EDUCATION WAIVER — ALTERNATIVE EDUCATION PROGRAMS****For: ACTION****Contact: Michael Zelenovich**  
(michael.zelenovich@dmps.k12.ia.us)**Attachments: None**

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**Issue:** Alternative Education programs in Des Moines Public School High Schools are requesting that students attending these programs be required to participate in Contract PE. The state code requires that a waiver be requested to do this.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the request for a waiver.

**Background:** Students would participate in a physical activity a minimum of 15 hours for one semester of each school year. An application would be completed and signed by the student, parent/guardian, and the building PE chairperson. Students would receive a Pass/Fail grade.

**Presenters:** None.

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**Item No. 14****Page 1 of 1****Subject: ADDITIONAL EARLY RETIREMENT****For: ACTION****Contact: Scott R. Mikesch/Thomas Harper****Attachments: None**(scott.mikesch@dmps.k12.ia.us; 242-7972/thomas.harper@dmps.k12.ia.us; 242-8527)

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**Issue:** An additional early retirement offering.**Superintendent's Recommendation:** The superintendent recommends the Board approve an additional early retirement opportunity for employees eligible under the current plan to run from February 8, 2012 through February 24, 2012.**Background:** Currently we have 74 certified staff and administrators approved for early retirement effective at the end of this year.

Providing additional time for eligible employees to apply for early retirement may provide the district with further savings opportunities.

The additional opportunity will be available to the first 20 eligible applicants according to district seniority as determined by the Executive Director for Human Resources Management.

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**Item No. 15****Page 1 of 1****Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Contact: Scott R. Mikesh****Attachments: None**

(scott.mikesh@dmps.k12.ia.us; 242-7972)

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**Superintendent's Recommendation:** The superintendent recommends the Board approve the following personnel recommendations:

**Background:****LEAVE OF ABSENCE**

Name	School, Position	Effective Date	Reason
Rahfeldt, Suzanne	King, 1 <sup>st</sup>	01/30/2012	Personal

**RESIGNATION**

Name	School, Position	Effective Date	Reason
Campbell, Lisa	King, 1 <sup>st</sup>	01/20/2012	Personal
Ryan, Hillary	Windsor, ELL	02/29/2012	Personal
Schulte, Darcey	Leave of Absence	01/15/2012	Personal

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**Item No. 16**

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**Subject: LIST OF BILLS FOR APPROVAL**

**For: ACTION**

**Contact: Thomas Harper**

(thomas.harper@dmps.k12.ia.us; 242-7745)

**Attachments: None**

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**Issue:** A list of bills will be furnished to the Board of Directors at the Board meeting for approval. The secretary will be glad to furnish information as requested on any of these items. Prior to the meeting, one member of the Board will have checked this list with the invoices.

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**Item No. 17****Page 1 of 7****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Contact: Dan Warren**

(dan.warren@dmps.k12.ia.us)

**Attachments: None**

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**Contract No. 12-004****Project:** E-Rate contract for eligible telecommunication services**Contractor:** Century Link

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Century Link has been selected to provide the eligible telecommunication services.

DMPS is requesting \$79,162 from the E-Rate program to support the E-Rate eligible work done by Century Link in FY12-13. The actual services will be provided by Century Link and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Century Link.

**Financial**

Revenues: 0

Expenses: up to \$6,605.17/Monthly

**Term:** Three year**New or Renewal:** Renewal

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**Contract No. 12-005****Project:** E-Rate contract for eligible telecommunication services**Contractor:** ICN

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and ICN has been selected to provide the eligible telecommunication services.

DMPS is requesting \$14,400 from the E-Rate program to support the E-Rate eligible work done by ICN in FY12-13. The actual services will be provided by ICN and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with ICN.

**Financial**

Revenues: 0

Expenses: up to \$1,200/Monthly

**Term:** One year**New or Renewal:** Renewal**Contract No. 12-006****Project:** E-Rate contract for eligible telecommunication services**Contractor:** Sprint

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Sprint has been selected to provide the eligible telecommunication services.



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DMPS is requesting \$122,964 from the E-Rate program to support the E-Rate eligible work done by Sprint in FY12-13. The actual services will be provided by Sprint and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Sprint.

**Financial**

Revenues: 0  
Expenses: up to \$10,250/Monthly

**Term:** One year

**New or Renewal:** Renewal

**Contract No. 12-007**

**Project:** E-Rate contract for eligible telecommunication services

**Contractor:** AT&T

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and AT&T has been selected to provide the eligible telecommunication services.

DMPS is requesting \$36,360 from the E-Rate program to support the E-Rate eligible work done by AT&T in FY12-13. The actual services will be provided by AT&T and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with AT&T.

**Financial**

Revenues: 0  
Expenses: up to \$3,030/Monthly

**Term:** One year

**New or Renewal:** Renewal

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**Item No. 17****Page 4 of 7**

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**Contract No. 12-008****Project:** E-Rate contract for eligible internet services**Contractor:** Windstream Communications

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Windstream Communications has been selected to provide the eligible internet services.

DMPS is requesting \$49,800 from the E-Rate program to support the E-Rate eligible work done by Windstream Communications in FY12-13. The actual services will be provided by Windstream Communications and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Windstream Communications.

**Financial**

Revenues: 0

Expenses: up to \$4,150 /Monthly

**Term:** One year**New or Renewal:** Renewal**Contract No. 12-009****Project:** E-Rate contract for eligible internal connections services**Contractor:** Baker Electric

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Baker Electric has been selected to provide the eligible internal connections services.

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DMPS is requesting \$1,272,279 from the E-Rate program to support the E-Rate eligible work done by Baker Electric in FY12-13. The actual services will be provided by Baker Electric and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Baker Electric.

**Financial**

Revenues: 0  
Expenses: \$1,272,279

**Term:** One year

**New or Renewal:** Renewal

**Contract No. 12-010**

**Project:** E-Rate contract for eligible internal connections services

**Contractor:** Graybar Electric

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Graybar Electric has been selected to provide the eligible internal connections services.

DMPS is requesting \$1,535,660 from the E-Rate program to support the E-Rate eligible work done by Graybar Electric in FY12-13. The actual services will be provided by Graybar Electric and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Graybar Electric.

**Financial**

Revenues: 0  
Expenses: \$1,535,660

**Term:** One year

**New or Renewal:** Renewal

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**Item No. 17****Page 6 of 7**

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**Contract No. 12-011****Project:** E-Rate contract for eligible internal connections services**Contractor:** CDW

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and CDW has been selected to provide the eligible internal connections services.

DMPS is requesting \$832,426 from the E-Rate program to support the E-Rate eligible work done by CDW in FY12-13. The actual services will be provided by CDW and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with CDW.

**Financial**

Revenues: 0

Expenses: \$832,426

**Term:** One year**New or Renewal:** Renewal**Contract No. 12-012****Project:** E-Rate contract for eligible internal connections – basic maintenance services – internal connections**Contractor:** Continuant

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Continuant has been selected to provide the eligible internal connections basic maintenance services as well as internal connections.

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DMPS is requesting \$285,000 from the E-Rate program to support the E-Rate eligible work done by Continuant in FY12-13. The actual services will be provided by Continuant and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Continuant.

**Financial**

Revenues: 0  
Expenses: \$285,000

**Term:** One year

**New or Renewal:** Renewal

**Contract No. 12-013**

**Project:** E-Rate contract for eligible telecommunication services

**Contractor:** ShoutPoint

**Background:** The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and ShoutPoint has been selected to provide the eligible telecommunication services for interconnected VOIP lines.

DMPS is requesting \$37,605 from the E-Rate program to support the E-Rate eligible work done by ShoutPoint in FY12-13. The actual services will be provided by ShoutPoint and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with ShoutPoint.

**Financial**

Revenues: 0  
Expenses: up to \$37,605/annually

**Term:** One year

**New or Renewal:** Renewal

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**Item No. 18**
**Page 1 of 2**
**Subject: AWARD OF BID NO. B6456 – CLASSROOM ADDITION  
TO SAMUELSON ELEMENTARY SCHOOL**
**For: ACTION**
**Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**


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**Issue:** Award of contract for a classroom addition to Samuelson Elementary School.

**Superintendent's Recommendation:** The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive / responsible bidder Bryan Crow Construction Inc. in the amount of \$197,000.

**Presenters:** None, Bill Good will be present to answer any questions.

**Background:** Public Hearing was held on January 10, 2012.

- **Base Bid:** Construction of a single classroom addition to the northwest corner of the existing school along with related site work.

The District received bids on January 31, 2012. The results are as follows:

<b>Bidder</b>	<b>Base Bid</b>
Bryan Crow Constr. – Waukee, IA	\$197,000
Bergstrom Constr. – DM, IA	\$199,742
Lang Constr. Group – WDM, IA	\$204,240
Edge Commercial – Grimes, IA	\$210,850
Apex Constr. Solutions – DM, IA	\$217,934
TBB LC – DM, IA	\$219,400
Dean Synder – Ankeny, IA	\$220,000
Rochon Corp. - Urbandale, IA	\$231,000

**Funding Source:** Physical Plant and Equipment Levy (PPEL)

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**Item No. 18**

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Minutes

Mr. Howard pointed out that the second lowest bidder on the project was a Des Moines based firm. He feels the district has an obligation to award bids to local firms.

Mr. Murphy noted that the district included a weighting mechanism to treat local bids preferentially in its legislative priorities this year and perhaps that will lead somewhere.

Mr. Howard said he's been told by a legislator who's introduced a bill to that effect that it isn't likely to pass and Mr. Howard can't understand why.

Ms. Boesen commented that at least all of the bidders on this project were from the Greater Des Moines area.

Ms. Boesen moved approval of the contract award; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Murphy, Sweeney

Nay: Howard

Abstain: Jongewaard

The motion carried, 5-1-1.

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**Item No. 19****Page 1 of 2****Subject: RENOVATION OF HIATT MIDDLE SCHOOL****For: PUBLIC HEARING/ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Approval of the plans and specifications for work at Hiatt Middle School. Publication for the Public Hearing was included in the Des Moines Register on February 1, 2012.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the plans and specifications prepared by OPN Architects for the renovation of the existing school.

**Presenters:** Bill Good, Joy Wiebers and Terry Gebard.

**Background:** This project will enhance energy efficiency and safety/security measures. It will provide electrical upgrades including new lighting, a fire sprinkler system, upgraded technology and improvements to the mechanical systems. Also included is work for a Boys and Girls Club space within the building.

A copy of the plans and specifications is available for review at the district's facility operation center.

**Funding:** State Wide Penny (Students First Program) as well as funding from the Boys and Girls Club upon Board approval of an agreement.

#### Minutes

Ms. Boesen asked if the project includes installation of a geothermal HVAC system.

Mr. Good, the district's Chief Operations Officer, said that it does.

Mr. Howard asked if the proposed Boys' & Girls' Club wing of the project will be secured from the rest of the school premises when it's in use on weekends.

Ms. Wiebers, the principal at Hiatt, said the rest of the school building will be inaccessible if the Boys' & Girls' Club facilities are being used on weekends or during school breaks, etc.

Mr. Good said there had been a lot of discussion about how to contain a relatively small program within a much larger building.



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Ms. Caldwell-Johnson asked if Mr. Good is confident that the agreement with the Boys' & Girls' Club will be finalized essentially as outlined in the presentation.

Mr. Good said he anticipates that it will be but also made clear that if it isn't those facilities will be eliminated from the project.

Mr. Jongewaard moved approval of the plans and specifications; second by Howard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney  
Nay: None

The motion carried, 7-0.

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**Item No. 20****Page 1 of 2****Subject: BOARD COMMITTEES****For: DISCUSSION****Contact: Nancy Sebring****Attachments: None**

(superintendent@dmps.k12.ia.us; 242-7766)

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**Issue:** Whether the district should establish separate committees to address various issues associated with school improvement and oversight of the statewide penny sales tax revenues.

**Background:** The district is required to establish a School Improvement Advisory Committee to address various issues identified by the State of Iowa and the Iowa Department of Education. The unique needs of our district also demand a long-range view of the issues we address, and formation of a Strategic Issues Advisory Committee is desired for those purposes beyond the mandate of a School Improvement Advisory Committee.

Additionally a tax oversight committee is needed to develop the district's Revenue Purpose Statement and to review expenditures of statewide penny tax proceeds.

#### Minutes

Dr. Sebring explained her vision for a committee that will provide input on more critical issues than the School Improvement Advisory Committee is assigned by the state. She also reminded the Board that it needs to establish its own policy subcommittee.

Mr. Murphy spoke in favor of a Board-appointed tax oversight committee. He said the one required by law while the local option sales tax was in effect was a real asset to the Board during those years. Even though the statewide penny does not mandate a similar oversight committee, he thinks one is vital to ensure that those revenues remain dedicated to their original purposes of school construction and renovation.

Ms. Caldwell-Johnson commented that the proposed new advisory committee will really amount to its predecessor by a different name and with an expanded agenda.

Ms. Boesen said it will be important to have a membership that is balanced in terms of the different geographic areas of the city. She also wondered how or if the Board's linkage subcommittee might be affected by the establishment of the proposed new advisory committee.

Ms. Caldwell-Johnson suggested that any potential impact on the linkage subcommittee will become clearer once the purview of the new committee has been established.

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Dr. Sebring said the new committee was launched as part of a recent event at Central Campus headlined by noted schools advocate Jamie Vollmer. The next meeting is scheduled for February 28 as the district administration continues to explore additional means of community outreach.

Mr. Howard echoed Ms. Boesen's comment about the importance of balanced membership for the new committee and, with regard to Mr. Murphy's advocacy for a statewide penny tax oversight committee; he agreed it makes good sense as another way of demonstrating transparency in Board operations.

Ms. Boesen also agreed there should be a statewide penny tax oversight group despite the fact that one isn't mandated by law.

Mr. Sweeney asked about the composition of the former local option sales tax oversight committee.

Mr. Murphy explained that it was comprised of five members appointed by the Board President, at least one of whom was required to be an architect.

Ms. Caldwell-Johnson suggested the Board should direct staff to formulate some recommendations as to size and makeup of the various committees under discussion and submit them for Board action on future meeting agenda.

Mr. Murphy said it would be a good idea to include some holdovers from the previous tax oversight committee in the interests of continuity.

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**Item No. 21****Page 1 of 3****Subject: SCHOOL INFRASTRUCTURE SALES, SERVICE AND USE TAX  
REVENUE BONDS, SERIES 2012****For: DISCUSSION/ACTION****Contact: Thomas Harper**  
(thomas.harper@dmps.k12.ia.us; 515-242-7745)**Attachments: None**

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**Issue:** Issuance of Revenue Bonds**Superintendent's Recommendation:** The superintendent recommends the Board approve the resolution for the sale of approximately \$71 million in Sales Tax Revenue Bonds.**For additional information:** Thomas Harper or Bill Good**Background:** The one cent sales tax will be collected statewide and distributed annually to each school district based on their annual enrollment each year through June 30, 2029. Beginning July 1, 2010, the district receives the statewide average revenue per student.

Original projections anticipated the district could receive \$22.5 million per year, which was based on conservative estimates of a 1% decline per year in enrollment and tax collection per student that was 10% below the fiscal year 2009 statewide average revenue per student. For fiscal year ending June 30, 2011, the district actually received sales tax revenue of \$24,120,171.

The district would like to sell approximately \$71 million in Tax Revenue Bonds in April, 2012 with the close of the sale on approximately May 8, 2012. This will be the second phase of projects financed with School Infrastructure Sales, Services, and Use Tax Revenue Bonds. Issuing the bonds would enable the district to:

1. Minimize inflationary increases on a portion of the construction program.
2. Maximize the use of construction dollars in the first 10 years of the construction program.
3. Add flexibility to the construction schedule.
4. Allow the district to develop the most optimal construction plan.
5. Lock up a portion of the revenue stream for debt service (and/or projects).
6. Allow the district to move up projects earlier for the benefit of the students.
7. Lock in projects at an estimated borrowing cost of approximately 4% which may be lower than the projected average inflationary factor over the next 17 years.
8. Continue the plan created by the Superintendent Facilities Advisory Committee.

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9. Continue to provide operational efficiencies which will have a direct impact on the general fund in the form of reduced energy costs.

**Proposed Timeline:**

<b>Jan. - March 2012</b>	<b>Document Preparation</b>
<b>March 13, 2012</b>	<b>School Board Meeting</b>
<b>March 27, 2012</b>	<b>Official Statement</b>
<b>April 3, 2012</b>	<b>Bond Sale</b>
<b>April 17, 2012</b>	<b>School Board Meeting</b>
<b>April 17-May 8, 2012</b>	<b>Closing Preparations</b>
<b>May 8, 2012</b>	<b>Closing</b>

**Financing Team Members:**

S = Des Moines Public Schools, Polk County, Iowa

BC = Ahlers & Cooney, P.C. (bond counsel)

FA = Public Financial Management, Inc. (financial advisor)

RA = Standard & Poor's (rating agency)

BT = Bankers Trust (paying agent)

**Minutes**

Ms. Caldwell-Johnson clarified that the proposed bonds would be issued in anticipation of revenues the district will receive through its share of the statewide penny sales tax.

Mr. Howard mentioned there had been some talk in state government circles of possibly redirecting some of the statewide penny revenues from school infrastructure to finance proposed education reforms. If that were to happen, he wondered what the impact might be on this proposal.

Mr. Harper, the district's Chief Financial Officer, said that possibility is part of the argument in favor of districts obligating their anticipated revenues prior to actual receipt of them. To the extent they are already obligated they are less vulnerable to appropriation for other purposes.

Ms. Boesen said that when the idea of redirecting statewide penny funds was first floated there was an outcry by school districts across the state who'd been selling bonds against future tax proceeds in order to accelerate infrastructure projects and complete them before construction and borrowing costs increased.

Dr. Sebring said Jason Glass, Director of the Iowa Department of Education, has repeatedly assured district superintendents that the DE has no intention of trying to use

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statewide penny revenues for education reform since he learned of the extent to which districts have been selling bonds to finance their infrastructure projects.

Mr. Jongewaard clarified that the beginning date for the proposed sale of bonds has been moved back to April, subsequent to the March meeting of the Federal Reserve Board.

Mr. Harper confirmed that, explaining that bond sales can be inhibited as a Fed meeting nears because of uncertainty as to possible fluctuations in interest rates.

Mr. Murphy speculated that the district may recoup its borrowing costs over time through savings in utility payments achieved by modernized facilities. He also pointed out that statewide penny revenues may only be used for infrastructure purposes whereas future savings realized via reduced energy costs will stay in the district's general fund where there will be more latitude in how they are ultimately spent.

Mr. Howard moved approval of the bond sale resolution; second by Jongewaard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney  
Nay: None

The motion carried, 7-0.

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**Item No. 22****Page 1 of 2****Subject: MOVING THE MANAGEMENT AND OPERATIONAL FUNCTIONS OF THE DES MOINES TEACHERS' RETIREMENT SYSTEM PLAN AND TRUST IN-HOUSE****For: INFORMATION****Contact: Thomas Harper****Attachments: None**

(thomas.harper@dmps.k12.ia.us; 515-242-7745)

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**Issue:** In order to provide an orderly transition for the day to day operation of DMTRS, the Superintendent and the DMTRS Advisory Committee recommend moving the operation in-house.

**Background:** For over a decade Rodger Hudson, a retired district administrator, has managed the Des Moines Teachers Retirement System Plan. Due to Mr. Hudson's age and the age of the software platform, the DMTRS Advisory Board and the Superintendent decided to bring the operation in-house. The transition will start now with an effective date of July 1, 2013.

DMTRS is a single employer defined contribution plan that provides pension benefits for all eligible district employees. It was established on July 1, 1953 in accordance with sections 294.8 through 294.10 of the Code of Iowa. The plan is administered by the district and the district has the authority to establish or amend the plan or contribution requirements within the provisions outlined in the referenced sections of the Code. In a defined contribution plan, benefits depend solely on the amounts contributed to the plan plus investment earnings. There are 1,499 active and retired participants as of June 30, 2011. Plan net assets were \$232,345,887 as of that date.

#### Minutes

Mr. Howard asked if the DMTRS Advisory Committee will continue after the operational transition is completed and whether DMTRS remains open to new participants.

Mr. Harper, the district's Chief Financial Officer, said yes, it will and yes, it is.

Ms. Caldwell-Johnson asked if there will be any costs associated with the transition to in-house administration of the plan.

Mr. Harper said he anticipates there may actually be some cost savings for plan members and he doesn't anticipate any substantial internal administrative costs.

Ms. Caldwell-Johnson asked if the district is assuming any additional liability through this transition.

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Mr. Harper said the district has always had the liability associated with DMTRS. All that's being added is administrative responsibility for it.



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**Item No. 23**

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**Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.8 —  
BOARD AWARENESS AND SUPPORT**

**For: ACTION**

**Contact: Nancy Sebring**  
(superintendent@dmeps.k12.ia.us; 242-7666)

**Attachments: 12-005**

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**Issue:** Board Governance Policy 3.4 — Monitoring Superintendent Performance includes a schedule that requires an annual monitoring report on Management Limitation 2.8 — Board Awareness and Support.

**Superintendent's Recommendation:** The superintendent recommends the Board receive and take action on ML 2.8 — Board Awareness and Support.

**Presenters:** None. Dr. Sebring will be available to answer questions.

**Background:** On July 21, 2009, the Board held a work session to discuss the monitoring report presented with respect to ML 2.8; Board Awareness and Support. At that time it was decided to reschedule ML 2.8 in order that it could be reviewed prior to the superintendent's annual evaluation.

Minutes

The Board received the report without discussion and deferred action until a future meeting.