

DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
CITY BOARDROOM — 400 ROBERT D. RAY DRIVE
MINUTES
DECEMBER 14, 2010

PUBLIC FORUM – 5:45 p.m.

The Board of Directors met in regular session on Tuesday, December 14, 2010, in the city hall boardroom at 400 Robert D. Ray Drive., Connie Boesen presiding.

Present: Boesen, Caldwell-Johnson, Gallardo, Murphy, Link, Woods
Absent: Strong

REGULAR MEETING – 6:00 p.m.

The Board of Directors met in regular session on Tuesday, December 14, 2010 in the city hall boardroom at 400 Robert D. Ray Drive., Connie Boesen presiding.

Present: Boesen, Caldwell-Johnson, Gallardo, Murphy, Link, Woods
Absent: Strong

Ms. Caldwell-Johnson moved to approve the agenda. Second by Murphy.

Aye: Boesen, Caldwell-Johnson, Gallardo, Murphy, Link
Nay: None
Pass: Woods (due to recent eye surgery)
Absent: Strong
Motion carried 5-0

APPROVAL OF MINUTES OF November 16, 2010

Ms. Caldwell-Johnson moved approval of the minutes of November 16, 2010. Second by Link.

Aye: Boesen, Caldwell-Johnson, Gallardo, Murphy, Link
Nay: None
Pass: Woods
Absent: Strong
Motion carried 5-0.

DISTRICT RECOGNITIONS 6:10 p.m.

Dr. Sebring introduced Daniell Pedersen, Executive Team Leader of Human Resources for the Southridge Target Store. Thirteen Target store managers from the metro area, Fort Dodge and Ames worked an entire day in July to create the Family Resource Room at the new Mitchell Education Center, which opened in August. In addition to their time the stores collectively donated approximately \$2,000 toward this

project. How and Willard Elementary Schools were the recipients of library make-overs this fall thanks to Target. These two projects were sponsored by Merle Hay and Jordan Creek Target stores.

Dr. Sebring also recognized students Ariel Pomerantz, Alexis Ahmed and Bradlee Meyer who are students in Kirk Johnson and Tim Coleman’s Broadcasting and Film Program at Central Campus. They were recently honored at the 2010 Wild Rose Film Festival for their original films. Bradlee Meyer was unable to attend the Board meeting. Central Campus Broadcasting and Film students also received accolades for the radio shows recently at an awards luncheon held at North Central College in Naperville, Illinois.

CONSENT ITEMS – 6:15 p.m.

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Minutes

Ms. Link moved approval of the consent items including payment of bills previously authorized and certified by the secretary and reviewed by her as paid in the amount of \$4,046,228.50 and unpaid bills in the amount of \$4,115,113.37. Second by Murphy.

Ms. Caldwell-Johnson pointed out in regards to item #18 that the funding for the renovations includes a significant portion of private fundraising by the Roosevelt community.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy, Woods

Nay: None

Absent: Strong

Motion carried 6-0.

PUBLIC HEARING — 6:18 p.m.

27. Complete Roof Replacement — Cattell Elementary, <u>REVISED</u>	45
28. Partial Roof Replacement — McKee Educational Center	47

OTHER — 6:20 p.m.

29. Receive Monitoring Report for Management Limitations 2.7;	
Compensation and Benefits	49
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REQUESTS FOR INFORMATION — 6:50 p.m.

Ms. Caldwell-Johnson asked if the district newsletter can be made available on the DMPS website in languages other than English.

CHAIR’S REPORT — 6:55 p.m.

Ms. Boesen announced that she has had to step down as the Board’s liaison to the Head Start Family Policy Committee because of a change in her work schedule that does not accommodate the committee’s meeting times any longer. Ms. Link has agreed to replace her.

SUPERINTENDENT’S REPORT — 7:05 p.m.

Dr. Sebring said the district will be due next March for re-accreditation by the state which is required every five years. The process includes an equity audit and a meeting with three members of the Board.

December 14, 2010

ADJOURN 7:10 p.m.

Item No. 7
Page 1 of 2**Subject: ARCHITECT PAYMENTS****For: ACTION****Contact: BILL GOOD****Attachments: None**

(harold.good@dmps.k12.ia.us; 242-8321)

Issue: Payment of architect/engineer invoices.**Superintendent's Recommendation:** The superintendent recommends that the following architect/engineer payments be authorized.

<u>Architect/Engineer/Project</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment</u>
<u>BCDM</u>				
Hoover Meredith Complex Architect App. 9 (SWP)	75%	\$299,500.00	\$218,771.00	\$7,074.00
<u>Gould Evans Goodman</u>				
Roosevelt High School Architect App. 34 (LOSST)	92%	\$2,128,149.00	\$1,944,083.92	\$11,155.37
<u>OPN Architects</u>				
Howe Elementary School Arch. App. 12 (SWP)	96%	\$133,422.00	\$122,690.06	\$6,307.72
North High School- Arch. App. 11 (SWP)	81%	\$959,975.00	\$759,772.31	\$22,365.51
<u>RDG Planning & Design</u>				
Career Tech – Phase 2 Architect App. 6 (SWP)	69%	\$600,000.00	\$361,889.59	\$54,379.20
<u>Shive Hattery</u>				
Brody Middle School Architect App. 2 (SWP)	28%	\$110,000.00	\$13,200.00	\$17,600.00

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Alvine Engineering

Woodlawn Ed. Center Architect App. 3 (SWP) 57% \$140,625.00 \$64,687.50 \$25,312.50

Taylor Ohde Kitchell

Program Management App. No. 120 (LOSST) 94% \$19,351,769.00 \$18,046,522.64 \$140,715.68

Baldwin White

Central Academy Final Payment 100% \$569,668.00 \$558,259.61 \$11,408.39

Total \$296,318.37

Presenters: None

Background: None

Item No. 8
Page 1 of 3**Subject: CONSTRUCTION PAYMENTS****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us; 242-8321)

Attachments: None**Issue:** Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends that the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<u>Larson & Larson</u> Roosevelt High School (LOSST) GC App. 19 Sealed Bid No. 5226-09	80%	\$17,850,454.00	\$14,002,470.79	\$209,592.80
<u>Edge Commercial</u> Hoover/Meredith (SWP) GC App. 3 Sealed Bid No. B6169	15%	\$2,827,612.00	\$329,482.66	\$108,257.06
<u>Dean Snyder</u> North High School (SWP) GC App. 3 Sealed Bid No. B6151	19%	\$7,295,150.00	\$787,226.05	\$577,011.00
<u>Bergstrom Constr.</u> Park Avenue Elem. (SWP) GC App. 08 Sealed Bid No. B6066	95%	\$2,442,571.00	\$2,292,114.40	\$26,096.50
CC Connector (SWP) GC App. 02 Sealed Bid No. B6179	45%	\$156,618.00	\$26,888.80	\$43,289.60
<u>Cunningham Inc.</u> Madison Elem. School (SWP) GC App. 10 Sealed Bid No. B6063	95%	\$2,208,045.00	\$2,085,635.38	\$12,007.37

Item No. 8
Page 2 of 3**Brockway Mech.**

Howe Elementary (SWP) GC App. 07 Sealed Bid No. B6086	95%	\$1,420,653.50	\$1,331,423.58	\$18,197.25
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REEP Inc

North Windows (SWP) GC App. 5 Sealed Bid No. B6087	89%	\$905,652.00	\$756,168.57	\$49,474.72
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Reflections Glass

Woodlawn Education Center (SWP) GC App 1 Sealed Bid No. B6200	11%	\$312,096.00	\$0.00	\$33,720.25
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Robinson Brothers

North High School (SWP) GC App 3 Sealed Bid No. B6148	88%	\$163,089.00	\$95,912.00	\$48,156.73
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REEP Inc.

Cowles School (SWP) GC App 1 Sealed Bid No. B6176	3%	\$277,989.00	\$0.00	\$7,922.05
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Metro Demolition

Central Campus (SWP) GC App. 02 Sealed Bid No. B6191	89%	\$432,843.05	\$122,706.75	\$261,533.10
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Rochon Corp. of

Roosevelt Fine Arts (FUND RAISING) Retainage Release Sealed Bid No.5208-	100%	\$2,541,966.00	\$2,414,867.70	\$127,098.30
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Lindstrom Environ.

Central Campus (SWP) GC App. 02 Sealed Bid No. B6192	63%	\$200,000.00	\$57,475.00	\$68,400.00
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TOTAL \$1,590,756.73

Presenters: None**Background:** None

Item No. 9**Page 1 of 3****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Contact: Various****Attachments: None**

Contract No. 10-072; AMENDED**Project:** Shared Fueling Services**Contractor:** City of Des Moines

Background: In the past, Facility Management has maintained a fueling tank for district vehicle use at 1800 E Euclid. This site has recently been sold and will no longer be available. The City of Des Moines has agreed to allow authorized school district employees access to their fueling site at the rate of .07 cents/gallon to cover operating and administrative expenses. The school district will purchase gas via the district's purchasing department and have the gas delivered to the city fueling site. The city will supply the district with a usage-by-vehicle report and invoice the district on a quarterly basis.

This collaboration between the city and school district to meet fueling needs was determined to be the most cost effective option available to the district.

Financial:

Revenues: \$0

Expenses: \$90,000 annually

Funding Source: General Funds by Department Usage**Term:** July 1, 2010–June 30, 2013**New or Renewal:** Amended June 15, 2010 agreement**Contact:** Dave Silver

(dave.silver@dmps.k12.ia.us 242-7700)

Contract No. 10-073**Project:** Decision Making for Results/Data Teams Certification Training**Contractor:** The Leadership and Learning Center

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Background: The purpose of the certification training is to build the knowledge and skills of educators who will provide continuous on-site professional development as an essential part of a long-term, sustainable plan for the school system.

Financial:

Revenues: \$0

Expenses: \$84,000.00

Funding Source: Regional, Curriculum and Title Budgets

Term: Four days

New or Renewal: New

Contact: Tina Jensen, Terrence Martin

(tina.jensen@dmps.k12.ia.us; 242-7871/Terrence.martin@dmps.k12.ia.us; 242-7871)

Contract No. 10-074

Project: To review and approve contracts for 2010-2011 school year for transportation of non-public school students who reside within the Des Moines Independent Community School District.

Contractor: Accredited Non-Public Schools

Background: Iowa Code Section 285.1(14), states: "Resident pupils attending a non-public school located either within or without the school district of the pupil's residence shall be entitled to transportation on the same basis as provided for resident public school pupils under this section."

Therefore, contracts with the accredited non-public schools are necessary to authorize and distribute the flow-through funding received from the State of Iowa. The Des Moines Independent Community School District is responsible for coordinating reimbursements to the non-public schools for their transportation expenses and the parents who transport their children to and from non-public schools.

Financial:

Revenues: None

Expenses: None

Term: One year

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New or Renewal: New

Contact: Todd Liston

(todd.liston@dmps.k12.ia.us; 242-7832)

Item No. 10

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Subject: FIRE SAFETY GRANT APPLICATION AND PROJECT

For: ACTION

Contact: Bill Good

(harold.good@dmps.k12.ia.us; 515-242-8321)

Attachments: None

Issue: The Iowa Department of Education requires the Board of Directors' approval of the project and support for a Fire Safety Grant application in the amount of \$150,000.

Superintendent's Recommendation: The superintendent recommends the Board approve the project and submission of the Fire Safety Grant application to the Iowa Department of Education.

Presenters: None. Bill Good will be present to answer any questions.

Background: The Fire Safety component of the Iowa Demonstration Construction Grant Program provides up to \$150,000 (for school districts larger than 5,400 students) to fund projects that remedy fire safety defects. No local match is required. The DMPS Fire Safety Grant application will address fire safety issues at Brody Middle School and will focus on updating the fire alarms and installing a wet sprinkler system. The application is due January 17, 2011.

Item No. 11

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Subject: IOWA HARKIN CONSTRUCTION DEMONSTRATION GRANT

For: ACTION

Contact: BILL GOOD

(harold.good@dmps.k12.ia.us; 515-242-8321)

Attachments: None

Issue: The Iowa Department of Education requires the Board of Directors' approval of the project and support of a Harkin Iowa Construction Demonstration Grant application for up to \$500,000.

Superintendent's Recommendation: The superintendent recommends the Board approve the project and submission of the Harkin Iowa Construction Demonstration Grant application to the Iowa Department of Education.

Presenters: None. Bill Good will be present to answer any questions.

Background: The district is preparing to submit an application for the Harkin Iowa Construction Demonstration grant program administered by the Iowa Department of Education. The grant, if awarded, will be used as partial funding for the renovation projects at McCombs Middle School. The grant requires a 75% local match, which will come from Statewide Penny Tax. The application is due January 17, 2011.

Item No. 12
Page 1 of 1**Subject: AWARD OF BID NO. B6232 — HIGH BAY LIGHTING****For: ACTION****Contact: BILL GOOD****Attachments: None**

(harold.good@dmps.k12.ia.us : 242-8321)

Issue: Award of contract for high bay lighting for various district locations.

Superintendent's Recommendation: The superintendent recommends a contract for the base bid be awarded to the lowest responsive/responsible bidder, Van Meter Industries in the amount of \$39,367.50.

Presenters: None. Bill Good will be present to answer any questions.

Background: This is a project under the PPEL funding. The bid consists of the following:

- **Base Bid:** To supply electrical high bay fixtures, lamps, and cover guards.

The district received bids on November 24, 2010. The results are as follows:

Bidder	Base Bid
C.E.D.–Des Moines, IA	\$44,500.00
Crescent Electric –Des Moines IA	\$39,567.50
Echo Electric –Des Moines, IA	\$40,865.00
Graybar Electric –Des Moines, IA	\$42,500.00
3-E** –Des Moines, IA	\$43,500.00
3-E*** –Des Moines, IA	\$50,250.00
3-E**** – Des Moines, IA	\$40,000.00
3-E*****–Des Moines, IA	\$46,250.00
Van Meter Industries, Des Moines, IA	\$39,367.50

** , ** , *** , **** , ***** - denotes approved product - various suppliers

Funding Source: Physical Plant and Equipment Levy (PPEL)

Item No. 13
Page 1 of 1**Subject: AWARD OF BID NO. B6254 — CUSTODIAL EQUIPMENT****For: ACTION****Contact: SHEILA MASON****Attachments: None**

(sheila.mason@dmps.k12.ia.us: 242-7980)

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Presenters: None

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

Bid B6254 for Custodial Equipment

AmSan	Urbandale, IA	7 items	\$ 51,058.00
Iowa Des Moines	Des Moines, IA	1 item	\$ 397.00
Capital Sanitary	Des Moines, IA	1 item	\$ 3188.00
Total		9 items	\$ 54,643.00

Copies of the bid documents and tabulation are available from the Purchasing Department and can also be viewed online at the DMPS website.

Funding Source: PPEL, Custodial Service

Item No. 14
Page 1 of 1
**Subject: AWARD OF BID NO. B6235 — WINDOW REPLACEMENT
MERRILL MIDDLE SCHOOL**
For: ACTION
Contact: BILL GOOD
Attachments: None

 (harold.good@dmps.k12.ia.us : 242-8321)

Issue: Award of contract for the window and door replacement project for Merrill Middle School.

Superintendent's Recommendation: The superintendent recommends a contract for the base bid and alternate 1 be awarded to the lowest responsive/responsible bidder, REEP Inc. in the amount of \$380,291.00.

Presenters: None. Bill Good will be present to answer any questions.

Background: This is one of the projects under the statewide penny funding. The work at Merrill consists of:

- **Base Bid:** Replacement of the exterior windows and repairs/replacements of selected exterior entry doorways.

The district received bids on December 7, 2010. The results are as follows:

Bidder	Base Bid	Alternate 1
REEP Inc. Baxter, IA	\$368,581	\$11,710
Two Rivers Glass WDM, IA	\$419,206	\$14,296
Reflections Glass Ames, IA	\$468,712	\$29,180
Strong Tower Construction Louisville, KY	\$545,000	\$18,000

Funding Source: Statewide Penny (Students First Program)

Item No. 15
Page 1 of 1
**Subject: AWARD OF BID NO. B6238 — MECHANICAL RETROFIT
WOODLAWN EDUCATION CENTER**
For: ACTION
Contact: BILL GOOD

(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Award of contract for the mechanical retrofit project for Woodlawn Education Center.

Superintendent's Recommendation: The superintendent recommends a contract for the base bid and alternate 1 be awarded to the lowest responsive/responsible bidder, Munro Construction Co. in the amount of \$2,037,500.00.

Presenters: None. Bill Good will be present to answer any questions.

Background: This is one of the projects under the statewide penny funding.

Base Bid: Includes a new geothermal heating/cooling system, electrical system upgrades, a fire sprinkler system, a new fire alarm system, a lighting retrofit, and technology improvements.

Alternate 1: Refinishing of interior wood doors, millwork, and wood trim.

The district received bids on December 7, 2010. The results are as follows:

Bidder	Base Bid	Alternate No. 1
Munro Constr. Johnston, IA	\$2,026,000	\$11,500
Dean Snyder Ankeny, IA	\$2,043,000	\$13,200
Brocon Services Johnston, IA	\$2,070,000	\$20,000
DDVI Albia, IA	\$2,093,000	\$13,000
Rochon Corp. Urbandale, IA	\$2,096,000	\$15,000
Bergstrom Constr. DM, IA	\$2,175,000	\$13,000
Cunningham Inc. Oskaloosa, IA	\$2,200,000	\$25,000

Funding Source: Statewide Penny (Students First Program)

Item No. 16

Page 1 of 1

Subject: AWARD OF DESIGN FOR HARDING MIDDLE SCHOOL

For: ACTION

Contact: BILL GOOD

(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Undertaking mechanical/electrical improvements to Harding Middle School as part of the Statewide Penny (Students First) program.

Superintendent's Recommendation: The superintendent recommends that the Board approve the contract with Alvine Associates, Inc. for the design of mechanical and electrical modifications to Harding Middle School.

Presenters: None. Bill Good will be present to answer any questions.

Background: Alvine Associates Inc. has submitted a design cost proposal in the amount of \$219,000. The design will include a new mechanical system, a new electrical service and distribution, upgraded lighting, fire alarm, fire sprinkler and technology improvements. The costs are within the design budget established for these purposes.

Funding: Statewide Penny (Students First Program)

Item No. 17

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Subject: AWARD OF DESIGN FOR MCCOMBS MIDDLE SCHOOL

For: ACTION

Contact: BILL GOOD

(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Undertaking an addition and renovations to McCombs Middle School as part of the Statewide Penny (Students First) program.

Superintendent's Recommendation: The superintendent recommends that the Board approve the contract with OPN Architects for the design of the addition and renovations to McCombs Middle School.

Presenters: None. Bill Good will be present to answer any questions.

Background: OPN Architects has submitted a design cost proposal in the amount of \$347,500. The design will include a classroom addition, renovations to areas of the existing building, new mechanical system, a new electrical service and distribution, upgraded lighting, fire alarm, fire sprinkler and technology improvements. The costs are within the design budget established for these purposes.

NOTE: This action pertains to the design only for this project. No funding is currently available for construction. By approving design now, the district will be in better position to proceed once funding becomes available.

Funding: Statewide Penny (Students First Program)

Item No. 18

Page 1 of 1

Subject: AWARD OF DESIGN FOR ROOSEVELT HIGH SCHOOL ATHLETIC AREA RENOVATIONS

For: ACTION

Contact: BILL GOOD
(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Continued improvements at Roosevelt High School.

Superintendent's Recommendation: The superintendent recommends that the Board approve the contract with Wells & Associates for the design of renovations to the athletic areas of Roosevelt High School.

Presenters: None. Bill Good will be present to answer any questions.

Background: Wells & Associates has submitted a design cost proposal in the amount of \$160,451.00. The design will include upgrades to the athletic areas of the school to include mechanical, electrical, finishes, security, and life safety.

Funding: Roosevelt High School Foundation fundraising and State Wide Penny (Students First Program)

Item No. 19

Page 1 of 1

Subject: ACCEPTANCE OF BID NO. 5210-09 — RENOVATIONS AND ADDITION TO JACKSON ELEMENTARY SCHOOL

For: ACTION

Contact: Bill Good
(harold.good@dmps.k12.ia.us 515-242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed after the expiration of 31 days, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Jackson Elementary School

PROJECT: Renovations and Additions

CONTRACTOR: Edge Commercial Construction

CONTRACTED AMOUNT: \$ 4,105,220.00

CONTRACT BALANCE: \$ 205,261.00

Item No. 20

Page 1 of 1

**Subject: FINAL ACCEPTANCE OF BID NO. B6024 —
WINDOW REPLACEMENT, WRIGHT ELEMENTARY**

For: ACTION

Contact: BILL GOOD
(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Wright Elementary School

PROJECT: Window Replacement

CONTRACTOR: REEP Inc.

CONTRACTED AMOUNT: \$ 188,204.00

CONTRACT BALANCE: \$ 9,410.22

Item No. 21

Page 1 of 1

**Subject: FINAL ACCEPTANCE OF BID NO. B6034 —
WINDOW REPLACEMENT, HOWE ELEMENTARY**

For: ACTION

Contact: BILL GOOD
(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Superintendent's Recommendation: The Superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Howe Elementary School

PROJECT: Window Replacement

CONTRACTOR: REEP Inc.

CONTRACTED AMOUNT: \$ 224,026.00

CONTRACT BALANCE: \$ 10,122.11

Item No. 22

Page 1 of 1

**Subject: FINAL ACCEPTANCE OF BID NO. 5214-09 —
THIRD FLOOR PACKAGE, CAREER AND TECHNICAL CENTER**

For: ACTION

Contact: BILL GOOD
(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Career and Technical Center

PROJECT: Third Floor Package

CONTRACTOR: Neumann Brothers, Inc.

CONTRACTED AMOUNT: \$ 8,453,250.00

CONTRACT BALANCE: \$ 107,919.00

Item No. 23

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**Subject: FINAL ACCEPTANCE OF BID NO. B6085 —
MECHANICAL RETROFIT, WRIGHT ELEMENTARY SCHOOL**

For: ACTION

Contact: BILL GOOD
(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Wright Elementary School

PROJECT: Mechanical Retrofit

CONTRACTOR: Brocon Services LLC

CONTRACTED AMOUNT: \$ 1,563,903.00

CONTRACT BALANCE: \$ 78,195.18

Item No. 24

Page 1 of 1

Subject: PHYSICAL EDUCATION WAIVER

For: ACTION

Contact: Joey Townsell

(joey.townsell@dmps.k12.ia.us; 242-7631)

Attachments: None

Issue: All five comprehensive DMPS high schools are requesting that physical education classes be offered on the basis of every day for one semester as opposed to every other day both semesters during the school year. The state code requires that a waiver be requested to do this.

Superintendent's Recommendation: The superintendent recommends the Board approve the request for a waiver.

Background: By allowing students to take one full semester of physical education the student will have the opportunity to take more core classes during the other semester.

Presenters: None. Connie Cook will be available for questions.

Item No. 25**Page 1 of 2****Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Contact: Twyla Woods****Attachments: None**

(twyla.woods@dmps.k12.ia.us; 242-7972)

Superintendent's Recommendation: The superintendent recommends the Board approve the personnel recommendations.

Background: ELECTION - GENERAL EDUCATION

Name	Class	Step	Effective Date	Amount
Anderson, Jayme	4	9	12/13/10	\$52,247

BS from Drake University, Des Moines, IA and MA from Viterbo University, LaCrosse, WI; Address/Des Moines, IA; Weeks/Reading.

Hoeman, Alison	3	10	11/10/10	\$52,461
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BS from University of Iowa, Iowa City, IA and MA from University of Alabama, Tuscaloosa, AL; Address/Urbandale, IA; Meredith/ELL.

Lloyd, Sarah	5	4	11/29/10	\$47,537
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BA from Simpson College, Indianola, IA and Doctorate from Parker College of Chiropractic, Dallas, TX; Address/West Des Moines, IA; Hoover/Math.

Rieck, Katie	1	1	12/07/10	\$38,757
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BA Iowa State University, Ames, IA, Address: Bondurant, IA, Assignment: Moulton, In Class Reading.

ELECTION - SPECIAL EDUCATION

Name	Class	Step	Effective Date	Amount
Cartee, Rose	1	1	12/13/10	\$38,757

BS from Drake University, Des Moines, IA; Address/Des Moines, IA; Smouse/Mental Disorders.

Davis, Chelsea	1	1	11/15/10	\$38,757
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Des Moines, IA; McKee/ECSE.

Foley, Amber	5	2	1/03/10	\$45,110
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BS and MSW from University of Iowa, Iowa City, IA; Address/Ankeny, IA; Student and Family Services/Social Worker.

Gress, Erica	1	2	11/22/10	\$38,757
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BA from Iowa Wesleyan College, Mt. Pleasant, IA; Address/Des Moines, IA; Wright/Behavioral Disorders.

Lewis, DeAnne	3	17	12/13/10	\$57,172
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BA from Clarke College, Dubuque, IA and MA from University of Northern Iowa, Cedar Falls, IA; Address/West Des Moines, IA; Casady/ Behavioral Disorders.

McKay, Beverly	1	8	11/15/10	\$45,181
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Norwalk, IA; Hoyt/Multicategorical.

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Walker, Keith	1	3	12/13/10	\$38,757
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BS from Drake University, Des Moines, IA; Address/Des Moines, IA; East/ Behavioral Disorders.

Yacinich, Kimberly	1	1	11/16/10	\$38,757
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BA from Grand View University, Des Moines, IA; Address/Urbandale, IA; Smouse/ Multicategorical.

RESIGNATION

Name	School, Position	Effective Date	Reason
Brand, Kelly	Park Avenue, Multicategorical	11/22/10	Personal
Drake, Steven	Layoff to Resign (.5)	08/03/10	Offered Position; Declined
Fenn, Nancy	East, English	01/14/11	Personal
Gonzalez, Ileana	Lincoln, Spanish	12/03/10	Personal
Scott, Aaron	Smouse, Mental Disorders	11/30/10	Personal
Shepard, Eric	Layoff to Resign	06/11/10	Personal
Zdenek, Sarah	Layoff to Resign	07/08/10	Offered Position; Declined

TEACHER TERMINATION

These Teacher terminations are being considered pursuant to Iowa Code Section 279.15 and will be effective June 30, 2010. They are due to reduction and realignment of staff, budgetary constraints and considerations, and restructuring of academic programs. These matters were held by mutual agreement with DMEA in the event that the individuals might be recalled for the current school year.

Probationary Teachers	Position	School
Deam, Anne	French	East
Johnsen, Deborah	Counselor	Lovejoy
Nail, Heather	Vocal Music	Wright
Vincent, Patricia	4th Grade	South Union

ADMINISTRATOR APPOINTMENT

Name	Position	Amount	Effective Date
Lantz, Patricia J.	General Counsel	\$110,784 (to be prorated)	01/03/2011

Juris Doctor in Law, Drake University Law School, 1987. Bachelors Degree in Mass Communications, Buena Vista University, Storm Lake, Iowa, 1979. Experience: General Counsel / Chief Operating Officer, The Iowa Department of Administrative Services, Des Moines, 2002-present; Industrial Relations Counsel III, Office of the Director, Department of Industrial Relations, Los Angeles, California, 2001-2002; Chief Deputy and Deputy Workers' Compensation Commissioner, Division of Workers' Compensation, Des Moines, Iowa, 1990-2001; Attorney Law/Clerk, Neil, Dymott, Perkins, Brown & Frank, San Diego, California, 1990; Associate Attorney, Sayre & Gribble, P.C., Des Moines, 1988-1989. Address: Des Moines, Iowa.

Item No. 26

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Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Contact: Patricia Schroeder

(patricia.schroeder@dmps.k12.ia.us; 242-8527)

Attachments: None

Issue: A list of bills will be furnished to the Board of Directors at the Board meeting for approval. The secretary will be glad to furnish information as requested on any of these items. Prior to the meeting, one member of the board will have checked this list with the invoices.

Item No. 27

Page 1 of 1

**Subject: COMPLETE ROOF REPLACEMENT — CATTELL ELEMENTARY;
REVISED**

For: PUBLIC HEARING/ACTION

Contact: BILL GOOD

(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Approval of final plans and specifications for complete roofing replacement.

Superintendent's Recommendation: The superintendent recommends the Board approve the final plans and specifications prepared for the replacement of the existing roofing with new Thermo Plastic Olefin (TPO) membrane at Cattell Elementary.

Presenters: None. Bill Good will be present to answer any questions.

Background: To correct the moisture infiltration problems roofing will be removed and replaced. Bids are due on January 11, 2011. Facility Management will seek Board approval of the lowest responsive, responsible bid at the January 18, 2011 Board meeting. Plans are available at the district's Operations Center; Facility Management, 1917 Dean Avenue.

Funding Source: Physical Plant and Equipment Levy (PPEL)

Note: Revised Board meeting date: January 18, 2011

Minutes

Ms. Boesen opened the public hearing. There being no speakers she closed the public hearing and asked Dr. Sebring to introduce the matter.

Mr. Murphy moved approval of the plans and specifications; second by Woods.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy, Woods

Nay: None

The motion carried.

Item No. 28

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Subject: PARTIAL ROOF REPLACEMENT — MCKEE EDUCATIONAL CENTER

For: PUBLIC HEARING/ACTION

Contact: BILL GOOD

(harold.good@dmps.k12.ia.us : 242-8321)

Attachments: None

Issue: Due to roofing deterioration the building is in need of partial roofing replacement.

Superintendent's Recommendation: The superintendent recommends the Board approve the final plans and specifications prepared by Angelo Architectural Associates for the repairs to the two south second story sections of roof.

Presenters: None, Bill Good will be present to answer any questions.

Background: To correct the moisture infiltration problems ballasted roofing will be removed and replaced. Bids are due on January 24, 2011. Facility Management will seek Board approval of the lowest responsive, responsible bid at the February 1, 2011 Board meeting.

Plans are available at the district's Operations Center; Facility Management, 1917 Dean Avenue.

Funding Source: Physical Plant and Equipment Levy (PPEL)

Minutes

Ms. Boesen opened the public hearing. There being no speakers she closed the public hearing and asked Dr. Sebring to introduce the matter.

Ms. Link moved approval of the plans and specifications; second by Murphy.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy, Woods

Nay: None

The motion carried.

Item No. 29

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**Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.7—
COMPENSATION AND BENEFITS**

For: RECEIVE REPORT

Contact: Twyla Woods/Patricia Schroeder/Nick Malcom Attachments: 10-051
(twyla.woods@dmps.k12.ia.us; 242-7972/patricia.schroeder@dmps.k12.ia.us; 242-8527/
nick.malcom@dmps.k12.ia.us; 242-7830)

Issue: Board Governance Policy 3.4: Monitoring Superintendent Performance includes a schedule relative to monitoring reports that requires an annual monitoring report on Management Limitation 2.7: Compensation and Benefits.

Superintendent's Recommendation: The superintendent recommends that the Board receive the monitoring report for Management Limitation 2.7: Compensation and Benefits, and discuss and take action at the January 4, 2011 Board meeting.

Background: The Board adopted Policy Governance on November 21, 2007 which included a schedule of monitoring reports. The Management Limitation 2.7: Compensation and Benefits Monitoring Report is included as Attachment 10-051. This report covers FY2010 which ran from July 1, 2009 to June 30, 2010.

Minutes

Speaker: Steve Barnes, 614 SW Virginia Ave., DMPS Employee/AFSCME

Item No. 30
Page 1 of 5**Subject: SCHOOL CALENDAR FOR 2011-12****For: DISCUSSION****Contact: Celeste Kelling****Attachments: 10-053**

(celeste.kelling@dmps.k12.ia.us; 242-7791)

Issue: The 2011-12 school calendar.

Superintendent's Recommendation: The superintendent recommends the Board discuss the proposed 2011-12 school calendar.

Background: The district calendar advisory committee ensures that students are in school for the required 180 days, that winter and spring breaks are properly placed and otherwise considers all calendar related issues.

The committee reviews calendars of other area school districts and educational institutions, weighs input from the DMEA survey of teaching staff and also solicits comments from parents and community as part of the calendar development process.

The proposed calendar includes the following:

- professional development for staff every Wednesday through an adjusted dismissal time
- continuation of the Wednesday before Thanksgiving as a day off for students and teaching staff
- shortened winter recess to allow for earlier end of year

The proposed 2011-12 school calendar establishes August 25, 2011 as the first day of school and leaves conference weeks and spring recess unchanged.

The Calendar Committee consists of:

Anderson, Rhonda	DMEA representative
Austin, Toni	DMEA representative
Avery, Stephanie	Parent representative
Barnes, Steve	AFSCME representative
Brown, David	Specialist, Human Resources Management
Bryant, Mary	Specialist, Human Resources Management
Burnett Requist, Jill	Principal, River Woods
Eldred, Deborah	DMEA representative
Frith, Urasaline	AFSCME representative
Harris, Greg	Executive Director, DMEA
Hawkins, Senta	Specialist, Human Resources Management
Johnson, Marcia	Principal, Capitol View

School Calendar Committee (continued):

Kinney, Michelle	Parent representative
Liston, Todd	Manager, Transportation Department
Malcom, Nick	Specialist, Human Resources Management
Nath, Sandhya	Parent representative
Pierce, Carol	Parent representative
Roorda, Denise	Supervisor, Payroll Department
Saltzman, Rachelle (Riki)	Parent representative
Smith, Kim	Parent representative
Spencer, Melissa	President, DMEA
Stanley, Patty	Parent representative
Tallman, Susan	Executive Director K-12 Programs, Northwest Region
Taylor, Sarah	Specialist, Communications Department
Toubes, Joseph	DMEA representative
Van Every, Bridget	Executive Secretary, Human Resources Management
Walsh, Sharon	Parent representative
Wheeler, Doug	Principal, Hoover High School
Kelling, Celeste (Chair)	Director, Human Resources Management

Minutes

Ms. Kelling explained that district instructional staff brought a proposal forward after the Calendar Committee had met which calls for moving the spring conferences from their traditional slot in March ahead to February. The thinking is that more time will remain in the school year for interventions with struggling students to effect improvement. She said that different stakeholder groups are being solicited for feedback on the idea. If it is generally positive when it is gathered in late January, the committee will present a revised calendar proposal to the Board at that time.

Ms. Caldwell-Johnson noted that, while the change in spring conferences would coincide with elementary report cards, it would fall very early in the second semester for high school students. She thought that might dilute the value of conferences at that level.

Ms. Kelling said that concern had been raised within the committee and was one of the reasons why feedback was being sought from all affected groups, including the high schools.

Dr. Sebring mentioned that most high school courses, especially in the core areas, are year-long and would not necessarily have just begun in the event of February conference schedules.

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Ms. Caldwell-Johnson asked if the regular early dismissal times on Wednesday have been in effect long enough for the Board to properly evaluate whether or not to extend them into the 2011/12 calendar.

Mr. Murphy echoed her concern about the Wednesday early dismissals. He doesn't feel the Board will have had enough time by January to assess the impact of what was a controversial idea at the time it was implemented on a trial basis.

Dr. Sebring said that the first priorities with the calendar are to establish the framework of start and end dates and when winter and spring breaks will fall. She thinks once those broad parameters are fixed there will be time for some assessment on early dismissals from the Professional Development Committee to reach the Board and for the Board members themselves to observe what goes on in the buildings in terms of professional development.

Terrence Martin, who heads up the district's Professional Development Committee, said the committee is gathering a lot of qualitative data about the weekly early dismissals as one component of a three-year pro development plan. He told the Board it will take more than one semester to meaningfully assess the impact of weekly early dismissals on student achievement. He suggested a work session for the Board to see how data is being collected and measured.

Mr. Murphy said he doesn't expect to see measurement of impact on student achievement so quickly but he thinks it's important for the Board members to have some additional time to see for themselves how the additional time for pro development is being utilized before they decide to continue the regular early dismissals beyond the one year that was originally authorized.

Ms. Caldwell-Johnson asked what would be the latest date by which the Board could rule on a calendar for the 2011/12 school year. She wondered if there is a deadline mandated by law.

Twyla Woods, the district's Chief of Staff and a member of the Calendar Committee, explained that the calendar is finalized at the Board's discretion. She reminded the Board that, as a practical incentive for deciding as early as possible, many community institutions and surrounding districts plan their operations with the DMPS calendar in mind. She also noted that the early dismissal issue is not within the purview of the Calendar Committee.

Ms. Boesen clarified that the Board can approve the broad framework of the calendar and defer final action on the pro development early dismissals for separate consideration.

Item No. 30**Page 4 of 5**

Ms. Caldwell-Johnson asked if moving the spring conferences from March to February would shorten the length of the traditional spring break.

Ms. Kelling confirmed that yes, the break in March would be shortened and an additional one in February would be created.

Ms. Link wanted to know why the winter break had been shortened in both the current year and on the proposed calendar for 2011/12.

Ms. Kelling explained that by shortening winter break schools can dismiss earlier for the summer and also have more flexibility in making up snow days that may occur in a given year.

Ms. Link also wondered why early outs weren't scheduled on Fridays instead of Wednesdays.

Mr. Martin said his committee had never considered any day other than Wednesdays and added that surrounding school districts follow the same practice.

Mr. Gallardo wanted some assurance that parent feedback was part of the calendar process.

Ms. Kelling said that, in addition to parent representatives on the Calendar Committee, parents throughout the district are being surveyed about the possible adjustment in spring conferences via the district newsletter.

Ms. Boesen reiterated that the dismissal times are a separate issue and that the Board needs to make a concerted effort to get out in the buildings and observe the additional pro development in action to get a sense of it. She asked if conferences generally are as well-attended or critical to student performance at the high school level regardless of when they're held.

Ms. Kelling said that the idea for February conferences was floated by instructional staff in high schools as a means of focusing more on struggling students at a point when there is enough time remaining in the semester for them to make significant improvement.

Mr. Murphy said that he is glad to see more parents on the Calendar Committee but he would like to see them represent at least half of the membership at some point because the decisions made by that group profoundly impact so many families and households in the community.

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Ms. Twyla Woods responded that besides the parent representatives named on the committee there are many more parents who provide input without attending meetings. She also took the opportunity to remind the community that there is a link on the DMPS website for anyone to indicate their interest and join the committee.

Ms. Jeannette Woods wanted to know if there is a citywide PTA representative on the current Calendar Committee as there has been in the past.

Ms. Twyla Woods said that currently the citywide PTA is inactive so the district asked principals to suggest names in their communities of possible interested parties.

Ms. Caldwell-Johnson suggested that perhaps Infinite Campus could be used as a means to maximize parent input on issues like the calendar and dismissal times.

Ms. Connie Cook, Associate Superintendent, said the district has developed a survey instrument that is being sent to all secondary parents and that DMEA is collaborating on the distribution of a similar instrument to all certified staff.

Mr. Gallardo wondered how the district can reach out to parents that are unable to attend conferences and may not have internet access.

Ms. Twyla Woods said in those cases the building principals and the district newsletter are key tools for communication.

Ms. Jeannette Woods asked if there has been any deliberate attempt to place delegates from various community minority groups on the Calendar Committee.

Ms. Twyla Woods said that the Calendar Committee is open to anyone who's interested and closed to nobody. She said usually what happens is people call or e-mail with their input but say they have no desire to serve on the committee. She is excited about the new survey tools that are being employed and anxious to see what they reveal.

Dr. Sebring said the district has made a determined effort to identify households without internet access and ensure that they are provided with a hard copy of the newsletter and other district-wide communiqués.

Item No. 31**Page 1 of 1****Subject: BOARD COMMITTEE ASSIGNMENTS****For: DISCUSSION****Contact: Connie Boesen****Attachments: None**

(connie.boesen@dmps.k12.ia.us; 266-7063)

Issue: Board Committee Assignments

Background: Board members serve on one or more of the standing committees listed below which serve purposes germane to the district's mission. Committee assignments are subject to periodic review.

Superintendent's Recommendation: The superintendent recommends that the Board discuss the need for revised committee assignments in the wake of a change in the Board's membership.

Audit Committee	Board Development
Community Linkage	Des Moines Teachers Retirement Advisory Committee
Health Benefits Advisory	Policy Governance & Evaluation
Superintendent Compensation	

Minutes

Ms. Boesen volunteered to be the Board representative on the Audit Committee.

Mr. Murphy, Ms. Strong, Ms. Caldwell-Johnson and Dr. Sebring serve on the Board Development Committee.

Ms. Link, Ms. Jeannette Woods and Mr. Gallardo will serve on the Linkage Committee.

Ms. Strong will serve on the Des Moines Teachers Retirement Advisory Committee.

Ms. Jeannette Woods will serve on the Health Benefits Advisory Committee.

The full Board is attached to the Policy Governance & Evaluation Committee.

Ms. Caldwell-Johnson, Ms. Jeannette Woods, Mr. Gallardo and Ms. Boesen will serve on the Superintendent Compensation Committee.

Mr. Murphy will serve on the Charter School Committee.

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Mr. Murphy will continue to represent the Board on the Des Moines Park & Recreation Board and the Des Moines Educational Foundation. Dr. Sebring also serves on the DMEF.

Item No. 32**Page 1 of 2****Subject: SUPERINTENDENT'S BUDGET ADVISORY COMMITTEE (SBAC)****For: DISCUSSION****Contact: Patti Schroeder****Attachment: 10-052**(patricia.schroeder@dmps.k12.ia.us; 242-8527)

Issue: The Superintendent is forming a Superintendent's Budget Advisory Committee (SBAC).

Superintendent's Recommendation: None.

Presenters: None.

Background: The Superintendent is forming a FY 2012 Budget Advisory Committee. This will be a group of 10-15 community members living in the Des Moines Public School District.

The mission of the group will be:

To provide the Superintendent with suggested long term and short term budget parameters, priorities and constraints and to assist the Superintendent in communicating this information to the Board and the DMPS community.

The goals for the group will be to:

- Provide a communication link between the district and the community on budget issues
- Examine and identify priorities relative to FY 2012 budget:
 - Revenue enhancements
 - Expenditure reductions
 - Educational programming
- Provide suggestions on future budgetary issues

The SBAC will meet several times during February and March, 2011 to discuss budgetary priorities. See Attachment 10 – 052 for more details.

The superintendent would like this group to meet with the Board on Tuesday March 1, 2011 (special meeting of the Board) to discuss the budget parameters, priorities and constraints that have been identified as priorities for FY 2012 and beyond.

Minutes

Dr. Sebring said that the community response to last year's attempts to solicit input during the budget cycle was disappointing. Forums were poorly attended by both parents and staff. The proposed advisory committee represents an attempt to better communicate with district stakeholders and get input while the budget is in development instead of after it's been proposed and submission deadlines loom. This proposal was modeled after the Facilities Advisory Committee approach. The goal is to generate input from all regions and subgroups of the district. Organizations throughout the community will be contacted to see if they wish to be represented on the advisory committee.

Ms. Caldwell-Johnson said she likes the general idea but suggested that it might be better labeled as a district advisory committee as opposed to a superintendent's advisory committee. She feels that meeting with various constituencies simultaneously instead of separately helps them to see budgetary issues in a fuller context and from a less myopic perspective. She thinks the proposed timeline may be too compressed to allow for a full airing of the committee's recommendations by the Board given the deadlines for budget publication and adoption that are set by law. She thinks it would be a good idea for the Board to establish some broad parameters that would serve as a framework for the advisory committee's work. Finally, she mentioned that several of those who offered themselves as candidates for the recently filled vacancy on the Board said they would be eager to serve the district in other capacities and they should be considered when the advisory committee is assembled.

Ms. Boesen said the plan would include some Board established parameters for the advisory committee's discussions so it would not be starting its work from scratch.

Dr. Sebring noted that the proposed timeline calls for the committee's first couple of meetings to be for the purpose of bringing members up to speed with the district's recent experience and offer some basics on the fundamentals of school finance. During that timeframe the Board can be considering what its charge to the committee should be.

. Item No. 33**Page 1 of 2****Subject: PROPOSED FY 2012 BUDGET DEVELOPMENT TIMELINE****For: ACTION****Contact: Patti Schroeder****Attachment: None**(patricia.schroeder@dmps.k12.ia.us; 242-8527)

Issue: FY 2012 budget development

Superintendent's Recommendation: The superintendent recommends that the Board review and approve the budget timeline presented below including two highlighted special Board meetings — to receive Superintendent's Advisory Committee (SBAC) report, and to certify budget.

Presenters: None.**Background:** The proposed timeline is as follows:

SUPERINTENDENT'S BUDGET ADVISORY COMMITTEE (SBAC) - <i>presentation to the Board</i>	Tuesday, March 1, 2011 - Special Board meeting
BOARD BUDGET WORKSHOPS	<i>As requested by Board</i>
PROPOSED FY 2012 BUDGET RELEASED	Friday, March 4, 2011 - <i>No Board meeting</i>
PUBLIC FORUMS and BOARD DISCUSSION	Tuesday, March 8, 2011 - <i>Regular Board meeting</i> Tuesday, March 22, 2011 - <i>Budget Forum</i> Tuesday, March 29, 2011 - <i>Budget Forum</i> Tuesday April 5, 2011 - <i>Regular Board meeting</i>
PUBLICATION <i>By law, must be published 10–20 days before Public Hearing; Overall total budget and tax rate cannot change after publication</i>	Tuesday, March 22, 2011 – Friday, April 1, 2011 - <i>No Board meeting</i>
PUBLIC HEARING - BOARD ADOPTION & CERTIFICATION OF FY 2012 BUDGET	Tuesday, April 12, 2011 - Special Board meeting
CERTIFICATION TO COUNTY <i>(statutory deadline)</i>	Friday, April 15, 2011 - <i>No Board meeting</i>

*Superintendent will meet with union and staff to solicit budget input and provide budget information throughout February and March, 2011.

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Minutes (Mrs. Woods left early so was not present to vote)

Mr. Murphy speculated that perhaps the forums called for in the proposed timeline will be better attended than last year's were simply because last year's budget crisis awakened people to what's actually at stake. He suggested that perhaps the budget advisory committee should moderate the forums instead of the Board to further the point that a new and increased level of community input is being sought.

Ms. Link moved approval of the timeline; second by Caldwell-Johnson.

Aye: Boesen, Caldwell-Johnson, Gallardo, Link, Murphy

Nay: None

The motion carried.