

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
AND WORK SESSION
MULTI-PURPOSE ROOM
1800 GRAND
MINUTES
OCTOBER 1, 2013**

PUBLIC FORUM — 5:45 P.M. - 5:54 P.M.

The Board of Directors held a public forum on Tuesday, October 1, 2013, in the multi-purpose room at 1800 Grand Avenue, Cindy Elsbernd presiding.

Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Speakers: Andrew Rasmussen, 313 SE Sharon, Ankeny
Pam Bemis, 2824 Woodland Avenue, Des Moines

REGULAR MEETING — 6:00 P.M.

Ms. Elsbernd called the October 1, 2013, meeting of the Des Moines Public Schools Board of Directors to order.

Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

APPROVAL OF AGENDA — 6:01 P.M.

Ms. Caldwell-Johnson moved approval of the agenda, seconded by Ms. Boesen.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Nay: None
Motion passed 7-0.

APPROVAL OF MINUTES — 6:02 P.M.

Mr. Howard moved approval of the minutes for September 17, 2013, seconded by Ms. Boesen.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Nay: None
Motion passed 7-0.

CONSENT ITEMS — 6:05 P.M.

7. Award of Bid #B6789 – Window Replacement at Harding Middle School1
8. Award of Design for North High School MEP Improvements.....2
9. Award of Design for Phase 4 Improvements for Central Campus3
10. College and Career Readiness Monitoring System4
11. Leadership Development and School Engagement Program.....6

12. Appointment of Audit Committee Chairperson	7
13. Student Achievement Monitoring Report - Statutory	8
14. Request for Open Enrollment Under the Iowa Open Enrollment Law	9
15. Request for Open Enrollment Under the Iowa Open Enrollment Law	10
16. Personnel Recommendations	11
17. List of Bills for Approval.....	12

MINUTES

Ms. Caldwell-Johnson moved that the board approve the consent items including payment of bills previously authorized and certified by the secretary in the amount of \$3,867,942.82 and unpaid bills in the amount of \$1,953,795.98. Motion was seconded by Pastor Cheatom.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Nay: None

Motion passed 7-0.

OTHER — 6:04 P.M.

18. Renewal of Governmental Relations Contract (7-0).....	13
19. Early Childhood Education	14

ITEMS OF PRIVILEGE — 6: P.M.

20. Chair's Report

Ms. Elsbernd reiterated Phil Roeder's invitation to connect via the web, Facebook, and Twitter to keep apprised of all the great happenings in the district and to find out ways to become engaged in the Des Moines schools community.

21. Superintendent's Report

Mr. Ahart commended Shelly Bosovich and the outstanding grief team for their support and response during recent traffic accidents and helping the families, students and staff through these tragedies.

ADJOURN — 6:37 P.M.

The chair adjourned the regular meeting. Following a 5-10 minute break, the board will convene in the scheduled work session.

WORK SESSION — 7:01 P.M.

The board convened a work session at 7:01 p.m. in the multi-purpose room at 1800 Grand Avenue.

Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Also present: Tom Ahart, Patricia Lantz, Phil Roeder, Anne Sullivan, Holly Crandell

October 1, 2013

The board and administrators discussed school calendar parameters, open meetings law, meeting protocol, confidentiality, FOIA, board beliefs, student expectations, committee assignments, and policy governance.

The work session adjourned at approximately 8:25 p.m.

Item No. 7**Page 1 of 1****Subject: AWARD OF BID NO. B6789 - WINDOW REPLACEMENT AT HARDING MIDDLE SCHOOL****For: ACTION****Contact: Bill Good**

(harold.good@dmps.k12.ia.us/242-8321)

Attachments: None

Issue: Award of contract for the window replacement project for Harding Middle School.**Superintendent's Recommendation:** The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive/responsible bidder REEP, Inc. in the amount of \$731,230.**Presenters:** None, Bill Good will be present to answer any questions.**Background:** This is a project under the Statewide Penny funding. The work at Harding consists of:**Base Bid:** Replacement of exterior windows

The district received bids on September 24, 2013. The results are as follows:

Bidder	Base Bid
REEP, Inc. Baxter, IA	\$731,230
Swanson Glass Des Moines, IA	\$815,400
Wilson Group Greenwood, MO	\$813,500
Strong Tower DBA Koch Corp. Louisville, KY	\$1,138,690

Funding Source: Statewide Penny (Students First Program)

Item No. 8**Page 1 of 1****Subject: AWARD OF DESIGN FOR NORTH HIGH SCHOOL MEP IMPROVEMENTS****For: ACTION****Contact: Bill Good**
(harold.good@dmps.k12.ia.us/242-8321)**Attachments: None**

Issue: Continuing mechanical/electrical improvements to activities areas at North High School as part of the Statewide Penny (Students First) program.

Superintendent's Recommendation: The superintendent recommends that the board approve the contract with Alvine Associates Inc. for the design of mechanical and electrical improvements to North High School.

Presenters: None, Bill Good will be present to answer any questions.

Background: Alvine Associates Inc. has submitted a design cost proposal in the amount of \$78,000. The work will include upgrades to the mechanical systems primarily in the auditorium and activity areas of the facility. The costs are within the design budget established for these improvements.

Funding: Statewide Penny (Students First Program)

Item No. 9

Page 1 of 1

**Subject: AWARD OF DESIGN FOR PHASE 4 IMPROVEMENTS FOR THE
CENTRAL CAMPUS FACILITY**

For: ACTION

Contact: Bill Good

(harold.good@dmps.k12.ia.us/242-8321)

Attachments: None

Issue: Undertaking continuing improvements to the Central Campus facility as part of the Statewide Penny (Students First) program.

Superintendent's Recommendation: The superintendent recommends that the board approve the contract with RDG Planning/Design for the design of additional improvements to the Central Campus facility.

Presenters: None, Bill Good will be present to answer any questions.

Background: The work planned is a continuation of the renovations of the Central Campus facility that have to date included the restoration of the exterior façade of the building; renovation of first, second and third floors; and renovation of the main entry.

This design will cover renovations of the 4th floor and schematic design for the 5th floor.

RDG has submitted a design cost proposal in the amount of \$463,175. The costs are within the design budget established for the design of these improvements.

Funding: Statewide Penny (Students First Program)

Contact: Bill Good

Item No. 10**Page 1 of 2****Subject: COLLEGE AND CAREER READINESS MONITORING SYSTEM****For: ACTION****Presentation: None****Contact: Holly Crandell/Mary Grinstead****Attachment: None**(holly.crandell@dmschools.org/242-7568; mary.grinstead@dmschools.org)

Issue: Through the administration of the EXPLORE (8th and 9th grade), PLAN (10th grade), and ACT (11th grade), Des Moines Public Schools will be able to measure student college and career readiness progress, strengthen student skills, and evaluate the effectiveness of our core curriculum.

Superintendent's Recommendation: The superintendent recommends the board approve the assessment fees for the college and career readiness monitoring system for the 2013-2014 school year.

Presenters: None

Background: This college and career readiness monitoring system will enhance the district in four major areas:

- Student Planning - provides a process through which students can identify career and educational goals early and then pursue those goals.
- Instructional Support - incorporates support materials and services to help classroom teachers prepare their students for post-secondary education. This component reinforces the direct link between the content and skills measured in the assessments and those that are taught in high school classrooms.
- Assessment - student achievement will be assessed at four points—8th, 9th, 10th and 11th grades—so academic progress can be monitored to ensure that each student is prepared to reach his/her post-secondary goals.
- Evaluation - provides an academic information monitoring service that provides teachers and administrators with a comprehensive analysis of academic growth between assessments and a systematic evaluation of programming effectiveness.

The EXPLORE, PLAN and ACT all provide English, mathematics, reading, science and composite scores. All assessments collect coursework plans for high school, post-secondary plans, career plans (career clusters) and student needs assessment (post-secondary options, writing skills, reading skills, study skills, math skills, computer skills, public speaking skills). A recommended career cluster is provided to students based on academic skills.

Item No. 10**Page 2 of 2**

Cost:EXPLORE: $\$10.50 \times 2,269$ 8th grade students = \$23,825EXPLORE: $\$10.50 \times 2,137$ 9th grade students = \$22,450PLAN: $\$12.95 \times 2,196$ 10th grade students = \$28,450ACT: $\$36.50 \times 2,109$ 11th grade students = \$76,980

Total \$151,705

Funding Source: Title VI State Assessment funds may be used to pay assessments administered as part of the local districtwide assessment system.

Item No. 11

Page 1 of 1

Subject: LEADERSHIP DEVELOPMENT AND SCHOOL ENGAGEMENT PROGRAM

For: ACTION

Presentation: None

Contact: Holly Crandell

Attachment: None

(holly.crandell@dmschools.org/242-7568)

Issue: The mission of DMPS is to provide a high quality, world-class education that ensures success for every student through excellence in teaching and learning. Achieving this mission requires that DMPS is aware of the perceptions of employees and students, and that each employee and student see DMPS as a great place to work and learn.

Superintendent's Recommendation: The superintendent recommends the board support the launch of a partnership with Gallup in 2013 to measure employee engagement and student perceptions and uses this information to make further progress toward achieving the DMPS mission.

Presenters: None, Holly Crandell will be available to answer any questions.

Background: This intensive program will provide principals and district leaders access to tools and resources that they can immediately put into action. Gallup will work with DMPS to:

<i>Identify and develop leaders' and principals' unique leadership talents</i>	<ul style="list-style-type: none"> • Clifton StrengthsFinder • Workshops
<i>Measure and manage employee engagement</i>	<ul style="list-style-type: none"> • Gallup's employee engagement (Q12) survey • Reports • Feedbacks sessions
<i>Measure student hope, well being, and engagement</i>	<ul style="list-style-type: none"> • Gallup Student Poll • Reports
<i>Analyze and present key findings</i>	<ul style="list-style-type: none"> • Analysis of key findings • Reports from each survey administered • Executive consulting and presentation

Total Cost: \$80,717.42

Funding Source: General Fund

Item No. 12**Page 1 of 1****Subject: APPOINTMENT OF AUDIT COMMITTEE CHAIRPERSON****For: ACTION****Presentation: None****Contact: Brett Zeller****Attachment: None**

(brett.zeller@dmschools.org/242-7685)

Issue: Appointment of Audit Committee Chairperson.

Superintendent's Recommendation: The audit committee and superintendent recommend the board approve the appointment of Mr. Robert (Skeet) Wootten as the Chairperson of the district's Audit Committee. Mr. Wootten would serve for a one-year term ending September 2014.

Presenters: None

Background: The Audit Committee was established by and operates under the authority of the Des Moines Public Schools Board Policy Series 200, Code 217. Under the Audit Committee Charter, the appointment of a Chairperson shall be approved by the Board at the first meeting in October or as necessary.

The Audit Committee has selected Mr. Skeet Wootten to be the Chairperson. He is a financial consultant with Wells Fargo Advisors. Mr. Wootten was originally appointed to the committee in 1999.

Item No. 13**Page 1 of 1****Subject: STUDENT ACHIEVEMENT MONITORING REPORT - STATUTORY****For: ACTION****Presentation: None****Contact: Holly Crandell****Attachment: None**

(holly.crandell@dmschools.org/242-7568)

Issue: Student Achievement Monitoring Report Approval.**Superintendent's Recommendation:** The superintendent recommends the board approve the Student Achievement Monitoring Report presented at the September 17, 2013, board meeting.**Presenters:** None**Background:** The Student Achievement Monitoring Report - Statutory that was presented at the September 17, 2013, board meeting was to have been voted on for approval. It was not.

Item No. 14**Page 1 of 1****Subject: REQUEST FOR OPEN ENROLLMENT UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2013-2014 school year.**Presenters:** none**Background:** State open enrollment code allows for students to submit an application after the March 1 deadline if it meets several defined good cause reasons.**Superintendent's Recommendation:** The superintendent recommends the board approve this application.

Student Name	Grade	Requested District
Handy, Charles	10	CAM

Item No. 15**Page 1 of 1****Subject: REQUEST FOR OPEN ENROLLMENT UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2013-2014 school year.**Presenters:** none

Background: State open enrollment code allows for students to submit an application after the March 1 deadline if it meets several defined good cause reasons. If the good cause reason is due to severe harassment or pervasive health needs, the code allows for the board to make the determination on the decision. Determination needs to be made based on whether the district is able to sufficiently accommodate the students' needs. Additional confidential information has been provided to the board members.

Superintendent's Recommendation: The superintendent recommends the board deny this application.

Student Name	Grade	Requested District
Conner, Jack	02	Johnston

Item No. 16

Page 1 of 1

Subject: PERSONNEL RECOMMENDATIONS**For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

Background:**ELECTIONS - GENERAL EDUCATION**

Name	School, Position	Effective Date
Ballard, Angela	River Woods, 5 th	09/19/2013
Green, Elizabeth E.	Edmunds, 1 st	09/27/2013
Harrell, Jodi	Woodlawn, .5 Social Worker	09/24/2013
Lueder, Erica	Pleasant Hill, .5 Nurse	09/23/2013
Varghese, Jennifer	Findley, ELL	09/23/2013

ELECTIONS – SPECIAL EDUCATION

Name	School, Position	Effective Date
Sneed, Kristin	Woodlawn, Early Access	09/16/2013

RESIGNATION

Name	School, Position	Effective Date
Baldauf, Lauren	Edmunds, 1 st	09/20/2013

ADMINISTRATOR APPOINTMENT

Name	Position	Effective Date
Floyd, Melissa Ann	Hoover High School Activities Director	October 1, 2013

Education: Master's Degree in Education, Iowa State University, Ames, IA, 2008. Bachelor of Arts Degree in Physical Education and Coaching, University of Northern Iowa, Cedar Falls, IA, 2000. Experience: Physical Education Teacher, Meredith Middle School, Des Moines, IA, 2001-Present. Assistant Activities Director, Hoover High School and Meredith Middle School, 2006-Present. YMCA Building Supervisor, John R Grubb Community YMCA, 2004-20012. Address: Des Moines, IA.

Item No. 17**Page 1 of 1****Subject: LIST OF BILLS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachment: None**

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No. 18

Page 1 of 1

Subject: RENEWAL OF GOVERNMENTAL RELATIONS CONTRACT

For: ACTION

Presentation: None

Contact: Phil Roeder

Attachment: 13-061

(phillip.roeder@dmschools.org/242-8153)

Issue: Renewal of the district's contract with LS2group for governmental relations services.

Superintendent's Recommendation: The superintendent recommends the board approve renewal of the agreement with the Larson Shannahan Slifka Group (LS2group) to assist the district in developing its 2014 legislative agenda and to provide government relations representation for the school district with legislative and executive branch leaders on this issue and related issues.

Presenters: None

Background: The agreement with LS2group shall be renewed for one year, beginning December 1, 2013, with fees not to exceed \$30,000 in total.

Funding Source: General Fund

Minutes

Ms. Boesen moved approval of the contract for governmental relations services, seconded by Mr. Howard.

Ms. Boesen commented that this was very productive last year.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Nay: None

Motion passed 7-0.

Item No. 19**Page 1 of 2****Subject: EARLY CHILDHOOD EDUCATION****For: INFORMATION****Presentation: PowerPoint****Contact: Susie Tallman****Attachment: 13-062**

(susan.tallman@dmschools.org/242-7560)

Issue: Susie Tallman, elementary executive director, would like to introduce the Early Childhood Administrator who will be giving an overview of the Preschool Program.

Presenters: Susie Tallman & Susie Guest

Background: This presentation will provide an overview of DMPS Early Childhood Programs including organization, funding and enrollment, curriculum, instruction and assessment, professional development, support services, data, and next steps.

Minutes

Ms. Tallman made introductory comments. The district has stand-alone sites at McKee, Mitchell, Woodlawn and soon-to-be Casady. More focused professional development and collaboration for staff and data review and intervention on students has been provided. The preschool curriculum and instruction are aligned with the district's K-5 curriculum and includes benchmarking. Ms. Guest has also increased support for students and families, creating more parent involvement.

Some highlights of Ms. Guest's presentation included:

- Organizational chart and duties of staff.
- Funding from 5 sources: 50% from statewide voluntary preschool program, 24% from partner programs, 20% through Head Start, Early Childhood Iowa and Shared Visions, and Prairie Meadows.
 - Head Start enrollment declined due to a 5% decrease in funding.
 - Early Childhood Iowa funding has either remained the same or decreased. Since costs go up every year for salary and benefits, etc., adjustments had to be made in enrollment.
 - Prairie Meadows covered 2 classrooms initially, adding a classroom annually during the last 2 years. Funding decreased extensively this year, reverting back to 2 classrooms and will not be renewed.
 - Shared Visions funding has remained stable.
- In addition to the stand-alone locations, preschools are in 17 other buildings.
- Partner preschools are located in 7 Diocese buildings, 3 United Way centers, and 3 private centers (Science Center, Westminster and Grace Methodist).
- An Early Reading First grant was instrumental in developing intentional instruction.
- Assessment through observation is done with the Teaching Strategies Gold system.

- Professional development will focus on math this year based on the Gold assessment data. Last year, teachers participated in data team training which will continue. Intervention and tiered instruction will be used to vary instructional strategies.
- Family services are provided such as case management, mental health consultation, health institutes, behavioral intervention strategies, ELL classes, planned learning sessions, etc.
- Kindergarten assessment data for preschool subgroups show higher scores for students who attended preschool.
- Challenges for preschool include:
 - Transportation.
 - Waiting lists at some locations.
 - Areas not in proximity to preschool centers.
 - Restricted funding and administrative costs.
 - Fees can be charged, but are not feasible.
 - Interpreters' expenses.
 - More full-day programming.

Ms. Boesen asked how many students could we serve? How many students should be in an all-day program? What would that cost? She also stated preschool funding should continue to be pushed at the state level.

Ms. Caldwell-Johnson feels legislative priorities should be set for full-day funding and funding for three year olds.

Preschool funding is \$1.5 million from Head Start; universal preschool is \$4.3 million; Early Childhood Iowa is \$313,000; Shared Visions has 3 grants each in the \$80,000-\$100,000 range; Prairie Meadows covers 36 slots for full-day 3 and 4 year olds at Carver but will be gone next year.

Interpreters' rate is \$45 per hour. The total cost for last year and year-to-date cost will be provided.

Most special education preschoolers are integrated into the regular classrooms with a few self-contained classrooms based on students' needs. Behavior strategists and consultants work with staff to modify instruction. Special education preschoolers are served at Mitchell, McKee, Woodlawn, Smouse and Carver with transportation provided.

Mr. Barron applauded the staff for their work.

Universal preschool enrollment is first-come, first-served regardless of address. The district may want to consider a stipulation to serve resident students first.

Family support services as well as nursing services are provided across the board through a braided-funding approach.