

September 6, 2011

**DES MOINES PUBLIC SCHOOLS**  
**REGULAR SCHOOL BOARD MEETING**  
**CITY BOARDROOM — 400 ROBERT D. RAY DRIVE**  
**MINUTES**  
**SEPTEMBER 6, 2011**

**PUBLIC FORUM — 5:45 p.m.**

The Board of Directors held a public forum on Tuesday, September 6, 2011, in the city hall boardroom at 400 Robert D. Ray Drive; Patty Link presiding.

Present: Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods  
Absent: Boesen

**REGULAR MEETING — 6:00 p.m.**

The Board of Directors met in regular session on Tuesday, September 6, 2011, in the city hall boardroom at 400 Robert D. Ray Drive; Patty Link presiding.

Present: Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods  
Absent: Boesen

**APPROVAL OF AGENDA — 6:00 p.m.**

Caldwell-Johnson moved approval of the agenda; second by Strong.

Aye: Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods  
Nay: None  
Absent: Boesen  
The motion carried, 6-0.

*APPROVAL OF MINUTES OF August 16, 2011.*

Caldwell-Johnson moved approval of the minutes of September 6, 2011; second by Murphy.

Aye: Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods  
Nay: None  
Absent: Boesen  
The motion carried, 6-0.

**DISTRICT RECOGNITIONS**

- Dr. Sebring awarded plaques to the following Roosevelt HS students, each of whom achieved a score of 36, the highest possible, on the ACT college entrance exam: Jack Bequeaith, Corey Grief, Matthew MacKay and Megan Mansfield; all seniors, and Luke Sheeley; junior.
- Dr. Sebring also recognized the following students who produced films nominated for awards presented by the Iowa Motion Picture Association last spring: Dalton

September 6, 2011

Viggers, Cody Warren, Bryan Dingman, Katy Stites and Trey McIntosh, all of whom are enrolled in the Broadcasting & Film program at Central Campus under the direction of instructors Tim Coleman and Kirk Johnson.

**CONSENT ITEMS — 6:10 p.m.**

- |  |    |
|--|----|
| 7. Construction Payments -----   | X  |
| 8. Contracts for Approval -----  | X  |
| 9. Award of Contracts on Bid -----   | XX |
| 10. Award of Bid No. 6388, Auditorium Electrical Work, Roosevelt -----                               | XX |
| 11. Award of Bid No. 6376, Window Replacement/Masonry Repair McCombs -----                           | XX |
| 12. Award of Bid No. 6387, North High School West Parking Lot Replacement -----                      | XX |
| 13. Final Acceptance, Window Replacement and Mechanical Retrofit,<br>Woodlawn Education Center ----- | XX |
| 14. Election of Directors of AEA 11 -----  | XX |
| 15. Staff Compensation for 2011-12, Crafts -----   | XX |
| 16. Personnel Recommendations -----  | XX |
| 17. List of Bills for Approval -----   | XX |

**Minutes**

Mrs. Woods moved approval of the consent items including payment of bills previously authorized and certified by the secretary and reviewed by her as paid in the amount of \$5,680,144.63 and unpaid bills in the amount of \$1,328,688.55; second by Strong.

Mrs. Woods noted for the record her dismay about the continued escalation of the amounts spent for incidental office supplies in the contract with Office Depot (Item 9A). With regard to Items 11&12 she expressed concern that only two contractors submitted bids and wondered if the district's bidding protocols have become too cumbersome to attract a competitive field of bidders. Finally, she said she wished that Item 13 would have included the locations of the contractors who'd done the work.

Aye: Caldwell-Johnson, Gallardo, Link, Murphy, Strong

Nay: Woods

The motion carried, 5-1

**PUBLIC HEARING — 6:15 p.m.**

- |  |    |
|--|----|
| 18. Transfer of Property Located at 1323 East 25 <sup>th</sup> Ct. to City of Des Moines ----- | XX |
|--|----|

**OTHER — 6:20 p.m.**

- |   |   |
|---|---|
| 19. Property Conveyance by City of Des Moines to DMPS at Wallace Elementary,<br>1401 E. 12 <sup>th</sup> Street ----- | X |
|---|---|

20. Emergency Repairs at Moulton Extended Learning Center .....	29
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**REQUESTS FOR INFORMATION — 6:25 p.m.**

**CHAIR’S REPORT — 6:25 p.m.**

Ms. Link reminded everyone to vote in the upcoming election.

**SUPERINTENDENT’S REPORT — 6:25 p.m.**

Dr. Sebring noted the public forums that were scheduled in advance of the election.

She also reminded everyone about the district’s third annual Reach Out to Dropouts (RO2DO) event scheduled for September 24 and referred potential volunteers to the United Way for details on how to get involved. She noted there are 400 fewer homes to visit than in the first year of RO2DO as a result of the district’s ongoing efforts at reengagement of dropouts.

Finally, she said the district has just received the Equity Audit portion of the state’s report on its accreditation site visit to the district last spring and that it will be the basis for upcoming Board discussions.

**ADJOURN 6:30 p.m.**

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**Item No. 7****Page 1 of 1****Subject: CONSTRUCTION PAYMENTS****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us; 242-8321)

**Attachments: None**

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**Issue:** Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends that the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<b><u>Bergstrom Constr.</u></b>				
Central Campus	100%	\$156,936.00	\$149,089.20	\$7,846.80
(SWP)				
RETAINAGE RELEASE				
Sealed Bid No. 6179				
			<b>TOTAL</b>	<b>\$7,846.80</b>

**Presenters:** None**Background:** None

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**Item No. 8****Page 1 of 7****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Contact: Various****Attachments: None**

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**Contract No. 11-048**

**Project:** Cooperative 28E Agreement between the district and the following Iowa organizations: Christ the King; Holy Family; Holy Trinity; St. Anthony; St. Augustine; St. Joseph; St Theresa; Westminster Preschool; Grace Methodist; Science Center; Hispanic Educational Resources; Oakridge, for purposes of providing an early learning environment for four year old children who families choose to access such programs at the above mentioned sites.

**Contractor:** n/a

**Background:** The district and the above mentioned organizations desire to provide a high quality learning environment for four year-old children in accordance with all requirements of the Statewide Preschool Program as set forth in Chapter 256C of the Iowa Code and in accordance with the rules of the Iowa Department of Education and the approved application of the district. The cooperative agreement between the district and each of the preschools listed above does not require that a separate legal entity or joint board be established.

**Financial:** The district will pay Christ the King; Holy Family; Holy Trinity; St. Anthony; St. Augustine; St. Joseph; St Theresa; Westminster Preschool; Grace Methodist; and the Science Center Preschools 70 percent of the state cost per student for the number of enrolled students submitted to the district on October 1, 2009. The district will provide Hispanic Educational Resources and Oakridge Child Care Center with a certified teacher.

**Funding Source:** The district receives sufficient sums from the State of Iowa to pay such amounts.

**Term:** The term is from September 1, 2011 through June 30, 2012.

**New or Renewal:** Renewal

**Contact:** Tom Ahart and Susie Guest

(thomas.ahart@dmps.k12.ia.us; 242-7725/ susan.guest@dmps.k12.ia.us ; 242-8424)

**Contract No. 11-049**

**Project:** Head Start Agreement for Delegation of Activities

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**Contractor:** Drake Head Start

**Background:** Des Moines Public Schools is the delegate to the Drake University Head Start grantee. DMPS serves 454 Head Start students in 18 classrooms across the district. The agreement and Memorandum of Understanding between DMPS and Drake University Head Start for the delegate program is attached.

**Financial:** Revenues: \$1,544,962  
Expenses: \$1,544,962

**Funding Source:** Federal Head Start Grant

**Term:** July 1, 2010 - June 30, 2011

**New or Renewal:** Renewal

**Contact:** Susie Guest & Tom Ahart  
(susan.guest@dmps.k12.ia.us; 242-8424/ (thomas.ahart@dmps.k12.ia.us; 242-7725))

**Contract: 11-050**

**Project:** Orientation and Mobility Service Agreement

**Contractor:** Des Moines Independent Community School District

**Background:** The Iowa Braille & Sight Saving School provides orientation and mobility services to visually impaired students within the Des Moines Independent Community School District.

**Financial:** The orientation and mobility (O&M) services will be provided at the rate of \$378.55 per day for an estimated 113.4 days for an estimated total cost of \$42,928.07. The number of days has been determined by the number of students identified as requiring O&M services and the level of services as stated on each student's Individualized Education Plan.

**Funding Source:** AEA special education funding.

**Term:** This contract is for the 2011-12 school year.

**New or Renewal:** Renewal

**Contact:** Shelly Bosovich  
(shelly.bosovich@dmps.k12.ia.us; 242-7714)

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**Contract No. 11-051****Project:** Specialized School Health Services**Contractor:** Child Serve

**Background:** Several students with significant health needs that warrant continuous care by a 1:1 nurse attend Des Moines Schools. Care is provided both at home and at school. In the past, the school district has arranged and paid for the health care provided during transport to and from school and during the school day. Care has been coordinated with and provided by the health care agency serving the child in the home. Child Serve has worked under an agreement with the district in the past to provide these services at an hourly rate of \$45.00. This rate is consistent with what other home health agencies are charging for this service.

There are advantages in subcontracting with the home agency provider versus the district hiring a nurse to provide the care. First, it is best for the child because the care is coordinated by the same caregiver across the various settings. As a result the child's life is less disrupted. Secondly, the district is only obligated to pay for the hours the child actually attends school. Because children with the complexity of needs necessitating this level of service miss more school than other students, this would result in cost savings. Finally the liability for adverse outcomes of care is not totally assumed by the district.

**Financial:**

**Revenues:** In some but not all cases the district is able to bill Medicaid and recover some of the cost for the care.

**Expenses:** A rate is established at \$45.00/hour

**Term:** The district's regular 2011-12 school year

**New or Renewal:** Renewal of standard contract but put in place for a new student

**Contact:** Shelly Bosovich and Jean Phillips

(shelly.bosovich@dmps.k12.ia.us; 242-7714/jean.phillips@dmps.k12.ia)

**Contract No. 11-052**

**Project:** Professional Development for ELL Instructional Staff

**Contractor:** NCS Pearson, Inc.

**Background:** The Sheltered Instruction Observation Protocol (SIOP) is a research-based approach to lesson planning and instruction for teachers of ELL students. It

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has been shown to be effective for learners at all levels across content areas. This project consists of a two-stage training process. The first phase is a teacher workshop and the second phase focuses on developing coaches of the model to assist in district-wide implementation.

**Financial:** Expenses: \$25,000

**Funding Source:** Title III; Professional Development Initiative

**Term:** September 29, 2011 through November 11, 2011.

**New or Renewal:** New

**Contact:** Vinh Nguyen  
(vinh.niguyen@dmps.k12.ia.us; 242-7691)

**Contract No. 11-053**

**Project:** Metro Kids and Metro Arts Alliance Performance Agreement

**Contractor:** Metro Arts Alliance

**Background:** Metro Arts Alliance agrees to continue to bring in visiting local artists to each Metro Kids site for four (4) consecutive weeks during the 2011-12 school year. This partnership, which began in 1992 and is paid for by Metro Kids registration fees, enables the children attending Metro Kids to participate in a variety of artistic media such as cartooning, photography, dance, vocal music, and storytelling. No general funds or tax dollars are used to support this program.

**Financial:** Expenses: \$9,860.00

**Funding Source:** Metro Kids Registration fees

**Term:** 2011-12 school year

**New or Renewal:** Renewal

**Contact:** Thomas Harper  
(thomas.harper@dmps.k12.ia.us; 242-8527)

**Contract No. 10-054**

**Project:** Implementation of Science Bound Program in Des Moines Schools



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**Contractor:** Iowa State University**Background:** Science Bound Contract**Financial:** Revenues: \$0  
Expenses: \$75,600**Funding Source:** Iowa State University**Term:** July 1, 2011 to June 30, 2012; year four of possible six-year agreement**New or Renewal:** Renewal**Contacts:** Kim O'Donnell, DMPS  
(kimberly.odonnell@dmps.k12.ia.us; 242-7335)  
Brian Burkheimer, ISU  
(BIRANB1@IASTATE.EDU)**Contract No. 11-055****Project:** Iowa Jobs for America's Graduates (iJAG)**Contractor:** iJAG

**Background:** iJAG creates business, industry and education partnerships committed to achieving the mission of iJAG which is to ensure that identified students with multiple barriers remain in school, graduate, attain 37 core iJAG competencies through classroom projects and/or work-based learning experiences, are provided with and connected to academic support services, mentoring, career guidance, advocacy, and receive 12 months of follow-up services. iJAG will implement the program at East, Hoover, Lincoln and North high schools serving primarily juniors and seniors. Each iJAG Specialist will have a minimum of 35 students and not more than 50 students enrolled in the iJAG program. iJAG classes will be limited to a range of 6-16 students.

DMPS will pay iJAG a total of \$60,000 from Dropout Prevention (DOP) funds and iJAG will secure \$190,000, collectively these funds support iJAG program operations in four DMPS high schools.

**Financial:** Expenses: \$ 60,000**Funding Source:** Dropout Prevention Funds**Term:** August 1, 2011 to July 31, 2010

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**New or Renewal:** Renewal**Contact:** Bryce Amos or Ruth Wright

(bryce.amos@dmps.k12.ia.us; 242-7660/ruth.wright@dmps.k12.ia.us; 242-8397)

**Contract No. 11-056****Project:** Contract between Polk County Early Childhood Iowa (formerly Empowerment), United Way of Central Iowa, and DMPS**Contractor:** United Way of Central Iowa as the fiscal agent**Background:** Polk County Early Childhood Iowa provides partial to full funding for four classrooms in DMPS at the following sites: Woodlawn Early Learning Center, McKee Early Learning Center, Mitchell Early Learning Center (2).**Financial:** Revenues: \$295,000.00**Funding Source:** Polk County Early Childhood Iowa

Expenses: \$295,000.00

**Term:** 7/1/2011-6/30/2012**New or Renewal:** Renewal**Contact:** Susie Guest and Tom Ahart

(susan.guest@dmps.k12.ia.us)/thomas.ahart@dmps.k12.ia.us)

**Contract: 11-057 — ADDENDUM****Project:** Iowa Student Loan Liquidity Corporation (ISL), in collaboration with the Iowa College Access Network (ICAN), will provide an after-school financial literacy program at Callanan Middle School and Meredith Middle School.**Contractor:** Iowa Student Loan Liquidity Corporation**Background:** ISL has developed a course in financial literacy with the goal of educating middle school students about financial awareness and responsibility.**Financial: \$45,000**

1. Sustainability Grant: \$5,000 per school
2. Curricular Support Grant: \$2,500 per school
3. Giveaways Grant: \$7,500 per school
4. School Resource Grant: \$7,500 per school

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**Funding Source:** ISL Grant to DMPS 21<sup>st</sup> Century Community Learning Center

**Term:** This contract is for the 2011-12 school year.

**New or Renewal:** New

**Contact:** Isbelia Arzola and Michael Zelenovich

(isbelia.arzola@dmeps.k12.ia.us/michael.zelenovich@dmeps.k12.ia.us)

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**Item No. 9****Page 1 of 2****Subject: AWARD OF CONTRACTS ON BID****For: ACTION****Contact: Various****Attachments: None**

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**Issue:** Bids have been advertised, issued and received for equipment and supplies as outlined below.

**Superintendent's Recommendation:** The superintendent recommends the contracts as shown below be approved

**Background:** The suggested bid awards and detailed information for each of the bids are as shown below.

Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

**A. Bid 5133-07 for Incidental Office Supplies**

Office Depot (Incidental Office Supplies)

The vendor has agreed to extend the contract at last year's terms. Incidental office supplies are requested by various sites throughout the district.

**This is the fourth and final extension.**

Estimated. Award	\$275,000.00
2010-2011 Estimated Expense	\$305,000.00
2009-2010 Estimated Expense	\$271,166.77

**Funding Source:** Funds are provided by various account numbers throughout the district when ordered by each department or building.

**Contact:** Sheila Mason  
(sheila.mason@dmps.k12.ia.us; 242-7980)

**B. 5257-09 Original Equipment Manufacturer's (OEM) Grade Toner Cartridges**

Dell Computer	Chicago, IL	Estimated Award	\$ 22,000.00
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Koch Brothers	Des Moines, IA	Estimated Award	<u>\$100,000.00</u>
Total			\$122,000.00

The vendors have agreed to extend the contract terms/conditions from last year. The contract covers supplying the district with OEM toner cartridges. Toner cartridges are ordered for various office and classroom printing stations.

**Funding Source:** Funds are provided in various individual printing accounts throughout the district.

**This is the second extension.**

2009-2010 Dell	Expenditure	\$28,751.84
2010-2011 Dell	Expenditure	\$22,201.53
2009-2010 Koch Bros	Expenditure	\$64,024.10
2010-2011 Koch Bros	Expenditure	\$97,938.29

**Contact:** Dan Warren  
(dan.warren@dmps.k12.ia.us; 242-8192)

**C. Q09-7213 Remanufactured Toner Cartridges**

The Toner Place	Grimes, IA	Estimated Award	<u>\$ 32,000.00</u>
			\$ 32,000.00

The vendor has agreed to extend the contract terms/conditions and pricing from last year. The contract covers supplying the district with remanufactured toner cartridges. Toner cartridges are ordered for various office and classroom printing stations. Orders are entered by the individual sites as required using their individual printing accounts.

This is the second extension

2010-2011 Expenditure	\$ 31,742.00
2009-2010 Expenditure	\$ 24,950.00

**Funding Source:** Funds are provided in various individual printing accounts throughout the district.

**Contact:** Dan Warren  
(dan.warren@dmps.k12.ia.us; 242-7980)

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**Item No. 10****Page 1 of 1****Subject: AWARD OF BID NO.6388- AUDITORIUM ELECTRICAL WORK — ROOSEVELT HIGH SCHOOL****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Award of contract for the auditorium electrical work for Roosevelt High School.**Superintendent's Recommendation:** The superintendent recommends a contract for the Base Bid and Alternate No. 1 be awarded to the lowest responsive/responsible bidder, The Waldinger Corporation in the amount of \$134,603.00.**Presenters:** None. Bill Good will be present to answer any questions.**Background:** The work at Roosevelt consists of:

- **Base Bid:** Provide general lighting, power and control improvements for the auditorium and stage areas.
- **Alternate 1:** Additional control stations at stage left and stage right.

The district received bids on August 23, 2011. The results are as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alternate No. 1</b>
Waldinger Corp. DM. IA	\$131,783	\$2,820
M & S Electric Mitchellville, IA	\$158,000	No Bid
DeVries Electric Pella, IA	\$166,290	No Bid

**Funding Source:** Local Option Sales Tax (Schools First Program)

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**Item No. 11**
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**Subject: AWARD OF BID NO.6376 WINDOW REPLACEMENT AND MASONRY REPAIR — MCCOMBS MIDDLE SCHOOL**
**For: ACTION**
**Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us; 242-8321)

**Attachments: None**


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**Issue:** Award of contract to repair the masonry openings and replace windows at McCombs Middle School.

**Superintendent's Recommendation:** The superintendent recommends the contract for the Base Bid and Alternate No. 1 be awarded to the lowest responsive/responsible bidder, REEP Inc., Baxter IA in the amount of \$205,509.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** Plans and specifications were prepared by Angelo Architects and Facility Management. Work will begin after September 7, 2011. The project came before the Board on July 12, 2011 for public hearing and action.

- **Base Bid:** Remove deteriorated openings and replace windows.
- **Alternate No.1:** Replace laminate sills with solid surface material.

The district received two bids on August 23, 2011. The results are as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alter. No.1</b>	<b>Alter.No.2</b>	<b>Alter.No.3</b>	<b>Total with Alternates</b>
Bergstrom Construction Des Moines, IA	\$213,000	\$5,000.00			\$218,000
Reep, Inc Baxter, IA	\$202,509	\$3000			\$205.509

**Funding:** Physical Plant and Equipment Levy (PPEL)

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**Item No. 12****Page 1 of 1****Subject: AWARD OF BID NO.6387 — NORTH HIGH SCHOOL WEST PARKING LOT REPLACEMENT****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Award of contract for the replacement of the west parking lot at North High School.

**Superintendent's Recommendation:** The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive/ responsible bidder, Concrete Technologies Inc. in the amount of \$182,825.00.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** This is a project under the statewide penny funding.

- **Base Bid:** The complete removal and replacement of the west parking lot at North; work to include paving, sidewalks, storm sewer, and landscaping work.

The district received bids on August 30, 2011. The results are as follows:

<b>Bidder</b>	<b>Base Bid</b>
Concrete Technologies Urbandale, IA	\$182,825.00
Elder Corp. – DM, IA	\$199,999.99

**Funding Source:** Statewide Penny (Students First Program)



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**Item No. 13****Page 1 of 1****Subject: FINAL ACCEPTANCE — WINDOW REPLACEMENT AND MECHANICAL RETROFIT; WOODLAWN EDUCATION CENTER****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Superintendent's Recommendation:** The superintendent recommends the Board give final acceptance to the project listed below and approve final payment to the contractors listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

**SCHOOL:** Woodlawn Education Center – Mechanical Retrofit – Bid No. B6238

**CONTRACTOR:** Munro Construction Co.

**CONTRACTED AMOUNT:** \$ 2,180,485.00

**CONTRACT BALANCE:** \$ 114,621.65

**SCHOOL:** Woodlawn Education Center – Window Replacement – Bid No. B6200

**CONTRACTOR:** Reflections Glass & Mirror

**CONTRACTED AMOUNT:** \$ 322,653.00

**CONTRACT BALANCE:** \$ 16,132.65

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**Item No. 14****Page 1 of 1****Subject: ELECTION OF DIRECTORS OF AREA EDUCATION AGENCY (AEA) 11****For: ACTION****Contact: Board****Attachments: None**

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**Issue:** Vacancies in Director Districts No. 8 and No. 9 on the Heartland Area Education Agency (AEA) Board of Directors must be filled.

**Recommendation:** The chair recommends the Board approve the candidates.

**Background:** Citizens interested in being a candidate for these positions on the Board of Directors were required to file with the Secretary of the AEA 11 Board by August 15, 2011.

The candidates who filed are:

- District No. 8 – Margaret Borgen
- District No. 9 – Jane Bell

District No. 8 falls entirely within the Des Moines Independent Community School District as does 22.1% of District No. 9. The school district's vote is weighted accordingly.

Pursuant to Section 273 of the Code of Iowa, the official ballot for the election for District No. 8 and District No. 9 must be received by the AEA on or before September 30, 2011, or must be clearly postmarked by an officially authorized postal service not later than September 29 and received by the AEA no later than noon on the first Monday following September 30, 2011.

The Board must select a member as a delegate to cast the school district's vote on the official ballot.

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**Item No. 15****Page 1 of 1****Subject: STAFF COMPENSATION FOR 2011-2012 — CRAFTS****For: ACTION****Contact: Scott Mikesh****Attachments:****None**

(scott.mikesh@dmps.k12.ia.us; 242-7972)

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### **CRAFTS**

**Issue:** Staff salaries for the 2011-2012 contract year. This group is represented by collective bargaining.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the 2011-2012 total compensation package for the listed employee group.

**Background:** Wellmark Blue Cross/Blue Shield of Iowa will continue to be the exclusive health insurance carrier. Alliance Select deductibles will remain at \$1000/\$2000 and out-of-pocket maximums will remain at \$2000/\$4000. A three-tiered prescription drug plan continues with co-pays of 10/30/50. Blue Access deductible will remain at \$500/\$1000. Blue Access also has a three-tiered prescription drug plan with 10/30/50 co-pays. Life and Disability coverage will remain with Principal. No coverage changes are being made.

Compensation for this group will be 100% "prevailing wage" based upon the U.S. Department of Labor standard for Polk County Iowa effective July 1, 2011.

**Item No. 16****Page 1 of 2****Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Contact: Scott Mikesh**

(scott.mikes@dmps.k12.ia.us; 242-7972)

**Attachments: 11-029**

**Superintendent's Recommendation:** The superintendent recommends the Board approve the personnel recommendations.

**Background:****ELECTIONS - GENERAL EDUCATION**

Name	Class	Step	Effective Date	Amount
Arthur, Adam	1	1	08/25/2011	\$38,761
BA from University of Northern Iowa, Cedar Falls, IA; Address/Ames, IA; Assignment, Lincoln/Social Science.				
Bragg, Colleen	1	1	08/31/2011	\$38,761 (prorated)
BA University of Northern Iowa, Cedar Falls, IA; Address/West Des Moines, IA; Stowe/Kindergarten				
Brown, Kelsey	1	1	08/24/2011	\$38,761
BA from University of Northern Iowa, Cedar Falls, IA; Address/Des Moines, IA; Assignment, Edmunds/1 <sup>st</sup> .				
Hageboek, Elizabeth	2	10	08/22/2011	\$49,396
BA California State University, Northridge, CA; Address/West Des Moines, IA; Callanan/Language Arts/ Reading				
Hleihel, Faten	1	12	08/22/2011	\$50,824
BA Iowa State University, Ames, IA; Address/Ankeny, IA; Merrill/Math				
Karabias, Jamie	1	3	08/22/2011	\$19,380.50
BA from Seattle Pacific University, Seattle WA; Address/Des Moines, IA; Assignment, Meredith/Science and Math (.5).				
Lanning, Jenna	3	4	08/22/2011	\$43,686
MA State University of Buffalo, Buffalo, NY; Address/Ankeny, IA; Oak Park/5 <sup>th</sup>				
Lenk, Nicolas	1	1	08/22/2011	\$38,761
BA University of Colorado, Boulder, CO; Address/Des Moines, IA; East/Science				
Patton, Marguerite	1	4	08/22/2011	\$40,046
BSE from Drake University, Des Moines, IA; Address/Champaign, IL; Assignment, McKee/Middle School Alternative.				
Pentek, Sarah	3	5	08/18/2011	\$49,178
MA Drake University, Des Moines, IA; Address/Des Moines, IA; Regional Literacy Data Coordinator				
Seuferer, Jessica	1	3	08/22/2011	\$19,381
BA Central College, Pella, IA; Address/Creston, IA; Carver/.5 In-Class Reading				
Smith, Phoebe	1	1	09/01/2011	\$38,761
BA from Morningside College, Sioux City, IA; Address/Clive, IA; Assignment, Merrill/Spanish.				
Thompson, Michael	3	1	08/22/2011	\$42,259
BA and MAT from Drake University, Des Moines, IA; Address/Des Moines, IA; Assignment, North/Social Science.				

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Vais, Sara	3	4	08/22/2011	\$43,686
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MA Drake University, Des Moines, IA; Address/Johnston, IA; Mitchell/Preschool

Weisenhorn, Megan	3	10	08/22/2011	\$52,465
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MA Drake University, Des Moines, IA; Address/Des Moines, IA/ Monroe/5th

**ELECTIONS - SPECIAL EDUCATION**

Name	Class	Step	Effective Date	Amount
Anderson, Shannon	5	1	08/22/2011	\$45,114

BA from Simpson College, Indianola, IA and MS from Drake University, Des Moines, IA; Address/Waukee, IA; Assignment, Park Avenue/Multicategorical.

Dolan, Kayla	1	1	08/22/2011	\$38,761
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BA Iowa State University, Ames, IA; Address/Ames, IA; Howe/Multicategorical

Knight, Cynthia	6	14	08/18/11	\$37,218
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BS from University of Iowa, Iowa City, IA, MAE from University of Northern Iowa, Cedar Falls, IA, and Ph.D. from Capella University, Minneapolis, MN; Address/Des Moines, IA; Assignment, Charter School/Special Education (.6).

Sherwood, Megan	5	10	08/22/2011	\$55,106
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MA Northwest Missouri State, Maryville, MO; Address/Lenox, IA; Ruby Van Meter/Mental Disorders

**RESIGNATION**

Name	School, Position	Effective Date	Reason
Nesbit, Mary	South Union, Behavior Disorders	08/30/2011	Personal

**ADMINISTRATOR APPOINTMENT**

Name	Position	Amount	Effective Date
Fee, Christopher A.	Principal, Oak Park Elementary School	\$86,846 (to be prorated)	08/22/2012

Masters Degree in Education Administration, Viterbo University, West Des Moines, IA, 2010. Bachelors Degree in Elementary Education, Iowa State University, Ames, IA, 2004. Experience: Released Dean of Students, Capitol View Elementary School, Des Moines Public School District, 2010-August, 2011; Third and Fourth Grade Teacher, Four Mile Elementary School, Southeast Polk School District, 2005-2010. Address: Des Moines, Iowa.

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**Item No. 17**

**Page 1 of 1**

**Subject: LIST OF BILLS FOR APPROVAL**

**For: ACTION**

**Contact: Thomas Harper**

(thomas.harper@dmps.k12.ia.us; 242-7745)

**Attachments: None**

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**Issue:** A list of bills will be furnished to the Board of Directors at the Board meeting for approval. The secretary will be glad to furnish information as requested on any of these items. Prior to the meeting, one member of the Board will have checked this list with the invoices.

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**Item No. 18**

**Page 1 of 1**

**Subject: THE TRANSFER OF PROPERTY LOCATED AT 1323 E. 25<sup>TH</sup> COURT TO THE CITY OF DES MOINES**

**For: PUBLIC HEARING/ACTION**

**Contact: BILL GOOD**

([harold.good@dmps.k12.ia.us](mailto:harold.good@dmps.k12.ia.us): 242-8321)

**Attachments: None**

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**Issue:** Approval of the sale of the partially rehabilitated East High School remodeling program house at 1323 E 25<sup>th</sup> Court. Publication for the Public Hearing was included in the Des Moines Register on August 20, 2011.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the transfer of the house at 1323 E 25<sup>th</sup> Court by special warranty deed to the City of Des Moines.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** This is a home remodeling program project that was planned approximately two years ago between the Des Moines Public School (DMPS) and the City of Des Moines which provided the Community Development Block Grant (CDBG) funds for materials. Combining the two DMPS home remodeling classes has left an unfinished single family house at 1323 E 25<sup>th</sup> Court. It was determined after several meetings between City and DMPS staff that Central Campus students would not be able to work on the house until a previous project was finished. The recommendation is for DMPS to transfer the house by special warranty deed to the City of Des Moines as the house still has the federal requirements associated with the CDBG Program.

#### Minutes

Ms. Link opened the public hearing. There being no speakers she closed the hearing and asked Dr. Sebring to introduce the matter.

Ms. Caldwell-Johnson moved approval of the transfer; second by Murphy.

Aye: Caldwell-Johnson, Gallardo, Link, Murphy, Strong

Nay: Woods

The motion carried, 5-1.

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**Item No. 19**

**Page 1 of 1**

**Subject: PROPERTY CONVEYANCE BY THE CITY OF DES MOINES TO THE  
DES MOINES PUBLIC SCHOOLS AT WALLACE ELEMENTARY,  
1401 EAST 12<sup>th</sup> STREET**

**For: ACTION**

**Contact: Bill Good**

(harold.good@dmps.k12.ia.us : 242-8321)

**Attachments: None**

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**Issue:** Conveyance of approximately 20'x20' of vacated alley by the City of Des Moines located at 1401 East 12<sup>th</sup> St. and known as Wallace Elementary, Des Moines, Iowa 50321 to the district.

**Superintendent's Recommendation:** The superintendent recommends the Board approve the City of Des Moines' conveyance of the approximately 20' x 20' strip of the southern alley at the 1401 East 12<sup>th</sup> St. property to the district so the property may be sold pursuant to the pending agreement.

**Presenters:** None. Bill Good will be present to answer any questions.

**Background:** The district has accepted an offer on the property. During the title search, it was discovered that a very small portion of the property appeared to be owned by the city, not the district.

Minutes

Ms. Caldwell-Johnson moved approval of the conveyance; second by Gallardo.

Aye: Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 6-0.



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**Item No. 20****Page 1 of 1****Subject: EMERGENCY REPAIRS AT MOULTON EXTENDED LEARNING CENTER****For: ACTION****Contact: BILL GOOD**

(harold.good@dmps.k12.ia.us: 242-8321)

**Attachments: 11-030**

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**Issue:** Emergency repairs at Moulton Extended Learning Center**Superintendent's Recommendation:** The superintendent recommends the Board authorize the district to proceed with the necessary repairs at Moulton Extended Learning Center.**Background:** Due to concerns for indoor air quality at Moulton, the district determined a number of remedial actions should be completed. Remedial work will include replacement of some ductwork and flooring, ongoing testing/monitoring, cleaning, and review of operating systems. Moulton will be a safe and healthy environment for students and staff who return on September 6, 2011.

The district submitted an emergency repair certificate to the Heartland AEA. This procedure is required pursuant to Iowa Code 297.8 when a situation necessitates emergency repairs that will cost more than the competitive bid threshold. The AEA approved the district's request. The AEA authorized the district to make the emergency repairs, to perform related testing and monitoring, and to make collateral mechanical and masonry repairs.

The attachment to this agenda item includes the district's request for an emergency repair certificate and the approval from the Heartland AEA.

#### Minutes

Ms. Caldwell-Johnson asked what the repairs would cost and how they would be paid for.

Mr. Good explained that the final cost isn't yet known since the repairs are ongoing but he estimates it will be approximately \$370,000. He said insurance and Physical Plant & Equipment Levy (PPEL) funds will pay for the work.

Mrs. Woods asked who is doing the work and whether they have to be certified in mold removal similar to how asbestos handlers are regulated.

Mr. Good said the work is being done by an assortment of local contractors in compliance with standards set by the Occupational Safety & Health Administration (OSHA).

Ms. Caldwell-Johnson asked if this emergency expenditure will preclude other projects that had been budgeted with PPEL funds.

Mr. Good explained that the district's five-year PPEL plan allows for contingencies and should be able to absorb this unforeseen project.

Mr. Murphy commended Mr. Good and the administration and staff at Moulton for their handling of the situation and for keeping the Board apprised throughout the process.

Ms. Caldwell-Johnson echoed Mr. Murphy's praise.

Ms. Strong moved authorization of the repairs; second by Caldwell-Johnson.

Aye: Caldwell-Johnson, Gallardo, Link, Murphy, Strong, Woods

Nay: None

The motion carried, 6-0.