#### DES MOINES PUBLIC SCHOOLS REGULAR SCHOOL BOARD MEETING CLOSED SESSION AND WORK SESSION MULTIPURPOSE ROOM 1800 GRAND MINUTES JUNE 17, 2014

#### Public Forum—5:45 р.м. – 5:58 р.м.

- 1. Chair Elsbernd called the public forum to order on Tuesday, June 17, 2014, in the multipurpose room at 1800 Grand Avenue.
- Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Howard Absent: Sweeney (arrived at 7:12 p.m.) Speakers:

#### REGULAR MEETING — 6:01 P.M.

- 3. Chair Elsbernd called the June 17, 2014, meeting of the Des Moines Public Schools Board of Directors to order.
- 4. Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Howard Absent: Sweeney

#### APPROVAL OF AGENDA — 6:02 P.M.

5. Ms. Boesen moved approval of the agenda; seconded by Mr. Barron.

Ms. Caldwell-Johnson requested that item #18, Personnel Recommendations, be removed from consent for separate action.

Ms. Elsbernd called for the vote to approve the agenda with item #18 pulled from consent.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Howard Nay: None Motion passed 6-0.

#### APPROVAL OF MINUTES — 6:03 P.M.

6. Minutes for the meeting of June 3, 2014, were moved for approval by Mr. Barron, seconded by Ms. Boesen.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Howard Nay: None Motion passed 6-0.

## District Recognitions — 6:03 P.M.

Superintendent Ahart stated the Business and Finance Department has been recognized for the seventh year by both the Government Finance Officers Association (GFOA) and the Association of School Business Officers (ASBO) for their great work in accounting and reporting our district's finances. GFOA awarded the Certificate of Achievement and ASBO presented their Certificate of Excellence in Financial Reporting Award to the district for the most recent Comprehensive Annual Financial Report, confirming the business office's commitment to financial accountability and transparency and strengthens the district's bond issuance statements.

The district has been recognized for excellence by <u>Building Operations</u> <u>Management</u> magazine for adding significant value to the district's broader goals by the facilities management team. Students First was honored for its proven track record of improving school buildings to create better learning environments while improving safety and security, implementing technology upgrades, replacing obsolete equipment with efficient systems, and realizing operational cost savings. This award is a nice testimony to everyone on the building team, including Bill Good, Doug Ohde, the members of the Facilities Advisory Committee, and the hard-working architects and contractors who turn our plans into reality.

## CONSENT ITEMS — 6:08 P.M.

7. Arc	hitect Payments	1
8. Co	nstruction Payments	2
9. Aw	ard of Contracts on Bid	4
10. Cor	ntracts for Approval	9
11. Awa	ard of Design for Renovation of Smouse School	13
12. Equ	uipment for the Hearing Impaired	14
13. Rev	vised School Calendar for 2014-2015	15
14. Op	en Enrollment Late Application	16
15. Op	en Enrollment Appeals	17
16. App	pointment of 2014-15 Level I Investigators	18
17. Per	sonnel Recommendations	22
18. List	t of Bills for Approval	25

## Minutes

Mr. Barron moved that the board approve the consent items including bills previously authorized and certified by the secretary and approved for payment by the board chair in the amount of \$2,693,439.38 and unpaid bills in the amount of \$3,710,375.63; seconded by Ms. Boesen.

Speaker: Rossi Frith, 1229 15<sup>th</sup> Street, Des Moines, Iowa

In response to board members' questions, Dr. Ahart stated there is no additional salary given to level I investigators and the goal is to have a proportionate number of investigators at each building based on number of staff and students. Additional

training will occur during the next year while transitioning to a model of best practice. The level I investigation is the immediate response to obtain facts while fresh and is performed to determine if a level II investigation is required.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Howard Nay: None Motion passed 6-0.

## Public Hearing — 6:27 P.M.

19. Boiler Replacement at Monroe Elementary S	School26
---	----------

#### Other — 6:27 Р.М.

20.	Student Achievement Monitoring Report: Part 2(Spring)	.27
	Monitoring Report 2.1: Student Conditions Nonacademic	
22.	Resolution Committing Fund Balance	.32

#### ITEMS OF PRIVILEGE — 8:20 P.M.

23. Chair's Report

Ms. Elsbernd would like to schedule a board retreat in August or September and will check back with board members for open dates on their calendars.

Please provide any edits or suggestions for the board evaluation tool distributed at the last work session or confirm if none.

24. Superintendent's Report

Dr. Ahart provided a copy of the revised Governance Policies document and a board calendar report schedule specific to the 2014-15 fiscal year.

He thanked the board members for another year of service. It is a lot of time, effort, and energy.

He just attended a United Way-sponsored Opportunity Summit which was the start of a broad community conversation with the goal of eliminating poverty in central lowa. More news will be coming as planning continues. Teree Caldwell-Johnson was on the team that organized the event. Participants were split with 25% from the nonprofit service sector, 25% who've lived the experience, 25% from the business community, and 25% from government and schools. The conversation was robust, challenging, well-facilitated, and invigorating. Examples were presented from Canadian communities similar to Des Moines who have made some very dramatic progress.

The annual Juneteenth observance is this Saturday, June 21, at Evelyn Davis Park.

## CLOSED SESSION, ROOM 2002 — 8:23 P.M.

Mr. Howard moved that the board go into closed session in accordance with Iowa Code section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Second by Ms. Caldwell-Johnson.

Roll call vote: Aye: Boesen, Cheatom, Sweeney, Elsbernd, Howard, Barron and Caldwell-Johnson Nay: none Motion passed 7-0.

The board moved to room 2002 for the closed session as was posted in the agenda.

#### Adjourn — 8:56 p.m.

The board returned from room 2002. Present: Barron, Barron, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney. The chair adjourned the meeting.

#### Work Session — 8:57 – 9:55 P.M.

Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Also present: Tom Ahart, Thomas Harper, Anne Sullivan, Tim Schott, Matt Smith, Susie Tallman, Eleanor Shirley, Isaiah McGee and Sheila Mason

The board received information and discussed the district's Diversity Plan.

Item No.	7		Page 1 of 1
Subject:	ARCHITECT PAYMENTS		
For:	ACTION	Presentation:	None
Contact:	Bill Good (harold.good@dmschools.org; 242-8321)	Attachment:	None

**Issue:** Payment of architect/engineer invoices.

**Superintendent's Recommendation:** The superintendent recommends that the following architect/engineer payments be authorized.

Arabitaat/Enginear/Draigat	Percent Paid	Estimated Fee	Previous	Current
Architect/Engineer/Project	<u>raiu</u>	Estimated Fee	Payments	Payment
Wells + associates Casady Education Center Architect App. 15 (SWP)	90%	\$390,380.00	\$343,541.58	\$9,296.40
Moore Elementary School Architect App. 03 (SWP)	15%	\$298,120.00	\$23,253.36	\$36,370.64
Jefferson Elem. School Architect App. 03 (SWP)	100%	\$251,400.00	\$239,180.00	\$12,220.00
<b>OPN Architects</b>				
Merrill Middle School Architect App. 13 (SWP)	77%	\$94,040.00	\$71,256.99	\$1,427.45
Alvine Engineering				
North High Energy Project Architect App.6 (SWP)	77%	\$87,500.00	\$62,065.00	\$5,265.00
<b>RDG Planning and Design</b>				
Central Campus Phase 4	67%	\$463,175.00	\$295,274.06	\$17,369.06
Architect App. 7 (SWP)				
Studio Melee				
River Woods Addition	12%	\$66,200.00	\$7,944.00	\$10,466.00
Architect App. 2 (SWP)				
Dresenters, None			TOTAL	\$92,414.55
Presenters: None				
Background: None				
Contact: Bill Good				

Item No.	8		Page 1 of 2
Subject:	CONSTRUCTION PAYMENTS		
For:	ACTION	Presentation:	None
Contact:	Bill Good (harold.good@dmschools.org; 242-8321)	Attachment:	None

## **Issue:** Payment of contractor invoices.

<u>Superintendent's Recommendation</u>: The superintendent recommends that the following contractor and supplier payments be authorized.

Contractor	Percent <u>Paid</u>	Estimated Fee	Previous <u>Payments</u>	Current Payment Due
<u>REEP Inc.</u> Harding Windows GC App. 6 (SWP) Sealed Bid No.	80%	\$731,230.00	\$524,555.83	\$63,652.89
Dean Snyder Lincoln RAILS Renovation (SWP) GC App. 6 Sealed Bid No.	40%	\$6,753,405.00	\$2,056,356.70	\$621,699.95
<u>Koester</u> Central Campus GC App. 2 (SWP) Sealed Bid No.	6%	\$4,439,500.00	\$93,063.90	\$174,293.65
Hoover Doors / GC App. 6 (SWP) Sealed Bid No.	95%	\$156,347.00	\$145,446.90	\$3,082.75
<u>Rochon Corp</u> . Casady Educ. GC App. 8 (SWP) Sealed Bid No.	70%	\$7,695,789.00	\$4,708,317.21	\$709,907.00
DDVI, INC Merrill Middle Addition (SWP) GC App. 3 Sealed Bid No. B683	22%	\$1,470,096.00	\$210,833.08	\$110,418.95

Item No. 8			Р	age 2 of 2
<u>Bergstrom</u> Harding Elevator GC App. 2 Sealed Bid No.	22%	\$348,637.00	\$8,322.00	\$67,388.25
<u>A. J. Allen</u> <u>Mechanical</u> North High (SWP) GC App. 1 Sealed Bid No. B6939	1%	\$2,949,200.00	\$0.00	\$28,575.05
<u>Cerebral Group</u> <u>LLC</u> Jefferson (SWP) RETAINAGE RELEASE Sealed Bid No. B6641	100%	\$5,157,265.00	\$5,135,177.00	\$22,088.00
Presenters: None		тот	AL \$1	,801,106.49
Background: None				
Contact: Bill Good				

Item No.	9		Page 1 of 5
Subject:	AWARD OF CONTRACTS ON BID		
For:	ACTION	Presentation:	None
Contact:	Various	Attachments:	None
_			

**Issue:** Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

<u>Superintendent's Recommendation</u>: The superintendent recommends the contracts as shown below be approved.

**Background**: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid and are not intended to be all inclusive.

#### A. B6523 Fire Protection and Services FY 2014- 2015

Simplex Grinnell	Urbandale, IA	
White Cap Construction	Des Moines, IA	
Total Est. Expense		\$56,000.00

The vendors provide fire protection products and services to the district. Services include sprinkler, fire alarm, cooking hood, and fire extinguisher testing. Products include the annual demand for new fire extinguishers.

This is the second extension of the contract.

2013 – 2014	Est.	\$72,500.00
2012 – 2013	Actual	\$72,500.00

**Funding Source:** Facility Services Accounts

<u>Contact</u>: James Wilkerson (james.wilkersoni@dmschools.org: 242-7700)

#### B. <u>B6739 Beverages for Food & Nutrition FY 2014- 2015</u>

Reinhart Food Service Cedar Rapids IA

The vendor has agreed to extend the contract for FY 2014-2015 with the same terms and conditions as the original bid. Vendor pricing reflected an overall decrease of 1%.

This is the first extension of the contract.

#### Funding Source: Food and Nutrition Management Accounts

<u>Contact</u>: Sandy Huisman (sandy.huisman@dmschools.org: 242-7636)

#### C. B7013 Large Kitchen Equipment

Pasco BrokeragePlano, TX\$78,590.00Reinhart Food ServiceCedar Rapids, IA\$133,177.35HockenbergsDes Moines, IA\$41,080.00TOTAL\$252,847.35

The suggested awards are low bid meeting specifications. Bids were examined by the Food and Nutrition and Purchasing Departments. A complete tabulation of the bid is available on the website:

http://www.dmschools.org/departments/operations/purchasing-centralstores/purchasing/open-proposals/ 45 Bids were mailed, 6 Bids were received.

**Funding Source:** Food and Nutrition Management Accounts

<u>Contact</u>: Sandy Huisman (sandy.huisman@dmschools.org: 242-7636)

#### D. <u>B7009 Small Kitchen Equipment</u>

Douglas Equipment	Bluefield, WV	\$13,099.82
Buller Fixture	Omaha, NE	\$14,922.44
Ecolab	Fort Worth, TX	\$4,432.30
TOTAL		\$33,454.56

#### Page 2 of 5

\$149,500.00

The suggested award is low bid meeting specifications. Bids were examined by the Food and Nutrition and Purchasing Departments. A complete tabulation of the bid is available on the website:

http://www.dmschools.org/departments/operations/purchasing-centralstores/purchasing/open-proposals/ 45 Bids were mailed, 17 Bids were received.

Funding Source: Food and Nutrition Management Accounts

<u>Contact</u>: Sandy Huisman (sandy.huisman@dmschools.org: 242-7636)

# E. B7012 Paper and Plastics - Food Service

Iowa-Des Moines	Des Moines, IA	\$58,072.04
National Everything Wholesale	Omaha, NE	\$4,334.25
Sink Paper	Urbandale, IA	\$120,606.55
TOTAL		\$183,012.84

Food Service purchases paper and plastic items to prepare and serve meals throughout the district. The recommended bid award reflects low bid meeting specifications. Bids were examined by the Food and Nutrition and Purchasing Departments. A complete tabulation of the bid is available on the website: <a href="http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/">http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/</a> 11 Bids were mailed, 10 Bids were received.

Funding Source: Food and Nutrition Management Accounts

<u>Contact</u>: Sandy Huisman (sandy.huisman@dmschools.org: 242-7636)

# F. <u>B6525 Fresh Produce FY 2014 - 2015</u>

Loffredo Gardens

Des Moines, IA

\$1,658,106.18

Food Service purchases fresh produce for school meals, the Fresh Fruit and Vegetable Program and Pick a Better Snack program. The vendor has agreed to extend the same terms and conditions for FY2014-2015 with market pricing and fixed fee. Commodity dollars have been utilized in the past to purchase fresh produce through the DOD (Department of Defense), an evaluation of this option has determined that produce purchased through DOD is about 10% higher and that

commodity dollars will be better utilized for the purchase of other food items. The anticipated expense reflects a \$200,000 increase in direct purchases through the vendor rather than purchasing some produce through DOD utilizing commodity dollars. There will also be 4 additional schools added to the Fresh Fruit and Vegetable Program which will add an additional \$75,000 in expenditures. The Healthy Hunger Free Act of 2010 also requires an additional fruit be offered at breakfast which will also result in increased expense. Weather conditions have also resulted in increased produce prices.

Breakout of Expenses:\$1,142,451.70National School Lunch/School Breakfast\$1,142,451.70Fresh Fruit and Vegetable\$509,604.23Pick a Better Snack\$6,060.25TOTAL\$1,658,106.18

 This is the first extension of the contract.

 2013 - 2014
 Est.
 \$1,242,243.89

 2012 - 2013
 Actual
 \$1,180,131.70

Funding Source: Food and Nutrition Accounts

Contact: Sandy Huisman (sandy.huisman@dmschools.org: 242-7636)

#### G. <u>B6482 Incidental Office Supplies FY 2014 – 2015</u>

Office Max Naperville, IL \$128,000.00

The purchasing department orginally placed the incidental office supplies business out for bid in FY13. Both parties have agreed to renew the contract for FY15 with the same pricing, terms and conditions. This contract covers those office supplies that are not available in the district's central stores warehouse.

This is the second extension of the contract.

2013 – 2014	Est.	\$128,000.00
2012 – 2013	Actual	\$149,013.28

**Funding Source:** Various individual district site accounts.

Contact: Mark Mattiussi (mark.mattiussi@dmschools.org: 242-7649)

## H. B7010 District T-8 Re-Lamping

In order to improve interior lighting quality and energy efficiency, Facility Services will be replacing fluorescent lamps in a total of twenty-seven (27) facilities. Twenty-one (21) elementary schools, three (3) middle schools and three (3) high schools will be fully re-lamped using reduced-wattage lamps. The lamps to be purchased will cost \$195,650.00; however, rebates available through Mid-American Energy will cover the purchase price of the lamps.

Van Meter Electric Des Moines, Iowa 91,000 lamps \$195,650.00

Bids were examined by the Purchasing and Facility Services departments. A complete tabulation of the bid is available: <u>http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/</u>

35 Bids were sent out, 14 Bids were received from a total of 11 vendors, and 24 did not respond.

Funding Source: Facility Services Account

<u>Contact</u>: Jamie Wilkerson james.wilkerson@dmschools.org, 242-7700

Item No.	10		Page 1 of 4
Subject:	CONTRACTS FOR APPROVAL		
For:	ACTION	Presentation:	None
Contact:	Various	Attachment:	None

<u>Superintendent's Recommendation</u>: The superintendent recommends the contracts as shown below be approved.

#### Contract No. 14-029

**Project:** Use of Cooperative Purchasing Programs Houston-Galveston Area Council (HGAC)

#### **Contractor:** Various

**Background:** The superintendent recommends approval to treat items offered in the HGAC in a similar manner as state contracts. HGAC is a purchasing cooperative designed to be a procurement resource for nationwide public agencies. As a registered participant of the program the DMPS can access the line of competitively solicited contracts which provide quality products and services. HGAC uses a bidding process that meets the DMPS requirements. Board policy allows the Purchasing department to utilize state contracts. Counsel has advised the Purchasing department to seek board approval to use the HGAC in a similar fashion as an lowa state contract.

#### Financial:

Revenues: \$0.00 Expenses: \$0.00

Term: FY2014-2015

New or Renewal: Renewal

Contact: Mark Mattiussi (mark.mattiussi@dmschools.org; 242-7649)

Page 2 of 4

#### Contract No. 14-030

**Project:** Use of Cooperative Purchasing Programs Iowa Education Consortium (IEC) Cooperative

Contractor: Various

**Background:** The superintendent recommends approval to treat items offered in the IEC product catalog in a similar manner as state contracts. The IEC is an initiative of the Iowa Area Education Agencies formed to support AEAs and school districts statewide to provide a purchasing program which takes advantage of aggressive pricing based on the purchasing volume of the Iowa school systems. IEC uses bidding processes that meet the DMPS requirements. Although the IEC is similar to an Iowa state contract, it is felt board approval should be sought in order to treat the IEC in a similar manner as state contracts.

#### Financial:

Revenues: \$0.00 Expenses: \$0.00

Term: FY2014-2015

#### New or Renewal: Renewal

Contact: Mark Mattiussi (mark.mattiussi@dmschools.org; 242-7649)

#### Contract No. 14-031

**Project:** Use of Cooperative Purchasing Programs The Cooperative Purchasing Network (TCPN)

#### Contractor: Various

**Background:** The superintendent recommends approval to treat items offered in the TCPN in a similar manner as state contracts. TCPN is a purchasing cooperative designed to be a procurement resource for nationwide public agencies. As a registered participant of the program the DMPS can access the line of competitively solicited contracts which provide quality products and services. TCPN uses a bidding process that meets the DMPS requirements. Board policy allows the Purchasing department to utilize state contracts. Counsel has advised the

## Page 3 of 4

Purchasing department to seek board approval to use the TCPN in a similar fashion as an Iowa state contract.

#### Financial:

Revenues: \$0.00 Expenses: \$0.00

Term: FY2014-2015

New or Renewal: Renewal

Contact: Mark Mattiussi (mark.mattiussi@dmschools.org; 242-7649)

#### Contract No. 14-032

**Project:** Use of Cooperative Purchasing Programs Department of Administrative Services (DAS) / Department of Transportation (DOT) / Board of Regents (BOR)

Contractor: Various

**Background:** The superintendent recommends approval of the use of state contracts offered by the DAS/DOT/BOR. DAS/DOT/BOR employs a bidding process that meets the DMPS requirements. Counsel has advised the Purchasing department to seek board approval in order to use these State of Iowa contracts.

#### Financial:

Revenues: \$0.00 Expenses: \$0.00

Term: FY2014-2015

New or Renewal: Renewal

Contact: Mark Mattiussi (mark.mattiussi@dmschools.org; 242-7649)

Page 4 of 4

## Contract No. 14-033

Project: Insurance and Risk Management Services

**Contractor:** Jester Insurance Services

**Background:** In June 2013, the board approved the contract with Jester Insurance Services as our Insurance and Risk Management Services provider. Coverage includes: property, general liability, auto, crime, public official's liability, excess liability, workers' compensation, flood, data compromise, and pollution liability. This is year two of the contract.

#### Financial:

Expenses: \$1.7 million

Funding Source: Management Fund

Term: 1 year; with additional renewal options for two more years.

New or Renewal: Renewal

Contact: Thomas Harper (thomas.harper@dmschools.org; 242-7745)

Item No.	11		Page 1 of 1
Subject:	AWARD OF DESIGN FOR RENOVATION	ON OF SMOUSE SCH	HOOL
For:	ACTION	Presentation:	None
Contact:	Bill Good (harold.good@dmschools.org: 242-8321)	Attachment:	None

**Issue:** Renovation of Smouse School as part of the Statewide Penny (Students First) program.

<u>Superintendent's Recommendation</u>: The superintendent recommends that the board approve the contract with Studio Melee of West Des Moines, Iowa for designing the renovation of Smouse School.

**Presenters:** None, Bill Good will be present to answer any questions.

**Background:** The design will include a new mechanical system, a new electrical service and distribution system, upgraded lighting, fire alarm, fire sprinkler, technology improvements, ADA improvements and related architectural items.

Studio Melee has submitted a design cost proposal in the amount of \$179,000. The costs are within the design budget established for the design of these improvements.

**Funding:** Smouse Trust Funds and Statewide Penny (Students First Program).

Item No.	12		Page 1 of 1
Subject:	EQUIPMENT FOR THE HEARING IMPAIRE	ED	
For:	ACTION	Presentation:	None
Contact:	Shelly Bosovich	Attachment:	None

**Issue:** Children with hearing loss, even when wearing hearing aids, have difficulty hearing and understanding speech in the presence of background noise. An FM system is a wireless system that allows these students to have better access to speech over a distance and in environments with background noise, such as a classroom. This system is composed of the microphone transmitter worn by the teacher and the receivers worn by the student. After looking into several system providers, the Department of Special Education purchased these systems from Phonak, as they are the only FM providers who also ensure a warranty period covering loss and damage of the equipment used by school children. It is now time to renew this warranty.

<u>Superintendent's Recommendation</u>: The superintendent recommends that this comprehensive service plan be renewed for the year beginning July 1, 2014, and ending June 30, 2015.

#### Presenters: None

#### Financial:

The total cost for this current loss and damage coverage warranty is \$27,518.66. This cost will be paid with special education funds.

Item No.	13		Page 1 of 1
Subject:	REVISED SCHOOL CALENDAR FOR 20	)14-2015	
For:	ACTION	Presentation:	None
Contact:	Anne Sullivan (anne.sullivan@dmschools.org/242-7763)	Attachment:	14-037

Issue: The revised 2014-2015 Regular School Calendar

<u>Superintendent's Recommendation</u>: The superintendent recommends the board approve the revised 2014-2015 Regular School Calendar.

#### Presenters: None

**Background:** High school principals have requested to shift the day 9th and 10th graders take the ACT Explore (9th) and ACT Plan (10th) to October 22, 2014. Currently, this day is scheduled for the day after 11th graders take the ACT (April 28, 2015). This creates many testing logistics issues for high schools as they administer the lowa Assessment, ACT, ACT Explore/Plan, and AP exams in a very short period of time. Additionally, administering the ACT Explore and Plan tests in the fall will provide high schools with a fall data point on student achievement—this data point will inform guide instruction and interventions throughout the school year.

Highlighted calendar days:

- Wednesday, October 22, 2014: no school for 11th graders; 9th & 10th graders take the ACT Explore/Plan (9, 10, & 12 attend)
- Tuesday, April 28, 2015: no school for 9th, 10th, & 12th graders; 11th graders attend a.m. only for the ACT test
- Wednesday, April 29, 2015: regular school day (early Wednesday dismissal schedule)

Item No.	14		Page 1 of 1
Subject:	OPEN ENROLLMENT LATE APPLICATION	N	
For:	ACTION	Presentation:	None
Contact:	Susie Tallman (susan.tallman@dmschools.org/242-7725)	Attachment:	None

Issue: Request for open enrollment for the 2014-2015 School Year

#### Presenters: none

**Background:** State open enrollment code allows for students to submit an application after the March 1 deadline if it meets several defined good cause reasons. If the good cause reason is due to severe harassment or pervasive health needs, the Code allows for the board to make the determination on the decision. Determination needs to be made based on whether the district is able to sufficiently accommodate the students' needs. Additional confidential information has been provided to the board members.

<u>Superintendent's Recommendation</u>: The superintendent recommends the board deny this application.

Student Name	Grade	Requested District
Carmichael, Houstin	04	WDM

Item No.	15		Page 1 of 1
Subject:	OPEN ENROLLMENT APPEALS		
For:	ACTION	Presentation:	None
Contact:	Susie Tallman (susan.tallman@dmschools.org/242-7725)	Attachment:	None

Issue: Requests for open enrollment for the 2014-2015 School Year

Presenters: none

**Background:** State open enrollment code allows for the board to review appeals made on the basis of severe harassment or pervasive health needs or those who are disputing a denial based on a state-approved diversity plan. The Code dictates that determination needs to be made based on whether the district is able to sufficiently accommodate the students' needs.

<u>Superintendent's Recommendation</u>: The superintendent recommends the board deny these applications.

Student Name	Grade	Requested District
Kennedy, Olivia	0K	SE Polk
Kennedy, Pressly	0K	Van Meter

Item No.	16		Page 1 of 4
Subject:	APPOINTMENT OF 2014-15 LEVEL I INVE	STIGATORS	
For:	ACTION	Presentation:	None
Contact:	Anne Sullivan (anne.sullivan@dmschools.org/242-7763)	Attachment:	None

**Issue:** Chapter 102, Rules of Department of Education describes the procedures for investigating allegations of abuse of students by school district employees. These rules require the annual appointment of Level I Investigators for the district.

<u>Superintendent's Recommendation</u>: The superintendent recommends the board approve the Level I Investigators listed below for the 2014-2015 school year.

#### Presenters: None

**Background:** The Department of Education developed a policy and rules for investigating claims of physical or sexual abuse by a school district employee involving a student. The district will respond promptly to allegations of abuse of students by school employees by conducting an investigation or arranging for investigation of any allegation. The district will take appropriate disciplinary action when abuse is found. (Chapter 102, Rules of the Iowa Department of Education.)

#### Level I Investigators

Lever i investigators				
School	Last	First	Date of Certification	
Brubaker	Wiegmann	Amy	11/19/13	
	Adams	Mark	11/19/13	
	Soria	Rick	11/13/13	
Capitol View	Kerper	Marsha	11/22/13	
	Sharkey	David	11/18/13	
	Shaw	Haley	11/27/13	
Carver	Steinfeldt	Beth	11/18/13	
	Burnett Requist	Jill	11/27/13	
	Safina	Andre	11/17/13	
	O'Brien	Jamie	11/18/13	
Cattell	Jones	Melinda	12/2/13	
	Gelfond	Renee	11/19/13	
	Good	Jennifer	11/17/13	
	Hakert	Brooke	11/17/13	
Cowles	Anderson	Heather	6/13/14	
	Grylls	Greg	11/25/13	
	Lepeltak	Tracy	11/25/13	
Downtown	Johnson	John	11/27/13	
	Sweeney	Mary Bridget	11/25/13	

School	Last	First	Date of Certification
Edmunds	Rittman	Jaynette	11/18/13
	Kerchal	Jody	11/23/13
	Houser	Christian	11/14/13
Findley	Miller	Rick	11/27/13
	Adams	Barbara	11/24/13
Garton	Lord	Renita	11/27/13
	Ratcliff	Elizabeth	12/2/13
	Patrick	Jacqueline	11/20/13
Greenwood	Huinker	Eric	11/25/13
	Howe	Tamma	11/17/13
Hanawalt	Burg	Andrew	11/25/13
	Mireles	Judi	11/21/13
Hillis	Hessel	Katherine	11/18/13
Howe	Burke	Jill	11/27/13
	Kramer	Jennifer	11/24/13
Hubbell	Belt	Carrie	11/27/13
	Bentley	Норе	11/13/13
Jackson	Sobel	Marla	12/1/13
	Wissler	Cynthia	11/25/13
Jefferson	Minard	Mary	12/1/13
	Hudnall	Karene	12/3/13
King	LeBlanc	Peter	11/27/13
	Paul	Bradley	12/1/13
	Mowery	Nyla	12/2/13
	Pentek	Sarah	11/26/13
Lovejoy	Negrete Reinders	Laura	11/25/13
	Catron	Karen	12/2/13
Madison	Heaberlin	Cory	11/26/13
	Majoros	Sarah	11/18/13
McKinley	Brass	Lois	11/30/13
	Korte	Heather	11/21/13
Monroe	Banegas	Nicole	12/3/13
	Prior-Sweet	Laurel	11/19/13
	Stribling	Janet	11/17/13
	VanDorin	Eric	12/3/13
Morris	Amos	Sherry	11/10/13
	Smith	Anita	11/25/13
	Geistkemper	Julie	11/24/13
	Robinson	Jaime	12/1/13
Moulton	Dixon	Cheri	11/27/13
	Gustaveson- Roskamp	Denise	11/23/13
	Howard	Allison	11/25/13

# Page 2 of 4

# Page 3 of 4

School	Last	First	Date of Certification
Oak Park	Moton	Carrie	11/19/13
Park Avenue	Anderson	Dianna	11/18/13
	Berg	Allison	11/30/13
Perkins	Koss	Danny	11/22/13
	Mallory	Kelly	11/24/13
Phillips	Doyle	Karen	11/29/13
Pleasant Hill	Price	Terrie	12/1/13
	Soria	Rick	11/13/13
River Woods	Shipley	Traci	11/10/13
	Collison	Carmen	11/14/13
Samuelson	Roerig	Cindy	11/15/13
	Barcus	Holly	11/15/13
	Weers	Carrie	11/16/13
Smouse	Timmerman	Leslie	12/2/13
	Heidemann	Nikki	11/26/13
South Union	Roberts	Jennifer	12/2/13
	Szakacs	Bill	12/2/13
Stowe	Williams	Jennifer	12/1/13
	Buffington	Karen	12/1/13
	McCright	Joseph	12/1/13
	Anderson-Kunz	Michelle	11/26/13
Studebaker	Crook	Brian	11/26/13
	Hovel-Wright	Cynthia	11/20/13
	Watson	Jeffrey	11/13/13
	Joens	Deborah	11/22/13
Walnut Street	Burnett	Robert	11/25/13
	Taylor	Amy	12/2/13
	Dohmen	Meredith	12/1/13
Willard	Kruse	Julie	11/20/13
	Isenhart	Debra	11/14/13
	Hanrahan	Sarah	11/25/13
Windsor	Nichols	R Scott	11/18/13
	Hickling	John	11/9/13
	Ballard	Justin	12/2/13
Wright	Cornwell	Lindsey	11/30/13
	Welsch	Debra	11/20/13
Central Campus	Hilton	Kristin	12/4/13
East	Clausen	Kathy	11/19/13
Hoover	Badger	Jamie	12/1/13
	Panek	Jeffrey	11/30/13
Lincoln	Hummel	Jeffrey	11/27/13
North	McCulley Jr	Edward	11/28/13

School	Last	First	Date of Certification
Roosevelt	Blazevich	Joe	11/27/13
Ruby Van Meter	Weisz	Cynthia	12/1/13
Scavo	Rasmussen	Carmon	12/1/13
Orchard Place	Thompson	Shari	11/18/13
Casady	Oleson	Randi	11/22/13
Brody	May	JoLynn	12/2/13
Callanan	Griffith	Josh	11/27/13
Goodrell	Greene	Tambi	11/24/13
	Leager	Craig	12/2/13
Harding	Troja	Stephen	12/1/13
	Holland	Damon	12/2/13
Hiatt	Schmit	Christopher	11/15/13
Hoyt	Goodhue	Casey	11/26/13
McCombs	Sloan	Constance	11/13/13
Meredith	Decker	Mary	11/10/13
Merrill	Kehm	Diane	11/13/13
Weeks	Farris-Vermeer	Heather	11/25/13
Early Childhood	Foley	Amber	11/26/13
	Harrell	Jodi	11/27/13
	Pattschull	Beth	12/2/13
	McFarland	Stephanie	11/26/13
Metro Kids	Bishop	Jane	11/20/13

# Page 4 of 4

Item No.	17		Page 1 of 3
Subject:	PERSONNEL RECOMMENDATIONS		
For:	ACTION	Presentation:	None
Contact:	Anne Sullivan (anne.sullivan@dmschools.org/242-7763)	Attachment:	None

<u>Superintendent's Recommendation</u>: The superintendent recommends the board approve the personnel recommendations.

#### ELECTIONS

Name	School, Position	Effective Date
Abler, Amy	East, Counselor	08/13/2014
Abram, Jackie	Student Services, Audiology	08/13/2014
Allison, Melinda	Ruby Van Meter, Special Education	08/11/2014
Ashenfelter, Haley	Willard, 1 <sup>st</sup>	08/11/2014
Barnard, Paul	East, Science	08/11/2014
Bennett, Marissa	South Union, Multicategorical	08/11/2014
Bowen, Emily	Capitol View, 3 <sup>rd</sup>	07/07/2014
Bower, Brittany	Lincoln, Math	08/11/2014
Bowman, Emily	Edmunds, 5 <sup>th</sup>	08/01/2014
Brackmeyer, Michelle	North, Math	08/08/2014
Cornwell, Brenda	Hiatt, Special Education	08/11/2014
Daley, Adam	Roosevelt, Academic Interventionist	08/13/2014
Dornbusch, Emily	Callanan, Math	08/08/2014
Duimstra, Ashlee	East, Counselor	08/13/2014
Easley, Dan	Roosevelt	08/13/2014
Fahey, Mary	Roosevelt, Counselor	08/11/2014
Farmer, Roscoe	Findley, .8 Physical Education	08/13/2014
Flagg, Amy	Park Avenue, Multicategorical	08/08/2014
Gadbury, Clinton	Central Campus, CADD Mobile Apps	08/13/2014
Greaves, Angela	North, Family & Consumer Science	08/13/2014
Guynes, Cathy	Student Services, Psychologist	08/13/2014
Harper, Melissa	Ruby Van Meter, Special Education	08/11/2014
Hesse, Emily	Moulton, .5 In-Class Reading, In-Class Math	07/09/2014
Hoeksema, Kelsey	Brubaker, Special Education	08/13/2014
Houser, Scott	Lincoln, Special Education	08/13/2014
Hrubetz, April	Monroe, 2 <sup>nd</sup>	08/08/2014
Kallal, Nicole	Hoyt, Family & Consumer Science	08/13/2014
Kenton, Matthew	Roosevelt, Physical Education	08/11/2014
Knoop, Emily	Hillis, Behavior Disorders	08/11/2014
Lang, Cassidy	Park Avenue, Multicategorical	08/13/2014
Lanphier, Lindsay	McKinley, Special Education	08/08/2014
Lichty, Cara	Park Avenue, Multicategorical	08/11/2014
Lister, Andrew	Hoover, Spanish	08/11/2014
McDonald, Richard	Central Campus, Aviation	08/13/2014
McIntyre, Carri	Willard, In-Class Reading, In-Class Math	08/13/2014
Miller, Haylie	Roosevelt, Counselor	08/11/2014
Muldoon, Joseph	North, Special Education	08/11/2014

## ELECTIONS

ELECTIONS		
Name	School, Position	Effective Date
Mullen, Jean	Lincoln, Math	08/08/2014
Oppel, Sam	Central Campus, Software Design	08/13/2014
Parsons, Amy	North, Academic Interventionist	08/13/2014
Parsons, Jason	Brody, Science	08/13/2014
Peterson, Christy	East, Special Education BD II	08/13/2014
Pettaway, Kaniesha	Student Services, Psychologist	08/13/2014
Price, Kari	Edmunds, Multicategorical	08/06/2014
Roby, Tiffany	Hoover, Science	08/11/2014
Roney, David	Roosevelt, Math	08/11/2014
Seim, Kelsey	Student Services, Speech Language Pathologist	08/11/2014
Sondag, Andrew	Ruby Van Meter, Special Education Intellectual Disabilities	08/11/2014
Sonntag, Jordan	North, Science	08/11/2014
Stoffa, Mallory	Edmunds, Preschool	08/04/2014
Wehrenberg, Amy	Merrill, Math	08/13/2014
Weldin, Caron	Hoyt, Counselor	08/11/2014
Wold, Darcy	Cowles, Pre K - Kindergarten	08/13/2014

#### RESIGNATIONS

Name	School, Position	Effective Date
Carlile, Crista	Director of Central Academy	06/30/2014
Obrycki, Joseph	Central Campus, Math	06/06/2014
Pohlson, Amy	Greenwood, Instructional Coach	06/06/2014
Weatherman, Ty	Hoyt, Intellectual Disabilities	06/06/2014

#### ADMINISTRATOR APPOINTMENTS

Name	Position	Amount	Effective Date
Beckel, Adam	Lincoln High Vice Principal	\$90,830	07/01/2014

Education: Masters of Educational Leadership, Drake University, Des Moines, IA 2009; Bachelor of Science in Secondary Education, University of Iowa, Iowa City, IA 2004. Experience: School Improvement Leader, Lincoln High School, Des Moines, IA 2011-Present; Science Teacher, Lincoln High School, Des Moines, IA 2006-2011; Science Teacher, Washington Community School District, Washington, IA 2004-2006.

Name	Position	Amount	Effective Date
Moritz, Jeri	Director of Teacher Development	\$103,087	07/01/2014

Education: Master of Science: Educational Administration and Supervision, University of Nebraska at Omaha, Omaha, NE, 2008; Bachelor of Arts; Education: University of Nebraska at Kearney, Kearney, NE, 1993. Experience: School Improvement Leader, Hoover High School, Des Moines, IA 2010-Present; Dean of Students, Omaha Public Schools, Omaha, NE 2008-2010; 8<sup>th</sup> Grade Social Studies Teacher, Omaha Public Schools, Omaha, NE 2003-2008.

#### ADMINISTRATOR INTERIMS

Name	Position	Amount	Effective Date
Crandell, Holly	Interim Chief Academic Officer	\$144,500	07/01/2014
Smith, Matt	Interim Chief of Schools	\$144,500	07/01/2014

#### Page 2 of 3

#### Minutes

Ms. Boesen moved approval of Item 18, Personnel Recommendations; seconded by Mr. Barron.

Ms. Caldwell-Johnson would like to recommend that additional information in general terms be included in the personnel recommendations relating to racial diversity and our overall position as a district toward inclusion and diversity in our hiring practices.

Ms. Boesen would like to see totals and information included in reports such as monitoring reports.

Pastor Cheatom feels it should be provided more than annually and it should happen on a regular basis.

Mr. Barron supports the request in order to improve the diversity and cultural responsiveness of district staff. Without knowing the slate of applicants or the demographics of the staff being replaced, he feels we should try it but proceed with caution. Our efforts are at a broader, more global level in terms of directing the district to adopt the best possible hiring practices. There are categories of educators other than color that would make for a more inclusive district; specifically, persons with disabilities. There are more data points to look at and we should continue to evaluate whether it's good information.

Ms. Caldwell-Johnson clarified her request. This is the time of year when the majority of hiring occurs. Starting with the list tonight, include a cummulative list of designated categories—such as gender, race, disability—and review the data regularly rather than only when a monitoring report is presented.

Mr. Howard would like to do it, but perhaps quarterly.

Ms. Elsbernd summarized that the comments indicate support for the idea of monitoring diversity in hiring and suggested administration present some ideas on the process. Following board members' general agreement, the vote on the motion was called.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Howard Nay: None Motion passed 6-0.

Item No.	18		Page 1 of 1
Subject:	LIST OF BILLS FOR APPROVAL		
For:	ACTION	Presentation:	None
Contact:	Thomas Harper (thomas.harper@dmschools.org/242-7745)	Attachment:	None

**Issue:** A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No.	19		Page 1 of 1
Subject:	BOILER REPLACEMENT AT MONROE ELEMENTARY SCHOOL		
For:	PUBLIC HEARING/ACTION	Presentation:	None
Contact:	Bill Good (Harold.good@dmschools.org: 242-8321)	Attachment:	None

**Issue:** Approval of the plans and specifications for the replacement of two boilers at Monroe Elementary School. Publication for the public hearing was included in <u>The</u> <u>Des Moines Register</u> on June 5, 2014.

<u>Superintendent's Recommendation</u>: The superintendent recommends that the board approve the plans and specifications prepared by RDG Planning and Design for the boiler replacement work to be completed at Monroe Elementary School.

**Presenters:** None. Bill Good will be present to answer any questions.

**<u>Background</u>**: This project will replace the boilers at Monroe Elementary School to improve mechanical system efficiency.

A copy of the plans and specifications are available for review at the district's Operations Center, 1917 Dean Avenue.

**Funding Source:** Physical Plant and Equipment Levy (PPEL)

#### Minutes

The public hearing was called to order at 6:27 p.m. With no speakers present, the public hearing was closed at 6:27 p.m.

Mr. Howard moved approval of the public hearing and the superintendent's recommendation to approve the plans and specifications by RDG Planning and Design; seconded by Pastor Cheatom.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Howard Nay: None Motion passed 6-0.

Item No.	20		Page 1 of 2
Subject:	STUDENT ACHIEVEMENT MONITORING F	REPORT: PART	2 (SPRING)
For:	ACTION	Presentation:	PowerPoint
Contact:	Holly Crandell/Mary Grinstead (holly.crandell@dmschools.org/242-7568; mary.grinstead@dmscho	Attachment: pols.org/242-7664)	14-038

**Issue:** Report on district performance on student proficiency and understanding of a rigorous literacy and math curriculum.

<u>Superintendent's Recommendation</u>: The superintendent recommends the board review and approve the Student Achievement Monitoring Report on student perfomance indicators.

Presenters: Holly Crandell, Mary Grinstead, Cindy Slinger

**Background:** Curriculum, Instruction and Assessment participated in a work session with the board to review report format and data points for use as a monitoring tool for the board.

Minutes (Note: Mr. Sweeney arrived during discussion.)

The report is in three layers: a very high-level layer, a deeper level and an even deeper level with subgroup data. The presentation will focus on the high-level section. Last spring, the district leadership team developed district-level student achievement goals. The report indicates where goals were met with green shading, yellow shading shows where progress was made but not enough to meet goals, and red indicates where percent proficient declined from last year.

Specific goals and results were highlighted and can be found in the report. There is acute awareness of specific areas where improvement is needed and very specific interventions are in place, such as Reading Recovery which is showing high success rates. There are also several programs that focus on reducing the achievement gap.

On the other end, enrollment in Advanced Placement classes has increased. The number of AP exams increased by 30% from the previous year and 140% from four years ago.

The key indicators used in this report will be used next year based on the Iowa Assessment results. A state task force is meeting which will likely recommend changes.

Two ELL curriculum coordinators will be hired to help integrate the work between ELL and curriculum, specific software for ELL is being used for new ELL students, and transitional software has been obtained for students as they move up in levels. A lot of teachers have been trained on specific learning challenges for ELL students.

## Page 2 of 2

The achievement goals were set by a group after looking at results from 2012 to 2013 and basically chose to double the gains. The priority performance areas will be kept for next year.

Ms. Boesen moved approval of the Student Achievement Monitoring Report; seconded by Mr. Howard.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney Nay: None Motion passed 7-0.

Item No.	21		Page 1 of 3
Subject:	MONITORING REPORT 2.1 STUDENT CON	IDITIONS NONA	CADEMIC
For:	ACTION	Presentation:	PowerPoint
Contact:	Matt Smith (Mathew.Smith@dmschools.org/242-8508)	Attachment:	14-036

Issue: Monitoring Report 2.1 Student Conditions

<u>Superintendent's Recommendation</u>: The superintendent recommends the board review and approve Monitoring Report 2.1 Student Conditions Nonacademic.

#### Presenters: Matt Smith

**Background:** Student Condition: Non Academic will provide an overview of the following data points: Gallup Poll, bullying/harassment, out-of-school suspensions, expulsions, attendance rates, graduation data, dropout data, reengagement strategies, and student support services.

#### Minutes

The report begins with an overview of the student population showing ethnicity, ELL, those with an IEP, and those receiving free or reduced-price lunch. Close to 14,000 students in grades 5-12 completed the Gallup Poll survey which was used for the first time. Survey results show students feel 51% hopeful; 57% engaged and 60% thriving.

Superintendent Ahart interjected that this information will help the district choose interventions, strategies, and activities to implement in the overall school improvement plan to help address what is getting in the way of learning for students.

Mr. Smith stated there will be pre- and post-tests performed at the beginning and end of the school year for measuring accomplishments of the goals.

Additional activities include alignment of survey results with new tools, one of which is Naviance—a 6<sup>th</sup>-12<sup>th</sup> grade planning tool for college and career planning.

Participation in activities at the middle school level is increasing with opportunities for participation doubling next year. This year, a baseline of activities and athletics was offered at every middle and high school. The buildings do have the opportunity to request unique activities with a new stipend/wild card structure; e.g., robotics at North High School. Every school has three wild cards for programs/activities that align with the goals of the building. With feeder pattern alignment, programs can be extended to other levels.

Reporting requirements on bullying and harassment have changed. The most current data available is for the 2012-13 school year. The discipline procedures have been updated and all schools have level 1 investigators.

The student discipline code regarding suspensions and expulsions has been updated to refine our processes, practices, and procedures. The Annie C. Casey Foundation system is used to ensure equity on how student discipline is applied in all schools. There remains a disproportionality of suspension rates for African-American students, and work continues to reduce suspensions and dive down into the cause. In addition, the district has hired an equity coordinator to work on being systematic in our procedures, practices, options, training for staff, and collaborating on best practices in all buildings. Removing the disproportionality with students on free or reduced-price lunch is also a focus.

Understanding the conditions and issues the students come to school with will help to provide staff with appropriate interventions and responses.

Mr. Barron commented that issues of poverty have faced the district for many, many years. The district is still trying to provide cultural competency which is incredibly troubling.

Pastor Cheatom stated students are expelled because they do not understand what is and isn't culturally OK. The expulsion rates line up with prison rates in Iowa. It is important that teachers are trained in a broad base of cultural diversity.

Ms. Caldwell-Johnson referenced a staff member who was hired previously not only to understand what the numbers are telling us, but also what the stories behind the numbers were to help inform practices. When will the board be told about a specific plan, a specific program, specific strategies to be used around this issue, what's working or not working, etc.?

Ms. Boesen believes this is an area where the community and parents need to be involved. Everyone needs to understand the common rules for the safety and welfare of all students.

Superintendent Ahart stated there is a disproportionality problem. The number of suspensions and expulsions are being driven down, and there's been a better focus on this during the last two years than in the past. There is a lot of work to do and one of the primary reasons for the Gallop Poll was to provide better information on the social and emotional side in order to make specific, better-informed plans. The strategies are not all aligned yet for next year, but district staff are working on it.

Mr. Smith stated attendance is highly important and several things are being done to address absenteeism; specifically chronic absenteeism.

This is the fifth year the graduation rate has been calculated using the formula established by the U.S. Department of Education. The district had a very slight increase for 2012-2013, the most recent data available. The district offers several options for students to obtain their diplomas. Next year will see Future Pathways, Scavo and Des Moines Alternative combine into a full-service educational program.

While the dropout count decreased from 619 in 2011-12 to 551 in 2012-13, it's not acceptable. There is an intense focus to identify potential dropouts and assist in removing barriers to avoid the need to reengage students. Interventions are used during transitions times—5<sup>th</sup> to 6<sup>th</sup> grade and 8<sup>th</sup> to 9<sup>th</sup> grade. Some of the other indicators used are achievement scores, credits, and attendance.

Pastor Cheatom moved acceptance of the monitoring report; seconded by Ms. Boesen.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney Nay: None Motion passed 7-0.

Item No.	22		Page 1 of 1
Subject:	<b>RESOLUTION COMMITTING FUND BALANCE</b>		
For:	ACTION	Presentation:	None
Contact:	Thomas Harper (thomas.harper@dmschools.org/242-7745)	Attachment:	14-035

**Issue:** Resolution to commit funds. GASB 54, Committed Fund Balances are constrained by limitations that the district imposes on itself. This means certain balances now require specific board action in order to commit the funds. If the district wishes to remove the commitment at any point in the future, it would require a formal board action to do so.

<u>Superintendent's Recommendation</u>: The superintendent recommends the board approve the resolution committing fund balances in accordance with GASB 54 regulations. Action requested by 06/17/2014.

**Presenters:** Thomas Harper will be available to answer questions.

**Background:** As stated in the adopted 2014-2015 budget document, Des Moines Public Schools is in the process of revising and implementing a comprehensive information technology plan for the district. In accomplishing this, the district will be making substantial purchases and lease commitments in order to acquire the latest available technology for classroom and individual student use. We are requesting this formal board resolution to transfer \$6,500,000 from the unrestricted general fund balance to the committed fund balance for future information technology purchases and/or lease payments.

#### **Minutes**

Mr. Barron moved approval of the resolution; seconded by Mr. Sweeney.

Mr. Harper stated this will allow a "financial re-engineering" of the general fund. It does not affect the solvency ratio which will be approximately 14.95%. The funds can be uncommitted by board action should an emergency arise. Budgeted funds were previously used for technology items such as the recent K-5 math adoption. This allows for technology planning and can be used over multiple years.

Ms. Caldwell-Johnson requested that future expenditures of this money be indicated on items presented to the board for approval.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney Nay: None Motion passed 7-0.