

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
AND WORK SESSION
MULTIPURPOSE ROOM
1800 GRAND
MINUTES
MAY 6, 2014**

Public Forum—5:45 P.M. - 6:27 P.M.

1. Chair Elsbernd called the public forum to order on Tuesday, May 6, 2014, in the multipurpose room at 1800 Grand Avenue.
2. Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, and Sweeney
Speakers: David Butruille, 714 51st St., Des Moines
Andrew Rasmussen, 313 SE Sharon, Ankeny
Nancy Clark, 4805 Fleming, Des Moines
Darolyn White, 1904 NW Ashton Ln., #3, Ankeny
Allison Cain, 2424 SW 12th, Des Moines
John Baker, 4315 Franklin Ave., Des Moines
Patricia Trump, 4109 46th, Des Moines
Janet Stribling, 9163 Maplecrest Dr., Norwalk
Patty Brown, 4605 84th St., Urbandale
Emma Sorensen, 1414 30th St., Des Moines
Jan Morris, 5718 University, Des Moines
Blaine Gillaspey, 1133 16th St., West Des Moines
Les Cason, Jr., P.O. Box 1722, Des Moines
Sam El-Baroudi, 701 Hickman Rd., Des Moines
Tim Tutt, 3333 Grand #286, Des Moines
Greg Harris, 6136 Woodland Dr., West Des Moines
Lynn Hoff, 1820 E. 12th St., Des Moines
John Bouslog, 604 Locust St., Des Moines
Jim Patch, 2803 Stanton, Des Moines

REGULAR MEETING — 6:28 P.M.

3. Chair Elsbernd called the May 6, 2014, meeting of the Des Moines Public Schools Board of Directors to order.
4. Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, and Sweeney

APPROVAL OF AGENDA — 6:29 P.M.

5. Mr. Howard moved approval of the agenda; seconded by Ms. Boesen.

Ms. Caldwell-Johnson requested that items 14 & 19 be removed from consent for separate action. Mr. Barron amended the request to add item 8. This was accepted by Mr. Howard and Ms. Boesen to include in their motion.

The chair noted that item 18 was revised to include Language Arts in the Issue heading and called for the vote to approve the agenda with items 8, 14 and 19 pulled from consent.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, and Sweeney

Nay: None

Motion passed 7-0.

APPROVAL OF MINUTES — 6:29 P.M.

6. Minutes for the meeting of April 15, 2014, were moved for approval by Mr. Sweeney, seconded by Ms. Boesen.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard, and Sweeney

Nay: None

Abstain: Cheatom

Motion passed 6-0-1.

District Recognitions — 6:30 P.M.

Superintendent Ahart reported on the second annual Central Campus Block Party. Hundreds of people were able to see the one-of-a-kind education offered in the many career and technical programs and enjoy an impressive fashion show.

FFA students were recognized for several honors earned at the annual Iowa FFA Leadership Conference, including a member of our chapter being elected to a statewide FFA office. Jacob Hunter, animal science instructor for Central Campus, was present with several of the students who introduced themselves and talked about their accomplishments and awards.

Family, Career and Community Leaders of America (FCCLA) competition was held this spring. Our students earned eight medals, including two Iowa gold-medal winners who move on to represent the state at national competition this summer. The Iowa Skills USA Competitions were held last week at DMACC, covering 60 different events ranging from auto refinishing, to carpentry, to commercial baking, to photography. Central Campus had twelve state champions in their fields and will represent Iowa at the National Skills USA competition next month in Kansas City. Three Central Campus students were elected to serve as statewide officers for Skills USA during the upcoming school year.

Chef Elaine Wolf introduced several students and listed their accomplishments at FCCLA. Four of the young ladies present were state champs and will move on to nationals in San Antonio this summer.

Joel Samuelson, auto collision department at CC, introduced Jeff Puga from Lincoln High School who is the state champion in automotive refinishing technology and will compete at nationals in Kansas City this summer.

Chef Wolfe returned and introduced several of her eleven students who won Skills USA competitions and will represent Iowa at the national competition in Kansas City in June. They brought home gold medals in Culinary Arts, Commercial Baking, Food and Beverage Service, Customer Service, Job Demo, Prepared Speech, Community Service and Chapter Display. She hopes to be back in August with national champions.

Principal Tara Owens thanked the board and superintendent for support as Findley Elementary went through the school improvement turnaround process and also with integrating the arts in all aspects in order to be a turnaround arts school. The students worked on collaborative art pieces and presented two of them to the board and superintendent.

CONSENT ITEMS — 6:49 P.M.

7. Construction Payments	1
8. Award of Contracts on Bid (see item for minutes)	2
9. Contracts for Approval	8
10. Award of Contract with CDW Government.....	13
11. Award of Bid No. B6967 – Lovejoy Site Improvements.....	14
12. Award of Bid No. B6968 – Park Avenue Site Improvements.....	15
13. Award of Design for Renovation of McKee Education Center	16
14. Award of Design for a Classroom Addition at Perkins Elementary School (see item for minutes)	17
15. Final Acceptance of Contract—Print Shop.....	18
16. Approval of High-Volume Technology Purchases for FY 2014-15	19
17. Award of Bid No. B6998 SMART Notebook Software	21
18. Purchase of Instructional Materials	22
19. 2014 Summer Food Service Program (see item for minutes)	23
20. Scholarship Award—Des Moines School Employees Association Scholarship	25
21. Open Enrollment Requests	27
22. Personnel Recommendations	28
23. List of Bills for Approval.....	30

Minutes

Ms. Caldwell-Johnson moved that the board approve the consent items including the payment of bills previously authorized and certified by the secretary in the amount of \$3,889,402.42 and unpaid bills in the amount of \$2,398,315.12 and excluding items 8, 14 and 19 which will be acted on separately; seconded by Mr. Howard.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Howard

Nay: Sweeney

Motion passed 6-1.

Other — 7:02 P.M.

24. Attendance Area Changes for Elementary Schools and Goodrell Middle School ...	31
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ITEMS OF PRIVILEGE — 6:16 P.M.

25. Chair's Report

There was no chair's report.

26. Superintendent's Report

The superintendent expressed his gratitude to the entire central office team and principals for a very positive site visit with a team from the Wallace Foundation. Very instructive feedback was received and the team was very positive about the progress made during the last couple of years. Hopefully, the district will be one of six winners of a national grant.

Track, tennis and soccer seasons are underway. See the district calendar for times, locations and additional information. Many musical events are also taking place during this last month of the school year for you to enjoy.

The 2014 legislative session has ended. Progress in raising awareness and support for best serving English Language Learners was made. Many thanks to the board for the personal contacts that were made with legislators and the governor's office.

The ninth superintendent of the Des Moines Public Schools William (Bill) Anderson recently passed away at age 91. A memorial service in Des Moines will be planned in mid-June. He served as superintendent from 1980-1988 and was instrumental in creating Central Campus.

On this National Nurses' Day, gratitude goes out to all the nurses in the district. It is also National Teacher Appreciation Day. Speakers said we need a special brand of teacher to be successful serving the kids in Des Moines and we certainly have that in spades. What happens in the classroom between the teacher and the students is what makes our district strong.

Mr. Howard stated he and Mrs. Boesen were at the Phillips' open house last week for their centennial celebration. The students created a mural in the main entryway and did a fantastic job.

ADJOURN — 7:06 P.M.

Work Session — 7:15 – 10 P.M.

Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd Howard and Sweeney

Also Present: Tom Ahart, Thomas Harper, Anne Sullivan, Tim Schott, Corey Harris, Matt Smith, Holly Crandell, Noelle Tichy, Bill Good, and Cathy McKay

The directors received information on middle school advanced classes and discussed early retirement options.

Item No. 7**Page 1 of 1****Subject: CONSTRUCTION PAYMENTS****For: ACTION****Contact: Bill Good**

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends that the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<u>Two Rivers Group Inc.</u>				
Prospect Facility GC App 11 (SWP) Sealed Bid No. B6706	95%	\$2,524,864.58	\$2,397,186.85	\$1,434.50
Prospect Facility RETAINAGE RELEASE (SWP) Sealed Bid No. B6706	99%	\$2,524,864.58	\$2,398,621.35	\$121,066.13
TOTAL				\$122,500.63

Presenters: None**Background:** None**Contact:** Bill Good

Item No. 8

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Subject: AWARD OF CONTRACTS ON BID**For: ACTION****Presentations: None****Contact: Various****Attachments: None**

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

A. B6976 Chain Link Fence Material & Installation

Des Moines Steel Fence Johnston, IA Est. \$50,000

Facility Services uses chain link fencing for various projects across the District. In order to maximize the District's funds, a bid proposal was released to area providers to secure competitive rates. The result is the selection of Des Moines Steel Fence Company to provide chain link fence material and installation when required by Facility Services.

16 bids were sent, 1 bid was received, and 15 did not respond. Bids were examined by Purchasing and Facility Services. A complete tabulation of the bid is available: <http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Facility Services Account

Contact: James Wilkerson
(james.wilkerson@dmschools.org 242-7700)

B. B6569 Construction Services FY 2014-2015

Trinity Construction Des Moines, IA Est. \$325,000.00

The vendor provides carpentry, drywall, insulation, and suspended ceiling work for Facility Services on an as-needed basis. The vendor has agreed to extend the contract with the same terms and conditions. Pricing will be held at the same level as last year in all areas except carpentry. Hourly labor rates for carpentry will increase \$.88 for journeymen and \$.67 for apprentice.

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This is the second extension of the contract.

2013 – 2014	Est.	\$310,000.00
2012 – 2013	Actual	\$165,670.16

Funding Source: Facility Services Account

Contact: James Wilkerson
james.wilkerson@dmschools.org 242-7700)

C. B6517 HVAC and Mechanical Services FY 2014-2015

Central Iowa Mech.	Des Moines IA	
Baker Group	Des Moines IA	
Total	Est.	\$550,000.00

The vendors provide Heating, Ventilation, Air Conditioning (HVAC) and mechanical services work for Facility Services on an as-needed basis. Both vendors have agreed to extend the contract with the same terms and conditions for FY 2014-2015 with rate increases of 2%-3.5%.

This is the second extension of the contract.

2013 – 2014	Est.	\$550,000.00
2012 – 2013	Actual	\$737,103.73

Funding Source: Facility Services Account & Physical Plant and Equipment Levy (PPEL)

Contact: James Wilkerson
james.wilkerson@dmschools.org; 242-7700)

D. B6572 Painting Services FY 2014-2015

Ross Painting, LLC	Carlisle, IA	Est. \$175,000.00
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The vendor has agreed to extend the contract with the same terms, conditions and pricing as last year. The vendor provides painting services throughout the district, coordinated by Facility Services.

This is the second extension of the contract.

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2013 – 2014	Est.	\$175,000.00
2012 – 2013	Actual	\$89,279.43

Funding Source: Facility Services Account

Contact: James Wilkerson
james.wilkerson@dmschools.org; 242-7700)

E. B6541 Dishwashing & Kitchen Chemicals FY 2014-2015

National Everything Wholesale (Ecolab Products	Omaha NE	\$103,767.24
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The vendor has agreed to extend the contract for FY 2014-2015 with the same terms and conditions as the original bid. There was a 1.5% increase in pricing, due to increases in costs of raw materials. This is the second renewal of the bid

This is the second extension of the contract.

2013 – 2014	Est.	\$102,233.00
2012 – 2013	Actual	\$86,473.76

Funding Source: Food Service Central Nutrition Account

Contact: Sandy Huisman
jsandy.huisman@dmschools.org; 242-7636)

F. B6965 Floor Care Machines FY 2014-2015

AmSan Urbandale, IA	Est.	\$78,183.40
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Custodial Services uses the floor scrubbers to maintain the cleanliness levels of the school and district buildings. In order to maximize the district's funds, a bid proposal was released to area providers to secure competitive rates.

8 bids were sent, 5 were received, and 3 did not respond. Bids were examined by Purchasing and Custodial Services departments. A complete tabulation of the bid is available: <http://www.dmschools.org/wp-content/uploads/2011/10/B6965-Custodial-Equipment.pdf>

Funding Source: Custodial Services Accounts and Physical Plant and Equipment Levy (PPEL)

Contact: Melvin Green, Jr.
melvin.green@dmschools.org 242-7980)

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G. IA DOT 4425-05 Outdoor Machines FY 2014-2015

Great American Outdoor	Urbandale, IA	Est	\$25,200.00
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Custodial Services uses lawn tractors for snow removal and other outdoor maintenance projects to maintain the safety and appearance of our buildings. The tractors are part of the Iowa Department of Transportation's contract (4425-05), Custodial Services is requesting board approval to use this contract and expend its funds for this purchase.

Funding Source: Physical Plant and Equipment Levy (PPEL)**Contact:** Melvin Green, Jr.
(melvin.green@dmschools.org 242-7980)**H. B6978 Musical Instruments**

Becker Instruments	Windsor Heights, IA	64 Items	\$14,688.00
Taylor Music	Aberdeen, SD	<u>104 Items</u>	<u>\$25,428.00</u>
TOTAL		168 Items	\$40,116.00

Bids were examined by the Purchasing Department and the Fine & Performing Arts Coordinator.

A complete tabulation of the bid is available:
<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Districtwide Equipment Account**Contact:** Ryan Rowley, Fine & Performing Arts Coordinator
ryan.rowley@dmschools.org, 242-7609

I. B6985 Musical Instruments FY 2014-2015

Becker Instruments	Windsor Heights, IA	9 Items	\$32,170.00
Rieman Music	Des Moines, IA	1 Item	1,925.00
Steve Weiss Music	Willow Grove, PA	2 Items	5,134.00
Universal Melody	Dallas, TX	3 Items	2,812.00
Washington Music	Wheaton, MD	14 Items	44,607.95
West Music	Coralville, IA	<u>2 Items</u>	<u>2,608.00</u>
TOTAL		31 Items	\$89,256.95

Bids were examined by the Purchasing Department and the Fine & Performing Arts Coordinator.

A complete tabulation of the bid is available:

<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Physical Plant and Equipment Levy (PPEL)

Contact: Ryan Rowley, Fine & Performing Arts Coordinator
ryan.rowley@dmschools.org, 242-7609

J. RFP6974 Web Filtering Software

New hardware module that will provide Internet content security (web filtering) for up to 5 Gigabits per second (Gbps) of internet traffic on each of the two district internet circuits. This solution will provide URL filtering, white/black list site support, reputation-based web filtering and malware protection, user and/or group based filtering, protection against web proxy access and HTTP/STTPS (SSL) protection. This solution is anticipated to serve the district's requirements for the next 5-6 years.

OneNeck IT Solutions (Vital Support Systems) Max \$ 129,644.00
 Urbandale, IA

RFP results were examined by the Purchasing & Technology Departments. A complete tabulation of the RFP6974 is available:

<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Technology Budget

Contact: Dan Warren or Bill Good

(danny.warren@dmschools.org: 242-8192 or harold.good@dmschools.org: 242-8321)

K. B6986 Network Switches

Technology infrastructure at all elementary buildings must be updated to facilitate the new math adoption. In order to network the interactive video projectors for remote maintenance and support, Technology is seeking approval to purchase new network switches. The lowest bid meeting specifications was received from Heartland- Grimes, IA which includes a three year maintenance program.

Heartland Grimes, IA 1 item Max \$122,798.90

Bids were examined by the Purchasing & Technology Departments. A complete tabulation of bid B6986 Network Switches is available:

<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Technology Budget

Contact: Dan Warren or Bill Good

(danny.warren@dmschools.org: 242-8192 or harold.good@dmschools.org: 242-8321)

Minutes

Mr. Barron stated a concern about this item was brought to his attention on the way to the meeting relating to item G: Outdoor Machines (tractors) and asked if these were replacing existing tractors and the ends for which they will be used. Mr. Good explained they are replacing machinery at existing buildings and used for maintenance of sidewalks and drives around buildings during winter months. Some have spreaders on them. He did not know the number that would be purchased.

Ms. Boesen moved approval of the item; seconded by Ms. Caldwell-Johnson.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney
Nay: None

Motion passed 7-0.

Item No. 9**Page 1 of 5****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Various****Attachment: None**

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Contract No. 14-019

Project: 28E with Collins-Maxwell Community School District

Background: An agreement for student/s to attend Central Campus and/or Central Academy is required.

Financial:

Revenues: Prorated portion of state aid per student who attends CC/CA

Expenses: n/a

Funding Source: n/a

Term: Beginning 2014-15 school year.

New or Renewal: New

Contact: Tim Schott

(timothy.schott@dmschools.org; 242-7871)

Contract No. 14-020

Project: College and Career Planning System

Contractor: Hobsons

Background: Currently, districtwide efforts for college and career planning at the secondary level are done as a series of disconnected tasks and events that students and families may participate in. The college application process, including submission of letters of recommendations and transcripts are not able to be done electronically on a consistent basis, and very little concrete data is available for outcome tracking in terms of our post-secondary admission decisions and enrollment.

Naviance by Hobsons is the recommended platform and will allow us to connect all aspects of career exploration with post-secondary plans, including the application process for colleges and universities. The system connects with Infinite Campus which, in time, will allow for more automation in monitoring students' progress toward their graduation and post-secondary goals. The connection to Infinite Campus will also improve efficiency and accuracy in course selection and academic planning. This will allow for counselors to spend more time interacting with and counseling students. In addition to surveys and exploration tools in Naviance, by pulling student information from Infinite Campus into their Naviance account, students can use their current assessments, grades, and credits while exploring careers and colleges.

The platform selected is highly engaging for students and families and is accessible on mobile devices as well. It allows for improved communication between families and school as it also provides for electronic communication so that all parties can work together to support the student in their goal setting, exploring, and decision-making processes.

Several partnerships exist within the Naviance platform that will enhance the college and career planning process for students. Through various tools within the platform, we will be able to meet state reporting requirements regarding the planning process. The platform includes a partnership with Gallup for Strength Finders, a partnership with the National Student Clearinghouse gives us access to post-secondary enrollment and completion data for our graduates, and partnering with all of the major electronic document transfer companies will allow for transcripts and letters of recommendation to be sent through the same platform.

Financial:

Revenues: \$

Expenses: \$241,898 over 3 years: \$90,458 year 1; \$76,771 year 2; \$74,669 year 3

Funding Source: General Fund

Term: 3 years, with termination clause**New or Renewal:** New**Contact:** Meredith Dohmen and Matt Smith

(meredith.dohmen@dmschools.org; 242-7717; matthew.smith@dmschools.org/242-7631)

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Contract No. 14-021**Project:** Educational Research; Technology Blueprint**Contractor:** Center For Educational Leadership and Technology (CELT)

Background: The district requested an RFI for a technology blueprint that will benefit the teaching and learning environment as well as the business aspect of education. A master plan that will aid in developing, designing and implementing technology that supports the districts long term needs; promotes student achievement and incorporates current technology with new technology. Similar to our 10 year facilities master plan, this is a blueprint, mapping out a plan for both an educational process addressing core initiatives and a fully integrated technology system.

The RFI (request for information) was published in the Des Moines Register and posted on the district website. Three responses were received. After review by district administration: Center for Educational Leadership and Technology (CELT) has been selected. The RFI request and proposal can be reviewed at:
<http://www.dmschools.org/wp-content/uploads/2011/10/RFI-Educational-Research-Services-1.pdf>

Financial:

Revenues: \$0

Expenses: \$197,000

Funding Source: General Fund

New or Renewal: New**Contact:** Thomas Harper

(thomas.harper@dmschools.org; 242-7745)

Contract No. 14-022

Project: Agreement for Shared Use of City of Des Moines Park & Recreation Facilities and Des Moines Independent Community School District Facilities

Contractor: City of Des Moines

Background: The school district and the city desire to renew the current 28E Agreement to provide shared use of certain facilities and for summer programming at various park and school locations.

Financial:

Expenses: \$100,000 – Summer Programming - PERL

Term: May 1, 2014 – April 30, 2017

New or Renewal: Renewal

Contact: Matt Smith and Bill Good

Contract No. 14- 023

Project: Orchard Place Summer School

Contractor: Orchard Place

Background: Orchard Place wants to provide a summer school program for its residents, but lacks the necessary and qualified staff to provide such a program. Therefore, Orchard Place has requested to contract with the District to provide staff and services to provide summer school. All costs of the summer program will be reimbursed; therefore, ***there is no cost to the District***. The following is an estimated breakdown of the cost for the summer program.

Financial

Revenues:	\$57,080.00	
Expenses:	\$55,080	Supervisor, Teacher and Associate Salaries
	<u>2,000</u>	Consumable Materials
	\$57,080	

Term: This agreement is from June 16, 2014, through July 24, 2014

New or Renewal: New

Contact: Shelly Bosovich

shelly.bosovich@dmschools.org; 242-7714

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Contract No. 14-024**Project:** Athletic Training Services**Contractor:** Physiotherapy

Background: In the past, the district has utilized different service providers of athletic training. With the expansion of the middle school athletic and activities programs, athletic training is a very important component of providing a safe and consistent environment for the participants. In order to provide for the safety of our student athletes and ensure the proper use of funds, district administration issued a request for proposal RFP6979. The result of that request is the recommendation to the board that Physiotherapy be selected as the provider of these services for FY15.

Financial:

Revenues: \$

Expenses: \$62,500.00

Funding Source: High School Athletic Trainers Account

Term: 1 year**New or Renewal:** New**Contact:** Matthew Smith

(matthew.smith@dmschools.org; 242-7631)

Item No. 10**Page 1 of 1****Subject: AWARD OF CONTRACT WITH CDW GOVERNMENT****For: ACTION****Presentation: None****Contact: Dan Warren and Bill Good****Attachment: None**danny.warren@dmschools.org: 242-8192) (harold.good@dmschools.org: 242-8321)

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the board approve the contracts as shown below.

Presenters: None. Bill Good will be present to answer any questions.

Background: The AirWave Wireless Management Suite and ClearPass Policy Manager will offer a single console from which to monitor, configure and control over the district's wireless network.

This solution will provide a centrally defined platform for policy management, guest device registration and automatically determines the appropriate configuration package for all users. This system also provides the district with other extensive capabilities, including onboarding, profiling, guest access, and posture assessments and health checks. The district intends to use the competitively bid proposal from the Iowa Educators Consortium (#014 –E) with an additional 75% discount.

CDW Government	Vernon Hills, IL	1 item	Max \$100,361.01
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Funding Source: Technology Budget

Item No. 11**Page 1 of 1****Subject: AWARD OF BID NO. B6967 - LOVEJOY SITE IMPROVEMENTS****For: ACTION****Contact: Bill Good**

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Award of contract for the Lovejoy site improvements.**Superintendent's Recommendation:** The superintendent recommends a contract for the Base Bid and Alternate 1 be awarded to the lowest responsive/responsible bidder MPS Engineers in the amount of \$177,000.00.**Presenters:** None. Bill Good will be present to answer any questions.**Background:** The installation of expanded parking and a student drop off lane. Work to include paving, sidewalks, storm sewer, and landscaping work. The work will also include installation of compliant ADA parking stalls.

Alternate 1 widens the existing bus drop off lane.

The district received bids on April 24, 2014. The results are as follows:

Bidder	Base Bid	Alternate 1
MPS Engineers - DSM, IA	\$158,000	\$19,000
Nehring Construction – DSM, IA	\$189,090	\$33,790
Absolute Concrete – Slater, IA	\$201,435	\$36,535

Funding Source: PPEL

Item No. 12**Page 1 of 1****Subject: AWARD OF BID NO. B6968 - PARK AVENUE SITE IMPROVEMENTS****For: ACTION****Contact: Bill Good**

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Award of contract for the Park Avenue Elementary site improvements.**Superintendent's Recommendation:** The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive/responsible bidder MPS Engineers in the amount of \$34,000.00.**Presenters:** None. Bill Good will be present to answer any questions.**Background:** The installation of expanded parking stalls. Work to include paving, sidewalks, storm sewer, and landscaping work. The work will also include installation of compliant ADA parking stalls.

Alternate 1 removes and replaces existing parking lot pavement.

The district received bids on April 24, 2014. The results are as follows:

Bidder	Base Bid	Alternate 1
MPS Engineers – DSM, IA	\$34,000	\$95,000
Nehring Construction – DSM, IA	\$41,825	\$87,225
Absolute Concrete – Slater, IA	\$53,815	\$110,775

Funding Source: PPEL

Item No. 13**Page 1 of 1****Subject: AWARD OF DESIGN FOR RENOVATION OF MCKEE EDUCATION CENTER****For: ACTION****Presentation: None****Contact: Bill Good****Attachments: None**

(harold.good@dmschools.org: 242-8321)

Issue: Renovation of the McKee Education Center as part of the Statewide Penny (Students First) program.**Superintendent's Recommendation:** The superintendent recommends that the board approve the contract with KPE for designing the renovation of McKee Education Center.**Presenters:** None. Bill Good will be present to answer any questions.**Background:** The design will include a new mechanical system, a new electrical service and distribution system, upgraded lighting, fire alarm, fire sprinkler, technology improvements, ADA improvements and related architectural items. Site work will include replacing the parking lot and related landscaping.

KPE has submitted a design cost proposal in the amount of \$103,600. The costs are within the design budget established for the design of these improvements.

Funding: Statewide Penny (Students First Program)

Item No. 14**Page 1 of 1****Subject: AWARD OF DESIGN FOR A CLASSROOM ADDITION AT PERKINS
ELEMENTARY SCHOOL****For: ACTION****Presentation: None****Contact: Bill Good****Attachments: None**

(harold.good@dmschools.org: 242-8321)

Issue: Construction of a classroom addition at Perkins Elementary School as part of the Statewide Penny (Students First) program.

Superintendent's Recommendation: The superintendent recommends that the board approve the contract with Larrison & Associates for the design of a classroom addition at Perkins Elementary School.

Presenters: None. Bill Good will be present to answer any questions.

Background: The work planned at Perkins is to construct a new addition with four classrooms.

Larrison has submitted a design cost proposal in the amount of \$74,000. The costs are within the design budget established for the design of these improvements.

Funding: Statewide Penny (Students First Program)

Minutes

Ms. Boesen moved approval of the item; seconded by Mr. Howard.

Ms. Caldwell-Johnson thought the classroom addition at Perkins was due to the boundary changes as discussed at the previous meeting but have not yet been approved by the board. Dr. Ahart stated that there is need for capacity which was partially determined by the boundaries. She requested more definitive board discussion around the one-cent-sales-tax projects, projects coming up as a result of boundary changes, and other projects being discussed and contemplated around the district.

Mr. Good stated the addition was recommended by the Facilities Advisory Committee (FAC), as well as an addition at River Woods, and monies were budgeted for additional classrooms. There would be four classrooms added at Perkins, along with additional security improvements to the office area, which will help avoid some boundary changes. He added that a comprehensive review and study is in process. The FAC will present a list of potential projects within the next few months. He will forward a comprehensive list of projects scheduled and underway at this point.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.

Item No. 15**Page 1 of 1****Subject: FINAL ACCEPTANCE OF CONTRACT—PRINT SHOP****For: ACTION****Contact: Bill Good**

(harold.good@dmschools.org; 242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Relocation of Print Shop –
Bid No. B6787

CONTRACTOR: Edge Commercial LLC

CONTRACTED AMOUNT: \$521,998.00

CONTRACT BALANCE: \$26,099.90

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**Subject: APPROVAL OF HIGH-VOLUME TECHNOLOGY PURCHASES FOR
FY 2014-15**
For: ACTION**Presentation: None****Contact: Bill Good and Dan Warren****Attachments: None**
harold.good@dmschools.org; 242-8321) (danny.warren@dmschools.org; 242-8192)

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the approval for these services, equipment and supplies as shown below, as needed.

Background: In order to expedite installation and payment for various equipment items, supplies and services for purchases done in high volume, approval is being sought at this time for the Technology Department to issue purchase orders in FY14-15, sometimes exceeding \$100,000, to the vendors listed.

Pricing associated with these purchases will be based on bidding practices consistent with Board policy. Funding for the purchase is provided in the Board Adopted FY14-15 Budget.

The tables below show the limits for the purchases expected over the course of FY14-15 for these vendors.

A. Equipment (bought in high quantity)

Apple Computer (Computer, components)	\$200,000
CDW Government Inc. (Miscellaneous technology Items)	\$1,000,000
Hewlett Packard Co (Computers, components)	\$2,000,000
Johnson Controls (Security)	\$125,000
EnPointe Technologies (Microsoft School Agreement)	\$500,000

B. Telephone Services, Maintenance and Equipment

AT&T (Data service for iPads)	\$200,000
Black Box Corporation (Telephone equipment maintenance)	\$600,000
Century Link (Telephone services)	\$300,000
Sprint/Nextel (Cellular services)	\$125,000
INS (Internet services)	\$200,000
Electronic Engineering (Cell Phones, Repeaters)	\$200,000

C. Building Technology Installation

Baker Electric (Wiring)	\$1,000,000
Communication Technologies (Fiber)	\$300,000
Graybar (Materials for wiring, telephone parts)	\$750,000

D. Services

Computer Information Concepts, Inc. (Infinite Campus, Tableau)	\$200,000
Edgenuity(Online Learning)	\$350,000
eChalk (Web hosting)	\$250,000
Follett (Library System)	\$350,000
Infinite Campus (Licensing and hosting)	\$400,000
Moran (Consulting Services)	\$125,000
Riverside (Computer Processing, Imaging)	\$120,000
School Dude (Work Order System)	\$100,000
SunGard (Licensing and hosting)	\$600,000
One Neck (Servers, Switches)	\$250,000
Heartland Business Systems	\$250,000

Fund: Various districtwide accounts.

Contact: Dan Warren

(danny.warren@dmschools.org)

Item No. 17**Page 1 of 1****Subject: AWARD OF BID NO. B6998 SMART NOTEBOOK SOFTWARE****For: ACTION****Presentation: None****Contact: Bill Good and Dan Warren****Attachment: None**harold.good@dmschools.org: 242-8321) (danny.warren@dmschools.org: 242-8192)

Issue: Revocation/Award for interactive software - Math Adoption**Superintendent's Recommendation:** The superintendent recommends the board accept revocation and approve the contract to Tierney Brothers.**Presenters:** None. Bill Good will be present to answer questions**Background:** Initially the district sought licensing for interactive software to be used with the Epson projectors / GO Math K-5 Gen Ed classrooms. The district requested site based licensing if it were available. The responses indicated this type of licensing was available, but the respondents did not seek adequate information to provide appropriate pricing. Therefore, district Technology selected individual licensing. Since the award, it has come to the attention of Technology that site-based licensing is available and at a substantially lower cost.

In order to maximize the district's funds, Technology and Purchasing approached the initial awardee (Berg Audio) and inquired if they would relinquish their award back to the district. Berg was very agreeable and wanted to assist the district as much as possible with this project and relinquished their rights. (B6962 awarded on 4.15.14) Purchasing then solicited site-based licensing, for which Tierney Brothers was the lowest respondent meeting specifications. Acceptance of this action will allow Technology to license all classrooms (1,444 classrooms versus the original 1,100 classroom for K-5 Gen Ed) as well as purchase a three-year software maintenance agreement for less than the original award (\$137,500.00).

Tierney Brothers Minneapolis, MN \$130,582.00

Funding Source: Technology Funds

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Subject: PURCHASE OF INSTRUCTIONAL MATERIALS *REVISED***For:** ACTION**Presentation:** None**Contact:** Kim O'Donnell/Amber Graeber**Attachment:** None

(kimberly.odonnell@dmschools.org/242-7335; amber.graeber@dmschools.org/242-7947)

Issue: Purchase of instructional materials for Science, Social Studies *and Language Arts*.**Superintendent's Recommendation:** The superintendent recommends the board approve the purchase of these materials.**Presenters:** None.**Background:** The materials are for the following courses listed.

	Publisher	Total
•AP Physics C Physics for Scientists and Engineers: A Strategic Approach with Modern Physics	Pearson	\$2,222.53
•Forensic Science Forensic Science Fundamentals and Investigations	Cengage Learning	\$17,056.00
•ELL Active Science I & II National Geographic Life Science & Physical Science	Cengage Learning	\$7,019.48
•Scientific Research STEM Student Research Handbook	NSTA Press	\$888.91
•AP Comparative Government Cases in Comparative Politics, 4th Edition	Norton	\$4,155.00
•6-8 th Grade Language Arts <i>Prentice Hall Writing Coach</i> © 2012	Pearson	\$185,508.96

Funding Source: FY2013-2014 Curriculum materials budget: HSRGWLZJ - 0641
ELL materials only - ELL materials budget: DWELLINB1 - 0610

Publishers have guaranteed receipt of these materials by June 30, 2014.

Item No. 19**Page 1 of 2****Subject: 2014 SUMMER FOOD SERVICE PROGRAM****For: INFORMATION****Presentation: None****Contact: Sandy Huisman****Attachments: 14-028**sandy.huisman@dmschools.org: 242-7636)

Issue: Plans are completed for the Des Moines Public Schools to sponsor a Summer Food Service Program again this year for children and youth, 18 years of age or under, at schools, community centers and park sites.

Superintendent's Recommendation: None

Presenters: None

Background: The Summer Food Service Program is a United States Department of Agriculture (USDA) program. Funding and regulations for the Summer Food Service Program are separate and different from the National School Lunch Program and School Breakfast program. All operating expenses for the program are covered by this program. The program is designed to benefit youth, 18 years of age or under, from areas in which at least 50% of the youth participating in the program meet the same income guidelines of eligibility for free or reduced-price meals during the school year. At sites meeting these eligibility requirements, free meals are served to all youth.

The district has sponsored a Summer Food Service Program since 1980. During the 2013 Summer Program, 73,000 lunches and 23,000 breakfasts were served to children. Twenty-eight sites in schools, community centers and park sites were operated.

Meals for the 2014 program will be prepared at the Central Nutrition Center. Twenty-nine sites were selected based on eligibility criteria, interest, need and projected site participation patterns from previous years. The program will begin at most sites on June 9, 2014, and will end on varying dates based on site activities and student participation. Flyers announcing the program sites, meal service times and dates of operation are distributed to elementary school students, at all summer sites, through a public release to local news media and local community agencies.

The program flyer is attached listing the twenty-nine sites that will be operated. Two additional sites will operate as enrolled sites for students participating in specific educational programs.

The Food & Nutrition Management Department anticipates serving approximately 800 breakfasts and 2100 lunches each day in schools, community centers and park sites through the 2014 Summer Food Service Program.

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Ms. Boesen moved approval of the item; seconded by Mr. Barron.

Ms. Caldwell-Johnson stated she pulled the item in order to abstain since her organization is one of the sites.

Ms. Elsbernd noted this item was submitted as information; therefore, Ms. Boesen amended her motion to move the item to action rather than information and moved it for approval; seconded by Pastor Cheatom.

Aye: Barron, Boesen, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Abstain: Caldwell-Johnson

Motion passed 6-0-1

Item No. 20**Page 1 of 2****Subject: SCHOLARSHIP AWARD—DES MOINES SCHOOL EMPLOYEES ASSOCIATION SCHOLARSHIP****For: ACTION****Contact: Mr. Tim Schott, Executive Director****Attachments: None**

Issue: For the 2013 - 2014 school year, the Selection Committee nominates Skyler Knutzen, 4525 Bartholomew Drive, East High School, for the Des Moines School Employees Association Scholarship.

Superintendent's Recommendation: The superintendent recommends the Board of Directors authorize payment of the scholarship award to the student nominated by the Des Moines School Employees Association Scholarship Committee.

Presenters: None

Background: The Des Moines School Employees Association, established as a burial fund for its membership, disbanded in 1984 because the membership decreased to five members in good standing. After benefit payments were paid to the remaining members, the remaining assets of the Association, totaling \$15,000, were donated to the district and invested in a U.S. Treasury bond with a yield of 11.6 percent. The earnings from the bond provided funds for the payment of one scholarship payment in 1985 and two \$850 scholarship payments annually from 1986 to 2005. Because of a reduction in the earnings from the bond, starting with the 2005-2006 school year, the scholarship was reduced to payment of one award of \$500 to a district employee's child. The scholarship is non-renewable.

To qualify for the scholarship: (1) The applicant must be a graduating senior of a Des Moines Public Schools' high school. (2) The parent/guardian must be a current Des Moines Public Schools' employee who has worked for the district for two or more years. (3) The applicant must be an average or above-average student. (4) The applicant must attend school regularly. (5) The applicant must have selected a career goal. (6) Applicant's participation in both school and community activities will be rated by the selection committee. (7) The applicant may attend either a two-year or four-year, post-secondary institution of the student's choice. (8) Financial planning will be considered.

Applications are screened and selection of the recipient made by a committee consisting of (1) an Associate Superintendent or a designee, (2) the K-12 Counseling Coordinator, (3) the Director of Operations, (4) the Director of Food and Nutrition Management, and (5) the Administrative Assistant to the Superintendent.

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Final approval of the recipient will be made by the Des Moines Public Schools Board of Directors. The recipient will be notified by letter of the selection following approval by the Board of Directors.

Information about the nominee: Skyler Knutzen, a senior at East High School, is presented as the nominee to receive Des Moines Employees Association Scholarship award of \$500.

Skyler has been accepted at the University of Iowa. He plans to major in Physical Education. Skyler is the stepson of Eric Galvin, a math teacher at Goodrell Middle School.

Skyler was selected from a field of 7 very fine applicants.

Item No. 21**Page 1 of 1****Subject: OPEN ENROLLMENT REQUESTS****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2014-2015 School Year**Presenters:** none

Background: State open enrollment code allows for the board to review appeals made on the basis of severe harassment or pervasive health needs or those who are disputing a denial based on a state-approved diversity plan. The Code of Iowa dictates that determination needs to be made based on whether the district is able to sufficiently accommodate the student's needs.

Superintendent's Recommendation: The superintendent recommends the board deny these applications.

Student Name	Grade	Requested District
Ayala, Katie	09	Urbandale
Brunk, Avery	04	Johnston
Brunk, Sterling	09	Johnston
Dishman, Taylor	0K	SE Polk
Peterson, Sloan	05	CAM
Peterson, Tytin	07	CAM

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Subject: PERSONNEL RECOMMENDATIONS**For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

ELECTIONS – SPECIAL EDUCATION

Name	School, Position	Effective Date
Laraia, Gregory	Unassigned/Special Education	08/08/2014
Montgomery, Sarah	Unassigned/Special Education	08/11/2014
Sam, Chandara	Unassigned/Special Education	08/08/2014
Wilson, Lauren	Smouse/Intellectual Disabilities	08/11/2014

INTERIM TO CONTRACT – SPECIAL EDUCATION

Name	School, Position	Effective Date
Latta, Alyssa	Meredith, Sped	08/13/2014
Perez, Rhonda	Brubaker/Intellectual Disabilities	08/08/2014

LEAVES OF ABSENCE

Name	School, Position	Effective Date
Wilson, Aaron	Roosevelt, Math Teacher	08/15/2014 - 07/30/2015
Gallagher, Sarah	Student Services, Speech Language Pathologist	07/01/2014 - 06/30/2015
Spencer, Melissa	North, Science	08/15/2014 - 08/15/2015

REGULAR RETIREMENT

Name	School, Position	Effective Date
Mahoney, Kathleen	Cowles/Preschool, Kindergarten	06/06/2014

EARLY RETIREMENTS (effective date for all early retirements will be the last day for the 2013-14 school year)

Name	School	Position
*Nichols-Wood, Barbara	Holy Family	In Class Reading/In Class Math
*Wall-Kipper, Diann	Student Services	Psychologist

*Effective date changed from 2014-15.

EARLY RETIREMENTS (effective date for all early retirements will be the last day for the 2014-15 school year)

Name	School	Position
Rosin, Julie	Central Campus	Assistant Director
Sircy, Katherine	Monroe	Nurse

RESIGNATIONS

Name	School, Position	Effective Date
Bonnett, Rebecca	East, Spanish	06/06/2014
Bordenaro, Susan	Lincoln, Multicat	05/02/2014
Brubaker, Brett	Central Campus, Aviation	06/06/2014
Butz, John	Jefferson/In-Class Math, Instructional Coach	06/06/2014
Carter-Smith, Tisha	Roosevelt, ELL	05/02/2014
Fitkin, Joshua	Garton/4 th	06/06/2014
Gassmann, Yessica	South Union/1 st	06/06/2014
Gordon, Elizabeth	Park Avenue/3 rd	06/06/2014
Hendrickson, Stefanie	Brubaker/4th	06/06/2014
Henry, Joshua	Walnut Street School/Multicategorical	06/06/2014
Hoyt, Danny	Lincoln, Technology Education	06/06/2014
Hunter, Jacob	Central Campus, Horticulture Animal Science Tch	06/06/2014
Jennane, Hicham	Lincoln, French/Arabic Teacher	06/06/2014
Knop, Missy	Garton/4 th	06/06/2014
Lacy, Elston	Lincoln, Math	06/06/2014
Lamsam, Amelia	Moulton/Multicategorical	06/06/2014
Mobley, Stephanie	Edmunds/Multicategorical	06/20/2014
Piehl, Brooke	Walnut St./2 nd	06/06/2014
Sherwood, Jessica	Carver/ELL	06/06/2014
Shiff, Laura	Park Ave./In-Class Math	06/06/2014
Snyder, Launa	Pace, Special Ed Consultant	05/02/2014
Sorensen, Emma	Hanawalt/3 rd	06/06/2014
Sprinkle, Laurie	Meredith, IB Program Coordinator	06/06/2014
Van Vark, Cole	Lincoln, Math	06/06/2014
Van Vleet, Benjamin	Hoover, Social Science	06/06/2014
Wang, Zhengzheng	Student Services/Psychologist	06/06/2014
Weber, Tracy	Student Services/Early Childhood, Deaf/Hard of Hearing	06/30/2014

Item No. 23**Page 1 of 1****Subject: LIST OF BILLS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachment: None**

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No. 24**Page 1 of 1****Subject: ATTENDANCE AREA CHANGES FOR ELEMENTARY SCHOOLS AND GOODRELL MIDDLE SCHOOL****For: ACTION****Presentation: None****Contact: Susan Tallman and Bill Good****Attachments: None**susan.tallman@dmschools.org: 242-7725) (harold.good@dmschools.org: 242-8321)

Issue: Adjustment of Elementary and Goodrell School attendance areas.**Presenters:** None**Superintendents Recommendation:** The superintendent recommends the board approve the elementary school attendance boundary changes and increase the Goodrell School attendance area.**Background:** The Superintendent's Facilities Advisory Committee has recommended changes to attendance areas to allow for improved access.

A presentation at the April 15, 2014, board meeting provided an overview of process and changes. Through a series of public forums, input was sought about the proposed changes. In addition, over one hundred emails and other direct communications with parents also took place. Significant changes to the original proposal have been made directly as a result of this valuable input, as well as a number of procedural issues that were changed or modified to improve neighborhood access to schools.

Final proposal of changed attendance areas have been posted on our website.

<http://www.dmschools.org/elementary-school-attendance-areas/attendance-area-map/>

Minutes

Mr. Howard moved approval of the attendance area changes; seconded by Ms. Caldwell-Johnson.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.