

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
AND WORK SESSION
MULTIPURPOSE ROOM
1800 GRAND
MINUTES
APRIL 15, 2014**

PUBLIC FORUM — 5:46 P.M. — 5:57 P.M.

1. Chair Elsbernd called the public forum to order on Tuesday, April 15, 2014, in the multipurpose room at 1800 Grand Avenue.
2. Present: Barron, Boesen, Caldwell-Johnson (arrived at 5:48), Elsbernd, Howard, and Sweeney
Absent: Cheatom
Speakers: Les Cason, Jr., P.O. Box 1722, Des Moines
Andrew Rasmussen, 313 SE Sharon, Ankeny
Marymar Buttralle, 714 51st St., Des Moines
Araceli Villanueva, 3125 Pleasant, West Des Moines
Elizabeth Mansfield, 5400 Woodland Ave., Des Moines

REGULAR MEETING — 6:01 P.M.

3. Chair Elsbernd called the April 15, 2014, meeting of the Des Moines Public Schools Board of Directors to order.
4. Present: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard, and Sweeney
Absent: Cheatom

APPROVAL OF AGENDA — 6:01 P.M.

5. Ms. Caldwell-Johnson moved approval of the agenda; seconded by Ms. Boesen.

Mr. Sweeney requested that Item 15 be removed from consent for separate action.

The chair called for the vote to approve the agenda with item 15 pulled from consent.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard, and Sweeney
Nay: None
Motion passed 6-0.

APPROVAL OF MINUTES — 6:02 P.M.

6. Minutes for the meeting of April 1, 2014, were moved for approval by Mr. Howard, seconded by Mr. Sweeney.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard, and Sweeney
Nay: None
Motion passed 6-0.

District Recognitions — 6:05 P.M.

Mr. Ahart stated the U.S. Environmental Protection Agency selected the district for the 2014 Energy Star Partner of the Year Award for Climate Communications and Partner of the Year for Sustained Excellence. This is the third consecutive year the district has been a partner. The district is having an improved impact on our environment, experiencing cost savings, and is able to allocate additional resources to student achievement. The Operations staff is commended for their leadership in environmental stewardship. (Since a guest had not yet arrived, this item will continue later in the meeting.)

STEM education efforts across the district have resulted in great success for our students at the State Science and Technology Fair at Iowa State University. Kim O'Donnell, science curriculum coordinator, stated 6th- through 12th-grade students in the areas of science, engineering and technology submitted 72 middle school projects and, for the first time, 28 high school projects covering areas from antibiotic resistance to nitrates in our waterways to studying nonsmall cell lung carcinoma detection through the usage of single nucleotide polymorphisms. The Fair featured 625 junior and senior high students from across the state. DMPS students received over 30 awards, including nearly \$1,000 in monetary prizes and scholarships. Thirteen students placed in the top six in their categories. Several students received special awards including eight middle school students who received the Broadcom Masters Award, one student received the U.S. Stockholm Junior Water Prize and two received the Excellence in Science and Engineering Innovation. Our high school students swept an entire category of cellular and molecular biology. Several students and teachers were present for recognition.

6:27 P.M. Ken Setzkorn of MidAmerican Energy presented a check to the district for rebate incentives totaling \$549,968 and commended the district for taking advantage of energy-efficiency programs available.

CONSENT ITEMS — 6:10 P.M.

7. Architect Payments	1
8. Construction Payments	2
9. Award of Contracts on Bid	4
10. Contract for Approval	6
11. Award of Bid No. B6948—Central Campus – Phase 4	7
12. Award of Bid No. B6939—Energy Upgrades for North High School	8
13. Change in Contract Amount, Great Plains Asbestos Control, Prospect Asbestos Abatement, Sealed Quote No. Q6671.....	9
14. Purchase of Facility Vans on State Contract.....	10
15. Award of Bid No. B6950 for Interactive Projectors (pulled for separate action)	11
16. Award of Bid for Installation of Interactive Projectors.....	13
17. Award of Bid No. B6962 for SMART Notebook Software.....	14
18. Purchase of Instructional Materials—Science; AP Chemistry	15
19. Open Enrollment Late Application Under the Iowa Open Enrollment Law	16
20. Open Enrollment Appeal Requests Under the Iowa Open Enrollment Law	17

21. Superintendent's Contract.....	18
22. Personnel Recommendations	19
23. List of Bills for Approval.....	20

Minutes

On behalf of Pastor Cheatom, Ms. Boesen moved that the board approve the consent items including the payment of bills previously authorized and certified by the secretary in the amount of \$3,791,868.66 and unpaid bills in the amount of \$4,028,914.10; seconded by Mr. Sweeney.

Ms. Elsbernd noted attachment number 14-021 has been corrected from its original posting to reflect the current DMPS payroll process and updated travel reimbursement.

Speakers: Michael O'Neal, 2814 Westover Blvd., regarding item 20 and his son's open enrollment appeal.
Les Cason, Jr., P.O. Box 1722, Des Moines, regarding item 21.

Ms. Caldwell-Johnson requested a review of the open enrollment process and procedures, the decision making at the staff level, and clarity on the latitude available at the board level. Members were surveyed and agreed to the request. Chair Elsbernd will note the request for a future session and called for the vote.

Aye: Barron, Boesen*, Caldwell-Johnson, Elsbernd, Howard, and Sweeney
Nay: None
Abstain: Boesen on item 11 only.
Motion passed 6-0 on items 7-10, 12-14 and 16-23.
*Ms. Boesen provided a verbal yes vote for all items except item 11, which she recused herself from due to a family relationship.

Other

24. Statewide Penny Sales Tax Bonds, Series 2014	21
25. Board Governance Policies.....	23
26. Potential Attendance Area Changes for Elementary Schools and Goodrell Middle School	25

ITEMS OF PRIVILEGE — 6:16 P.M.

27. Chair's Report
- Ms. Elsbernd congratulated Superintendent Ahart on his recent and successful defense of his doctoral dissertation and turned the meeting over to Dr. Ahart for his report.
28. Superintendent's Report
- Dr. Ahart congratulated the graduating scholars from Central Academy. Their annual graduate recognition ceremony was held on Sunday. The faculty at Central

Academy is also commended for making the event very memorable and enjoyable. The connection they have with their students shines through at this event.

Brody Middle School will be hosting their inaugural College, Career and Community Day on Wednesday, 9 a.m. to noon. Congratulations to the staff for their forward thinking and supporting our students for their future education and career goals.

DMPS has been named one of ten finalists for the Wallace Foundation Principal Supervision and Development Grant. On May 1st and 2nd a team will make a site visit. Notification will be made in June. Congratulations and thanks to Dr. Cuellar, Mr. Knutson and the entire team for their work on a very short time line for a very comprehensive grant.

Iowa Assessment administration concluded for the year with results expected by the end of May. Gratitude is extended to all the teachers and students for their efforts to ensure this arduous, annual routine was successful. Again, there is a need for the state to adopt a much better measure of a student's learning—one aligned with required curriculum, criterion-referenced, and designed to measure growth.

There are new features to the district's website, including a welcome message in eight different languages. More content in those languages will be continually developed. A data snapshot for each school is accessible through quick links on our home page or through the facts and figures page or through the assessment page.

Thomas Harper and his team have been awarded the distinguished Budget Presentation Award from the Government Finance Officers Association which was presented to Mr. Harper by Dr. Ahart.

ADJOURN — 7:22 P.M.

Work Session — 7:28 – 8:45 P.M.

The board's early retirement ad hoc committee held a work session from approximately 7:28 until 8:45 p.m. and discussed options for an early retirement plan.

Present: Boesen, Howard and Sweeney

Also Present: Tom Ahart, Thomas Harper, Anne Sullivan, and Cathy McKay

Item No. 7

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Subject: ARCHITECT PAYMENTS**For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org/242-8321)

Issue: Payment of architect/engineer invoices.**Superintendent's Recommendation:** The superintendent recommends that the following architect/engineer payments be authorized.

<u>Architect/Engineer/Project</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment</u>
<u>Wells + associates</u>				
Casady Education Center Architect App. 13 (SWP)	86%	\$390,380.00	\$324,948.79	\$9,296.39
Moore Elementary School Architect App. 01 (SWP)	1%	\$298,120.00	\$0.00	\$3,577.44
<u>OPN Architects</u>				
Merrill Middle School Architect App. 11 (SWP)	74%	\$94,040.00	\$68,402.10	\$1,427.44
<u>Alvine Engineering</u>				
North High School HVAC Architect App. 5 (SWP)	71%	\$87,500.00	\$57,541.00	\$4,524.00
Lincoln RAILS Architect App.7 (SWP)	76%	\$273,200.00	\$200,528.80	\$7,376.40
<u>RDG Planning and Design</u>				
Central Campus Phase 4 Architect App. 05 (SWP)	58%	\$463,175.00	\$234,976.08	\$32,064.68
Pleasant Hill School Architect App. 18 (SWP)	94%	\$342,000.00	\$320,112.00	\$2,259.94
TOTAL				\$60,526.29

Presenters: None**Background:** None**Contact:** Bill Good

Item No. 8

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Subject: CONSTRUCTION PAYMENTS**For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org/242-8321)

Issue: Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends that the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<u>REEP Inc.</u> Harding Windows GC App. 4 (SWP) Sealed Bid No. B6789	61%	\$731,230.00	\$374,541.61	\$68,604.29
<u>Dean Snyder</u> Lincoln RAILS Renovation (SWP) GC App. 4 Sealed Bid No. B6808	21%	\$6,734,405.00	\$586,805.50	\$794,745.30
<u>Cerebral Infotech LLC</u> Jefferson School (SWP) Reduction in Retainage Sealed Bid No. B6641	99%	\$5,157,265.00	\$4,919,338.45	\$215,838.55
<u>Koester Construction</u> Hoover Doors / Entry GC App. 4 (SWP) Sealed Bid No. B6796	87%	\$155,841.00	\$113,070.90	\$23,066.00
<u>Rochon Corp.</u> Casady Educ. Center GC App. 6 (SWP) Sealed Bid No. B6776	48%	\$7,691,947.00	\$2,566,017.71	\$1,115,724.34
<u>DDVI, INC</u> Merrill Middle School Addition (SWP) GC App. 1 Sealed Bid No. B6832	7%	\$1,393,500.00	\$0.00	\$99,483.98

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Edge Commercial

Print Shop	95%	\$521,998.00	\$490,175.30	\$5,722.80
GC App. 6				
Sealed Bid No. B6787				

Pro Commercial LLC

Park Avenue School	95%	\$1,991,319.00	\$1,890,121.90	\$1,631.15
Renovation (SWP)				
GC App. 10				
Sealed Bid No. B6693				

Van Maanen Electric

Lincoln RAILS	20%	\$76,850.00	\$5,890.00	\$9,853.40
Fire Alarm (PPEL)				
GC App 02				
Sealed Bid No. B6810				

TOTAL	\$2,334,669.81
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Presenters: None**Background:** None**Contact:** Bill Good

Item No. 9

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Subject: AWARD OF CONTRACTS ON BID**For:** ACTION**Presentation:** None**Contact:** Various**Attachment:** None

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the items on the bid, and are not intended to be all inclusive.

A. B6077 Classroom Furnishings FY 2014-2015

Iowa Prison Industries Des Moines, IA 11 Items Est. \$50,000.00

Iowa Prison Industries has agreed to extend the contract with the same terms and conditions. This vendor provides classroom and office furnishings for remodeled sites throughout the district.

This is the fourth and final extension.

2013-2014	Est.	\$220,000.00
2012-2013	Actual	\$417,471.16
2011-2012	Actual	\$343,074.41
2010-2011	Actual	\$101,073.95

Funding Source: Statewide Penny and individual site accounts.

Contact: Jamie Wilkerson

(james.wilkerson@dmschools.org: 242-7700)

B. B6060 Floor Finishes – Various Sites FY 14-15

First Choice Des Moines, IA

Estimated Award \$60,200.00

The vendor has agreed to extend the contract with the same terms and conditions as last year. This vendor provides foaming soap for use by custodial services throughout the district.

This is the third extension of the contract.

2013 – 2014	Est.	\$60,200.00
2012 – 2013	Actual	\$52,164.86
2011 – 2012	Actual	\$65,616.12

Funding Source: Various custodial service accounts

Contact: Mel Green

(melvin.green@dmschools.org 242-7980)

C. Bid B6955 Roofing Services

Academy Roofing

Des Moines, IA

Est. \$100,000

Facility Services requires the use of roofing services for various repair, remodel, and maintenance projects across the district. In order to maximize the district's funds, a bid proposal was released to area providers to secure competitive rates. The result is the selection of Academy Roofing to provide these services when required by the district's Facility Services director.

Bids were examined by the Purchasing and Facility Services departments. 19 bids were sent, 2 bids were received, and 17 did not respond. A complete tabulation of the bid is available: <http://www.dmschools.org/wp-content/uploads/2011/10/B6955-Roofing-Services-Bid-Tabulation2.pdf>.

Funding Source: Facility Services Account

Contact: Jamie Wilkerson

(james.wilkerson@dmschools.org: 242-7700)

Item No. 10**Page 1 of 1****Subject: CONTRACT FOR APPROVAL****For: ACTION****Presentation: None****Contact: Anne Sullivan**
(anne.sullivan@dmschools.org/242-7763)**Attachment: None**

Superintendent's Recommendation: The superintendent recommends the contract as shown below be approved.

Contract No. 14-018**Project:** Background checks**Contractor:** ISFIS (Iowa School Finance Information Services)**Background:** The district uses the services of ISFIS to perform background checks on all prospective employees as well as employee rechecks.**Financial:**

Revenues: \$0

Expenses: \$80,000 approximately per year on background checks.

Funding Source: Human Resources Budget**Term:** July 1, 2014, through June 30, 2015**New or Renewal:** Renewal**Contact:** Anne Sullivan
(anne.sullivan@dmschools.org; 242-7763)

Item No. 11

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Subject: AWARD OF BID NO. B6948—CENTRAL CAMPUS - PHASE 4**For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org: 242-8321)

Issue: Award of contract for the Phase 4 renovation project at Central Campus.**Superintendent's Recommendation:** The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive/responsible bidder Koester Construction Company Inc. in the amount of \$4,439,500.00.**Presenters:** None, Bill Good will be present to answer any questions.**Background:** This project will renovate the entire fourth floor of Central Campus for alternative programs.

The district received bids on April 8, 2014. The results are as follows:

Bidder	Base Bid
Koester Construction - Grimes, IA	\$4,439,500
Neumann Bros – Des Moines, IA	\$4,493,000
Brocon Services - Johnston, IA	\$4,821,000
Dean Snyder Constr. – Ankeny, IA	\$4,568,000
Edge Commercial – Grimes, IA	\$5,056,200
Woodruff Constr. Fort Dodge, IA	\$4,507,700
Rochon Corp of Iowa – Urbandale, IA	\$4,798,000

Funding Source: Statewide Penny (Students First Program)

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Subject: AWARD OF BID NO. B6939—ENERGY UPGRADES FOR NORTH HIGH SCHOOL

For: ACTION

Presentation: None

Contact: Bill Good
(harold.good@dmschools.org/242-8321)

Attachment: None

Issue: Award of contract for the mechanical upgrade for North High School.

Superintendent's Recommendation: The superintendent recommends a contract for the Base Bid and Alternates 1 and 2 be awarded to the lowest responsive/responsible bidder A. J. Allen Mechanical Contractors Inc. in the amount of \$2,949,200.

Presenters: None, Bill Good will be present to answer any questions.

Background: This project will upgrade the mechanical systems in the activities area. The alternates would provide for lighting and sound system upgrades in the auditorium.

The district received bids on March 25, 2014. The results are as follows:

	Base Bid	Alternate # 1 (ADD)	Alternate # 2 (ADD)
A. J. Allen Mech. DM, IA	\$2,436,600	\$323,700	\$188,900
Edge Commercial Grimes, IA	\$2,489,800	\$357,400	\$218,650
Rochon Corp. Urbandale, IA	\$2,689,000	\$360,000	\$210,500

Alternate # 1: Upgrade theatrical lighting changes in the auditorium

Alternate # 2: Upgrade sound system changes in the auditorium

Funding Source: Statewide Penny (Students First Program)

Contact: Bill Good

Item No. 13**Page 1 of 1****Subject: CHANGE IN CONTRACT AMOUNT, GREAT PLAINS ASBESTOS CONTROL, PROSPECT ASBESTOS ABATEMENT, SEALED QUOTE NO. Q6671****For: ACTION****Presentation: None****Contact: Bill Good**

(harold.good@dmps.k12.ia.us/242-8321)

Attachment: None

Issue: A change in a construction agreement where the cost increase is greater than 15% of the original agreement requires approval of the Board of Directors.

Superintendent's Recommendation: The superintendent recommends that the board approve a change in the Great Plains Asbestos Control contract on the Prospect renovation project.

Presenters: None, Bill Good will be present to answer any questions.

Background: The district received quotes on April 9, 2013, for the project. The award was made to Great Plains Asbestos Control as it was the lowest responsible bidder in the amount of \$53,285.00. The award of quote was approved by the Board of Directors on April 16, 2013.

During the course of work on a separate, concurrent, window-replacement project, asbestos containing material was discovered hidden under the windows. This required that an abatement contractor remove the windows. Since Great Plains was already on site, they were directed to complete the removal work. A deductive change order was executed with the window contractor for not removing the windows.

In addition, Great Plains was hired to perform work to create penetrations through asbestos-containing ceilings which were required by contractors under the renovation work. These additional work items amounted to \$51,335.00 in added costs. This work was completed immediately to avoid project disruptions and additional contract costs. This additional work exceeds the 15% threshold that requires board approval for payment.

Contact: Bill Good

Item No. 14**Page 1 of 1****Subject: PURCHASE OF FACILITY VANS ON STATE CONTRACT****For: ACTION****Presentation: None****Contact: Jamie Wilkerson**
(jamie.wilkerson@dmschools.org)**Attachments: None**

Issue: Facility Services wishes to use the State of Iowa contract for the purchase of 4 minivans for use in Facility Services.

Superintendent's Recommendation: The superintendent recommends the contract as shown below be approved.

Background: The board has given its permission to use State of Iowa contracts in lieu of the normal bidding process. Facility Services is seeking to add four minivans using the State's (MA# 005-4674-14A) contract with Stew Hansen Dodge.

C/V Tradesman Minivans

Stew Hansen Dodge	Des Moines, IA.	4 items	<u>\$20,716.00</u>
		Total	\$82,864.00

Funding Source: Physical Plant & Equipment Levy (PPEL)

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Subject: AWARD OF BID NO. B6950 FOR INTERACTIVE PROJECTORS
For: ACTION
Presentation: None
Contact: Dan Warren/Bill Good
Attachment: None

 (danny.warren@dmschools.org/242-8192 or harold.good@dmschools.org/242-8321)

Issue: Bids have been advertised, issued and received for interactive projectors.

Superintendent's Recommendation: The superintendent recommends the board approve the contract with Berg Audio.

Presenters: None. Bill Good will be present to answer any questions.

Background: The selection of Epson Bright Link projector was based on a number of criteria; namely, "finger touch" capabilities; the use of LCD Technology by Epson versus the DLP by the alternate model (brighter image); free technical training; lower lamp replacement costs; the ability to directly network the projectors for central management and updates without third party software; the reputation of the equipment provider; the use of a local, targeted, small-business source; and, finally, the recommendation from Curriculum to accept the Epson over the competing models. The Epson Bright Link 595Wi interactive projector will be used at all elementary buildings to enable teachers to integrate technology with the new math curriculum.

Berg Audio Carlisle, IA 1 item Max \$1,615,900.00

Bids were examined by the Purchasing & Technology departments. A complete tabulation of the bid is available:

<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Technology Budget

Minutes

A motion to approve item 15 was made by Ms. Caldwell-Johnson, seconded by Ms. Boesen.

Mr. Sweeney requested information on the technology support that would be available to teachers. Mr. Ahart stated all teachers will receive thorough professional development on how to use the devices properly and avoid operator error, redundant devices will be available to change out a bad device immediately, technology coordinators are in every building, the Help Desk is a resource, and three former

Item No. 15

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Microsoft trainers have been added to the two curriculum technology integration specialists for staff development and immediate response.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 6-0.

Item No. 16**Page 1 of 1****Subject: AWARD OF BID FOR INSTALLATION OF INTERACTIVE PROJECTORS****For: ACTION****Presentation: None****Contact: Dan Warren/Bill Good****Attachment: None**danny.warren@dmschools.org/242-8192 or harold.good@dmschools.org/242-8321

Issue: Request for Proposal (RFP) was advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the board approve the contracts as shown below.

Presenters: None. Bill Good will be present to answer any questions.

Background: Primary and secondary venders have been selected to install up to 900 Epson Bright Link projectors in 38 elementary buildings. The Epson Bright Link 595Wi interactive projector will be used at all elementary buildings districtwide to enable teachers to integrate technology with the new math curriculum. Because of the significant scope of this project and limited timeframe for work, it is advantageous to the district to have primary and secondary options as listed.

Sight & Sound, St. Joseph, MO 1 item	(Primary)	Max \$598,500.00
Berg Audio, Carlisle, IA	(Secondary)	

RFP results were examined by the Purchasing & Technology departments.

A complete tabulation of the RFP is available:

<http://www.dmschools.org/departments/operations/purchasing-central-stores/>

Funding Source: Technology Budget

Item No. 17**Page 1 of 1****Subject: AWARD OF BID NO. B6962 FOR SMART NOTEBOOK SOFTWARE****For: ACTION****Presentation: None****Contact: Dan Warren/Thomas Harper****Attachment: None**

(danny.warren@dmschools.org/242-8192)

(thomas.harper@dmschools.org/242-7745)

Issue: Bids have been advertised, issued and received for SMART Notebook software, Version 14.

Superintendent's Recommendation: The superintendent recommends the board approve the contract with Berg Audio.

Presenters: None. Bill Good will be present to answer any questions.

Background: This award is the second part of a three-part award process for the technology portion of the Go Math adoption. The Curriculum and Technology departments have selected SMART Notebook Version 14 as the preferred software to enable teachers to integrate technology with the new math curriculum. The lowest bidder meeting specifications to provide this software is Berg Audio. District staff is seeking board approval to purchase up to 1,100 licenses (\$137,500.00) with an optional annual maintenance fee of \$22,000.00.

Berg Audio	Carlisle, IA	1 item	\$ 137,500.00
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Bids were examined by the Purchasing, Technology & Curriculum departments. A complete tabulation of the bid is available:

<http://www.dmschools.org/departments/operations/purchasing-central-stores/>

Funding Source: Technology Budget

Item No. 18**Page 1 of 1****Subject: PURCHASE OF INSTRUCTIONAL MATERIALS—SCIENCE;
AP CHEMISTRY****For: ACTION****Presentation: None****Contact: Kim O'Donnell/Tom Ahart****Attachment: None**

(kimberly.odonnell@dmschools.org/Thomas.ahart@dmschools.org)

Issue: Purchase of instructional materials for Science.**Superintendent's Recommendation:** The superintendent recommends the board approve the purchase of these materials.**Presenters:** None.

The materials are for the following courses listed.

- AP Chemistry
 - Chemistry: A Molecular Approach Pearson Publishing

Total cost: \$33,408.65**Funding Source:** Curriculum Materials Budget.

Publishers have guaranteed receipt of these materials by May 31, 2014.

Item No. 19**Page 1 of 1****Subject: OPEN ENROLLMENT LATE APPLICATION UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2013-2014 school year.**Presenters:** None.

Background: State open enrollment code allows for students to submit an application after the March 1 deadline if it meets several defined good cause reasons. If the good cause reason is due to severe harassment or pervasive health needs, Iowa Code allows for the board to make the determination on the decision. Determination needs to be made based on whether the district is able to sufficiently accommodate the student's needs. Additional confidential information has been provided to the board members.

Superintendent's Recommendation: The superintendent recommends the board deny this application.

Student Name	Grade	Requested District
Martin, Devin	11	Waukee

Item No. 20**Page 1 of 1****Subject: OPEN ENROLLMENT APPEAL REQUESTS UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2014-2015 school year.**Presenters:** None.

Background: State open enrollment code allows for the board to review appeals made on the basis of severe harassment or pervasive health needs. Iowa Code dictates that determination needs to be made based on whether the district is able to sufficiently accommodate the students' needs.

Superintendent's Recommendation: The superintendent recommends the board deny these applications.

Student Name	Grade	Requested District
Howard, Tiffany	11	Urbandale
O'Neal, Carson	05	Urbandale

Item No. 21**Page 1 of 1****Subject: SUPERINTENDENT'S CONTRACT****For: ACTION****Presentation: None****Contact: Cindy Elsbernd****Attachment: 14-027**

(cindy.elsbernd@dmschools.org/242-7713)

Issue: Approval of the superintendent's contract.

Recommendation: The chair of the board of directors recommends approval of the contract extension with Thomas Ahart as superintendent of the Des Moines Public Schools through June 30, 2017, at a salary of \$270,400 effective July 1, 2014, which represents a 4% salary increase, and all other terms as described in the attachment.

Item No. 22
Page 1 of 1**Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

ELECTIONS - GENERAL EDUCATION

Name	School, Position	Effective Date
Burke, Alexis	Jackson/Instructional Coach, In-Class Reading	08/13/2014

RESIGNATIONS

Name	School, Position	Effective Date
Burma, Lorene	Findley/In-Class Reading	06/06/2014
Helt, Deborah	Hoyt/Family Consumer Science	03/28/2014
Lacey, Kathleen	Findley/Social Worker	06/06/2014
Lenk, Nicolas	East/Science Teacher	06/06/2014
Degen, Clinton	Lincoln/At Risk Coordinator	06/06/2014
Prombo, James	Hoyt/Math Teacher	06/06/2014
Murray, Joshua	Meredith/Science Teacher	06/06/2014

Item No. 23**Page 1 of 1****Subject: LIST OF BILLS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachment: None**

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No. 24**Page 1 of 2****Subject: STATEWIDE PENNY SALES TAX BONDS, SERIES 2014****For: ACTION****Presentation: None****Contact: Thomas Harper****Attachment: 14-025**(thomas.harper@dmschools.org/242-7745)

Issue: School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2014; Resolution Authorizing and Approving the closing documents and the Official Statement.

Superintendent's Recommendation: The superintendent recommends the board authorize and approve the final documents and take separate action on each of the following:

- 1) Approval of the Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Authorizing the Execution of Same.
- 2) Approval of the Tax Exemption Certificate.
- 3) Approval of the Continuing Disclosure Certificate.
- 4) Approval of the Resolution Authorizing the Terms of Issuance and Providing for and Securing payment of the School Infrastructure Sales, Services and Use Tax Revenue Bonds.

Presenters: Thomas Harper

Background: March 11, 2014: The board approved the Resolution Fixing the Date of Sale and Electronic Bidding Procedures.

April 1, 2014: The board approved the sale of \$61,940,000 in Revenue Bonds to Bank of America Merrill Lynch-New York, NY.

The sale of \$61,940,000 in Tax Revenue Bonds, Series 2014, closing is on or about May 1, 2014.

In addition, but not requiring board action, the board president and/or board secretary, as required by law, will sign the:

- Delivery Certificate
- Authentication Order
- District Certificate

Minutes

Mr. Harper stated the final issuance of this series of bonds will occur following the board's approval of the resolutions and other items presented tonight.

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Mr. Barron moved approval of the Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Authorizing the Execution of Same. The motion was seconded by Mr. Sweeney.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 6-0.

Ms. Boesen moved approval of the Tax Exemption Certificate. The motion was seconded by Ms. Caldwell-Johnson.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 6-0.

Mr. Howard moved approval of the Continuing Disclosure Certificate. The motion was seconded by Ms. Boesen.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 6-0.

Ms. Caldwell-Johnson moved approval of the Resolution Authorizing the Terms of Issuance and Providing for and Securing payment of the School Infrastructure Sales, Services and Use Tax Revenue Bonds. The motion was seconded by Mr. Howard.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 6-0.

Item No. 25**Page 1 of 2****Subject: BOARD GOVERNANCE POLICIES****For: ACTION****Presentation: None****Contact: Cindy Elsbernd****Attachment: 14-026**

(cindy.elsbernd@dmschools.org/242-7713)

Issue: The board held work sessions to review and update Board Governance Policies.**Recommendation:** The chair recommends the board approve adoption of the revised Board Governance Policies per the attachment.**Minutes**

Ms. Caldwell-Johnson moved approval of the revised policies; seconded by Ms. Boesen.

Mr. Sweeney expressed his disagreement with policy 1.5 Board Members' Code Of Conduct, specifically, the second sentence under 2.B. as quoted:

“When the Board is to decide upon an issue about which a member has a conflict of interest, that member shall disclose the conflict to the Baord and absent herself or himself without comment from not only the vote but also from the deliberation. This conflict of interest shall be noted in the minutes and shall include deliberation and voting on employment contracts when a director’s spouse benefits from said contract.”

He feels board members should determine individually when a conflict of interest exists and choose to abstain from voting and deliberation. He cannot vote for this item which takes away the right of another board member to vote or choose to abstain from voting.

Mr. Howard also expressed his opposition to this item. Contracts that go through a negotiation process should be excluded as board members are not involved in direct negotiation that includes hundreds and even thousands of employees other than a spouse. The board votes on whether or not they are for that final contract. He also feels the community is fully aware of board members who have a spouse employed by the district as this is disclosed during the filing and election process. A board member is elected to fulfill a duty which includes voting on all contracts unless there is a direct, personnal conflict. Excluding board members could allow the remaining members, which could be four, or even three, to disrupt the entire bargaining process. If this specific item cannot be pulled or tabled, he will be voting against it.

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Mr. Barron commented that this received considerable discussion at the previous work session. This policy was made to avoid any conflict of interest and uphold the public trust. He has a great respect for the beliefs that have been expressed, but he will be voting yes.

Ms. Boesen stated that even if voting on contracts could be done legally, she feels the board needs to set policy on how the board wants to appear and also future boards. Contracts provide people with a direct benefit.

Ms. Caldwell-Johnson stated it comes down to the level of transparency hoped to be achieved. She has in the past, as Ms. Boesen did earlier tonight, set aside personal and/or professional affiliations to ensure she makes the right decisions as a board member. Separating any position to gain personally from the decision that has to be made as an elected official to protect ourselves is why the language has been included. How the board conducts itself while being held at the highest level and standard to eliminate any concern or question by the public is important. She will always recuse herself whenever there is the pretense of a conflict, even if it's not articulated in these policies.

Ms. Boesen stated the Governance Policies brought forward tonight also include the Operating Agreement. Ms. Elsbernd confirmed the Operating Agreement becomes a guiding document.

The vote was called by the chair.

Aye: Barron, Boesen, Caldwell-Johnson and Elsbernd

Nay: Howard and Sweeney

Motion passed 4-2.

Item No. 26**Page 1 of 4****Subject: POTENTIAL ATTENDANCE AREA CHANGES FOR ELEMENTARY SCHOOLS AND GOODRELL MIDDLE SCHOOL****For: DISCUSSION****Presentation: PowerPoint****Contact: Susan Tallman and Bill Good****Attachments: None**

(susan.tallman@dmschools.org/242-7725 or harold.good@dmschools.org/242-8321)

Issue: Adjustment of elementary schools and Goodrell School attendance areas.**Presenters:** Superintendent's Facility Advisory Committee**Superintendents Recommendation:** Board review of the potential elementary school attendance area review process.**Background:** The Superintendent's Facility Advisory Committee (SFAC) has recommended changes to attendance areas to allow for improved access.

Through a series of public forums, input was sought about the proposed changes. In addition, over one hundred emails and other direct communications with parents also took place. Significant changes to the original proposal have been made directly as a result of this valuable input, as well as a number of procedural issues that were changed or modified to improve neighborhood access to schools.

As proposals for attendance area maps were changed, they have been posted on our website.

<http://www.dmschools.org/elementary-school-attendance-areas/attendance-area-map/>

Frequently asked questions are at this link:

<http://www.dmschools.org/elementary-school-attendance-areas/faq/>

For submitting questions and comments:

<http://www.dmschools.org/elementary-school-attendance-areas/commentsquestions/>

Minutes

Mr. Good stated an update was presented to the board in December based on progress made by the committee since April 2013. Since December, the committee has received and reviewed community input. A special note: the mapping posted on the district's website has received 14,500 views. Members of the SFAC presenting tonight are Jeff Hall, Joel Doyle and Brian Millard.

Mr. Doyle's comments included:

- Staying with the original theme of working with all schools, all students, and all families.

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- Aligning secondary schools first.
- Aligning the elementary schools and setting a boundary for Goodrell Middle School next.
- Future phases should be done more often on all schools at the same time.

Goals included:

- Balancing the enrollment in buildings and maximizing usage.
- Making room for movement of students.
- Ensuring students could attend their neighborhood school.
- Aligning the feeder patterns as best as possible.
- Allowing siblings to follow siblings at the same schools.
- Allowing a notification period of one year.

Mr. Hall's comments included:

- Providing myriad opportunities for community members to express concerns.
- Ensuring responses were provided to all questions.
- Clarifying perceptions of a neighborhood school and how organizations fit into the terminology.
- Including how other activities and programs; i.e., IB, impacted enrollment
- Adjusting the boundaries based on the input received as much as possible.

Mr. Millard's comments included:

- Looking hard at safe routes and addressing natural boundaries.
- Balancing enrollment meant more space was needed for crowded schools. Options:
 - Reopening Moore elementary.
 - Adding four classrooms to Perkins.
 - Adding two classrooms to River Woods.
- Creating a perfect plan is not going to happen, and the process needs to continue on a regular basis.
- Attending your neighborhood school, which is not based on the Neighborhood Association boundaries, or open enrolling within the district should be available to all students.

Mr. Good recognized Susan Tallman for all her support and help to the committee and introduced other committee members present: Mary Lynne Jones and Ray Sculfort.

Speaker: Jeff Reininga, 721 56th Street, Des Moines

Ms. Boesen commented on an area east of the fairgrounds and south of University where the students would be assigned to Willard. She asked for reconsideration for the few families involved since there is no road to Willard and students would go down University, making Stowe the closest school. Ms. Tallman stated there are currently three students who attend Stowe and two attending Willard, and they will look at that.

Ms. Boesen appreciates that the Goodrell boundary has been extended and believes if it is an IB school, the alignment of grade schools may need to be refined.

Mr. Barron asked if there was a policy in place to establish a timeframe to review boundaries. Mr. Ahart stated there is no policy. He expressed appreciation to the committee on this challenging, massive project. They are committing to examining the boundaries every three years for all levels together with the idea that if changes are needed, it would be better to make small changes more frequently—keeping the grandfathering policy to avoid impacting current families. Mr. Barron recommends considering an addition to policy. He sees the value of reopening Moore to help alleviate overcrowding at Samuelson, Hillis and Monroe. He feels the district will continue to face overcrowding in that area and would like to see ongoing dialog with the board on future planning more than every three years via the SFAC. Mr. Barron also recognized the terrific work the committee has done and all the time they have given.

Ms. Caldwell-Johnson expressed concern about building additions in the proposal at River Woods and Perkins and having that become a standard procedure to address crowding. There was also a reference about students within a mile and a half of a school. Mr. Ahart clarified that statement applies to giving priority for in-district open enrollment/transfer to students who live within a mile and a half of a building.

She asked if there were any other items that did not come up. Mr. Good stated they still monitor questions on the website, and there has been only one during the last two weeks. He stated not everyone is happy, but dramatic changes have been made as a result of community input. He's not aware of anything right now.

Students in the Sherman Hill area will be able to attend Edmunds per Ms. Tallman. Responding to and accommodating concerns expressed at public forums and through various contacts strengthens the process and Ms. Caldwell-Johnson thanked those involved for listening and responding.

The next step is for action by the board at the next meeting.

Mr. Sweeney was able to find answers to questions he received on the website and really appreciated the availability of and easy access to information on this issue. He attended several meetings and if the recommendation is to revisit boundaries every three years, call him in three years.

Ms. Boesen also went to a lot of the meetings and the committee really did listen and changed the process along the way. Making 100% of the people happy will probably not be possible. All the work by the committee is truly appreciated.

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Mr. Howard asked about a couple of areas around McKinley and Mann. Ms. Tallman stated there are no changes to the Lovejoy boundary. Again, his thanks to everyone for a great job.

Ms. Elsbernd echoed others' comments about the fantastic work done and all the time donated to this project and helping everyone understand the process and need for changes.