

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
AND WORK SESSION
MULTIPURPOSE ROOM
1800 GRAND
MINUTES
MARCH 11, 2014**

PUBLIC FORUM — 5:46 P.M. – 5:57 P.M.

1. Chair Elsbernd called the public forum to order on Tuesday, March 11, 2014, in the multipurpose room at 1800 Grand Avenue.
2. Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Speakers: Cindy Crawford, Capitol View Elem. School, Des Moines
Jim Patch, 2803 Stanton, Des Moines
Shane Schulte, 5011 Harwood, Des Moines
Les Cason, Jr., P.O. Box 1722, Des Moines
Natasha Newcomb, 4024 Hubbell, #234, Des Moines

REGULAR MEETING — 6:01 P.M.

3. Chair Elsbernd called the March 11, 2014, meeting of the Des Moines Public Schools Board of Directors to order.
4. Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

APPROVAL OF AGENDA — 6:01 P.M.

5. Ms. Caldwell-Johnson moved approval of the agenda; seconded by Ms. Boesen.
Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Nay: None
Motion passed 7-0.

APPROVAL OF MINUTES — 6:02 P.M.

6. This item was tabled until April 1.

CONSENT ITEMS — 6:02 P.M.

7. Architect Payments1
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9. Contracts for Approval.....4
10. Award of Contracts on Bid.....15
11. Upgrade to Phone System, Contract for Approval18
12. Award of Quote No. Q6919—East High School Stadium Track Resurfacing.....19
13. Award of Quote No. Q6928—Lincoln RAILS Asbestos Abatement—Spring and
Summer 2014.....20
14. Award of Design for Improvements to Moore Elementary School.....21

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| 15. Final Acceptance of Contract for Addition and Renovation of Jefferson—Bid No. B6641 | 22 |
| 16. Award of Quote No. Q6918, Willard Elementary Parking and Drop-off Lane | 23 |
| 17. Title I Supplemental Education Services for Spring | 24 |
| 18. Personnel Recommendations | 25 |
| 19. List of Bills for Approval | 26 |

Minutes

Mr. Barron moved that the board approve the consent items including the payment of bills previously authorized and certified by the secretary in the amount of \$4,741,140.58 and unpaid bills in the amount of \$3,566,435.38; seconded by Mr. Howard.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
 Nay: None
 Motion passed 7-0.

Other — 6:38 P.M.

| | |
|---|----|
| 20. Naming Early Childhood Classrooms Wing at Jesse Franklin Taylor Education Center, Casady Building for Maureen Tiffany | 27 |
| 21. Final Plans for Central Campus—Renovation of the 4 th Floor..... | 29 |

Public Hearings — 6:39 P.M.

| | |
|---|----|
| 22. Central Campus—Renovation of the 4 th Floor, Bid No. B6948 | 31 |
| 23. Harding Middle School Elevator Addition, Bid No. B6937 | 32 |

Other — 6:38 P.M.

| | |
|--|----|
| 24. Wellness Policy Revisions/Alliance for a Healthier Generation..... | 33 |
| 25. FY 2014-2015 Fees Schedule | 35 |
| 26. Citizens' Budget Advisory Committee (CBAC) Recommendations | 37 |
| 27. Employees' Budget Advisory Committee Recommendations | 39 |
| 28. FY 2014-2015 Preliminary Budget..... | 41 |
| 29. Statewide Penny Sales Tax Bonds, Series 2014 | 44 |
| 30. Series 500 Policy | 46 |

ITEMS OF PRIVILEGE — 6:17 P.M.

31. Chair's Report

Ms. Elsbernd reported the DMPS board team, Bored and Ready to Get Fit, is tracking activity minutes for the Live Healthy Iowa challenge for 2014.

Senator Tom Harkin presided over a field hearing yesterday at Mitchell Education Center about expansion of access to early childhood education. Susie Guest, director of Early Childhood Programs, was one of six expert witnesses providing testimony to inform the senator's efforts in passing his bill, Strong Start for America's Children's Act. A full story is on the district's website.

Ms. Boesen provided comments on the DMPS Foundation's inaugural event, Coming Home, held March 8. It was very successful and they anticipate lots of instruments and music lessons will be awarded to young students.

Ms. Caldwell-Johnson stated that she and Mr. Barron met with four students from Central Campus about the shift of some AP courses back to home high schools. The students were very prepared, are incredibly talented and accomplished, and brought varying perspectives. Materials that were provided will be distributed to the other board members. Mr. Barron identified with the students that Central Academy is a very unique educational experience that fits students well. One thing that stood out to him is there is need for some form of representative student government at Central Academy. Work will continue with administrative staff regarding the changes.

32. Superintendent's Report

Mr. Ahart reported that the district was not awarded the Teacher Leadership and Compensation Grant from the state. Recognition goes to Holly Crandell and the whole team that put together a phenomenal application. The district was just not chosen, not due to a lack of quality, as many districts that were chosen received lower scores. The size of the district worked against us in this process. We will continue to work with the Department of Education to position ourselves to be an awardee next year.

Selected mayors have been invited to a meeting in Washington, D.C. with Bill Gates this week and were asked to bring their city superintendents. Mr. Ahart will be going.

In other efforts to partner with the city, he and Bill Good met with three city officials this afternoon to be better and earlier informed on housing projects.

The East High Scarlets were state qualifiers this year and three of the boys' teams did extremely well this year and were strong contenders—North, Roosevelt and Hoover. There's a lot to be proud of from the winter sports season.

ADJOURN — 8:25 P.M.

WORK SESSION — 8:35 – 9:35 P.M.

The board's early retirement ad hoc committee convened a work session at 8:35 p.m. in the multipurpose room at 1800 Grand Avenue. Present: Boesen, Cheatom, Howard and Sweeney. Also present were Tom Ahart, Thomas Harper, Anne Sullivan and Cathy McKay.

Discussion was held regarding what the current plan is accomplishing, eliminating general fund usage, determining when an early retirement plan should be used, and ensuring the goal benefits the district and taxpayers. Draft options for discussion will be presented at the next meeting of the ad hoc committee.

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Subject: ARCHITECT PAYMENTS**For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org; 242-8321)

Issue: Payment of architect/engineer invoices.**Superintendent's Recommendation:** The superintendent recommends that the following architect/engineer payments be authorized by the board.

| <u>Architect/Engineer/Project</u> | <u>Percent Paid</u> | <u>Estimated Fee</u> | <u>Previous Payments</u> | <u>Current Payment</u> |
|---|---------------------|----------------------|--------------------------|------------------------|
| <u>Wells + associates</u> | | | | |
| Casady Education Center Architect App. 12 (SWP) | 81% | \$390,380.00 | \$315,652.39 | \$9,296.40 |
| <u>OPN Architects</u> | | | | |
| Merrill Middle School Architect App. 10 (SWP) | 73% | \$94,040.00 | \$66,674.65 | \$1,427.45 |
| <u>Alvine Engineering</u> | | | | |
| North High School HVAC Architect App. 4 (SWP) | 66% | \$87,500.00 | \$34,476.00 | \$23,065.00 |
| Lincoln RAILS Architect App.6 (SWP) | 73% | \$273,200.00 | \$193,152.40 | \$7,376.40 |
| <u>RDG Planning and Design</u> | | | | |
| Central Campus Phase 4 Architect App. 04 (SWP) | 51% | \$463,175.00 | \$122,741.37 | \$112,234.71 |
| TOTAL | | | \$153,399.96 | |

Presenters: None**Background:** None**Contact:** Bill Good

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Subject: CONSTRUCTION PAYMENTS**For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org; 242-8321)

Issue: Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends that the following contractor and supplier payments be authorized by the board.

| <u>Contractor</u> | <u>Percent Paid</u> | <u>Estimated Fee</u> | <u>Previous Payments</u> | <u>Current Payment Due</u> |
|------------------------------------|---------------------|----------------------|--------------------------|----------------------------|
| <u>REEP Inc.</u> | | | | |
| Harding Windows | 51% | \$731,230.00 | \$277,620.38 | \$96,921.23 |
| GC App. 3 (SWP) | | | | |
| Sealed Bid No. B6789 | | | | |
| <u>Dean Snyder</u> | | | | |
| Lincoln RAILS | 9% | \$6,730,584.00 | \$498,233.20 | \$88,572.30 |
| Renovation (SWP) | | | | |
| GC App. 3 | | | | |
| Sealed Bid No. B6808 | | | | |
| Hoyt Middle School | 99% | \$7,920,064.00 | \$7,525,542.80 | \$366,067.40 |
| Addition / Ren. (SWP) | | | | |
| Reduction in Retainage | | | | |
| Sealed Bid No. B6658 | | | | |
| <u>Koester Construction</u> | | | | |
| Hoover Doors / Entry | 73% | \$155,841.00 | \$72,343.45 | \$40,727.45 |
| GC App. 3 (SWP) | | | | |
| Sealed Bid No. B6796 | | | | |
| <u>Rochon Corp.</u> | | | | |
| Casady Educ. Center | 33% | \$7,686,873.00 | \$2,128,989.11 | \$437,028.60 |
| GC App. 5 (SWP) | | | | |
| Sealed Bid No. B6776 | | | | |
| <u>AJ Allen Mechanical</u> | | | | |
| Hoover High School | 100% | \$762,350.00 | \$724,232.50 | \$38,117.50 |
| VAV Conversion | | | | |
| RETAINAGE RELEASE | | | | |
| Sealed Bid No. B6722 | | | | |

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Edge Commercial

| | | | | |
|----------------------|-----|--------------|--------------|-------------|
| Print Shop | 94% | \$520,189.00 | \$425,129.75 | \$65,045.55 |
| GC App. 5 | | | | |
| Sealed Bid No. B6787 | | | | |

Lang Construction

| | | | | |
|----------------------|------|----------------|----------------|--------------|
| Findley Elementary | 100% | \$4,717,818.00 | \$4,481,926.99 | \$235,691.01 |
| Addition (SWP) | | | | |
| RETAINAGE RELEASE | | | | |
| Sealed Bid No. B6613 | | | | |

Van Maanen Electric

| | | | | |
|----------------------|----|-------------|--------|------------|
| Lincoln RAILS | 8% | \$76,850.00 | \$0.00 | \$5,890.00 |
| Fire Alarm (PPEL) | | | | |
| GC App 01 | | | | |
| Sealed Bid No. B6810 | | | | |

TOTAL \$1,374,061.04**Presenters:** None**Background:** None**Contact:** Bill Good

Item No. 9**Page 1 of 11****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Various****Attachment: None**

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Contract No. 14-002**Project:** Classroom Furnishings FY 2014-15**Contractor:** Storey Kenworthy

Background: Board policy allows the Purchasing Department to utilize State of Iowa Contracts for procurement. Storey Kenworthy has been awarded the State of Iowa Contract for furnishings, Master Agreement Number 005 4263-12. District Facility Management is now seeking Board approval to purchase classroom furnishings from Storey Kenworthy for remodeled sites across the district. Lincoln RAILS Academy, Jesse Franklin Taylor Education Center, Casady Building, Central Campus, and Merrill Middle School could all benefit from this agreement.

Approval will allow DMPS Purchasing and Facilities Management to access a broad line of classroom furnishings from product lines such as Hon and Allsteel.

Financial:

Revenues: \$

Expenses: \$300,000.00

Funding Source: Statewide Penny (Students First) and individual site accounts**Term:** One year**New or Renewal:** New**Contact:** Bill Good

(harold.good@dmschools.org; 242-8321)

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Contract No. 14-003**Project:** Playgrounds FY 2014-15**Contractor:** Playworld Playground Systems (Fry & Associates)

Background: On June 19, 2012, the board approved the use of the HGAC (Houston-Galveston Area Councils) cooperative purchasing agreement with Playworld, (Fry & Associates). Facility Management is now seeking board approval to purchase playground equipment for schools as detailed below.

As a registered participant of the program, DMPS may access the agreement reached by the HGAC and bidders offering a broad line of competitively solicited contracts which provide quality products and services. HGAC uses a bidding process that meets the DMPS requirements. Legal counsel has advised the Purchasing Department that board approval should be sought in order to treat the HGAC in a similar fashion as Iowa Department of Administrative Services contracts. Approval will allow DMPS Purchasing to use this buying group's contract in similar manner.

Financial:

Revenues: \$

Expenses: \$150,000.00

| | |
|--|-------------|
| Jesse Franklin Taylor Education Center (Casady Building) | \$60,000.00 |
| Madison | \$70,000.00 |
| Smaller purchases for other buildings | \$20,000.00 |

Funding Source: Public Education and Recreation Levy (PERL)

Term: One year**New or Renewal:** New**Contact:** Bill Good

(harold.good@dmschools.org; 242-8321)

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Contract No. 14-004

Project: E-Rate Contract for eligible telecommunication services

Contractor: Century Link

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Century Link has been selected to provide the local phone service for the district.

DMPS is requesting \$122,401 from the E-Rate program to support the E-Rate eligible services by Century Link in FY14-FY15. The actual services will be provided by Century Link and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Century Link.

Financial:

Revenues: \$

Expenses: up to \$11,033/month

Term: Three years

New or Renewal: Renewal

Contact: Dan Warren

(danny.warren@dmschools.org; 242-7997)

Contract No. 14-005

Project: E-Rate Contract for eligible telecommunication services

Contractor: Iowa Communications Network (ICN)

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

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These requirements have been met, and ICN has been selected to provide the eligible long distance phone service for the district.

DMPS is requesting \$6,000.00 from the E-Rate program to support the E-Rate eligible work done by ICN in FY14-15. The actual services will be provided by ICN and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with ICN.

Financial:

Revenues: \$

Expenses: up to \$500/month

Term: One year**New or Renewal:** Renewal**Contact:** Dan Warren

(danny.warren@dmschools.org; 242-7997)

Contract No. 14-006**Project:** E-Rate Contract for eligible telecommunication services**Contractor:** Sprint

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Sprint has been selected to provide the eligible cell phone service for district employees.

DMPS is requesting \$99,617.68 from the E-Rate program to support the E-Rate eligible work done by Sprint in FY14-15. The actual services will be provided by Sprint and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Sprint.

Financial:

Revenues: \$

Expenses: up to \$7,468.14/month

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Term: One year**New or Renewal:** Renewal**Contact:** Dan Warren
(danny.warren@dmschools.org; 242-7997)**Contract No. 14-007****Project:** E-Rate Contract for eligible telecommunication services**Contractor:** AT&T

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and AT&T has been selected to provide the eligible data service for mobile plans other than cell phones.

DMPS is requesting \$69,120 from the E-Rate program to support the E-Rate eligible work done by AT&T in FY14-15. The actual services will be provided by AT&T and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with AT&T.

Financial:

Revenues: \$

Expenses: up to \$5,760/month

Term: One year**New or Renewal:** Renewal**Contact:** Dan Warren
(danny.warren@dmschools.org; 242-7997)

Contract No. 14-008

Project: E-Rate Contract for eligible telecommunication services

Contractor: Iowa Network Systems

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Iowa Network Services has been selected to provide the eligible internet services.

DMPS is requesting \$139,200 from the E-Rate program to support the E-Rate eligible work done by Iowa Network Services for 2014-15. The actual services will be provided by Iowa Network Services and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Iowa Network Services.

Financial:

Revenues: \$

Expenses: up to \$11,600/month – 2 connections

Term: Three years

New or Renewal: Renewal

Contact: Dan Warren

(danny.warren@dmschools.org; 242-7997)

Contract No. 14-009

Project: E-Rate Contract for eligible internal connections services

Contractor: Baker Electric

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

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These requirements have been met, and Baker Electric has been selected to provide the eligible labor for wiring projects.

DMPS is requesting \$196,228 from the E-Rate program to support the E-Rate eligible work done by Baker Electric in FY14-15. The actual services will be provided by Baker Electric and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Baker Electric.

Financial:

Revenues: \$

Expenses: \$196,228

Term: One year**New or Renewal:** New**Contact:** Dan Warren

(danny.warren@dmschools.org; 242-7997)

Contract No. 14-010**Project:** E-Rate Contract for eligible internal connections services**Contractor:** Graybar Electric

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Graybar Electric has been selected to provide the eligible network equipment.

DMPS is requesting \$30,771 from the E-Rate program to support the E-Rate eligible work done by Graybar Electric in FY14-15. The actual services will be provided by Graybar Electric and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Graybar Electric.

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Financial:

Revenues: \$

Expenses: \$30,771

Term: One year

New or Renewal: New

Contact: Dan Warren

(danny.warren@dmschools.org; 242-7997)

Contract No. 14-011

Project: E-Rate Contract for eligible internal connections services – basic maintenance services

Contractor: Black Box

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Black Box has been selected to provide the eligible basic maintenance services for phone system.

DMPS is requesting \$33,478.56 from the E-Rate program to support the E-Rate eligible work done by Black Box in FY14-15. The actual services will be provided by Black Box and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Black Box.

Financial:

Revenues: \$

Expenses: \$2,790/month

Term: One year

New or Renewal: New

Contact: Dan Warren

(danny.warren@dmschools.org; 242-7997)

Contract No. 14-012

Project: E-Rate Contract for eligible internal connections services

Contractor: Shoutpoint

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and ShoutPoint has been selected to provide the eligible automated calling system.

DMPS is requesting \$38,295 from the E-Rate program to support the E-Rate eligible work done by ShoutPoint in FY14-15. The actual services will be provided by ShoutPoint and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with ShoutPoint

Financial:

Revenues: \$

Expenses: \$38,295/month

Term: One year

New or Renewal: Renewal

Contact: Dan Warren

(danny.warren@dmschools.org; 242-7997)

Contract No. 14-013

Project: E-Rate Contract for eligible internal connections services

Contractor: OneNeck (Vital)

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and OneNeck (Vital) has been selected to provide the eligible network equipment.

DMPS is requesting \$90,800.90 from the E-Rate program to support the E-Rate eligible work done by OneNeck (Vital) in FY14-15. The actual services will be provided by OneNeck (Vital) and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with OneNeck (Vital).

Financial:

Revenues: \$

Expenses: \$90,800

Term: One year

New or Renewal: New

Contact: Dan Warren

(danny.warren@dmschools.org; 242-7997)

Contract No. 14-014

Project: E-Rate Contract for eligible internal connections services

Contractor: Heartland Business Systems

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and Heartland Business Systems has been selected to provide the eligible network equipment.

DMPS is requesting 191,725.60 from the E-Rate program to support the E-Rate eligible work done by Heartland Business Systems in FY14-15. The actual services will be provided by Heartland Business Systems and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with Heartland Business Systems.

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Financial:

Revenues: \$

Expenses: \$191,726

Term: One year**New or Renewal:** New**Contact:** Dan Warren

(danny.warren@dmschools.org; 242-7997)

Contract No. 14-015**Project:** E-Rate Contract for eligible internal connections services**Contractor:** CDW

Background: The Universal Service Fund (E-Rate) program requires the district to establish contracts with providers of eligible E-Rate service. These vendors must be chosen through a competitive bid process that complies with both local and E-Rate bidding requirements.

These requirements have been met, and CDW has been selected to provide the eligible network equipment.

DMPS is requesting \$137,844.90 from the E-Rate program to support the E-Rate eligible work done by CDW in FY14-15. The actual services will be provided by CDW and be based on district needs and resource allocation. This E-Rate contract does not bind the district to do a set amount of work with CDW.

Financial:

Revenues: \$

Expenses: \$131,845

Term: One year**New or Renewal:** New**Contact:** Dan Warren

(danny.warren@dmschools.org; 242-7997)

Item No. 10
Page 1 of 3**Subject: AWARD OF CONTRACTS ON BID****For: ACTION****Presentation: None****Contact: Various****Attachment: None**

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved by the board.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

A. B6733 Incidental Electrical Supplies FY 2014-2015

| | | | |
|-----------|----------------|------|-------------|
| 3 E | Des Moines, IA | | |
| Graybar | Des Moines, IA | | |
| Van Meter | Des Moines, IA | | |
| Total | | Est. | \$50,000.00 |

Incidental electrical supplies are used throughout the district by Facility Services personnel. Supplies are purchased as required to repair or improve the electrical service at each individual site. Amounts spent at each vendor are determined as needs arise and by the type of product required for the job. The vendors have agreed to extend the contracts with the same terms, conditions and pricing for fiscal year 2014-15.

This is the first extension of the contract.

| | | |
|-------------|------|-------------|
| 2013 – 2014 | Est. | \$65,000.00 |
|-------------|------|-------------|

Funding Source: Facility Services Account

Contact: James Wilkerson
 (james.wilkerson@dmschools.org 242-7700)

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B. Q6068 Carpet Installation Service FY 2014-15

| | | | |
|-----------|---------------|------|-------------|
| Ingamells | Urbandale, IA | Est. | \$75,000.00 |
|-----------|---------------|------|-------------|

The vendor has agreed to extend the contract with the same terms, conditions and a small price increase for 2014-15. This service is ordered by Facility Services as required.

This is the fourth and final extension of the contract.

| | | |
|-------------|---------|-------------|
| 2013 – 2014 | Est. | \$85,000.00 |
| 2012 – 2013 | Actual. | \$61,112.76 |
| 2011 – 2012 | Actual | \$53,525.00 |
| 2010 – 2011 | Actual | \$11,200.00 |

Funding Source: Facility Services Account

Contact: James Wilkerson
(james.wilkerson@dmschools.org 242-7700)

C. B6555 Electrical Services FY 2014-15

| | | | |
|----------------|-------------------|------|--------------|
| M & S Electric | Mitchellville, IA | | |
| Baker Electric | Des Moines, IA | | |
| Total | | Est. | \$150,000.00 |

The vendors provide electrical services work for Facility Services on an as-needed basis. Both vendors have agreed to extend the contract with the same terms and conditions; M & S will hold prices at current levels through 2014-15, while Baker has increased labor rates slightly.

This is the second extension of the contract.

| | | |
|-------------|------|--------------|
| 2013 – 2014 | Est. | \$475,000.00 |
| 2012 – 2013 | | \$183,400.90 |

Funding Source: Facility Services Account

Contact: James Wilkerson
(james.wilkerson@dmschools.org; 242-7700)

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D. Bid B6303 Elevator Maintenance FY 2014-2015

Kone, Inc. Des Moines, IA Est. \$25,299.90

The vendor has agreed to extend the contract with the same terms, conditions and a small price increase to cover the additional elevators that will be serviced. District elevators require annual inspection, lube maintenance, and state required testing. This expenditure does not cover service calls.

This is the third extension of the contract.

| | | |
|-------------|--------|-------------|
| 2013 – 2014 | Est. | \$25,100.00 |
| 2012 – 2013 | Actual | \$24,739.11 |
| 2011 – 2012 | Actual | \$24,404.64 |

Funding Source: Facility Services Account

Contact: James Wilkerson
(james.wilkerson@dmschools.org;242-7700)

Item No. 11**Page 1 of 1****Subject: UPGRADE TO PHONE SYSTEM, CONTRACT FOR APPROVAL****For: ACTION****Presentation: None****Contact: Bill Good and Thomas Harper****Attachment: None**(harold.good@dmschools.org/242-8321; thomas.harper@dmschools.org/242-7635)

Issue: Award contract for the upgrade to the district's Sieman Mod 80 phone system.

Superintendent's Recommendation: The superintendent recommends the board approve the contract for the purchase of the system upgrade in the amount of \$1,854,880.64.

Presenters: None, Bill Good & Thomas Harper will be present to answer any questions.

Background: There are currently two phone systems the district has been maintaining for several years. Central Campus is an older analog system that has equipment over 25 years old. Walnut Street is the newer system which is IP based and resides on the district's network. With upgrades and added capacity to the newer system, the district is ready to replace the older analog system which will offer the district more updated functionality and all buildings will be on the same system.

Additional functionality and improvements would be: every building will have IP, network-based phones; enhanced voicemail capabilities; enhanced phone capabilities; identify 911 calls; caller ID; direct internal extensions; classroom-to-classroom calling ability; centralized maintenance, and web-conferencing capabilities.

Buildings impacted by the upgrade at Central Campus are: Callanan, Capitol View, Carver, Cattell, Central Campus, East, Garton, Goodrell, Greenwood, Hanawalt, Howe, Hubbell, Jackson, Lincoln, Madison, McKinley, Morris, Moulton, Oak Park, Perkins, Phillips, Ruby Van Meter, Scavo, Smouse, South Union, Walnut Street, Weeks, Willard, Windsor, and Wright.

Funding Source: General Fund

Item No. 12**Page 1 of 1****Subject: AWARD OF QUOTE NO. Q6919—EAST HIGH SCHOOL STADIUM TRACK RESURFACING****For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**harold.good@dmschools.org; 242-8321)

Issue: Quotes were advertised and received for the East High School track resurfacing project.

Superintendent's Recommendation: The superintendent recommends the board approve the award to the lowest quote from Fisher Tracks, Boone, Iowa, in the amount of \$131,953.46

Presenters: None, Bill Good will be present to answer any questions.

Background: The track is in need of resurfacing.

- **Base bid:** Installation of new rubberized track surfacing

The district received 2 quotes on February 20, 2014. The results are as follows:

| Bidder | Base Bid |
|--------------------------------|--------------|
| Fisher Tracks Boone, IA | \$131,953.46 |
| Hellas Construction Austin, TX | \$171,900.00 |

Funding Source: Physical Plant and Equipment Levy (PPEL)

Contact: Bill Good

Item No. 13**Page 1 of 1****Subject: AWARD OF QUOTE NO. Q6928—LINCOLN RAILS ASBESTOS ABATEMENT—SPRING AND SUMMER 2014****For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org: 242-8321)

Issue: Award of spring and summer 2014 abatement for Lincoln RAILS.**Superintendent's Recommendation:** The superintendent recommends the board approve a contract for the Base Bid be awarded to the lowest responsive/responsible bidder Environmental Edge in the amount of \$53,400.00.**Presenters:** None, Bill Good will be present to answer any questions.**Background:** This project will remove asbestos materials from areas of the building affected by the current renovation work.

The district received bids on February 20, 2014. The results are as follows:

| Bidder | Base Bid |
|---|-----------|
| Environmental Edge - Ottumwa, IA | \$53,400 |
| ESA Inc. - N. Sioux City, SD | \$88,553 |
| Robinson Bros. Environ. – Waunakee, WI | \$79,380 |
| ICM Insulation - Des Moines, IA | \$137,450 |
| Mid Iowa Environmental – Des Moines, IA | \$133,830 |
| Wheeler Contracting - Omaha, NE | \$69,700 |

Funding Source: Statewide Penny (Students First Program)**Contact:** Bill Good

Item No. 14**Page 1 of 1****Subject: AWARD OF DESIGN FOR IMPROVEMENTS TO MOORE ELEMENTARY SCHOOL****For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org: 242-8321)

Issue: Undertaking improvements to Moore Elementary School as part of the Statewide Penny (Students First) program.

Superintendent's Recommendation: The superintendent recommends that the board approve the contract with Wells + Associates for the design of an addition and renovations to Moore Elementary School.

Presenters: None, Bill Good will be present to answer any questions.

Background: The work planned at Moore is to construct a new addition for a gymnasium and related functions. Work in the existing building will include mechanical, electrical, data, fire sprinkler, fire alarm, security upgrades and new finishes as well as some changes to the current building layout.

Wells + Associates has submitted a design cost proposal in the amount of \$298,120. The costs are within the design budget established for the design of these improvements.

Funding: Statewide Penny (Students First Program)

Item No. 15**Page 1 of 1****Subject: FINAL ACCEPTANCE OF CONTRACT FOR ADDITION AND
RENOVATION OF JEFFERSON—BID NO. B6641****For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org: 242-8321)

Superintendent's Recommendation: The superintendent recommends the board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Addition and Renovation of Jefferson Elementary
School Bid No. B6641

CONTRACTOR: Cerebral Group LLC

CONTRACTED AMOUNT: \$5,157,265.00

CONTRACT BALANCE: \$237,926.55

Item No. 16**Page 1 of 1****Subject: AWARD OF QUOTE NO. Q6918 WILLARD ELEMENTARY PARKING AND DROP-OFF LANE****For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**harold.good@dmschools.org; 242-8321)

Issue: Quotes were advertised and received for the Willard Elementary School parking and drop off lane.

Superintendent's Recommendation: The superintendent recommends board approve the award to the lowest quote JAS Construction Altoona, IA in the amount of \$82,777.00.

Presenters: None, Bill Good will be present to answer any questions.

Background: The City of Des Moines is changing the parking and parent drop off on Dean Avenue resulting in a need to add additional parking and drop off.

- **Base bid:** Installation of new paving for parking and drop off lane.

The district received 2 quotes on February 20, 2014. The results are as follows:

| Bidder | Base Bid |
|-------------------------------|-------------|
| JAS Construction, Altoona, IA | \$82,777.00 |
| MPS Engineers, Des Moines, IA | \$98,315.00 |

Funding Source: Physical Plant and Equipment Levy (PPEL)

Contact: Bill Good

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Subject: TITLE I SUPPLEMENTAL EDUCATION SERVICES FOR SPRING
For: ACTION
Presentation: None
Contact: Holly Crandell
Attachment: None

(holly.crandell@dmschools.org/242-7568)

Issue: Requests for Supplemental Education Services (SES) for students attending Title I schools designated as Schools in Need of Assistance (SINA).

Superintendent's Recommendation: The superintendent recommends the board approve the services shown below as requested by the parents.

Presenters: None, Holly Crandell will be available to answer any questions.

Background: Federal regulations require all Title I schools designated as Schools in Need of Assistance (SINA), year 2 and beyond, to offer students SES services. All 24 of the district's Title I schools must offer SES. Districts required to provide SES must reserve an amount equal to 20 percent of their district Title I allocation for SES services and choice-related transportation. The Iowa Department of Education calculates a per pupil allocation for each district for SES services. The DMPs SES per pupil allocation is a maximum of \$1,070 in SES funding for services during the 2013-14 school year. Parents/guardians may select from among 30 providers for SES services and the district is billed by the provider for these services.

Parents/guardians have made the following requests:

| | | |
|------------------------|--------------|-----------|
| Sylvan Learning Center | 325 students | \$347,750 |
| I Can Achieve | 82 students | \$87,740 |
| Envision Learning | 33 students | \$35,310 |
| EDUSS Learning | 29 students | \$31,030 |
| Achieve High Points | 92 students | \$98,440 |

Item No. 18**Page 1 of 1****Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations listed below.

RESIGNATIONS

| Name | School, Position | Effective Date |
|--------------------|---|----------------|
| Bertagnoli, Rachel | Willard/Multicategorical | 06/06/2014 |
| McDaniel, Bethany | Callanan/Drama | 06/06/2014 |
| Santangelo, Donna | Ruby Van Meter/Intellectual Disabilities | 03/13/2014 |
| Gill, Molly | Ruby Van Meter/Intellectual Disabilities | 06/06/2014 |
| Slipka, Jennifer | McKee Education Center/ .5 Instructional Coach, .5 Preschool | 06/06/2014 |
| Wheeler, Doug | Hoover/Principal | 06/30/2014 |

Item No. 19**Page 1 of 1****Subject: LIST OF BILLS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachment: None**

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

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Subject: NAMING EARLY CHILDHOOD CLASSROOMS WING AT JESSE FRANKLIN TAYLOR EDUCATION CENTER, CASADY BUILDING FOR MAUREEN TIFFANY

For: ACTION

Presentation: None

Contact: Board Naming Committee
(cindy.elsbernd@dmschools.org/242-7713)

Attachment: None

Issue: A request has been received to name the early childhood classrooms wing at the Jesse Franklin Taylor Education Center, Casady Building in honor of Maureen Tiffany.

Recommendation: The naming committee recommends board approval to name the early childhood classrooms wing in honor of Maureen Tiffany.

Presenters: None. Members of the naming committee (Elsbernd, Howard and Sweeney) will be available to answer any questions.

Background: Maureen Tiffany began her United Way career in 1985 as an intern and remained with United Way for 27 years, working to improve our community's network of early learning centers for children in low-income neighborhoods. At one point, she managed 105 community programs. She believed in the importance of measuring program and community outcomes, making United Way the community leader in quantifying the great work the organization does.

Maureen is a big reason Iowa's United Way holds such a strong reputation for effectiveness and leadership. She built a national reputation as a leader in mobilizing a community around issues affecting young children. She was often called to present at national United Way conferences, where she was known to "talk shop" and share best practices late into the evening.

Long before "community impact" became United Way's model, Maureen was reminding her colleagues, "This work is bigger than what we do in these four walls."

Maureen Tiffany was instrumental in the creation of a communitywide strategy for early childhood and in raising nearly \$50 million in state and grant funds through Early Childhood Iowa and a preschool earmark grant from Senator Harkin. She championed many causes at United Way, and the last 11 years of her career were focused on improving the quality of child care for children in low-income neighborhoods.

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Minutes

Ms. Boesen moved approval of naming the early childhood classroom wing at the Jesse Franklin Taylor Education Center, Casady Building for Maureen Tiffany; seconded by Ms. Caldwell-Johnson.

Speaker: Mary Sellers, president of United Way, 1111 9th Street St., Des Moines

Ms. Boesen, Mr. Barron and Ms. Caldwell-Johnson made supporting comments.
Thanks were given to the family for allowing the district to honor Ms. Tiffany in this way.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.

Item No. 21**Page 1 of 2****Subject: FINAL PLANS FOR CENTRAL CAMPUS—RENOVATION OF THE 4TH FLOOR****For: ACTION****Presentation: PowerPoint****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org: 242-8321)

Issue: Final plans for renovation of the fourth floor of Central Campus.**Superintendent's Recommendation:** The superintendent recommends the board review the plans and specifications prepared by RDG Planning for the renovation of the fourth floor of Central Campus.**Presenters:** Bill Good, Rich Blonigan (DMPS) and Naura Godar (RDG Planning)**Background:** This project will fully renovate the entire fourth floor of Central Campus for the Scavo and Future Pathways programs.

A copy of the plans and specifications are available for review at the district's Operations Center, 1917 Dean Avenue.

Minutes

Rich Blonigan reviewed the main improvements this change will provide to alternative programming:

- Provides a facility designed for high school, especially science labs and family consumer science areas.
- Blended programs will be in one location.
- Access to Central Campus opportunities.
- Daycare space will be expanded from serving 12 to 18 children.
- Improved technology access.

Naura Godar reviewed the floor plan, including a community partner space.

Mr. Good stated April 15 is the projected date to award the bid; construction would start the end of April, with substantial completion the middle of December to move the program at the semester. Total project budget is \$7.7 million.

Scavo High School has approximately 350 students, Future Pathways has approximately 175. DART is used for about 60% of the students and this location will be

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more centrally located for the students. The fourth floor will provide around 15,000 sq. ft. more space. Transportation and parking are a challenge at just about any location in the district. It would be helpful if students used the shuttle provided from the other schools. A strategy has been worked on within the building to accommodate all the programming and it will work. Many of the Future Pathways students are not here during the regular school day as it has a more flexible schedule. Additional security measures will be in place.

A full-service program, such as well-baby exams, to address students' needs will be provided and allow students to stay in the building, reducing absenteeism. Visiting Nurse Services, Des Moines University, DMACC and others are groups the district is working with.

Moving in mid-year will require timely planning. Future Pathways will be moving out to the Moore building for summer school and the first semester next year. Communication with students, families, staff, etc. is also key to smooth transitions and meetings will begin following spring break to continue conveying the time lines, etc.

There is space available on the shuttles from the comprehensive high schools for additional students, and ideas are being discussed to encourage their use.

Scavo has a fulltime SRO who would continue his assignment at 1800 Grand.

A fire enclosure area where the daycare children will be protected until fire rescue arrives has been included in the remodel which meets all code requirements.

Breakfast and lunch will be available to students at prescribed times.

Because this building is so large and somewhat intimidating, surveys and meetings with students are taking place to help them understand entry into the building, how to locate their areas, etc.

The chair called for the vote on the motion:

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.

Item No. 22**Page 1 of 1****Subject: CENTRAL CAMPUS—RENOVATION OF THE 4TH FLOOR, BID NO. B6948****For: PUBLIC HEARING/ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org: 242-8321)

Issue: Approval of the plans and specifications for the renovation of the fourth floor of Central Campus.

Superintendent's Recommendation: The superintendent recommends the board approve the plans and specifications prepared by RDG Planning for the renovation of the fourth floor of Central Campus.

Presenters: None. Bill Good will be present to answer any questions.

Background: This project will fully renovate the entire fourth floor of Central Campus for the Scavo and Future Pathways programs.

Publication for the Public Hearing was included in The Des Moines Register on February 27, 2014.

A copy of the plans and specifications are available for review at the district's Operations Center, 1917 Dean Avenue.

Funding: Statewide Penny (Students First Program)

Minutes

The public hearing was called to order at 6:39 p.m. With no speakers present, the public hearing was closed at 6:39 p.m.

Approval of the public hearing and acceptance of the plans and specification for the renovation of the fourth floor as recommended by the superintendent were moved for approval by Ms. Boesen and seconded by Mr. Barron.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.

Item No. 23 REVISED**Page 1 of 1****Subject: HARDING MIDDLE SCHOOL ELEVATOR ADDITION, BID NO. B6937****For: PUBLIC HEARING/ACTION****Presentation: None****Contact: Bill Good**

(harold.good@dmschools.org: 242-8321)

Attachment: None

Issue: Approval of the plans and specifications for an elevator addition to Harding Middle School.

Superintendent's Recommendation: The superintendent recommends the board approve the plans and specifications prepared by Angelo Architectural Associates for the elevator addition at Harding Middle School.

Presenters: None. Bill Good will be present to answer any questions.

Background: This project will add an elevator connecting first and second floor. The work will also include a lift to provide ADA access to the stage level from the corridor.

Publication for the Public Hearing was included in The Des Moines Register on February 27, 2014.

A copy of the plans and specifications are available for review at the district's Operations Center, 1917 Dean Avenue.

Funding: ~~Statewide Penny (Students First Program)~~
Physical Plant and Equipment Levy (PPEL)

Minutes

The public hearing was called to order at 6:40 p.m. With no speakers present, the public hearing was closed at 6:40 p.m.

Approval of the public hearing and acceptance of the plans and specifications for the elevator addition at Harding Middle School as recommended by the superintendent were moved for approval by Mr. Howard and seconded by Pastor Cheatom.

Clarification of the funding stream was provided by Mr. Good, who stated that ADA dollars are earmarked in PPEL.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.

Item No. 24**Page 1 of 2****Subject: WELLNESS POLICY REVISIONS/ALLIANCE FOR A HEALTHIER GENERATION****For: ACTION****Presentation: Verbal****Contact: Tammy Steinwandt and Sandy Huisman Attachment: 14-006**

(tammy.steinwandt@dmschools.org/242-7791 and sandy.huisman@dmschools.org/242-7636)

Issue: Each local educational agency that participates in the National School Lunch Program or other federal child nutrition programs is required by federal law to establish a local school wellness policy for all schools under its jurisdiction. The current district wellness policy needs to be updated to reflect current requirements and district initiatives.

Superintendent's Recommendation: The superintendent recommends the board approve revisions to the district Wellness Policy.

Presenters: Tammy Steinwandt, Wellness Coordinator
Sandy Huisman, Director Food and Nutrition Management

Background: Congress recognizes that schools play a critical role in promoting student health, preventing childhood obesity, and combating problems associated with poor nutrition and physical inactivity. In 2010, Congress passed the Healthy, Hunger-Free Kids Act of 2010 (Sec. 204 of Public Law 111-296), and added new provisions for local school wellness policies related to implementation, evaluation, and publicly reporting on progress of local school wellness policies. The presentation will review changes to the current policy.

Information will also be presented about The Alliance for a Healthier Generation, Healthy Schools Program which Des Moines Public Schools has joined. The Alliance works in schools across the nation to help teachers, school staff, parents, and community members bring about the specific changes their schools need to become healthier environments for their kids.

Minutes

Mr. Howard moved approval of the revisions to the district Wellness Policy, seconded by Mr. Barron.

Sandy Huisman stated 11 schools have achieved the Healthier U.S. School challenge status; Goodrell as a gold-level recipient and ten elementary schools. McCombs and

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Weeks have received a CDC grant to focus on making improvements to the health of the students at those schools. Fresh fruit and vegetable snacks are served at 25 elementary schools and 28 schools participate in the Pick a Better Snack program. The district has enrolled in the Healthy Schools Program through the Alliance for a Healthier Generation and numerous schools have gardens. The federal government requires every local education agency participating in the federal school meal program have a school wellness policy. The district first adopted a wellness policy in 2005.

Last week, the Food and Nutrition Department had a very successful administrative review with recommendations for improvement of the wellness policy, including expanding membership of the wellness committee, schedule regular meetings and an annual presentation be made to the board. The proposed wellness policies reflect revisions required by the Healthy, Hunger-free Kids Act of 2010.

Tammy Steinwandt provided additional information regarding programs and taking a comprehensive approach to helping schools and staff create a healthy environment, increase food options and physical activity, and enhance nutrition education. There are 37 schools working toward the bronze, silver and gold status and all-expense-paid training has been received at the Bill Clinton Headquarters and Library.

Following the presentation, the chair called for the vote.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.

Item No. 25**Page 1 of 2****Subject: FY 2014-2015 FEES SCHEDULE****For: DISCUSSION/ACTION****Presentation: PowerPoint****Contact: Thomas Harper****Attachment: 14-010**

(thomas.harper@dmschools.org/242-7745)

Issue: Schedule of fees for FY 2014-2015.

Superintendent's Recommendation: The superintendent recommends the board receive and approve the proposed fee changes for various district programs for FY 2014-2015.

Presenters: Thomas Harper will be available for questions.

Background: The annual analysis on district fees has been conducted. The proposed increase in fees is based on state guidelines and the revenue and expenditures of each fund. Food Service, Metro Kids Care, Early Childhood Programs, and Facility Usage proposed fees are presented in attachment 14-010 with a comparison of current FY 2013-2014 fees.

Additional information is included, defining and explaining rationale for each fee type and, for a better representation, a summary listing of all school fees, such as book fees, sports registration, activity passes, drivers education fees and graduation fees.

Minutes

Mr. Barron moved approval of the proposed fee changes for various district programs for FY 2014-2015, seconded by Mr. Sweeney.

Mr. Harper stated the changes are being proposed early for schools to prepare for next year. The attachment defines what the fees are and provides rationale for the fees. The primary goal is cover costs relating to the activity. Approximately 85% of district facilities have been renovated by tax-exempt funding.

The district needs to ensure the process is in place for how we rent/lease buildings to nonprofits, etc. The IRS looks at all of them as for profit. The people who bought our bonds do not pay any federal taxes. If they can find where we are not in compliance with that rule, the bonds lose their tax-exempt status and a whole bunch of bad things can happen to us. There are some safe harbor provisions in the IRS code. Whoever we rent facilities to needs to have an equal opportunity on a first-come, first-served basis; preventing any long-term agreements.

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Definitions on the different categories of users are on the district's website. There are no big rate changes from the current year. The previous enterprise fund negative balance relating to daycare of approximately \$750,000 has been written off per authorization from the state's School Budget Review Committee, allowing the fee schedule presented to maintain the Metro Kids program going forward. Changes in the lunch program are minimal, yet prevent students not qualified for the free or reduced-price lunch program from benefitting from the governmental subsidy.

The vote was called.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, and Sweeney

Nay: None

Motion passed 7-0.

Item No. 26**Page 1 of 2****Subject: CITIZENS' BUDGET ADVISORY COMMITTEE (CBAC)
RECOMMENDATIONS****For: DISCUSSION/ACTION****Presentation: Verbal****Contact: Thomas Harper****Attachment: 14-011**

(thomas.harper@dmschools.org/242-7745)

Issue: The Citizens' Budget Advisory Committee (CBAC) wishes to present its report to the superintendent and the board.

Superintendent's Recommendation: The superintendent recommends the board discuss and accept the Committee's recommendations.

Presenters: Thomas Harper and Ed Linebach, Committee Chair

Background: This is the fourth year the superintendent has utilized the Citizens' Budget Advisory Committee in order to study and make budgetary recommendations to the board. The CBAC has met six times over the past four months discussing and developing their budget recommendations. The Committee would like to present a report on the results of their study on the budgetary parameters, priorities and constraints that have been determined by the group to be important to consider when the administration and the board develop and finalize its budget plans for FY 2015.

The Committee members, all citizens of Des Moines, are:

| | | |
|---------------------|----------------|------------------|
| Ed Linebach, Chair | Todd Jacobus | Shane P. Schulte |
| Melissa Cano Zelaya | Shelley Keeton | Gretchen Tegler |
| Rose Green | Joe Nolte | Marc Wallace |
| Joe Henry | Jay Radcliffe | Robert H. Wooten |

Mission:

To provide the superintendent with suggested long term and short term budget parameters, priorities and constraints and to assist the superintendent in communicating this information to the board and the DMPS community.

Goals:

- Provide a communication link between the district and the community on budget issues.
- Examine and identify priorities relative to the FY 2015 budget:
 - Revenue enhancements
 - Expenditure reductions
 - Educational programming
- Provide suggestions on future budgetary issues.

The Committee would also like the opportunity to continue their discussions to further discuss long-term budgetary issues.

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Minutes

Mr. Howard moved acceptance of the recommendations from the Citizens' Budget Advisory Committee, seconded by Mr. Sweeney.

Ed Linebach presented comments on behalf of the committee. Their recommendations expanded to include preschool this year, with PreK-3 education their first priority. Staff and technology improvements and connecting with parents are also top priorities.

The vote on the motion was called.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.

Item No. 27
Page 1 of 2**Subject: EMPLOYEES' BUDGET ADVISORY COMMITTEE RECOMMENDATIONS****For: DISCUSSION/ACTION****Presentation: Verbal****Contact: Thomas Harper****Attachment: 14-012**

(thomas.harper@dmschools.org/242-7745)

Issue: The Employees' Budget Advisory Committee (EBAC) wish to present its FY 2015 budget recommendations to the board.

Superintendent's Recommendation: The superintendent recommends the board discuss and accept the Committee's recommendations.

Presenters: Thomas Harper

Background: The EBAC was created in FY 2012 in order to involve employees in the budget development process. This is the third year for the EBAC. The EBAC met three times over the past months to study and discuss the budget and develop budget recommendations for the board to consider. The Committee would like to present a report of their study on the budgetary parameters, priorities and constraints that have been determined by the group to be important to consider when the administration and the board develop and finalize budget plans for FY 2015.

Committee members are:

| | | |
|---------------------|------------------------|-------------------|
| Barnes, Steve | Gronewold, Patricia | Schott, Ashley |
| Bemis, Pamela | Heitman Sr, Robert | Smith, Matthew |
| Bernhardt, Cynthia | Kent, Carrie | Smith, Virginia |
| Blanchard, Virginia | Krantman, Susan, Chair | Taylor, Maureen |
| Davis, Kent | O'Tool, Dean | Vander Zyl, Craig |
| Frith, Urasaline | Rasmussen, Andrew | |

Committee Mission:

To provide the superintendent with suggested long term and short term budget parameters, priorities and constraints, and to assist the superintendent in communicating this information to the board and the DMPS community.

Committee goals:

- Provide a communication link between the district and the community on budget issues.
- Examine and identify priorities relative to the FY 2015 budget:
 - Revenue enhancements
 - Expenditure reductions
 - Educational programming
- Provide suggestions on future budgetary issues.

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Minutes

Mr. Howard moved acceptance of the Employees' Budget Advisory Committee recommendations, seconded by Ms. Boesen.

Susan Krantman presented comments on behalf of the committee. They provided recommendations to improve the Wellness program through training and site improvements, increasing band width due to additional on-line teaching, expanding use of Infiinte Campus, improving software for special education staff, making on-line registration available for parents, PD training/notification when systems are updated, and providing 1:1 computers for students.

Following further discussion on the above issues, the chair called for the vote.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney
Nay: None

Motion passed 7-0.

Item No. 28
Page 1 of 3**Subject: FY 2014-2015 PRELIMINARY BUDGET****For: INFORMATION****Presentation: Verbal****Contact: Thomas Harper****Attachment: 14-015**

(thomas.harper@dmschools.org/242-7745)

Issue: Preliminary FY 2015 Budget (July 1, 2014 – June 30, 2015)

Superintendent's Recommendation: The superintendent recommends the board review the Proposed Budget FY 2015.

Presenters: Thomas Harper

Background: The adoption of the annual budget authorizes resources and establishes a financial direction for the district in line with the district's Ends Policies; Management Limitations 2.5 relative to Financial Planning/Budgeting and budget assumptions for the coming year, FY 2015.

Budget Dates:

| | |
|--------------------|--|
| March 19-21, 2014* | Publication. *Must be 10-20 days before Public Hearing |
| March 26, 2014 | PUBLIC FORUM @ Hoover High School Library |
| March 29, 2014 | PUBLIC FORUM @ Central Campus, Multipurpose Room |
| April 1, 2014 | Board meeting |
| April 8, 2014 | PUBLIC FORUM/PUBLIC HEARING – Board Adoption and Certification of FY 2015 Budget |
| April 15, 2014 | Statutory deadline to submit FY 2015 budget to County for Certification |

Board Budget Parameters speak to the broad areas the board wishes to have the administration work within as they develop budget recommendations. The board set the following parameters to guide the FY 2015 budget development process as follows:

FY 2015 Budget Parameters:

- Meet and stay within Board Management Limitations.
- Maintain financial health; provide a balanced budget.
- Keep District Student Expectations and Board Beliefs at the forefront.
- Review status of all levies; make strategic adjustments as needed.
- Seek input from the Citizens' Budget Advisory Committee (CBAC) on budget issues.
- Seek input from the Employees' Budget Advisory Committee (EBAC) on budget issues.
- Continue to seek operational efficiencies and improve operational effectiveness.

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- Continue to focus on dropout prevention and graduation rate improvement strategies.
- Focus on strategies to close the achievement gap.
- Improve English Language Learners (ELL) programming.
- Continue to assess needs and evaluate programming to:
 - * Create innovative programs to meet unmet needs
 - * Maintain or grow programs that are demonstrating success
 - * Strategically abandon programs that do not demonstrate value

The budget presented in Attachment 14-015 works within the Board Parameters, meets all requirements of the Board's Management Limitations, while at the same time continuing to implement and provide effective programming and initiatives aimed at improving student performance, growth and achievement.

Proposed FY 2015:

ALL FUNDS

Maximum Total Expenditures: \$506,442,188

Maximum Property Tax Rate (per \$1,000 taxable valuation): \$17.99477

Minutes

Mr. Harper reviewed the time line. Public forums will be held in the Hoover High School library on March 26, 6:30 p.m., and the second forum will be held on March 29 at Central Campus. The public hearing will then be held on April 1, with approval of the budget proposed for April 1. Budget projections going forward look very doable.

Unspent spending authority should not fall below 10% and a solvency ratio parameter of 15% is expected to be maintained. Property tax proposals for FY 2015 and FY 2016 are moving back. The Instructional Support Levy expires in 2016, and the board will need to think about continuing it. The PPEL tax will also be coming up for board consideration to move it to the maximum due to a number of issues to address.

The proposal is to adopt a combined budget of \$691,804,666 with the proposed tax rate of \$17.99477, which is the maximum allowed by law.

The long-term general fund forecast indicates that costs are growing faster than overall revenues. Improvements in efficiencies and productivity are always being sought. With allowable growth remaining at 3%, the district will struggle to maintain the current status and continue to make trade-offs.

A primary goal is to avoid the "yo-yo" effect on budgeting.

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Ms. Boesen challenges staff to come up with a plan to engage parents in a more meaningful way in the district.

Ms. Elsbernd requested explanation on the tax rate of \$17.99, how it's set and how it accounts for a 35¢ decrease. Mr. Harper stated the funding formula sets the majority of the tax rate, with the district only having control over PPEL, management fund and the cash reserve. As the taxable valuation increases, we're giving more money back through the regular funding formula for property tax relief.

Ms. Caldwell-Johnson asked for a list of programs and/or initiatives and activities that are funded out of the dropout prevention fund. Mr. Harper stated the budget book will list all the district's initiatives, programs, etc. that are covered by the \$600 million.

Item No. 29**Page 1 of 2****Subject: STATEWIDE PENNY SALES TAX BONDS, SERIES 2014****For: ACTION****Presentation: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachments: 14-013 &
14-014**

Issue: Resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures and Approving the Official Statement.

Superintendent's Recommendation: The superintendent recommends the board take action giving authorization for the sale of the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2014, by adopting the Resolution Fixing the Date of Sale of Approximately \$61,940,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2014, Approving Electronic Bidding Procedures and Approving Official Statement.

Presenters: Thomas Harper

Background: The district would like to sell approximately \$61,940,000 in Tax Revenue Bonds in 2014 with the close of the sale estimated to be May 1, 2014.

The Bonds will provide the district funds to:

1. Minimize inflationary increases on a portion of the construction program.
 2. Maximize the use of construction dollars in the first 10 years of the construction program.
 3. Add flexibility to the construction schedule.
 4. Allow the district to develop the most optimal construction plan.
 5. Lock up a portion of the revenue stream for debt service (and/or projects).
 6. Allow the district to move up projects earlier for the benefit of the students.
 7. Lock in projects at an estimated borrowing cost of approximately 4% which may be lower than the projected average inflationary factor over the next 15 years.
 8. Continue to provide operational efficiencies which will have a direct impact on the general fund in the form of reduced energy costs.
 9. Continue the plan created by the Superintendent's Facilities Advisory Committee.
-

Minutes

A motion to authorize the sale of the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2014, by adopting the Resolution Fixing the Date of Sale of Approximately \$61,940,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2014, approving electronic bidding procedures and approving the Official Statement was moved by Ms. Boesen, seconded by Ms. Caldwell-Johnson.

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Mr. Harper stated this is the second, larger portion of bonds previously authorized by the board. Combined with the bonds authorized in December, the total is around \$70 million. The list of projects to be covered is on the website. With this issuance, the district will be at 63-64% of the revenue stream from the state. The motion presented will approve the official statement, fix the date of sale and set the bidding process, which are standard procedures. Additional board action will be requested as the process moves forward.

The bidders and buyers will likely be out of state due to the large size.

The goal was to stay around 75% of anticipated sales tax revenue, which can fluxuate either way depending on the economy, leaving about 12% left for bonding of additional projects.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.

Item No. 30**Page 1 of 2****Subject: SERIES 500 POLICY****For: ACTION****Presentation: None****Contact: Kregg Cuellar****Attachment: 14-016**

(kregg.cuellar@dmschools.org/242-7660)

Issue: The policies under the 500 series, "Student Personnel," have been updated, presented for discussion at the February 18 board meeting, recently revised, and are now ready for board action.

Superintendent's Recommendation: The superintendent recommends the board approve the revised Series 500 Policy.

Presenters: None. Kregg Cuellar and Tim Schott will be available to answer questions.

Background: The 500 policy series was due for a review and update. The board's policy review committee met, discussed, and reviewed the newly revised policies.

Minutes

A motion to approve the revised series 500 policies was moved by Mr. Howard, seconded by Pastor Cheatom.

The chair stated there is no additional presentation for this item and changes have been reviewed by the board's policy committee.

Ms. Caldwell-Johnson wanted to ensure the interim student transportation accommodations previously approved by the board at the elementary level are included in the recommended policies since the wording states K-8 students must live more than two miles to be eligible. Mr. Ahart confirmed that exception is procedural and will be retained. Should it become necessary to change the procedure in the future, no change to the policy would be necessary. The district is committed to keeping the shorter distance for the next three years based on budget estimates which will be reflected in the procedures.

New language in the policy states, "The Superintendent may present to the Board for approval, a modification to shorten the state distance requirements for transportation that is to be provided for students."

Further clarification on the 500 policies confirmed that student discipline and student participation in activities/code of conduct are separate and distinct procedures, and the request before the board would not impact the board's ability to make changes in those.

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With no further discussion, the chair called for the vote.

Aye: Barren, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion passed 7-0.