

**DES MOINES PUBLIC SCHOOLS
SPECIAL SCHOOL BOARD MEETING
MULTIPURPOSE ROOM
1800 GRAND
MINUTES
FEBRUARY 5, 2014**

SPECIAL MEETING — 6:00 P.M.

1. Ms. Elsbernd called the February 5, 2014, special meeting of the Des Moines Public Schools Board of Directors to order.
2. Present: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard
Connected by phone: Cheatom, Sweeney

APPROVAL OF AGENDA — 6:01 P.M.

3. Ms. Boesen moved approval of the agenda; seconded by Mr. Howard.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard

Nay: None

Motion passed 5-0.

APPROVAL OF MINUTES — 6:01 P.M.

4. Ms. Boesen moved approval of the minutes for January 21, 2014; seconded by Ms. Caldwell-Johnson.

Aye: Barron, Boesen, Caldwell-Johnson, Elsbernd, Howard

Nay: None

Motion passed 5-0

CONSENT ITEMS — 6:02 P.M.

5. Final Acceptance of Contract—Hoover VAV Conversion.....1
6. Award of Bid #B6814 Willard Elementary School Masonry Restoration.....2
7. Award of Bid #B6878 McKinley Elementary School Roof Repair.....4
8. Preliminary Plans for Central Campus 4th Floor5
9. Resolution to Hold a Public Hearing in Reference to the Transfer of Property
Located at 1414 Fremont near East High School Stadium6
10. Request for Open Enrollment Under the Iowa Open Enrollment Law7
11. Appointment of 2013-14 Level I Investigators8
12. Personnel Recommendations12
13. List of Bills for Approval.....13

Minutes

Mr. Howard moved approval of the consent items including the payment of bills previously authorized and certified by the secretary in the amount of \$5,113,615.07 and unpaid bills in the amount of \$1,036,512.42; seconded by Mr. Barron.

Aye: Barron, Boesen, Elsbernd, Howard

Nay: None

Abstain: Caldwell-Johnson

Motion passed 4-0-1.

ADJOURN — 6:03 P.M.

Item No. 5**Page 1 of 1****Subject: FINAL ACCEPTANCE OF CONTRACT—HOOVER VAV CONVERSION****For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org/242-8321)

Superintendent's Recommendation: The superintendent recommends the board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Hoover High School VAV Conversion
Bid No. B6722

CONTRACTOR: A. J. Allen Mechanical Inc.

CONTRACTED AMOUNT: \$762,350.00

CONTRACT BALANCE: \$38,117.50

Item No. 6**Page 1 of 2****Subject: AWARD OF BID #B6814 WILLARD ELEMENTARY SCHOOL MASONRY RESTORATION****For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**harold.good@dmschools.org/242-8321)

Issue: Award of contract to repair exterior masonry deterioration for Willard Elementary School.

Superintendent's Recommendation: The superintendent recommends the contract for the base bid and alternates 1, 2, 3 and 4 be awarded to the lowest responsive/responsible bidder MTS Contracting, Kansas City, MO, in the amount of \$186,819.00.

Presenters: None. Bill Good will be present to answer any questions.

Background: Plans and specifications were prepared by Angelo Architects and Facility Services. Work will begin on or before April 1, 2014. The project came before the board on December 10, 2013, for public hearing and action.

- **Base Bid:** Remove deteriorated brick and mortar, replace with new on north and south elevations of 1924 building.
- **Alternate No.1:** Remove deteriorated limestone and mortar, replace with new on north elevation at main entry of 1924 building.
- **Alternate No.2:** Remove deteriorated brick and mortar, replace with new on west elevation of 1924 building.
- **Alternate No.3:** Remove deteriorated brick and mortar, replace with new on east elevation of 1924 building.
- **Alternate No. 4:** Remove deteriorated sealant, replace with new on 2001 building

Funding Source: Physical Plant and Equipment Levy (PPEL)

The district received 7 bids on January 14, 2014. The results are as follows:

Item No. 6
Page 2 of 2

Bidder	Base Bid	Alter. No. 1	Alter. No. 2	Alter. No. 3	Alter. No. 4	Total with Alternates
BI State Masonry, Inc. Rock Island, IL	\$160,750	\$13,200	\$21,026	\$39,050	\$6,800	\$240,826
Building Restoration Roseville, MN	\$238,339	\$20,014	\$24,282	\$42,800	\$12,101	\$337,536
E & H Restoration Davenport, IA	\$236,098	\$15,982	\$48,667	\$76,172	\$9,042	\$385,961
Mid-Continental Restoration Fort Scott, KS	\$189,943	\$17,927	\$27,223	\$34,730	\$12,389	\$282,212
MTS Contracting Kansas City, MO	\$128,750	\$14,219	\$14,129	\$19,521	\$10,200	\$186,819
Renaissance Restoration Galena, IL	\$212,000	\$11,500	\$32,000	\$69,000	\$16,000	\$340,500
Evans-Mason Springfield, IL	\$161,565	\$19,138	\$21,387	\$42,736	\$12,845	\$257,671

Item No. 7

Page 1 of 1

Subject: AWARD OF BID #B6878 MCKINLEY ELEMENTARY SCHOOL ROOF REPAIR

For: ACTION

Presentation: None

Contact: Bill Good

Attachment: None

(harold.good@dmschools.org/242-8321)

Issue: Award of contract to remove and replace deteriorated roofing.

Superintendent's Recommendation: The superintendent recommends the contract for the base bid and alternate 1 be awarded to the lowest responsive/responsible bidder JLH Enterprises, Waukon, IA, in the amount of \$94,710.00.

Presenters: None. Bill Good will be present to answer any questions.

Background: Plans and specifications were prepared by Angelo Architects and Facility Services. Work will begin on or before June 10, 2014. The project came before the board on January 7, 2014, for public hearing and action.

- **Base Bid:** Remove deteriorated insulation and roofing. Replace with new insulation and T.P.O. (Thermoplastic Olefin) membrane.
- **Alternate No.1:** Change T.P.O. (Thermoplastic Olefin) membrane to P.V.C. (Polyvinyl Chloride) membrane.

Funding Source: Physical Plant and Equipment Levy (PPEL)

The district received 5 bids on January 14, 2014. The results are as follows:

Bidder	Base Bid	Alter. No.1	Total with Alternates
Academy Roofing Des Moines, IA	\$106,500	\$6,500	\$113,000
Brockway Mechanical Des Moines, IA	\$111,315	No Bid	\$111,315
Central States Roofing Ames, IA	\$96,300	\$13,000	\$109,300
JLH Enterprises Waukon, IA	\$91,560	\$3,150	\$94,710
Wood Roofing Des Moines, IA	\$93,975	No Bid	\$93,975

Item No. 8

Page 1 of 1

Subject: PRELIMINARY PLANS FOR CENTRAL CAMPUS 4TH FLOOR

For: INFORMATION

Presentation: None

Contact: Bill Good

(harold.good@dmschools.org/242-8321)

Attachment: None

Issue: Preliminary plans for Central Campus 4th floor remodel.

Presenters: None.

Background: As part of Student's First Statewide Penny, preliminary plans are now available for review at:

<http://www.dmschools.org/departments/operations/construction/students-first/renovation-construction-plans/>

Preliminary plans are also available for review at the Operations Center at 1917 Dean Ave.

At an upcoming board meeting, final plans and specifications will be formally presented for board review and potential approval. Prior to final plan presentation please submit questions and comments to the Operations Department, c/o Bill Good, COO.

The main focus of this project will be for the Scavo Alternative and Future Pathway programs.

Item No. 9

Page 1 of 1

Subject: RESOLUTION TO HOLD A PUBLIC HEARING IN REFERENCE TO THE TRANSFER OF PROPERTY LOCATED AT 1414 FREMONT NEAR EAST HIGH SCHOOL STADIUM

For: ACTION

Presentation: None

Contact: Bill Good
(harold.good@dmschools.org/242-8321)

Attachments: None

Issue: An offer to trade real estate at 1414 Fremont St. owned by the school district and described as follows in trade for property located at 1436 Fremont St. which is a more desirable lot to the school district.

W ½ Lot 3 Block 33 Stewarts Addition locally known as 1414 Fremont Street, Des Moines Iowa 50316.

Superintendent's Recommendation: The superintendent recommends that the board approve a resolution to hold a public hearing for the purpose of selling/trading of lot 1414 Fremont for lot 1436 Fremont.

Background: The buyer of property at the corner of E 14th and University would like to purchase the current property owned by the district and known as 1414 Fremont St. The property transaction would be contingent upon the buyer also purchasing property for trade at 1436 Fremont St. and that is currently surrounded by district-owned property.

RESOLUTION

WHEREAS, the Board of Directors of the Des Moines Independent Community School District (the "District") has received a proposal to trade certain of its property to University Group, LLC in trade for property at 1436 Fremont. The area subject to the sale is located on north of Williams Stadium, East High School area, Des Moines, Iowa 50315 and is legally described as follows:

W ½ Lot 3 Block 33 Stewarts Addition locally known as 1414 Fremont Street, Des Moines Iowa 50316.

Said tract of land subject to all easements of record.

WHEREAS, it is appropriate to publish a Notice of the proposed sale and of the hearing and to receive and consider objections and petitions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Des Moines Independent Community School District:

Section 1. That this Board shall set a public hearing on the proposed sale for February 18, 2014 at 6 o'clock p.m. in the Des Moines Independent Community School District Board Room, 1800 Grand Avenue, Des Moines, Iowa 50309.

Section 2. That the Secretary is authorized and directed to prepare, publish, and distribute the Notice of Hearing.

Item No. 10**Page 1 of 1****Subject: REQUEST FOR OPEN ENROLLMENT UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2013-2014 school year.**Presenters:** none

Background: State open enrollment code allows for students to submit an application after the March 1 deadline if it meets several defined good cause reasons. If the good cause reason is due to severe harassment or pervasive health needs, Iowa Code allows for the board to make the determination on the decision. Determination needs to be made based on whether the district is able to sufficiently accommodate the students' needs. Additional confidential information has been provided to the board members.

Superintendent's Recommendation: The superintendent recommends the board deny these applications.

Student Name	Grade	Requested District
Fiscus, Austin	10	CAM
Hope, Carrie	12	CAM
Peterson, Brian	11	CAM

Item No. 11

Page 1 of 4

Subject: APPOINTMENT OF 2013-14 LEVEL I INVESTIGATORS**For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**

(anne.sullivan@dmschools.org/242-7763)

Issue: Chapter 102, Rules of Department of Education describes the procedures for investigating allegations of abuse of students by school district employees. These rules require the annual appointment of Level I Investigators for the district. Because the Des Moines Public Schools serves sixty-eight schools and we currently have one person acting in this capacity, we are requesting additional Level I Investigators be approved.

Superintendent's Recommendation: The superintendent recommends the board approve the additional Level I Investigators for the 2013-2014 school year. .

Presenters: None

Background: The Department of Education developed a policy and rules for investigating claims of physical or sexual abuse by a school district employee involving a student. The district will respond promptly to allegations of abuse of students by school employees by conducting an investigation or arranging for investigation of any allegation. The district will take appropriate disciplinary action when abuse is found. (Chapter 102, Rules of the Iowa Department of Education.)

Current Level I Investigators

School	Last	First	Date of Certification
Brubaker	Wiegmann	Amy	11/19
	Adams	Mark	11/19
	Gelfond	Renee	11/19
	Perkins	Barbara	11/13
	Soria	Rick	11/13
Capitol View	Kerper	Marsha	11/22
	Burnett	Robert	11/25
	Shaw	Haley	11/27
Carver	Sharkey	David	11/18
	Steinfeldt	Beth	11/18
Cattell	Jones	Melinda	12/2
	Good	Jennifer	11/17
	Hakert	Brooke	11/17

Item No. 11

Page 2 of 4

Cowles	Grylls	Greg	11/25
	Lepeltak	Tracy	11/25
Downtown	Johnson	John	11/27
	Sweeney	Mary Bridget	11/25
Edmunds	Rittman	Jaynette	11/18
	Kerchal	Jody	11/23
	Houser	Christian	11/14
Findley	Owen	Tara	11/30
	Miller	Rick	11/27
	Holland	Damon	12/2
Garton	Lord	Renita	11/27
	Ratcliff	Elizabeth	12/2
	Patrick	Jacqueline	11/20
	Rasmussen	Carmon	12/1
Greenwood	Huinker	Eric	11/25
	Howe	Tamma	11/17
Hanawalt	Burg	Andrew	11/25
	Mireles	Judi	11/21
Hillis	Zahs	Theresa	12/1
	Hessel	Katherine	11/18
Howe	Burke	Jill	11/27
	Kramer	Jennifer	11/24
Hubbell	Belt	Carrie	11/27
	Bentley	Hope	11/13
Jackson	Culp	Deana	11/27
	Sobel	Marla	12/1
	Mortale	Sandra	11/7
Jefferson	Minard	Mary	12/1
	Hudnall	Karene	12/3
King	LeBlanc	Peter	11/27
	Paul	Bradley	12/1
	Mowery	Nyla	12/2
	Pentek	Sarah	11/26
Lovejoy	Szakacs	Bill	12/2
	Negrete Reinders	Laura	11/25
	Catron	Karen	12/2
Madison	Heaberlin	Cory	11/26
	Majoros	Sarah	11/18
	O'Brien	James	11/18
McKinley	Brass	Lois	11/30
	Korte	Heather	11/21

Item No. 11

Page 3 of 4

Monroe	Wissler	Cynthia	11/25
	Banegas	Nicole	12/3
	Stribling	Janet	11/17
	VanDorin	Eric	12/3
Morris	Amos	Sherry	11/10
	Shipley	Traci	11/10
	Robinson	Jaime	12/1
Moulton	Dixon	Cheri	11/27
	Gustaveson-roskamp	Denise	11/23
	Howard	Allison	11/25
	Schiltz	Kathleen	11/26
Oak Park	Moton	Carrie	11/19
Park Avenue	Anderson	Dianna	11/18
	Smith	Anita	11/25
	Berg	Allison	11/30
Perkins	Koss	Danny	11/22
	Mallory	Kelly	11/24
Phillips	Prior-Sweet	Laurel	11/19
	Doyle	Karen	11/29
Pleasant Hill	Price	Terrie	12/1
	Soria	Rick	11/13
River Woods	Burnett Requist	Jill	11/27
	Safina	Andre	11/17
	Collison	Carmen	11/14
Samuelson	Roerig	Cindy	11/15
	Barcus	Holly	11/15
	Weers	Carrie	11/16
Smouse	Timmerman	Leslie	12/2
	Heidemann	Nikki	11/26
South Union	Roberts	Jennifer	12/2
	Adams	Barbara	11/24
Stowe	Williams	Jennifer	12/1
	Buffington	Karen	12/1
	McCright	Joseph	12/1
	Anderson-Kunz	Michelle	11/26
Studebaker	Crook	Brian	11/26
	Hovel-Wright	Cynthia	11/20
	Watson	Jeffrey	11/13
	Joens	Deborah	11/22
Walnut Street	Leager	Craig	12/2
	Taylor	Amy	12/2
	Dohmen	Meredith	12/1
	Geistkemper	Julie	11/24

Item No. 11

Page 4 of 4

Willard	Kruse	Julie	11/20
	Isenhardt	Debra	11/14
	Hanrahan	Sarah	11/25
Windsor	Nichols	R Scott	11/18
	Hickling	John	11/9
	Ballard	Justin	12/2
Wright	Cornwell	Lindsey	11/30
	Welsch	Debra	11/20
Central	Hilton	Kristin	12/4
East	Clausen	Kathy	11/19
Hoover	Badger	Jamie	12/1
	Panek	Jeffrey	11/30
Lincoln	Glawe	Victor	12/2
	Hummel	Jeffrey	11/27
North	McCulley Jr	Edward	11/28
Roosevelt	Blazeovich	Joe	11/27
Ruby Van Meter	Weisz	Cynthia	12/1
Orchard Place	Thompson	Shari	11/18
Casady	Oleson	Randi	11/22
Brody	May	JoLynn	12/2
Callanan	Griffith	Josh	11/27
Gateway	Hilton	Kristin	12/4
Goodrell	Greene	Tambi	11/24
Harding	Troja	Stephen	12/1
Hiatt	Schmit	Christopher	11/15
Hoyt	Goodhue	Casey	11/26
McCombs	Sloan	Constance	11/13
Meredith	Decker	Mary	11/10
Merrill	Kehm	Diane	11/13
Weeks	Farris-Vermeer	Heather	11/25
Early Childhood	Foley	Amber	11/26
	Harrell	Jodi	11/27
	Pattschull	Beth	12/2
	McFarland	Stephanie	11/26
	Larick	Amy	12/2
Metro Kids	Bishop	Jane	11/20

Item No. 12

Page 1 of 1

Subject: PERSONNEL RECOMMENDATIONS**For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

LEAVE OF ABSENCE

Name	School, Position	Effective Date
Revell, Linda	Hanawalt, Kindergarten	01/20/2014

RESIGNATION

Name	School, Position	Effective Date
Burg, Josie	Leave of Absence	01/17/2014
Lantz, Patricia	In-House Counsel	06/30/2014
Roerig, Erin	Leave of Absence	01/22/2014

EARLY RETIREMENTS (effective date for all early retirements will be the last day for the 2014-15 school year)

	Name	School	Position
95.	Decker, Mary	Meredith MS	Vice-Princ
96.	Miller, Diann	Curriculum	Mentor Teacher
97.	Nigro, Roberta	Lincoln HS	At Risk Coord/Ast Act Dir Stp
98.	Riordan, Therese	Park Avenue	2nd Grade/EI Tech Sp Stp
99.	Stinson, Donna	Home Instruct	Home Instruct
100.	Trullinger, Christy	Capitol View	Vocal Music

Item No. 13**Page 1 of 1****Subject: LIST OF BILLS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachment: None**

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.