

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
AND WORK SESSION
MULTI-PURPOSE ROOM
1800 GRAND
MINUTES
JANUARY 7, 2014**

PUBLIC FORUM — 5:46 P.M. – 5:495 P.M.

1. Ms. Elsbernd called the public forum to order on Tuesday, January 7, 2014, in the multi-purpose room at 1800 Grand Avenue, Cindy Elsbernd presiding.
2. Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Speaker: Andrew Rasmussen, 313 SE Sharon, Ankeny

REGULAR MEETING — 6:01 P.M.

3. Ms. Elsbernd called the January 7, 2014, meeting of the Des Moines Public Schools Board of Directors to order.
4. Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

APPROVAL OF AGENDA — 6:01 P.M.

5. Mr. Howard moved approval of the agenda; seconded by Ms. Boesen.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Nay: None

Motion passed 7-0.

APPROVAL OF MINUTES — 6:02 P.M.

6. Mr. Barron moved approval of the minutes for December 10, 2013; seconded by Mr. Sweeney.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Nay: None

Motion passed 7-0.

CONSENT ITEMS — 6:02 P.M.

7. Contract for Approval1
8. Award of bid No. B6832—Addition to Merrill Middle School.....2
9. Title I Supplemental Education Services for Fall.....3
10. 28E Intergovernmental Agreement4
11. Board Meeting Dates for FY 2014-2015.....5
12. Personnel Recommendations6
13. List of Bills for Approval.....9

Minutes

Pastor Cheatom moved that the board approve the consent items including the payment of bills previously authorized and certified by the secretary in the amount of \$6,697,368.57 and unpaid bills in the amount of \$547,748.72; seconded by Mr. Howard.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Nay: None

Motion passed 7-0.

Public Hearings — 6:03 P.M.

- 14. Hiatt Middle School—Window Replacement10
- 15. McKinley Elementary School Partial Roof Replacement11

Other — 6:05 P.M.

- 16. Nonimmigrant Students12

ITEMS OF PRIVILEGE — 6:17 P.M.

- 17. Chair's Report

Ms. Elsbernd announced that on Saturday, January 11, the district's Educator Fair will be held from 8 a.m. – noon at the Iowa Events Center, Community Choice Credit Union Convention Center.

- 18. Superintendent's Report

Mr. Ahart did not present a report.

Ms. Caldwell-Johnson mentioned an email from Dave Kuker regarding a new study called A Generation Later: What We've Learned About Zero Tolerance in Schools that she will forward to everybody. She felt it might be good information to inform our work around disproportionality, etc.

ADJOURN — 6:18 P.M.

WORK SESSION — 6:35 – 9:40 P.M.

The board convened a work session at 6:35 p.m. in the multi-purpose room at 1800 Grand Avenue.

Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Also present: Administrators Tom Ahart, Thomas Harper, Anne Sullivan, and Gregg Cuellar; and Cathy Mincborg from the Center for Reform of School Systems

Discussion was held on the board's draft operating agreement, board's role, monitoring reports, and information requests.

Item No. 7

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Subject: CONTRACT FOR APPROVAL

For: ACTION

Presentation: None

Contact: Various

Attachment: None

Superintendent's Recommendation: The superintendent recommends the contract as shown below be approved.

Contract No. 14-001

Project: Project Search

Contractor: Iowa Department of Vocational Rehabilitation Services (IDVRS)

Background: The district will again receive grant monies from IDVRS to supplement and expand services provided to students with developmental disabilities. Students will be provided with intensive workplace training programs where they are immersed in the work culture of a business.

Financial: IDVRS and the District will each contribute 50% of the total cost of \$150,670.41.

Term: October 1, 2013, to September 30, 2014.

New or Renewal: Renewal

Contact: Shelly Bosovich

shelly.bosovich@dmschools.org; 242-7714

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Subject: AWARD OF BID NO. B6832—ADDITION TO MERRILL MIDDLE SCHOOL**For:** ACTION**Presentations:** None**Contact:** Bill Good**Attachments:** None

(harold.good@dmschools.org/242-8321)

Issue: Award of contract for an addition to Merrill Middle School.**Superintendent's Recommendation:** The superintendent recommends a contract for the Base Bid and Alternate 1 be awarded to the lowest responsive/responsible bidder DDVI, Inc. in the amount of \$1,393,500.00.**Presenters:** None, Bill Good will be present to answer any questions.**Background:** This is a planned, statewide penny project. The work at Merrill consists of:

- **Base Bid:** A three-classroom addition including an elevator.
- **Alternate 1:** Door hardware upgrades.

The district received bids on December 17, 2013. The results are as follows:

Bidder	Base Bid	Alternate 1
DDVI, Inc., Indianola, IA	\$1,320,000	\$73,500
Edge Commercial, Grimes, IA	\$1,449,850	\$82,250
JE Dunn, WDM, IA	\$1,526,988	\$65,000
Larson & Larson, Des Moines, IA	\$1,444,000	\$76,000
Prostruct, WDM, IA	\$1,429,800	\$67,140
Rochon Corp., Urbandale, IA	\$1,425,000	\$78,000
Woodruff Constr., Ft. Dodge, IA	\$1,469,300	\$64,700
Lang Construction, WDM, IA	\$1,436,400	\$97,700

Funding Source: Statewide Penny (Students First Program)**Contact:** Bill Good

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Subject: TITLE I SUPPLEMENTAL EDUCATION SERVICES FOR FALL**For:** ACTION**Presentation:** None**Contact:** Holly Crandell**Attachment:** None

(holly.crandell@dmschools.org/242-242-7568)

Issue: Additional requests for Supplemental Education Services (SES) for students in Title I schools designated as Schools in Need of Assistance (SINA).

Superintendent's Recommendation: The superintendent recommends the board approve the services shown below as requested by the parents.

Presenters: None, Holly Crandell will be available to answer any questions.

Background: Federal regulations require all Title I schools designated as Schools in Need of Assistance (SINA), year 2 and beyond, to offer students SES services. All 24 of the district's Title I schools must offer SES. Districts required to provide SES must reserve an amount equal to 20 percent of their district Title I allocation for SES services and choice-related transportation. The Iowa Department of Education calculates a per pupil allocation for each district for SES services. The DMPS SES per pupil allocation is a maximum of \$1,070 in SES funding for services during the 2013-2014 school year. Parents/guardians may select from among 30 providers for SES services and the district is billed by the provider for these services.

Parents/guardians have made the following requests:

Envision Learning	78 students	\$83,460
EDUSS Learning	23 students	\$24,610
Sylvan Learning Center	75 students	\$80,250

Funding Source: Title I

Item No. 10**Page 1 of 1****Subject: 28E INTERGOVERNMENTAL AGREEMENT****For: ACTION****Presentation: None****Contact: Matthew Smith****Attachment: None**

(matthew.smith@dmschools.org/242-7631)

Issue: Juvenile Court Services (JCS) requested to partner with the district to specifically target the highest risk juveniles currently involved with the juvenile justice system that are DMPs students. Historically the highest risk juveniles have a high rate of recidivism and poor academic outcomes. A strategy was developed to intentionally review the students' academic records to offer multiple pathways to graduation, with an emphasis on the students' strengths and interests; and to offer specific out-of-school time activities to engage the students and re-connect them to their home school and positive adults and peers.

Superintendent's Recommendation: The superintendent recommends the board approve the 28E Intergovernmental Agreement.

Presenters: None

Background: This contract for school-based student engagement is effective January 1, 2014, through June 30, 2014, and is between the Juvenile Court Services for the 5th Judicial District of Iowa, the Iowa Department of Human Services, and Des Moines Independent Community Schools.

The district will design and provide group activities to specifically target the highest risk juvenile court involved students. The activities will be designed to ensure that there are multiple pathways to graduation for these youth and to help these individual young people find a pathway that meets their needs and interests. It will engage the students and re-connect them with their home schools. The student's pathway to graduation will include specific out-of-school time (OST) activities and networking in the community.

This contract is for January - June 2014, with the option for renewal of approximately \$100,000 for next year. Outcomes measured will be attendance, office referrals, suspensions, grades, credit accumulation, and recidivism of criminal activity.

Funding Source: Juvenile Court Services and The Iowa Department of Human Services - Intergovernmental Agreement

Item No. 11**Page 1 of 1****Subject: BOARD MEETING DATES FOR FY 2014-2015****For: ACTION****Presentation: None****Contact: Thomas Ahart**
(thomas.ahart@dmschools.org/242-7766)**Attachment: None**

Issue: The schedule for regular meetings of the board of directors needs to be approved for fiscal year 2014-15.

Superintendent's Recommendation: The superintendent recommends the board approve the dates listed below for regular meetings of the board of directors.

Presenters: None

Background: Board Policy 241 states: Except in March, July and December, the regular meetings of the board will be held on the first and third Tuesday of each month. Regular meetings in March, July and December shall be held on the second Tuesday.

The following dates are recommended for board meetings during the 2014-15 fiscal year:

July 8	January 6
August 5	January 20
August 19	February 3
September 2	February 17
September 16	March 10
October 7	April 7
October 21	April 21
November 4	May 5
November 18	May 19
December 9	June 2
	June 16

Item No. 12 *REVISED*

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Subject: PERSONNEL RECOMMENDATIONS

For: ACTION

Presentation: None

Contact: Anne Sullivan

Attachment: None

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

RESIGNATION

Name	School, Position	Effective Date
Jordan, Kimberly	Meredith, Multicategorical	01/02/2014

EARLY RETIREMENTS (effective date for all early retirements will be the last day for the **2013-14** school year)

Name	School	Position
Annexstad, Mary Jean	Cowles	Kindergarten/Preschool
Brennan, Deborah	Goodrell MS	Lang Arts
Brindley, Sheryl	Samuelson	1 st Grade
Casber, Susan	Merrill MS	Nurse
Esveld, Kenneth	Brubaker	Art
Fletcher, Jacquelin	Hoover HS	BD
Glynn, Kimberly A.	Hubbell	Music K-5
Gustafson, David	Callanan MS	Science
Hyde, Suzanne	Samuelson	Nurse
Keeling, Frederick	Callanan MS	Phys Ed
Luksetich, Dena	Hillis	Kindergarten
Marean, Kathryn	Smouse	ECSE
Murphy, Maureen	Hoover HS	Social Science
Nielsen, Anna Marie	STDNT SVCS WT	Speech Path
Peters, Stephen	Scavo	Social Science
Poetting, Kathleen	Morris	Instr Coach/In Cls Rdg
Ruby, Paul	East HS	Social Science
Schiltz, Kathleen	Moulton	Counselor
Stimmel, Mary	Lincoln HS	Spanish
Tormey, Patricia	Ruby Van Meter	ID
Vande Krol, Constance	South Union	Principal
Zelenovich, Michael	Community Ed	Comm Educ Coord

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EARLY RETIREMENTS (effective date for all early retirements will be the last day for the **2014-15** school year)

Name	School	Position
1. Andresen, Kimberly	Hoover HS	Counselor
2. Andrews, Kathleen	King	Kindergarten
3. Bass, Cynthia	Perkins	Multicat
4. Behling, Denise	Future Pathways	Interventionist
5. Bennett, Ronald	Cntrl Campus HS	JR ROTC/HS ROTC Stp
6. Berry, Mary	Lincoln HS	English/Asst Frnsc Stp/Pep Club Stp
7. Boal, Anne	Music	Band/EI Ins Msc Stp
8. Brier, Sandra	Weeks MS	Fam & Cons Sci/TA Coord Stp
9. Brones, Laura	Perkins	Instruct Coach/In Cls Rdg
10. Caliguri, Mari	Greenwood	4th Grade
11. Callaghan-Mitchell, Barbara	Stdnt Svc Wt	Deaf Educ Itin
12. Carlson, Philip	Hoover HS	Acan Supprt Lab
13. Carter, Shelley	Windsor	Kindergarten
14. Clausen, Katherine	East HS	Vice Principal
15. Cockrell, Stephen	Cntrl Campus HS	JR Rotc/HS Rotc Stp
16. Collins, Melinda	Ruby Van Meter	ID
17. Colton, Patricia	Brody	Math/Science
18. Cooley, Terance	East HS	Technology Ed
19. Cooper, Janyce	Carver	Nurse
20. Crandell, Kathleen	Capitol View	In Cls Rdg/ In Cls Math
21. Cropp, Billie Jo	Carver	2nd Grade
22. Cross, Karen	East HS	Math
23. Culver, Peggy	Oak Park	2nd Grade
24. Cusmano, Patricia	Hoover HS	Math
25. Dahm, Leslie	Home Instruct	Home Instruct
26. Day, Barbara	Phillips	4th Grade
27. Dickerson, Donna	Head Start	Nurse
28. Dunivan, Sandra	Merrill MS	Counselor
29. Edwards, Pamela	Roosevelt HS	Nurse
30. Erbes, Jennifer	King	Rdg Recovery/In Cls Rdg
31. Faust, Gloria	Perkins	Vocal Music/EI Voc Stp
32. Forsgren, Thomas	Cntrl Campus HS	Social Science/Intrntl Prog HS
33. Fritch, Marcia	Stdnt Svc Wt	Early Access
34. Gier, Kay	Capitol View	Kindergarten
35. Greiner-Glas, Susan	Stdnt Svc Wt	Sp Ed Consult/Se Cnslt Stp
36. Hansen, Kathryn	Goodrell MS	Counselor
37. Hanson, Steven	Lincoln HS	Social Science
38. Harrington, Diane	Capitol View	Multicat
39. Heideman, Julie	Stdnt Svc Wt	Support Tchr
40. Hetzel, Jannan	Capitol View	In Cls Rdg/ In Cls Math
41. Horn, Sarah	Capitol View	2nd Grade
42. Hoyt, Lynne	Stdnt Svc Wt	Sp Ed Zone Supv
43. Johnson, John	Downtown School	Principal - ES
44. Johnson, Michael	East HS	Technology Ed
45. Jones, Karen	McKee Educ Ctr	Head Start
46. Jones, Melinda	Cattell	Principal - ES
47. Kerman, Lonny	Home Instruct	Home Instruct
48. Khalastchi, Barbara	Edmunds	ELL
49. Kitterman, Darrell	McCombs MS	Business

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EARLY RETIREMENTS (effective date for all early retirements will be the last day for the **2014-15** school year)

Name	School	Position
50. Kleinschrodt, Juli	Student Svc @ WD	Early Access
51. Kulzer, Howard	Capitol View	1st Grade
52. Lehman, Kathleen	Head Start	Head Start
53. Leonetti, Juli	Madison	Multicat
54. Lewis, Mary	Carver	Multicat
55. Logsdon, Michael	Greenwood	In Class Math
56. Lowe, Julie	Stowe	Nurse
57. Lynch, Gene	Roosevelt HS	Math
58. Lynch, Nancy	Stdnt Svc Wt	Social Worker
59. Mattila, Lin	Stowe	In Class Math
60. McDonald, Susan	South Union	Nurse
61. Metge, Maria	Stdnt Svc Wt	Lead Suprt/Se Cnslt Stp
62. Morain, Diane	Cntrl Campus HS	English
63. Morris, Janice	Merrill MS	Lang Arts
64. Murphy, Kathleen	Callanan MS	Lang Arts
65. Nemmers, Linda	East HS	Math
66. Nemmers, Theodore	Home Instruct	Home Instruct
67. Neswold, Vicki	Findley	In Cls Rdg/ In Cls Math
68. Nichols-Wood, Barbara	Holy Family	In Cls Rdg/ In Cls Math
69. Paul, Kathleen Hannon	Weeks MS	Nurse
70. Reynolds, Kathy	South Union	In Cls Reading
71. Root, Valerie	Stdnt Svc Wt	Occ Therapist
72. Smith, Jean	Metro Kids/Downtown/Walnut Street	Nurse
73. Stancel, Kenneth	Home Instruct	Home Instruct
74. Stetson, Deborah	Stdnt Svc Wt	Homebound Tch
75. Stone-Flomo, Cassandra	Phillips	Kindergarten
76. Swanson, Carol	Lincoln HS	English
77. Swanson, Thomas	Hubbell	Phys Ed
78. Sweet, David	Technology	Technology Fac
79. Tebo, Janette	Oak Park	Nurse
80. Thompson, Shari	Orchard Place	Principal - ES
81. Tursi, Madelyn	Lincoln HS	Multicat
82. Walag, John Michael	Lincoln HS	Vocal Music/HS Voc Stp/Pep Club Stp
83. Walls Kipper, Diann	Stdnt Svc Wt	Psychologist
84. West, Sheila	Student Svc @ WD	Early Access
85. Westover, Mary	East HS	English
86. Williams, Patti	Stdnt Svc Wt	Support Tchr
87. Winslow, Joanne	Capitol View	5th Grade

Name	Position	Amount	Effective Date
O'Hara, Tiffany	HR Director of Certified Staff	\$122,000	07/01/2014

Education: Master's Degree Educational Administration, Iowa State University, 2009. Bachelor's Degree Elementary Education, University of Northern Iowa, 1989. Associate's Degree Elementary Education, 1987.
 Experience: Terrace Elementary Principal, Ankeny Community School District, 2007-Present. Holy Family School Principal, Diocese of Des Moines, 1996-2007. St. Patrick School, Diocese of Des Moines, 1993-1996.
 Address: Des Moines, IA.

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Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Presentation: None

Contact: Thomas Harper
(thomas.harper@dmschools.org/242-7745)

Attachment: None

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No. 14**Page 1 of 1****Subject: HIATT MIDDLE SCHOOL – WINDOW REPLACEMENT****For: PUBLIC HEARING/ACTION****Presentation: None****Contact: Bill Good**

(harold.good@dmschools.org/242-8321)

Attachments: None

Issue: Approval of the plans and specifications for the window replacement package for Hiatt Middle School. Publication for the Public Hearing was included in The Des Moines Register on December 20, 2013.

Superintendent's Recommendation: The superintendent recommends that the board approve the plans and specifications prepared by Larrison & Associates for the replacement of the windows at Hiatt Middle School.

Presenters: None. Bill Good will be present to answer any questions.

Background: This project consists of replacing the exterior windows at Hiatt Middle School.

Funding: Statewide Penny (Students First Program).

Minutes

The public hearing was opened at 6:03 p.m. With no speakers present, the public hearing was closed at 6:03 p.m.

The superintendent introduced the matter. Ms. Boesen moved approval of the superintendent's recommendation to approve the plans and specifications for the window replacement at Hiatt; seconded by Mr. Barron.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion approved 7-0.

Item:	15	Page 1 of 1
Subject:	MCKINLEY ELEMENTARY SCHOOL PARTIAL ROOF REPLACEMENT	
For:	PUBLIC HEARING/ACTION	Presentation: None
Contact:	Bill Good (harold.good@dmschools.org/242-8321)	Attachments: None

Issue: The approval of final plans and specifications for partial roof replacement at McKinley Elementary School.

Superintendent's Recommendation: The superintendent recommends the board approve the final plans and specifications prepared for the replacement of the roofing materials on the 1992 addition.

Presenters: None. Bill Good will be present to answer any questions.

Background: To correct the moisture infiltration problems roofing will be removed and replaced. Bids are due on January 14, 2014. Facility Management will seek board approval of the lowest responsive, responsible bid at the February 4, 2014, board meeting.

Plans are available at the Operations Center, 1917 Dean Ave.

Funding: Physical Plant and Equipment Levy (PPEL)

Minutes

The public hearing was opened at 6:04 p.m. With no speakers present, the public hearing was closed at 6:04 p.m.

The superintendent introduced the matter. Ms. Boesen moved approval of the superintendent's recommendation to approve the plans and specifications for the replacement of the roofing materials on the 1992 addition; seconded by Mr. Sweeney.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard and Sweeney

Nay: None

Motion approved 7-0.

Item No. 16**Page 1 of 2****Subject: NONIMMIGRANT STUDENTS****For: INFORMATION/DISCUSSION****Presentation: PowerPoint****Contact: Brooke Jacobson****Attachment: None**(brooke.jacobson@dmschools.org/242-7536)

Issue: The district currently enrolls two types of nonimmigrant students: foreign exchange students and international students.

Superintendent's Recommendation: The superintendent recommends the board consider the district's current approach to serving nonimmigrant students and provide feedback for staff consideration.

Presenters: Brooke Jacobson

Background: The district has historically enrolled foreign students on both J-1 and F-1 student visas. The requirements for each visa type differ and the acceptance and placement of these students is centralized in the superintendent's office.

Minutes

Ms. Jacobson stated nonimmigrant students are students who are citizens of a foreign country coming temporarily to study in a U.S. school.

All foreign students—called international students by DMSP—are residents of another country, have a permanent residence in that country, must demonstrate an intent to return to that country when done with their studies, and come to the U.S. on either a J-1 or F-1 visa.

Students wishing to permanently move to the U.S. are immigrants and must follow a different process from nonimmigrant students.

DMPS uses a centralized process for accepting and placing nonimmigrant students, which was taken over by Ms. Jacobson in the spring of 2012.

Foreign exchange students work through established student exchange programs which are governed by the U.S. Department of State. Students obtain J-1 visas and tuition is waived per provision by the Dept. of State.

The Council on Standards for International Educational Travel is contacted to verify that the student's organization is listed with them. They conduct the host family's background check and provide additional services to the student while here. Only students using a foreign exchange agency listed with them are accepted.

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All five comprehensive high schools currently have at least one foreign exchange student. The district tries to place students in the home school of the host family.

Students on F-1 visas apply directly to a school which must be certified with SEVP—Student and Exchange Visitor Program—which is part of Homeland Security. Homeland Security governs these students rather than the Department of State. These students generally will have a connection with someone in the Des Moines area and make their own living arrangements. They must pay tuition which the district has established as the per pupil allotment established by the state. The district is responsible for all reporting through SEVIS—Student and Exchange Visitor Information System—including when the student reports to school and when they no longer attend.

International and foreign exchange students are accepted in order to expose our students to different cultures and languages and help our students obtain better understanding and awareness of the world.

There are currently four F-1 visa students. The district has only registered Roosevelt, Hoover and North with Homeland Security, so the students are placed in one of those schools.

Students who are children or family members of studying professors or college students are not here just for educational purposes so are enrolled as residents. Drake University, Des Moines University, etc., are responsible for the reporting requirements of the visa holder and all dependents.