

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
AND WORK SESSION
MULTI-PURPOSE ROOM
1800 GRAND
MINUTES
NOVEMBER 5, 2013**

PUBLIC FORUM — 5:45 P.M. - 5:50 P.M.

The Board of Directors held a public forum on Tuesday, November 5, 2013, in the multi-purpose room at 1800 Grand Avenue, Cindy Elsbernd presiding.

Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney.

Speakers: Debbie Stetson, 2516 Pine Circle, Urbandale
Andrew Rasmussen, 313 SE Sharon, Ankeny

REGULAR MEETING — 6:01 P.M.

Ms. Elsbernd called the November 5, 2013, meeting of the Des Moines Public Schools Board of Directors to order.

Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

APPROVAL OF AGENDA — 6:01 P.M.

Ms. Caldwell-Johnson moved approval of the agenda; seconded by Mr. Howard.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Nay: None
Motion passed 7-0.

APPROVAL OF MINUTES — 6:02 P.M.

Ms. Boesen moved approval of the minutes for October 15, 2013; seconded by Mr. Howard.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Nay: None
Motion passed 7-0.

DISTRICT RECOGNITIONS — 6:02 P.M.

The district has two of the six finalists for Iowa's Teacher of the Year award:

- Kristi Wickre, a 20-year teacher at Smouse.
- Elaine Wolf, head of the Culinary Arts program at Central Campus since 2004.

Members of the Iowa Kidstrong's See-Us Run Des Moines program were honored. The mission of See-Us Run Des Moines is to help teens who face adversity in their lives learn that they are capable, resourceful and resilient to respond to life challenges by providing them the opportunity to experience first-hand the benefits of goal setting, character development, adult mentoring and improved health through committing to, training for, and completing the Des Moines Marathon on October 20.

This year, 21 Roosevelt High School students and one East High School student spent four days per week training. A corps of caring and dedicated adult volunteers from the community ran with the students throughout the program including two Roosevelt staff members and one DMPS central office staff member.

Marathoners:

Yaneth Almendarez, Sophomore	Amber McCall, Senior
Madeline Browning, Senior	Maura Mickunas, Senior
Rosie Cook, Junior	Sarah Nguyen, Senior
Keeghan Corcoran, Senior	Tran Nguyen, Sophomore
Sam Elsbernd, Junior	Jake Rhodes, Sophomore
Olivia Fox, Junior	Jordan Rhodes, TRHS Class of 2013
Jazzaray James, Soph.	Adrienne Robinson, Senior
Nate Jones, Freshman	Goamar Teny, Senior
Shivani Kumaresan, Freshman	Asana Zilk, Senior

Half Marathoners:

Carlos Buendia, Senior @ East	Integrity Narcisse, Senior
Ollivia Enos, Senior	Brittany Nguyen, Sophomore

Coach and Board Chair Cindy Elsbernd is the program director and coach.

CONSENT ITEMS — 6:08 P.M.

7. Contracts for Approval	1
8. Final Acceptance of Bid No. B6614: Prospect Window Replacement	4
9. Environmental Consulting Services: Award of Contract	5
10. Fire Safety Grant Application and Project	6
11. Resolution to Hold a Public Hearing—Easements to the City of Des Moines at 2941 Dean Ave., Willard Elementary School	7
12. Testing Materials for 2 nd Graders	8
13. Appointment of 2013-14 Additional Level I Investigators	9
14. Personnel Recommendations	10
15. List of Bills for Approval	11

Minutes

Ms. Boesen moved that the board approve the consent items including the payment of bills previously authorized and certified by the secretary in the amount of \$4,035,154.75 and unpaid bills in the amount of \$2,289,042.84; seconded by Mr. Barron.

CONSENT ITEMS, MINUTES, CONTINUED

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Nay: None
Motion passed 7-0.

Public Hearings — 6:09 P.M.

16. Lincoln RAILS Academy at Kurtz New Fire Alarm System (7-0)12
17. Easement to MidAmerican Energy for Underground Electrical Line at Jesse
 Franklin Taylor Education Center, Casady Building (7-0)13
18. Easement to MidAmerican Energy for Overhead Electrical Line at McCombs
 Middle School (7-0)14

Other — 6:12 P.M.

19. Statewide Penny Sales Tax Bonds, Series 2013 (7-0).....15
20. FY 2015 Budget Parameter*17

**Discussion only, no action.*

ITEMS OF PRIVILEGE — 6:43 P.M.

21. Chair's Report

Ms. Elsbernd shared that she attended the Council of Great City Schools conference last week. It was a very worthwhile event and will share additional information later with her colleagues.

Students and staff who were impacted by last week's lockdown were commended and she sincerely appreciates how staff responded to ensure everyone's safety.

22. Superintendent's Report

Mr. Ahart also attended the Council of Great City Schools conference and feels the board should consider submitting a bid to host the conference in 2016 or later. He will talk with the Partnership.

Congratulations to the Hoover football team for earning their way to the playoffs.

On Wednesday night at 5 p.m., STEM will hold their second annual Family Night at the Science Center.

ADJOURN — 6:47P.M.

The chair adjourned the regular meeting. Following a short break, the board will convene in the scheduled work session.

WORK SESSION — 7:06 P.M.

The board convened a work session at 7:06 p.m. in the multi-purpose room at 1800 Grand Avenue.

Present: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney
Also present: Administrators Tom Ahart, Bill Good, Gregg Cuellar, Anne Sullivan, Holly Crandell, and Thomas Harper. Cathy Minchberg and Carol Taylor from the Center for Reform of School Systems facilitated the training.

Discussion included board member roles, working together as a governance team, image projection, and related items. A subcommittee of Caldwell-Johnson, Boesen and Barron will compile thoughts presented for further discussion.

The meeting adjourned at approximately 9:35 p.m.

Item No. 7

Page 1 of 3

Subject: CONTRACTS FOR APPROVAL

For: ACTION

Contact: Bill Good

(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

Contract No. 13-042

Project: Special Education

Contractor: Des Moines Independent Community School District

Background: Student & Family Services is seeking to renew the 28e agreement with Woodward Granger School District which allows Des Moines students access to its Grandwood programs. The students served in this program have significant disabilities resulting in a need for highly specialized services in a small setting. The decision for participation in this program is made by the IEP team. Typically, 3 to 5 students are served in this program each year.

Financial: Facility and administrative costs will be billed to the district's general fund. Instructional costs per student will be paid from special education dollars.

Term: July 1, 2013, through June 30, 2014

Contact: Shelly Bosovich

shelly.bosovich@dmschools.org/242-7714

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Contract No. 13-043

Project: To review and approve contracts for 2013-2014 school year for transportation of non-public school students who reside within the Des Moines Independent Community School District.

Contractor: Christ the King, Dowling High School, St. Anthony School, St. Joseph School, & St. Theresa School

Background: Iowa Code Section 285.1(14), states: "Resident pupils attending a non-public school located either within or without the school district of the pupil's residence shall be entitled to transportation on the same basis as provided for resident public school pupils under this section."

Therefore, contracts with the accredited non-public schools are necessary to authorize and distribute the flow through funding received from the State of Iowa. The Des Moines Independent Community School District is responsible for coordinating reimbursements to the non-public schools for their transportation expenses and the parents who transport their children to and from non-public schools.

Financial:

Revenues: \$NONE

Expenses: \$NONE

Funding Source: NONE

Term: 1 Year**New or Renewal:** New**Contact:** Todd Liston

(todd.liston@dmschools.org/242-7832)

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Contract No. 13-044

Project: Student Teaching Agreement

Contractor: Faith Baptist Bible College

Background: DMPS has provided student teaching experiences for students from various colleges and universities for many years. College students are placed with teachers throughout the district for either a full or half semester. The individual teacher receives remuneration from the appropriate university. This agreement sets for the general terms and conditions for placing college students in student teaching placements, pre-kindergarten through 12th grade.

Financial:

Revenues: \$0

Expenses: \$0

Funding Source: N/A

Term: Beginning July 1, 2013, with annual renewal

New or Renewal: Renewal

Contact: Anne Sullivan

(anne.sullivan@dmschools.org/242-7763)

Item No. 8**Page 1 of 1****Subject: FINAL ACCEPTANCE OF BID NO. B6614: PROSPECT WINDOW REPLACEMENT****For: ACTION****Contact: Bill Good**
(harold.good@dmschools.org/242-8321)**Attachments: None**

Superintendent's Recommendation: The superintendent recommends the board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Prospect Support Facility

PROJECT: Window Replacement

CONTRACTOR: The Wilson Group

CONTRACTED AMOUNT: \$106,106.00

CONTRACT BALANCE: \$5,745.15

Item No. 9**Page 1 of 1****Subject: ENVIRONMENTAL CONSULTING SERVICES: AWARD OF CONTRACT****For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**(harold.good@dmschools.org/242-8321)

Issue: Award of contract for environmental consulting services.

Superintendent's Recommendation: The superintendent recommends the board approve the contract for environmental consulting services with Apex Companies.

Presenters: None. Bill Good will be present to answer any questions.

Background: The district contracts with environmental consulting firms to: 1) perform hazardous material (including asbestos and lead) inspections and assessments; 2) develop hazardous material removal specifications; 3) oversee and monitor hazardous material removal; 4) measure radon and design mitigation systems; 5) assess and manage stormwater systems; and 6) identify, assess, and design the removal of underground storage tanks.

In order to best use district resources, a request for proposals was developed and sent to 19 bidders; 3 proposals were received and examined by Facilities and Purchasing. A review of the proposal is available at: http://www.dmschools.org/wp-content/uploads/2011/10/RFP6801-Env-Consulting-Svcs-Evaluation-Matrix_sans_comments.pdf.

After evaluating the proposals, Apex Companies was selected to perform environmental consulting services for the district on an as-needed basis through June 30, 2017. Prices will remain fixed through June 30, 2015, at which point annual price adjustments will be tied to the Consumer Price Index.

The district makes no guarantee as to the number or dollar value of projects that will be undertaken, but expenses are estimated to be \$225,000 per fiscal year.

Funding Source: Various

Item No. 10**Page 1 of 1****Subject: FIRE SAFETY GRANT APPLICATION AND PROJECT****For: ACTION****Presentations: None****Contact: Bill Good**

(harold.good@dmschools.org/242-8321)

Attachments: None

Issue: The Iowa Department of Education requires the Board of Directors approval of the project and supporting grant application for the Fire Safety Grant application in the amount of \$75,000.

Superintendent's Recommendation: The superintendent recommends the board approve the project and submission of the Fire Safety Grant application to the Iowa Department of Education.

Presenters: None. Bill Good will be present to answer any questions.

Background: The Fire Safety component of the Iowa Demonstration Construction Grant Program provides up to \$75,000 (for school districts larger than 5,400 students) to fund projects that remedy fire safety defects. No local match is required. The DMPS Fire Safety Grant application will address fire safety issues at Lincoln RAILS at Kurtz and will focus on installing a new fire alarm system. The application is due November 15, 2013.

Item No. 11

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Subject: RESOLUTION TO HOLD A PUBLIC HEARING – EASEMENTS TO THE CITY OF DES MOINES AT 2941 DEAN AVE., WILLARD ELEMENTARY SCHOOL

For: ACTION

Presenters: None

Contact: Bill Good

(harold.good@dmschools.org/242-8321)

Attachments: None

Issue: The City of Des Moines is requesting the granting of a permanent easement for traffic signal and street lighting systems and a temporary construction easement at Willard Elementary, 2941 Dean Ave.

Superintendent's Recommendation: The superintendent recommends the board approve the resolution to hold a public hearing for the purpose of granting permanent easement for traffic signal and street lighting systems and a temporary construction easement to the City of Des Moines.

RESOLUTION

WHEREAS, the Board of Directors of the Des Moines Independent Community School District (the "District") desires to grant a permanent easement for traffic signal and street lighting systems and a temporary construction easement to the City of Des Moines for \$1.00. The area subject to the easements is 2941 Dean Ave, Willard Elementary, and is legally described as follows:

DESCRIPTION OF PROPERTY for PERMANENT EASEMENT being conveyed to the City of Des Moines: A part of lot 20, Official plat of the south half of Section 1-T78-R24, an official plat, now included in and forming a part of the City of Des Moines, Polk County, Iowa and described as follows: Commencing at the northwest corner of lot 14, Block "N", Hartley's addition to Grant park, being an official plat, now included in and forming a part of the City of Des Moines, Polk County, Iowa: thence north 88° (degrees) 45' (Minutes) 07" (seconds) east, 316.91 feet to the point of beginning; thence continuing north 88° 45'07" east, 10.00 feet; thence south 0°00'14" east, 10.00 feet; thence south 88° 45'07 west, 10.00 feet; thence north 0°00'14" west, 10.00 feet to the point of beginning and containing 100 square feet.

DESCRIPTION OF PROPERTY for TEMPORARY CONSTRUCTION EASEMENT: A part of Lot 14 and vacated alley lying east of and adjoining block "N", Harley's addition to Grant Park and a part of lots 10 and 20, in the official plat of the south half of Section 1, T78-R24, both being an official plat, and now included in and forming a part of the City of Des Moines, Polk County, Iowa and described as follows:

Beginning at the northwest corner of said lot 14; thence north 88° 45'07" east a distance of 316.91 feet; thence south 0°00'14" east, 10.00 feet; thence north 88°45'07" east, 10.00 feet; thence south 0°00'14" east, 90.02 feet; thence south 88° 45'07" west 21.77 feet; thence north 0°04'37" west, 10.32 feet; thence north 89°52'14" west, 78.22 feet; thence north 0°00'14" west, 67.82 feet; thence south 88°45'07" west, 226.87 feet; thence north 0°04'03" west, 20.00 feet to the point of beginning and containing 0.31 acres (13559 S.F.)

WHEREAS, it is appropriate to publish a Notice of the proposed sale and of the hearing and to receive and consider objections and petitions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Des Moines Independent Community School District:

Section 1. That this Board shall set a public hearing, on the granting of an permanent easement and temporary construction easement of the above described property, for November 19, 2013, at 6 o'clock P.M. in the Des Moines Independent Community School District Board Room, 1800 Grand Avenue, Des Moines, Iowa 50309.

Section 2. That the Secretary is authorized and directed to prepare, publish, and distribute the Notice of Hearing.

Item No. 12**Page 1 of 1****Subject: TESTING MATERIALS FOR 2ND GRADERS****For: ACTION****Presentation: None****Contact: Dr. Debra Mishak****Attachment: None**

(debra.mishak@dmschools.org/242-7930)

Issue: Purchase of testing materials.**Superintendent's Recommendation:** The superintendent recommends the board approve purchase of testing materials.**Presenters:** None**Background:** The Cognitive Abilities Test (CogAT) is the district's primary assessment instrument for identifying gifted and highly gifted learners. The new version of the battery is now available, and includes the option for company scoring. Riverside Publishing owns the copyright to the assessment and is the sole distributor. Total cost is \$43,779.38.**Funding Source:** GT General Funds

Item No. 13**Page 1 of 1****Subject: APPOINTMENT OF 2013-14 ADDITIONAL LEVEL I INVESTIGATORS****For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**(anne.sullivan@dmschools.org/242-7763)

Issue: Chapter 102, Rules of Department of Education describes the procedures for investigating allegations of abuse of students by school district employees. These rules require the annual appointment of Level I Investigators for the district. Because the Des Moines Public Schools serves sixty-eight schools and we currently have one person acting in this capacity, we are requesting additional Level I Investigators be approved.

Superintendent's Recommendation: The superintendent recommends the board approve the additional Level I Investigators for the 2013-2014 school year.

Presenters: None

Background: The Department of Education developed a policy and rules for investigating claims of physical or sexual abuse by a school district employee involving a student. The district will respond promptly to allegations of abuse of students by school employees by conducting an investigation or arranging for investigation of any allegation. The district will take appropriate disciplinary action when abuse is found (Chapter 102, Rules of the Iowa Department of Education).

Current Level I Investigator	Amanda Easton
Additional Level I Investigators	Anne Sullivan Patricia Lantz David Brown

Item No. 14

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Subject: PERSONNEL RECOMMENDATIONS**For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

Background:**ELECTIONS - GENERAL EDUCATION**

Name	School, Position	Effective Date
Barten, Molly	Studebaker, K-5	10/30/2013
Hernandez, Sara	Edmunds, 4 th	10/30/2013
Hyde, Jennifer	Brubaker, K-5	10/21/2013
Pace, Emily	Cattell, .5 In-Class Reading; Oak Park, .5 In-Class Reading	10/16/2013
Roberts, Kristy	River Woods, K-3	10/28/2013
Wiederstein, Julie	Pleasant Hill, .5 K-5	10/31/2013
Wolver, Rachel	Findley, K-5	10/28/2013

REGULAR RETIREMENT

Name	School, Position	Effective Date
Brekke, Jacqueline	Cattell, Kindergarten	06/06/2014

EARLY RETIREMENTS (effective date for all early retirements will be the last day for the 2013-14 school year)

Name	School	Position
Anderson, Linda	Central Campus	Counselor
Bowermaster, Mary	Windsor	1 st Grade
Bradley, Jerome	Central Campus	Aviation
Brown, Kathleen	East HS	Intellectual Disability Teacher – ID
Broxmeyer, Judy	Studebaker	1 st Grade
Castagnoli, Marsha	North HS	Math
Collins, Deborah	Hiatt MS	Social Science
Davis, Sue	Roosevelt HS	French and Spanish
Deo-Sokoloff, Jeri	Woodlawn	Student SVC – Social Worker
Douglas, Lucy	Lincoln HS	Art
Elliott, Nancy	School Improvement Ldr	Roosevelt
Ethington, Lynn	Hubbell	Art
Holwell, Mary	Merrill MS	Language Arts
Johnson, Luann	Hanawalt	Instruct Coach & In Class Reading
Keely, David	Hiatt MS	In Class Math
Lentz, Terri	Walnut	Speech Pathologist
Lockhart, Dinah	Merrill MS	Science
Miller, John	Blank	Hospital Teacher – HH
O'Malia, Michael	Roosevelt	Multicat
Reese, Barbara	River Woods	2 nd Grade
Ryerson, Christine	Merrill MS	Science
Sears, Sandra	Lincoln HS	Phys Ed
Shirley, Tedd	Jackson Elementary	4th Grade
Tasler, Bridget	Ruby Van Meter	Intellectual Disability Teacher – ID
Vickroy, Catherine	Walnut	Social Worker
Wendehl, Steven	Hiatt MS	Deaf Education
Wilson, Suzann	Walnut	Sp Ed Consult
Wilson, James	Roosevelt HS	Math

Item No. 15

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Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Presentation: None

Contact: Thomas Harper
(thomas.harper@dmschools.org/242-7745)

Attachment: None

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No. 16**Page 1 of 1****Subject: LINCOLN RAILS ACADEMY AT KURTZ NEW FIRE ALARM SYSTEM****For: PUBLIC HEARING/ACTION****Contact: Bill Good**

(harold.good@dmschools.org/242-8321)

Attachments: None

Issue: Approval of the plans and specifications for the new fire alarm system for Lincoln RAILS Academy at Kurtz. Publication for the Public Hearing was included in The Des Moines Register on October 21, 2013.

Superintendent's Recommendation: The superintendent recommends the board approve the plans and specifications prepared by Alvine Engineering for the new fire alarm system for Lincoln RAILS Academy at Kurtz.

Presenters: None. Bill Good will be present to answer any questions.

Background: This project will install a new fire alarm system throughout the building to enhance safety for students and staff.

A copy of the plans and specifications are available for review at the District's Operations Center, 1917 Dean Avenue.

Funding: Statewide Penny (Students First Program) or potential Life Safety Grant.

Minutes

The public hearing was called to order at 6:09 p.m. With no speakers, the public hearing was closed at 6:09 p.m.

Ms. Boesen moved approval of the superintendent's recommendation, seconded by Mr. Sweeney.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Nay: None

Motion passed 7-0.

Item No. 17**Page 1 of 1**

Subject: EASEMENT TO MIDAMERICAN ENERGY FOR UNDERGROUND ELECTRICAL LINE AT JESSE FRANKLIN TAYLOR EDUCATION CENTER, CASADY BUILDING

For: PUBLIC HEARING/ACTION

Presenters: None

Contact: Bill Good

(harold.good@dmschools.org/242-8321)

Attachments: None

Issue: MidAmerican is requesting the granting of an underground electric line easement at Jesse Franklin Taylor Education Center, Casady Building, 1801 16th Street.

On October 15, 2013 the Board of Directors approved a resolution to hold a public hearing. As required by law, the notice of public hearing was published on October 16, 2013.

DESCRIPTON OF PROPERTY CONTAINING EASEMENT AREA: Lot A Chautauqua Park, an Addition now within and forming a part of the City of Des Moines, Iowa.
Lot D Chautauqua park, an Addition now within and forming a part of the City of Des Moines, Iowa
Lots Sixty-eight (68) seventy (70) seventy-on (71) and seventy-two (72) in Inglewood now included in and forming a part of the City of Des Moines, Iowa

EASEMENT AREA: A 10-foot wide underground electric easement over, under, across and through part of the previously described tract of land, the Centerline of which is more accurately described as follows: Commencing at the Southwest Corner of said tract, thence S89°37'49"E (assumed for the purpose of this description) along the South line of said tract, a distance of 223.42 feet to the Point of Beginning; thence N00°03'03"E parallel with and 5.00 feet west of the East line of said tract, a distance of 171.38 feet; thence N89°56'57"W, a distance of 32.07 feet to and including a Pad Mounted Transformer at the end of said centerline. As shown on Exhibit "A" attached hereto and made a part hereof.

Superintendent's Recommendation: The superintendent recommends the board approve the granting of an underground electric line easement to MidAmerican Energy for \$1 at 1801 16th Street.

Minutes

The public hearing was called to order at 6:10 p.m. With no speakers, the public hearing was closed at 6:10 p.m.

Mr. Howard moved approval of the superintendent's recommendation, seconded by Pastor Cheatom.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Nay: None

Motion passed 7-0.

Item No. 18**Page 1 of 1****Subject: EASEMENT TO MIDAMERICAN ENERGY FOR OVERHEAD ELECTRICAL LINE AT MCCOMBS MIDDLE SCHOOL****For: PUBLIC HEARING/ACTION****Presenters: None****Contact: Bill Good****Attachments: None**

(harold.good@dmschools.org/242-8321)

Issue: MidAmerican is requesting the granting of an overhead electric line easement at McCombs Middle School, 201 County Line Road.

DESCRIPTON OF PROPERTY: A part of the east 990 feet and the South 1600 feet of the Southeast quarter of Section 33 Township 78 North Range 24 West of the 5th PM, Polk County, Des Moines, Iowa.
EASEMENT AREA: A 10-foot overhead electric line easement on each parcel as generally depicted on Exhibit "A", attached hereto and made a part hereof.

On October 15, 2013, the Board of Directors approved a resolution to hold a public hearing. As required by law, the notice of public hearing was published on October 16, 2013.

Superintendent's Recommendation: The superintendent recommends the board approve the granting of an overhead electric line easement to MidAmerican Energy for \$1 at 201 County Line Road.

Minutes

The public hearing was called to order at 6:11 p.m. With no speakers, the public hearing was closed at 6:11 p.m.

Ms. Caldwell-Johnson moved approval of the superintendent's recommendation, seconded by Mr. Barron.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Nay: None

Motion passed 7-0.

Item No. 19**Page 1 of 2****Subject: STATEWIDE PENNY SALES TAX BONDS, SERIES 2013****For: ACTION****Presentation: None****Contact: Thomas Harper****Attachment: 13-064**

(thomas.harper@dmschools.org/242-7745)

Issue: Issuance of revenue bonds; resolution fixing the date of sale; and approving electronic bidding procedures.

Superintendent's Recommendation: The superintendent recommends the board take action giving authorization for the sale of the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2013 in accordance with the consideration of sealed bids opened and reviewed by the superintendent of schools, secretary of the board and the financial advisor and the Resolution Directing the Sale.

Presenters: Thomas Harper

Background: The district would like to sell approximately \$9,145,000 in Tax Revenue Bonds in 2013 with the close of the sale on or about December 30, 2013.

The Bonds will provide the district funds to:

1. Minimize inflationary increases on a portion of the construction program.
2. Maximize the use of construction dollars in the first 10 years of the construction program.
3. Add flexibility to the construction schedule.
4. Allow the district to develop the most optimal construction plan.
5. Lock up a portion of the revenue stream for debt service (and/or projects).
6. Allow the district to move up projects earlier for the benefit of the students.
7. Lock in projects at an estimated borrowing cost of approximately 4% which may be lower than the projected average inflationary factor over the next 17 years.
8. Continue to provide operational efficiencies which will have a direct impact on the general fund in the form of reduced energy costs.
9. Continue the plan created by the Superintendent's Facilities Advisory Committee.

It should be noted that in addition to these bonds, the district will be requesting authorization for the sale of an additional \$61 million in Sales Tax Revenue Bonds in the spring of 2014.

Minutes

Mr. Harper stated that board approval is needed to set the sale date and bidding procedures for the issuance of a little less than \$10 million in bonds. Information on a

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list of projects and requesting sales tax bonds of \$70 million was provided last spring. At that time, it was stated the bond issuance would be split into two requests: one in the fall for \$10 million and the rest in the spring, providing local financial institutions an opportunity to bid on the bonds--known as a bank-qualified issuance and will be obtained at a reduced rate.

Ms. Caldwell-Johnson asked that the list of projects be sent again. Projects will not be separated between the two issuance cycles.

Mr. Howard appreciates the opportunity to allow local institutions to be involved.

Ms. Boesen moved approval of authorizing the sale of bonds as recommended by the superintendent. Mr. Sweeney seconded the motion.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd, Howard, Sweeney

Nay: None

Motion passed 7-0

Item No. 21**Page 1 of 2****Subject: FY 2015 BUDGET PARAMETERS****For: DISCUSSION****Presentation: Yes****Contact: Thomas Harper**

(thomas.harper@dmschools.org/242-7745)

**Attachment: 13-065
13-066**

Issue: Fiscal Year 2015 (July 1, 2014 to June 30, 2015) Budget Parameters

Superintendent's Recommendation: The superintendent recommends the board begin discussion on the FY 2015 budget parameters, priorities and the guiding principles they wish the administration and the budget advisory committees to follow in the course of budget development.

Presenters: Thomas Harper will be available for questions.

Background: The board's parameters will guide district administration in developing the budget proposal and guide the budget advisory committees in the development of the FY 2014-2015 budget recommendations to the board.

Budget development, parameters and priorities must be within the context of Management Limitation 2.5 –Financial Planning/Budgeting which states:

Financial planning for any fiscal year or remaining part of any fiscal year may not deviate materially from the Board's Ends priorities, risk financial jeopardy.

Accordingly, the superintendent shall not present a budget that:

1. Falls below a 15% solvency ratio for the General Fund.
2. Falls below a 10% unspent spending ratio for the General Fund.
3. Creates a situation or condition described as unacceptable in the "Financial Conditions and Activities".
4. Omits credible projections of revenues and expenses and disclosure of planning assumptions.
5. Plans the expenditure of more funds than are projected to be received in any fiscal year.
6. Provides less funding for Board activities during the year than is set forth in the Governance Budget.

Minutes

Mr. Harper briefly reviewed a timeline and the process for creating the budget. Board parameters from previous years were provided. Budget advisory committees are being consulted again this year.

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The district knows the amount of allowable growth to be received next year and projections are shown through 2018. Two-year agreements are in effect with bargaining units. Sequestration is still an unknown.

Proof of the need for a higher solvency ratio was shown during the recent federal government shutdown. While several peers were trying to determine how to keep programs in place, Des Moines was fortunate to have enough set aside that it would not have been an issue.

Almost 120 new classroom teachers were hired this year. Health insurance costs are expected to level off, and a dependent health audit was conducted which has already saved the district over \$350,000. The \$1.4 million spent on the wellness initiative is expected to generate \$3.23 per dollar invested over the long term.

The unspent budget authority goal was 10% and the district has gone well above that. While the district may not have that money, we have the authority to spend that much. Funds would come from carryover from the previous year and adjusting the cash reserve levy. It is important to keep expenses less than income. The capital project fund is an exception.

Ms. Elsbernd pointed out that work sessions are included on the budget timeline, including basic school finance review. The district is not in a year of reduction and now have revised student expectations and board beliefs on which to determine parameters.

The federal funds in the general fund chart are showing decreases due to the sunset of School in Need of Improvement and Smaller Learning Communities grants.

Mr. Harper confirmed for Ms. Caldwell-Johnson that the 4% allowable growth is based on the original 2% funding, and did not include the one-time 2%. She commented that the budget parameters set by the board need to be deliberate and focused around the key priority issues, not only on projections but with the state for funding.

Ms. Boesen directed comments to the list of priorities presented and suggested changes. Mr. Ahart stated the district will not stop focusing on drop-out prevention if it's not on the list, nor on closing the achievement gap if it's not on the list. He recommends the board priorities stem from the board's student expectations and board beliefs and if there are specific areas such as ELL and parent support that those be included in the parameters list and framed in the language of the expectations and beliefs.

Mr. Howard would like to look at all programs in general. Ms. Elsbernd would like to see an intensive, strategic overview of current programs, both educational and operational, to determine what is or isn't working, gaps, excess, etc., with a focus on student expectations and board beliefs; identifying strategic restoration as well as strategic abandonment and innovation. Ms. Caldwell-Johnson agreed and further commented about using existing resources in new ways. Mr. Ahart commented about the need for more flexibility as past attempts have been stopped by the DOE.

Additional discussion will be held at the November 19 meeting or at a work session with approval moved to December 10.