

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING AND
CLOSED SESSION
1800 GRAND
MINUTES
AUGUST 20, 2013**

PUBLIC FORUM — 5:45 P.M. - 5:51 P.M.

The Board of Directors held a public forum on Tuesday, August 20, 2013, in the multi-purpose room at 1800 Grand Avenue; Dick Murphy presiding.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Speakers: Andrew Rasmussen, DMEA President, 313 SE Sharon, Ankeny
Rhonda Cason, 1819 Jefferson, Des Moines

REGULAR MEETING — 6:00 P.M.

Mr. Murphy called the August 20, 2013, meeting of the Des Moines Public Schools Board of Directors to order.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

APPROVAL OF AGENDA — 6:01 P.M.

Ms. Boesen moved approval of the agenda, seconded by Mr. Sweeney.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None
Motion passed 7-0.

APPROVAL OF MINUTES — 6:02 P.M.

Ms. Caldwell-Johnson moved approval of the minutes for August 6, 2013, seconded by Ms. Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None
Motion passed 7-0.

DISTRICT RECOGNITIONS — 6:03 P.M.

Superintendent Ahart recognized two students who participated in the Technology Internship Program this summer—Gevon Lewis, Hoover HS senior, and Omar McGhee, East HS senior. The internship was established through a partnership with the Evelyn K. Davis Center for Working Families.

Technology Director Dan Warren provided background on the program, stated both students did an excellent job, and hopes the program continues.

Also recognized at the meeting were coaches and members of the East High School baseball team for advancing all the way to the semifinal game of the state tournament. Four members of the team were selected to the Class 4A All-State First Team by the Iowa Newspaper Association: Juniors Colby Carmichael, Robert Hansen and Malique Ziegler and Sophomore Chino Alcala.

CONSENT ITEMS — 6:24 P.M.

7. Architect Payments	1
8. Construction Payments	3
9. Final Acceptance of Contract, Park Avenue Asbestos Abatement.....	6
10. Award of Contract on Bid	7
11. Contracts for Approval.....	8
12. Award of Bid No. B6776—General Construction Package, Casady Education Center	10
13. Lease Agreement with American Institute of Business (AIB)	11
14. Health Benefits Advisory Committee Charter	12
15. Open Enrollment Late Applications Under the Iowa Open Enrollment Law.....	13
16. Open Enrollment Late Application with Good Cause Under the Iowa Open Enrollment Law	14
17. Request for Naming the New Casady Building	15
18. Personnel Recommendations	16
19. List of Bills for Approval.....	19

MINUTES

Ms. Boesen moved that the board approve the consent items including payment of bills previously authorized and certified by the secretary in the amount of \$3,645,684.62 and unpaid bills in the amount of \$10,072,157.32. Motion was seconded by Ms. Elsbernd.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None
Motion passed 7-0.

ITEM OF PRIVILEGE

Chair Murphy presented a picture of the Casady building with the Jesse Franklin Taylor Education Center name on it to the daughter of Mr. Taylor, Pam Stewart.

PUBLIC HEARINGS — 6:32 P.M.

20. Transfer of Property Located at Harding Middle School (203 E. Euclid) to the City of Des Moines (7-0)	20
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August 20, 2013

OTHER — 6:38 P.M.

21. Monitoring Report for Management Limitation 2.3—Financial Condition and Activities for the Quarter Ending June 30, 2013 (7-0)	22
22. Monitoring Report for Emergency Superintendent Succession (7-0)	24
23. Monitoring Report for Management Limitation 2.0—General Executive Constraint (7-0)	25
24. Monitoring Report for Management Limitation 2.8—Board Awareness and Support (7-0)	26

ITEMS OF PRIVILEGE — 6:32 P.M.

25. Chair's Report

Mr. Murphy announced that on Sunday, October 13 a group called Los Llaneros, an internationally acclaimed music group from Latin America, will perform at Central Campus, doors open at 2:30, seating at 3, concert begins at 3:30. The Iowa Youth Chorus and the McKinley fifth-grade choir will be featured. Tickets are \$10. Special seating will be available for the board.

26. Superintendent's Report

Mr. Ahart extended a special thank you to the entire Operations and Facilities team for the extraordinary efforts, especially over the past week, ensuring the newly renovated buildings are ready for students on Thursday. The progress made from Friday afternoon to Sunday afternoon at Findley, Hoyt, Jefferson, Park Avenue, and Pleasant Hill was truly extraordinary and amazing to watch.

All teachers have returned to work this week, with almost 300 new teachers to the district starting last week. Recognition goes to the academic, schools, Human Resources and building leadership teams for providing a warm and thorough orientation. DMEA played an important part at East last week with welcoming all the new staff.

Another ribbon-cutting ceremony was held this afternoon at Hiatt Middle School for the Bernie and Bernice Baker Boys and Girls Club addition. It is another great addition to our facilities portfolio and deserves a visit—there's actually half of a Volkswagen in the space.

To all the teachers, custodians, bus drivers and associates, thank you in advance for making the first two days of school this week a successful start to the 2013-14 school year.

POINT OF PRIVILEGE — 6:36 P.M.

Mr. Howard recognized a 42-year district veteran who recently died, Mr. Bob Ennis. He started in the district as a custodian and retired in charge of the department. He was a man of great dignity and helped Mr. Howard grow both as a supervisor and as a human being.

Mr. Jongewaard asked how many of the 300 new-to-the-district teachers are new to the profession. Mr. Ahart did not have the exact number, but it is somewhere around 90 or a little higher. There are about 15 more hires in process.

CLOSED SESSION — 6:38 P.M.

In accordance with Iowa Code section 21.5 (1)(c), Mr. Howard moved that the board move into a closed session by affirmative public vote of either two-thirds of the members of the body or all of the members present at the meeting to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure of the discussion would be likely to prejudice or disadvantage the position of the Board in that litigation. Motion seconded by Ms. Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None
Motion passed 7-0.

Following a brief recess to clear and prepare the room, the closed session started at 6:47 p.m.

The board returned to open session at 7:47 p.m. and adjourned the meeting.

ADJOURN — 7:47 P.M.

Item No. 7

Page 1 of 2

Subject: ARCHITECT PAYMENTS

For: ACTION

Contact: Bill Good
(harold.good@dmschools.org/242-8321)

Attachment: None

Issue: Payment of architect/engineer invoices.

Superintendent's Recommendation: The superintendent recommends that the following architect/engineer payments be authorized.

<u>Architect/Engineer/Project</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment</u>
<u>Design Group</u>				
Edmunds Elementary Architect App 30 (SWP)	94%	\$566,500.00	\$520,486.06	\$10,621.00
Hoyt Middle School Architect App 13 (SWP)	85%	\$375,000.00	\$304,955.13	\$12,823.71
<u>Wells + associates</u>				
Findley Elementary Architect App. 13 (SWP)	89%	\$253,686.00	\$209,071.40	\$16,278.30
Casady Education Center Architect App. 5 (SWP)	65%	\$390,380.00	\$247,201.16	\$6,818.04
Jefferson Elementary Architect App. 13 (SWP)	89%	\$251,400.00	\$206,186.00	\$16,497.00
<u>OPN Architects</u>				
Merrill Middle School Architect App. 03 (SWP)	13%	\$94,040.00	\$4,513.92	\$8,144.50
<u>Alvine Engineering</u>				
Lincoln RAILS Architect App 1 (SWP)	8%	\$273,200.00	\$0.00	\$22,392.00

Item No. 7

Page 2 of 2

RDG Planning and Design

Park Avenue Elementary Architect App. 11 (SWP)	80%	\$96,250.00	\$72,572.50	\$4,042.51
Pleasant Hill Elementary Architect App. 12 (SWP)	80%	\$342,000.00	\$257,868.00	\$16,279.20
Central Campus Phase 3 Architect App. 17 (SWP)	94%	\$312,741.00	\$288,661.00	\$5,910.80

KCL Engineering

Prospect Support Facility Architect App. 9 (SWP)	78%	\$106,568.00	\$77,757.00	\$5,265.00
Prospect Support Facility Architect App. 10 (SWP)	82%	\$106,568.00	\$83,022.00	\$4,212.00

TOTAL **\$129,284.06**

Presenters: None**Background:** None**Contact:** Bill Good

Item No. 8

Page 1 of 3

Subject: CONSTRUCTION PAYMENTS

For: ACTION

Contact: Bill Good

(harold.good@dmschools.org/242-8321)

Attachment: None

Issue: Payment of contractor invoices.

Superintendent's Recommendation: The superintendent recommends that the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<u>Cerebral</u> Jefferson Elementary Addition (SWP) GC App. 6 Sealed Bid No. B6641	69%	\$5,108,169.00	\$2,076,955.89	\$1,468,478.26
<u>Absolute Concrete</u> Mitchell Education Student Drop Off App. 1 (SWP) Quote No. B6748	91%	\$168,260.00	\$0.00	\$152,380.00
<u>Dean Snyder</u> Hoyt Middle School Addition/Ren. (SWP) GC App. 5 Sealed Bid NO. B6658	60%	\$7,667,560.00	\$2,662,153.65	\$1,865,958.65
<u>GreenTrac LLC</u> Casady Demolition App. 1 (SWP) Sealed Bid No. B6762	10%	\$171,885.00	\$0.00	\$16,862.50
<u>DDVI</u> Central Campus Phase 3 Renovation GC App. 13 (SWP) Sealed Bid No. B6499	98%	\$4,150,017.00	\$4,045,057.77	\$28,306.20

Item No. 8

Page 2 of 3

Stahl Construction

Edmunds GC App. 14 (SWP) Sealed Bid No. B6504	94%	\$10,530,123.00	\$9,682,909.01	\$214,660.03
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Edge Commercial

Pleasant Hill School Addition (SWP) GC App. 6 Sealed Bid No. B6640	76 %	\$3,964,212.00	\$1,797,460.80	\$1,214,945.50
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Kurtz Elevator Addition (SWP) GC App. 4 Sealed Bid No. B6688	75%	\$251,176.00	\$154,320.85	\$34,173.40
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Lang Construction

Findley Elementary Addition (SWP) GC App. 6 Sealed Bid No. B6613	72%	\$4,628,821.00	\$2,057,452.61	\$1,291,836.79
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Pro Commercial LLC

Park Avenue School Renovation (SWP) GC App. 5 Sealed Bid No. B6693	73%	\$1,970,022.00	\$523,229.60	\$922,674.20
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REEP, Inc.

Kurtz Building Windows (SWP) GC App. 6 Sealed Bid No. B6586	94%	\$516,895.00	\$480,374.13	\$7,705.70
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Wilson Group

Prospect Windows App. 4 (SWP) Sealed Bid No. B6614	94%	\$107,116.00	\$66,891.40	\$33,469.45
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Item No. 8

Page 3 of 3

A J Allen

Hoover VAV	57%	\$743,380.00	\$197,052.80	\$223,869.40
GC App. 3 (SWP)				
Sealed Bid No. B6722				

Two Rivers Group

Prospect Facility	47%	\$2,444,030.42	\$219,323.96	\$924,657.72
App. 3 (SWP)				
Sealed Bid No. B6706				

New Horizons LLC

Park Avenue Elem.	95%	\$53,786.00	\$0.00	\$51,096.70
App. 1 (SWP)				
Sealed Quote Q6670				

Environmental Edge

Casady Ed. Center	48%	\$103,000.00	\$0.00	\$48,925.00
App. 1 (SWP)				
Sealed Bid B6736				

Casady Ed. Center	95%	\$103,000.00	\$48,925.00	\$48,925.00
App. 2 (SWP)				
Sealed Bid B6736				

TOTAL	\$8,548,924.50
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Presenters: None**Background:** None**Contact:** Bill Good

Item No. 9**Page 1 of 1****Subject: FINAL ACCEPTANCE OF CONTRACT, PARK AVENUE ASBESTOS ABATEMENT****For: ACTION****Contact: Bill Good**
(harold.good@dmschools.org/242-8321)**Attachments: None**

Superintendent's Recommendation: The superintendent recommends the board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

SCHOOL: Park Avenue – Quote No. Q6670 Asbestos Abatement

CONTRACTOR: New Horizons LLC

CONTRACTED AMOUNT: \$53,786.00

CONTRACT BALANCE: \$2,689.30

Item No. 10**Page 1 of 1****Subject: AWARD OF CONTRACT ON BID****For: ACTION****Presentation: None****Contact: Bill Good****Attachment: None**

(harold.good@dmschools.org/242-8321)

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

A. B6783 Evacuation Chairs FY 2013/14

Elmridge Protection Products Boca Raton, FL 64 chairs \$82,888.00

Compliance with the Americans with Disabilities Act (ADA) requires accommodation for people with limited mobility. Elevators provide such accommodation in multi-story buildings, but elevators are not available in emergency situations (such as a fire).

23 bids were sent out, 16 bids were received, 1 no bid was received, and 6 did not respond. Bids were examined by Purchasing and Facilities and a complete tabulation of the bid is available:

<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Facility Services Account

Contact: Bill Good

Item No. 11**Page 1 of 2****Subject: Contracts for Approval****For: ACTION****Contact: Various****Attachment: None**

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

Contract No. 13-037

Project: Cooperative 28E Agreements between the district and the following respective Iowa organizations: Christ the King Preschool; Holy Family Preschool; Holy Trinity Preschool; St. Anthony Preschool; St. Augustin Preschool; St. Joseph Preschool; St Theresa Preschool; Westminster Presbyterian Church Preschool; Grace United Methodist Preschool; Science Center Preschool; Conmigo Early Education Center; Oakridge and Capitol Park Child Care Centers for purposes of providing an early learning environment for four year old children whose families choose to access such programs at the above mentioned sites.

Contractor: N/A

Background: The district and the above mentioned organizations desire to provide a high quality learning environment for four year old children in accordance with all the requirements of the Statewide Voluntary Preschool Program as set forth in Chapter 256C of the Iowa Code and in accordance with the rules of the Iowa Department of Education and the approved application of the district. The cooperative agreement between the district and each of the respective preschools listed above does not require that a separate legal entity or joint board be established.

Financial: The district will pay Christ the King; Holy Family; Holy Trinity; St. Anthony; St. Augustin; St. Joseph; St Theresa; Westminster; Grace Methodist; Science Center Preschools; Conmigo Early Education Center, Oakridge Child Care and Capitol Park Child Care Centers up to 95% of the state cost per student for the number of enrolled students submitted to the district on October 1, 2013. Supporting documentation for allowable expenditures is required.

Item No. 11

Page 2 of 2

Term: July 1, 2013 – June 30, 2014.

New or Renewal: Renewal

Contact: Susie Guest
(susan.guest@dmschools.org/242-8424)

Contract No. 13-038

Project: Legal Fees

Contractor: Various

Background: Board approval is needed to authorize outside legal fees during the 2013-14 fiscal year.

Financial:
Expenses: \$250,000

Funding Source: General Fund

Term: July 1, 2013 – June 30, 2014

Contact: Patricia Lantz
(patricia.lantz@dmschools.org/242-8398)

Item No. 12

Page 1 of 1

Subject: AWARD OF BID NO. B6776 – GENERAL CONSTRUCTION PACKAGE,
CASADY EDUCATION CENTER

For: ACTION

Contact: Bill Good
(harold.good@dmschools.org/242-8321)

Attachment: None

Issue: Award of contract for the general construction package for Casady Education Center.

Superintendent's Recommendation: The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive/responsible bidder Rochon Corporation of Iowa Inc. in the amount of \$7,680,000.

Presenters: None, Bill Good will be present to answer any questions.

Background: This project will construct the new Casady Education Center and related site improvements.

The district received bids on August 13, 2013. The results are as follows:

	Base Bid	Alternate # 1 (ADD)
Ball Team – Urbandale, IA	\$8,060,000	\$71,000
DDVI – Indianola, IA	\$7,790,000	\$55,144
Dean Snyder – Ankeny, IA	\$8,040,000	\$69,000
Edge Commercial – Grimes, IA	\$7,943,000	\$72,700
Lang Construction – WDM, IA	\$8,199,000	\$69,600
Woodruff Constr. – Fort Dodge, IA	\$7,893,700	\$69,300
Larson & Larson – DM IA	\$7,797,000	\$70,000
Rochon Corp – Urbandale, IA	\$7,680,000	\$70,000

Funding Source: Statewide Penny (Students First Program)

Contact: Bill Good

Item No. 13**Page 1 of 1****Subject: LEASE AGREEMENT WITH AMERICAN INSTITUTE OF BUSINESS (AIB)****For: ACTION****Presentation: None****Contact: Bill Good and Matt Smith****Attachment: 13-056**

(harold.good@dmschools.org/242-8321; matthew.smith@dmschools.org/242-7631)

Issue: Lease agreement with AIB for use of the baseball/softball facilities located at Lincoln Rails Academy (Kurtz) at 1000 Porter Avenue.

Superintendent's recommendation: Approval of shared use agreement with AIB for the improvements and use of baseball/softball facilities at Lincoln Rails Academy at Kurtz.

Presenters: None, Bill Good and Matt Smith will be present to answer any questions.

Background: The initial term of this agreement shall be for a period of five (5) years commencing September 1, 2013, and ending August 31, 2018. At the end of the initial term of this agreement, AIB shall have options to extend the agreement for four (4), three-year terms with the approval of the Des Moines Public Schools.

AIB has agreed to contribute \$100,000 the first year of the lease for field renovations. Future renovations of the fields will be facilitated/prioritized by a steering committee consisting of both AIB and school district staff.

In year two (2) through year four (4) of the agreement, AIB will contribute a minimum of \$50,000 per year towards improvements to the fields. A fee of \$100.00 per day/event for field use will be assessed.

The collaboration with AIB is similar to other agreements where district facilities are optimized for community and school district benefit.

Item No. 14**Page 1 of 1****Subject: HEALTH BENEFITS ADVISORY COMMITTEE CHARTER****For: ACTION****Presentation: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachment: 13-055**

Issue: Approval of the Health Benefits Advisory Committee Charter.

Superintendent's Recommendation: The superintendent recommends the board approve the charter for the Health Benefits Advisory Committee.

Presenters: Thomas Harper, Cathy McKay and Tammy Steinwandt will be available for questions.

Background: The comprehensive agreements between AFSCME, DMEA and the Des Moines Public Schools state a Health Benefits Advisory Committee will exist. The purpose of this charter is to define the roles of the committee and increase the effectiveness of the committee. The purpose of the Health Benefits Advisory Committee is to provide a forum for labor and management representatives to analyze health, dental, vision, life, and LTD insurance related information and make recommendations to the superintendent and board concerning prudent management of the plans.

Item No. 15**Page 1 of 1****Subject: OPEN ENROLLMENT LATE APPLICATIONS UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2013-2014 school year.**Presenters:** None. Susie Tallman and Eleanor Shirley will be available to answer questions.**Background:** State open enrollment code allows for application after the March 1 deadline under several defined good cause reasons. If the good cause reason is due to severe harassment or pervasive health needs, Iowa Code allows for the board to make the determination on the decision. Determination needs to be made based on whether the district is able to sufficiently accommodate the student's needs. Additional confidential information has been provided to the board members.**Superintendent's Recommendation:** The superintendent recommends the board deny these applications.

Student Name	Grade	Requested District
Clark, Emily	10	Clayton Ridge
Maeder, Ashley	06	Saydel
Zamora, Annaliese	05	Urbandale

Item No. 16**Page 1 of 1****Subject: OPEN ENROLLMENT LATE APPLICATION WITH GOOD CAUSE
UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2013-2014 School Year**Presenters:** None. Susie Tallman and Eleanor Shirley will be available to answer questions.**Background:** State open enrollment code allows for application after the March 1 deadline under several defined good cause reasons. If the good cause reason is due to severe harassment or pervasive health needs, Iowa Code allows for the board to make the determination on the decision. Determination needs to be made based on whether the district is able to sufficiently accommodate the student's needs. Additional confidential information has been provided to the board members.**Superintendent's Recommendation:** The superintendent recommends the board approve this application into the district.

Student Name	Grade	Resident District	Assigned School
Kelly, Bowen	11	ADM	DM - Hoover

Item No. 17**Page 1 of 1****Subject: REQUEST FOR NAMING THE NEW CASADY BUILDING****For: ACTION****Presentation: None****Contact: Board****Attachment: None**

Issue: The Casady Neighborhood Planning Committee presented the board with a recommendation to rename the new Casady building.

Recommendation: The board naming committee recommends waiving the requirement that a person be deceased for three years and approve the request to name the new building on the site located at 1801 16th Street (previously known as the Casady Alternative School) the Jesse Franklin Taylor Education Center, Casady Building.

Jesse Franklin Taylor was born in 1925 and raised in the core of Des Moines. He was educated in the Des Moines Public Schools and ran track for North High School. He resided in the Mondamin Presidential Neighborhood of Des Moines, Iowa. He passed away on June 10, 2012, and was memorialized with Military Honors and buried in the Iowa Veterans Cemetery.

Mr. Taylor served in the U.S. Navy and was a World War II Veteran. He retired from Meredith Publishing Company after 39 years. He worked many years at the Des Moines Municipal Airport as a skycap and was a great ambassador for the city. Jesse was involved with many community boards and commissions and served on a plethora of governmental and nonprofit organizational boards. Jesse was a 50-year plus member of North Star #2, a 33° member of the William Frank Powell Consistory #46 of Des Moines, Commander of VFW Post #12105, and a lifetime member of the NAACP.

In 2005, after 35 years of officiating for the Drake Relays, Jesse Taylor was received into the Drake Relays Wall of Fame. In 2009, he was inducted into the Iowa African American Hall of Fame. Jesse was also a charter member of the National Black Child Development Institute-Des Moines Affiliate and was an avid supporter of early childhood education, youth development, and teen employment.

Naming the new building after Jesse Franklin Taylor will pay tribute to a neighborhood man who did great work for his community and country.

Item No. 18**Page 1 of 3****Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Attachment: None****Contact: Anne Sullivan****Presentation: None**

(anne.sullivan@dmschools.org/242-7972)

Superintendent's Recommendation: The Superintendent recommends the Board approve the personnel recommendations.

Background:**ELECTIONS - GENERAL EDUCATION**

Name	Class	Step	Effective Date	Amount
Clayton, Lisa	BA30	1	08/13/2013	\$42,415

BA from Upper Iowa University, Fayette, IA; Address/Bondurant, IA; Monroe/.5 In-Class Reading, Oak Park/.5 In-Class Reading

Culligan, Debra	3	12	08/15/2013	\$56,997
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MA from Arizona State University, Phoenix, AZ; Address/Ankeny, IA; Monroe/2nd

Derr, Rebecca	Alternative	1	08/12/2013	\$40,625
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BA from Loras College, Dubuque, IA; Address; Dyersville, IA; King/3rd

Duncan, Robin	1	1	08/14/2013	\$39,790
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BA from University of Iowa, Iowa City, IA; Address/Des Moines, IA; Monroe/Kindergarten

Green, Brandy	1	13	08/07/2013	\$52,112
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BS from Iowa State University, Ames, IA; Address/West Des Moines, IA; Edmunds/4th

Goddard, Amy	Alternative	1	8/12/2013	\$40,625
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BA from Upper Iowa University, Fayette, IA; Address/Des Moines, IA; Hoyt/Language Arts

Heller, Amber	Alternative	1	08/15/2013	\$40,625
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Cedar Falls, IA; Weeks/Science

Hendrickson, Stefanie	3	1	08/13/2013	\$43,363
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MA from Drake University, Des Moines, IA; Address/Des Moines, IA; Brubaker/4th

Hollins, Jeanette	1	1	08/13/2013	\$39,790
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BA from Drake University, Des Moines, IA; Address/Des Moines, IA; Contract Float Teacher

Jensen, Susan	5	16	08/15/2013	\$62,539
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MA from Illinois State University, Normal, IL; Address/Ames, IA; Findley/Kindergarten

Josephsen, Jordan	Alternative	1	08/12/2013	\$40,625
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BA from Grand View University, Des Moines, IA; Address/Des Moines, IA; Carver/Art

Item No. 18**Page 2 of 3**

Lane, Vincent	5	9	08/15/2013	\$55,029
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MA from Garrett-Evangelical Theological Seminary, Evanston, IL; Address/Des Moines, IA; Hoover/Science

Leopold, Kathleen	3	11	08/15/2013	\$55,393
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MA from Drake University, Des Moines, IA; Address/Des Moines, IA; Greenwood/.5 In-Class Reading, .5 In-Class Math

May, Ashlee	Alternative	1	08/12/2013	\$40,625
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BA from Simpson College, Des Moines, IA; Address/Des Moines, IA; Willard/.5 In-Class Reading, .5 In-Class Math

McCuddin, Kathleen	Alternative	1	08/12/2013	\$40,625
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BA from Upper Iowa University, Fayette, IA; Address/Pleasant Hill, IA; Brubaker/.5 In-Class Reading, .5 In-Class Math

McGrath, Kellie	Alternative	1	08/12/2013	\$40,625
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BS from Upper Iowa University, Fayette, IA; Urbandale, IA; King/3rd

Robinson, Amanda	1	1	08/13/2013	\$39,790
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BA from University of Iowa, Ames, IA; Address/West Des Moines, IA; Lovejoy/Kindergarten

Thompson, Bailey	Alternative	1	08/12/2013	\$40,625
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BA from Upper Iowa University, Fayette, IA; Address/Mingo, IA; Weeks/In-Class Reading/In-Class Math

Wiegmann, Chelsea	1	2	08/15/2013	\$39,790
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BA from Wartburg College, Waverly, IA; Address/Parkersburg, IA; Brubaker/2nd

ELECTIONS - SPECIAL EDUCATION

Name	Class	Step	Effective Date	Amount
Danner, Amber	Alternative	1	08/12/2013	\$40,625

BA from University of Northern Iowa, Cedar Falls, IA; Address/West Des Moines, IA; McKee/Early Childhood Special Education

Gordon, Jessica	3	4	08/15/2013	\$44,821
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MS from University of Oregon, Eugene, OR; Address/Des Moines, IA; Garton/Multicategorical

Guest, Elizabeth	1	4	08/15/2013	\$41,102
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BS from Loyola University, Chicago, IL; Address/Des Moines, IA; Lovejoy/Multicategorical

Hendricks, William	1	1	08/13/2013	\$39,790
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BA from Grand View University, Des Moines, IA; Address/Des Moines, IA; Merrill/Multi-Categorical

Hughes, Glenda	5	14	08/15/2013	\$62,539
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MA from Morningside College, Sioux City, IA; Address/Indianapolis, IN; PACE/Behavior Disabilities

Kotenberg, Erin	Alternative	1	08/12/2013	\$40,625
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BA from University of Wisconsin, Eau Claire, WI; Address/Ankeny, IA; Casady/Behavior Disabilities

Tigges, Tristana	1	1	08/13/2013	\$39,790
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BS from University of South Dakota, Vermillion, SD; Address/Sioux City, IA; Jefferson/Multicategorical

Item No. 18**Page 3 of 3**

RESIGNATION

Name	School, Position	Effective Date	Reason
Arends, Kristen	Hiatt, Nurse	06/05/2013	Personal
Dunbar, Kimberly	Monroe/In-Class Reading, In-Class Math	08/05/2013	Personal
Dunsky, Amanda	Weeks, Behavior Coach	08/01/2013	Moving to Specialist
Flander, Brett	Ruby Van Meter, Intellectual Disabilities	08/07/2013	Withdrew- New Hire (7/9/13 board)
Johnson- Weitenhagen, Janet	South Union/ELL	08/05/2013	Personal

Item No. 19

Page 1 of 1

Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Presentation: None

Contact: Thomas Harper
(thomas.harper@dmschools.org/242-7745)

Attachment: None

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No. 20**Page 1 of 2****Subject: TRANSFER OF PROPERTY LOCATED AT HARDING MIDDLE SCHOOL
(203 E EUCLID) TO THE CITY OF DES MOINES****For: PUBLIC HEARING/ACTION****Contact: Bill Good**
(harold.good@dmschools.org/242-8321)**Attachments: None**

Issue: Sale of property and granting of a temporary construction easement at property located at 203 E Euclid. Conveyance of property legally described as follows:

PT-8 Legal description: Area "A" –

A PART OF LOT 22, BLOCK 30, HIGHLAND PARK, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:
BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 22; THENCE NORTH 89°(DEGREES) 57'(MINUTES) 31"(SECONDS) EAST ALONG THE NORTH LINE OF SAID LOT, 7.50 FEET; THENCE SOUTH 45°02'44" WEST, 10.62 FEET TO A POINT ON THE WEST LINE OF SAID LOT; THENCE NORTH 0°08'10" EAST ALONG SAID WEST LINE, 7.50 FEET TO THE POINT OF BEGINNING AND CONTAINING 28 SQUARE FEET.

LEGAL DESCRIPTION: AREA "B"

A PART OF LOT 1, BLOCK 30, HIGHLAND PARK, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHWEST CORNER OF LOT 22 OF SAID BLOCK 30; THENCE NORTH 89°(DEGREES) 57'(MINUTES) 31"(SECONDS) EAST ALONG THE NORTH LINE OF SAID BLOCK, 249.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89°57'31" EAST, 19.70 FEET TO A POINT ON THE WEST RIGHT OF WAY OF CORNELL STREET AS PRESENTLY ESTABLISHED; THENCE SOUTH 0°06'00" WEST ALONG SAID WEST RIGHT OF WAY, 19.70 FEET; THENCE NORTH 44°58'14" WEST, 27.83 FEET TO THE POINT OF BEGINNING AND CONTAINING 194 SQUARE FEET.

PT-8A Legal description: Area "A"

A PART OF LOT 22, BLOCK 12, PLAT 1 OF AUBURN HEIGHTS, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 22 ; THENCE SOUTH 89°(DEGREES) 57'(MINUTES) 31"(SECONDS) WEST ALONG THE NORTH LINE OF SAID LOT, 102.12 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 60°47'41" WEST, 29.24 FEET TO A POINT ON THE EAST RIGHT OF WAY OF CORNELL STREET, AS PRESENTLY ESTABLISHED; THENCE NORTH 0°06'00" EAST ALONG SAID EAST RIGHT OF WAY LINE, 14.25 FEET TO A POINT ON SAID NORTH LINE; THENCE NORTH 89°57'31" EAST ALONG SAID NORTH LINE, 25.50 FEET TO THE POINT OF BEGINNING AND CONTAINING 182 SQUARE FEET.

LEGAL DESCRIPTION: AREA "B"

A PART OF LOT 1, BLOCK 12, PLAT 1 OF AUBURN HEIGHTS, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 1; THENCE SOUTH 0°(DEGREES) 08'(MINUTES) 50"(SECONDS) WEST ALONG THE EAST LINE OF SAID LOT, 12.00 FEET; THENCE NORTH 39°44'08" WEST, 15.60 FEET TO A POINT ON THE NORTH LINE OF SAID LOT; THENCE NORTH 89°57'31" EAST ALONG SAID NORTH LINE, 10.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 60 SQUARE FEET.

Superintendent's Recommendation: The superintendent recommends that the board hold a public hearing and approve the transfer of 404 square feet of property and grant a temporary construction easement on 4580 square feet to the City of Des Moines in the amount \$1,880.00.

Background: The City Council has authorized the acquisition of property for the Euclid Avenue – Cornell Street Intersection Improvements Project.

On August 6, 2013, the Board of Directors approved a resolution to hold a public hearing. As required by law, the notice of public hearing was published on August 7, 2013.

Minutes

The public hearing was called to order at 6:10 p.m. There were no speakers and the public hearing was closed at 6:10 p.m.

Mr. Sweeney moved the superintendent's recommendation to transfer 404 square feet of property and grant a temporary construction easement on 4580 square feet to the City of Des Moines in the amount \$1,880.00, seconded by Mr. Howard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 7-0.

Item No. 21**Page 1 of 2**

Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.3 – FINANCIAL CONDITION AND ACTIVITIES FOR THE QUARTER ENDING JUNE 30, 2013

For: ACTION

Presentation: None

Contact: Thomas Harper

Attachment: 13-054

(thomas.harper@dmschools.org/242-7745)

Issue: Board Governance Policy 3.4 – Monitoring Superintendent Performance includes a schedule relative to monitoring reports that requires a quarterly monitoring report on Management Limitation 2.3 – Financial Condition and Activities.

Superintendent's Recommendation: The superintendent recommends the board receive, discuss and take action on the quarterly monitoring report for Management Limitation 2.3 – Financial Condition and Activities for the quarter ending June 30, 2013.

Presenters: Thomas Harper will be available to answer questions.

Background: The Management Limitation 2.3 – Financial Condition and Activities Monitoring Report is included as Attachment 13-054. This report covers the quarterly period from April 1, 2013, to June 30, 2013, unless otherwise stated. Management Limitation 2.3 states: With respect to actual ongoing condition of the district financial resources, the Superintendent shall not cause or allow the development of fiscal jeopardy, or a material deviation of actual expenditures from the Board's Ends priorities.

Accordingly, the Superintendent shall not:

1. Fail to provide quarterly summaries of the financial condition of the district.
2. Fail to settle district payroll obligations and payables in a timely manner.
3. Fail to implement prudent competitive quoting procedures for all facility improvement projects in an amount that meets or exceeds the competitive quote threshold as established by Iowa law.
4. Fail to implement prudent competitive bidding procedures for all facility improvement projects in the amount of \$125,000 or more.
5. Fail to implement prudent competitive procedures, including but not limited to RFPs, for purchasing products and securing contractual and professional services.
6. Obligate the district to contracts or expenditures greater than \$25,000.
7. Acquire, lease or dispose of real property.
8. Invest funds in securities contrary to state law.
9. Allow tax payments or other governmental ordered payments or filings to be overdue or inaccurately filed.

Additional information regarding vendor usage is also included in the attachment.

Minutes

A motion to approve the monitoring report as submitted was made by Ms. Boesen and seconded by Mr. Howard.

Ms. Caldwell-Johnson asked if the \$31.7M is the total amount of reserves.

Mr. Harper explained the report includes a general fund comparison and all funds. Since the books are not closed yet, these are still estimated numbers, and that's the number we think is going to be the fund balance. The general fund, everything, would be \$71M. Our end balance for all categories of all types of funds is basically \$169M.

Ms. Caldwell-Johnson would like to know where we are relating to the solvency ratio and how that translates to available funds in order to discuss mid-year course corrections and utilizing those dollars as the board previously discussed.

Mr. Harper stated budgetary talks will begin early since we know what our revenues are going to be and, with a two-year agreement, we know what our expenditures will be.

Mr. Jongewaard stated at the board's work session in April regarding the 2014 fiscal year budget, there were a lot of unknowns. Because there is a significant amount of money coming in to the district that was not included in the budget that was voted on, he believes it prudent to have a discussion about what to do with that money. There was talk of having a more user-friendly budget document and he looks forward to receiving that.

Mr. Harper confirmed that a new budget book with about 300 pages has been given to the print shop. There is a significant amount of one-time money in FY 2014 and there has been some preliminary discussion. A summary of the funding and possible uses was sent to the board about a month ago.

Mr. Jongewaard agreed it's good to receive information, but it would be good for the board to have a discussion and provide direction to administration.

Mr. Harper responded that historically the district submits its first amendment to the budget to the state in May. A breakdown of the \$71M ending balance between unrestricted, reserved, etc. is a natural piece of the year-end financials. He has included in the quarterly report an attachment showing nonsalary expenditures over the last five to six years for the top 200 vendors. By combining the metro Des Moines area and Iowa, the vast majority of dollars are spent within the state. Per board request, he will provide the names and amounts for the top ten companies for each category.

Chair called for the vote:

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 7-0.

Item No. 22

Page 1 of 1

**Subject: MONITORING REPORT FOR EMERGENCY SUPERINTENDENT
SUCCESSION****For: ACTION****Presentation: None****Contact:**
(harold.good@dmschools.org/242-8321)**Attachments: None**

Issue: Monitoring Report on Policy ML 2.6.

Superintendent's Recommendation: The superintendent recommends the board approve the district's Chief Human Resources Officer and Chief Schools Officer to act on behalf of the superintendent in the event the superintendent is incapacitated and unable to execute the responsibilities of the position.

EMERGENCY SUPERINTENDENT SUCCESSION MONITORING REPORT. I hereby present my monitoring report on Management Limitation Policy 2.6 in accordance with the monitoring schedule set forth in Board policy. I certify the information contained in this report to be true and accurate.

Signed  , Superintendent Date 14 August 2013

Minutes

Mr. Sweeney moved approval of the superintendent's recommendation. Second by Ms. Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 7-0

Item No. 23**Page 1 of 1****Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.0 –
GENERAL EXECUTIVE CONSTRAINT****For: ACTION****Presentation: None****Contact: Tom Ahart**
(thomas.ahart@dmschools.org/242-7766)**Attachment: 13-057**

Issue: Board Governance Policy 3.4 – Monitoring Superintendent Performance includes a schedule that requires an annual report on Management Limitation 2.0 – General Executive Constraint.

Superintendent's Recommendation: The superintendent recommends the Board receive, discuss and take action on the monitoring report for Management Limitation 2.0.

Background: The Management Limitation 2.0 – General Executive Constraint is attached.

Management Limitation 2.0 states: The superintendent shall not cause or allow any practice, activity, decision or organizational circumstance that is unlawful, imprudent, or in violation of commonly accepted business and professional ethics and practices.

Minutes

Ms. Elsbernd moved approval and acceptance of the monitoring report for Management Limitation 2.0—General Executive Constraint. Second by Ms. Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 7-0

Item No. 24**Page 1 of 1****Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.8 —
BOARD AWARENESS & SUPPORT****For: ACTION****Presentation: None****Contact: Tom Ahart**
(superintendent@dmps.k12.ia.us/242-7666)**Attachment: 13-058**

Issue: Board Governance Policy 3.4 — Monitoring superintendent performance includes a schedule relative to monitoring reports that requires an annual monitoring report on Management Limitation 2.8 — Board Awareness and Support.

Superintendent's Recommendation: The superintendent recommends the board receive and take action on ML 2.8 — Board Awareness and Support.

Presenters: None.

Background: This monitoring report was changed slightly in format per the board's work session discussion on August 6, 2013. Also, it covers a longer time period than the last monitoring report for Management Limitation 2.8.

Minutes

Mr. Sweeney moved approval and acceptance of the monitoring report for Management Limitation 2.8—Board Awareness and Support. Second by Ms. Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 7-0