

DES MOINES PUBLIC SCHOOLS
CLOSED SESSION
REGULAR SCHOOL BOARD MEETING AND WORK SESSION
1800 GRAND
MINUTES
AUGUST 6, 2013

CLOSED SESSION — 5:10 P.M.

Board members Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy and Sweeney convened at 5:10 p.m. in Room 2101 on August 6, 2013. Ms. Elsbernd moved that the board go into closed session pursuant to Iowa Code 21.5(1)(c), seconded by Mr. Howard. Following discussion, a roll call vote was taken:

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy
Nay: Sweeney
Motion passed 6-1.

The board moved into closed session at 5:18 p.m.; returned to open session at 5:44 p.m., then adjourned.

PUBLIC FORUM — 5:45 P.M. - 5:51 P.M.

The Board of Directors held a public forum on Tuesday, August 6, 2013, in the multi-purpose room at 1800 Grand Avenue; Dick Murphy presiding.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Speaker: Mary Ann Spicer, 6001 Creston Ave., Des Moines

REGULAR MEETING — 6:00 P.M.

Mr. Murphy called the August 6, 2013, meeting of the Des Moines Public Schools Board of Directors to order.

Present: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

APPROVAL OF AGENDA — 6:01 P.M.

Ms. Caldwell-Johnson moved approval of the agenda, seconded by Ms. Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney
Nay: None
Motion passed 7-0.

APPROVAL OF MINUTES — 6:02 P.M.

Ms. Boesen moved approval of the minutes for July 9, 2013, seconded by Mr. Howard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 7-0.

DISTRICT RECOGNITIONS — 6:03 P.M.

The Governor's Iowa Environmental Excellence Award was recently presented to COO Bill Good for districtwide environmental and sustainable strategies and tactics.

Culinary Arts students received the following honors at the national FCCLA competition in July:

- Silver Medal, Culinary Arts Team: Charles Machamer, Xavier Powers and Ken Sayavong
 - Silver Medal, Entrepreneurship team: Allison Ross and Colton Ruegsegger
 - Bronze Medal, Individual: Jessica Lysinger in Job Interview.
- Chef Elaine Wolf expanded on the competitions and requirements of the students.

Communications Department staff received the following awards in the annual NSPRA (National School Public Relations Association) Publications and Electronic Media Awards competition:

Award of Excellence (top honor)	Special Purpose Publication	<i>Turning Around. Moving Ahead</i> (a progress report on School Improvement Grant schools)
Award of Excellence (top honor)	Social Media	<i>Social Media Campaign</i>
Award of Merit	Blogs	<i>For the Record</i>
Award of Merit	Print Newsletter (external audience)	<i>DMPS Community Report</i>
Award of Merit	Videocasting/ Videostreaming	<i>Advanced Placement and Moot Ct.</i>
Award of Merit	Videocasting/ Videostreaming	<i>Forest Whitaker & Turnaround Arts</i>
Honorable Mention	Excellence in Writing	<i>Criticism of AP Classes Wrong- Headed</i> (guest editorial)

Director Phil Roeder provided a short update on the district's communication efforts.

CONSENT ITEMS — 6:24 P.M.

7. Contracts for Approval..... 1
8. Award of Contracts on Bid..... 3
9. Purchase of Custom-Fitted Screens..... 5
10. Approval of FY 2014 Diesel Fuel Expenditures..... 6

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11. Preliminary Plans for Merrill Middle School	7
12. Resolution to Hold a Public Hearing for the Transfer of Property Located at Harding Middle School, 203 E. Euclid, to the City of Des Moines	8
13. System 44	10
14. Increased Needs Instructional Materials for K-5	11
15. Annual Approval of Audit Committee and Internal Audit Charters	12
16. Health Benefits Advisory Committee Charter*	13
17. Open Enrollment Late Applications Under the Iowa Open Enrollment Law	14
18. Open Enrollment Appeals Under the Iowa Open Enrollment Law	15
19. Personnel Recommendations	16
20. List of Bills for Approval	22

MINUTES

Mr. Howard noted concerns for hiring firms outside the state and local area and not appropriately following district purchasing procedures for transparency, specifically Item 9 with Innovational Concepts, Inc., then moved that the board approve the consent items including payment of bills previously authorized and certified by the secretary in the amount of \$5,628,963.22 and unpaid bills in the amount of \$2,565,510.09. Motion was seconded by Ms. Boesen.

Speaker: Rossi Frith, 1229 15th Street, Des Moines

Following discussion, Ms. Boesen made a friendly amendment to wait until the next meeting on Item 16, Health Benefits Advisory Committee Charter, to ensure all parties have reviewed the conditions of the Charter. Verbal acceptance was given by Mr. Howard.

The chair called for the vote on the motion with the friendly amendment to approve all items with the exception of Item 16 which will be brought back for action at the next meeting.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: None

Motion passed 7-0.

PUBLIC HEARINGS — 6:32 P.M.

21. Transfer of Property Located at 1349 Washington to the City of Des Moines (7-0) ...	23
22. Central Nutrition Center Freezer Addition (7-0)	24

OTHER — 6:38 P.M.

23. Presentation of Request for Naming the New Casady Building*	25
24. Des Moines Teachers Retirement System (DMTRS) (7-0)	26
25. Lease Agreement with American Institute of Business (AIB)*	30
26. Consent for District's Legal Counsel to Represent Employees Roeder and Lantz in Certain Litigation (Sebring v. Des Moines Independent Community School District, et al) (7-0)	31

**No action, discussion only.*

ITEMS OF PRIVILEGE — 7:08 P.M.

27. Chair's Report

There was no report from the chair.

Mr. Jongewaard made two requests for information:

- Study feasibility of adding a portal to the district's web site to provide reporting of bullying and harassment.
- Study feasibility to use biodiesel fuel instead of diesel fuel.

With no objections expressed by members of the board, the chair moved these forward for study.

28. Superintendent's Report

The East High School baseball team made their way to the state tournament this year, ending their season in the semi-final round with an amazing 37-5 record.

North High School's JROTC air rifle team won the Daisy Air Gun National Championship last month and is coached by Gunnery Sergeant Michael Gettler.

Summer graduation will be held next Tuesday, August 13, 6 p.m. at Hoyt Sherman. It is a great event and everyone is encouraged to attend.

ADJOURN — 7:18 P.M.

WORK SESSION — 7:28-9:00 P.M.

The Board held a work session after its regularly scheduled meeting on August 6, 2013. All members were present. Thomas Ahart, Thomas Harper and Patricia Lantz also attended.

Topics discussed included what information should be detailed in monitoring reports concerning financial conditions and activities, the emergency superintendent succession plan, general executive constraints, and board awareness and support. A new format for the reports was also discussed. The board and superintendent focused on the student expectations and board belief statements to help guide the discussion.

Topics for future work sessions include a self-evaluation tool for the board, information contained in agenda items, policy governance, and financial monitoring.

NOTE: Due to a technical issue, no video or audio recording of the meeting is available.

Item No. 7**Page 1 of 2****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Various****Attachment: None**

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

Contract No. 13-034

Project: Special Education

Contractor: Heartland AEA 11

Background: Each year the Des Moines Independent Community School District enters into an agreement with Heartland AEA 11 wherein the AEA reimburses the district the amount expended for authorized special education support personnel. The purpose of the agreement is to establish the terms and conditions under which the Des Moines school district will be provided support services from the AEA.

Des Moines originally entered into a contract with Heartland AEA 11 February 16, 1981. The current contract began July 1, 2010. This annual renewal is an extension of the July 1, 2010 contract.

Financial:

Revenues: \$14,370,264

Expenses: \$14,370,264

Term: One year

New or Renewal: Renewal

Contact: Shelly Bosovich, Executive Director

shelly.bosovich@dmps.k12.ia.ua / 242-7714

Item No. 7**Page 2 of 2**

Contract No. 13-035**Project:** Head Start Agreement for Delegation of Activities**Contractor:** Drake Head Start

Background: Des Moines Public Schools is the delegate to the Drake University Head Start grantee. Des Moines Public Schools serves 424 Head Start students in 14 classrooms across the district. The agreement and Memorandum of Understanding between DMPS and Drake University Head Start for the Delegate program is attached.

Financial:

Revenues: \$1,497,763

Funding Source: Federal Head Start Grant

Expenses: \$1,497,763

Term: July 1, 2013 - June 30, 2014**New or Renewal:** Renewal**Contact:** Susan Guest

(susan.guest@dmschools.org)

Contract No. 13-036

Project: Contract between Polk County Early Childhood Iowa (formerly Empowerment), United Way of Central Iowa, and DMPS

Contractor: United Way of Central Iowa as the fiscal agent

Background: Polk County Early Childhood Iowa provides funding for a teacher and associate for 3 classrooms in DMPS at the following sites: Woodlawn Early Learning Center, McKee Early Learning Center, Mitchell Early Learning Center as well as partial funding for the Early Childhood Enrollment Specialist position.

Financial:

Revenues: \$313,000.00

Funding Source: Polk County Early Childhood Iowa

Expenses: \$313,000.00

Term: 7/1/2013-6/30/2014**New or Renewal:** Renewal**Contact:** Susie Guest

(susan.guest@dmschools.org)

Item No. 8

Page 1 of 2

Subject: AWARD OF CONTRACTS ON BID

For: ACTION

Presentation: None

Contact: Various

Attachment: None

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

A. 5257-09 OEM (Original Equipment Manufacturer) Grade Toner Cartridges

Dell Computer	Chicago, IL	Est. Award	\$5,000.00
Koch Brothers	Des Moines, IA	Est. Award	<u>\$60,000.00</u>
TOTAL			\$65,000.00

The vendors have agreed to extend the contract terms/conditions from last year. The contract covers supplying the District with OEM toner cartridges. Toner cartridges are used and ordered for various office and classroom printing stations. Orders are entered by the individual sites as required using their individual printing accounts.

This is the fourth and final extension.

2009-2010	Dell	Expenditure	\$28,751.84
2010-2011	Dell	Expenditure	\$22,201.53
2011-2012	Dell	Expenditure	\$13,266.64
2012-2013	Dell	Expenditure	\$ 5,348.50
2009-2010	Koch Bros.	Expenditure	\$64,024.10
2010-2011	Koch Bros.	Expenditure	\$97,938.29
2011-2012	Koch Bros.	Expenditure	\$88,083.17
2012-2013	Koch Bros.	Expenditure	\$59,514.46

Contact: Dan Warren
(danny.warren@dmschools.org 242-7997)

Item No. 8

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B. Q09-7213 Remanufactured Toner Cartridges

The Toner Place	Grimes, IA	Est. Award	<u>\$26,000.00</u>
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The vendor has agreed to extend the contract terms/conditions and pricing from last year. The contract covers supplying the District with remanufactured toner cartridges. Toner cartridges are used and ordered for various office and classroom printing stations. Orders are entered by the individual sites as required using their individual printing accounts.

This is the fourth and final extension.

2012-2013	Expenditure	\$26,541.38
2011-2012	Expenditure	\$24,767.50
2010-2011	Expenditure	\$31,924.45
2009-2010	Expenditure	\$24,950.95

Funding: Various District Accounts

Contact: Dan Warren
(danny.warren@dmschools.org/242-7997)

C. B6767 Food Items for School Meal Program

Reinhart	Cedar Rapids, IA	\$4,790,326.20
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Bids were evaluated based on cost per item, ordering methodology, the number of items with firm pricing, the length of time the prices remained firm, as well as anticipated increases. Bids were examined by the Food Services and Purchasing Departments.

A complete tabulation of the bid is available online at: <http://www.dmschools.org/wp-content/uploads/2011/10/B6767-Food-Items.pdf>

10 Bids were sent, 3 Bids were received

Funding: Food & Nutrition Accounts

Contact: Sandy Huisman
(sandy.huisman@dmschools.org/242-7636)

Item No. 9**Page 1 of 1****Subject: PURCHASE OF CUSTOM-FITTED SCREENS****For: ACTION****Contact: Facilities****Attachment: None**

Issue: An order was placed without following procurement and bid procedures for a product over \$25,000. Product is custom fitted; therefore, current procurement and bid procedure schedules cannot be used.

Superintendent's Recommendation: The superintendent recommends the board approve the purchase of fitted screens for preventive maintenance of cooling towers to Innovational Concepts, Inc. in the amount of \$59,664.54.

Presenters: None, Bill Good will be available to answer any questions.

Background: Custom-fitted screens for several cooling towers throughout the district were ordered in December 2012. The vendor has been holding the items for board approval.

Funding: Facilities Budget FY13

Item No. 10

Page 1 of 1

Subject: APPROVAL OF FY 2014 DIESEL FUEL EXPENDITURES
For: ACTION
Presentation: None
Contact: Todd Liston
Attachment: None

(todd.liston@dmschools.org/242-7832)

Issue: The unpredictability of diesel fuel pricing during recent years has led to different approaches to securing the lowest price for the district, including the district's exploration of buying bulk fuel quantities when the timing is financially beneficial. Business & Finance, Transportation and the Purchasing Departments need the timely ability in FY 2014 to continue to procure diesel fuel in amounts that may exceed the \$25,000 threshold for individual purchases and the authorization to purchase fuel following a competitive bid process without prior approval from the board.

In order to secure the lowest price and timely delivery of fuel for the district's bus and support vehicle fleet, Transportation and Purchasing are seeking approval to purchase fuel through individual expenditures that exceed the \$25,000 threshold or a forward contract for fuel delivered as needed. The estimated number of gallons that may be purchased for use in FY 2014 is approximately 250,000 gallons.

Superintendent's Recommendation: The superintendent recommends the board approve authorization.

Presenters: None

Background: Diesel fuel is normally purchased approximately every six school days in 7000 gallon increments at current market rates. Below is a recap of DMPS' annualized usage and costs.

<u>Total Gallons</u>	<u>Total Cost</u>	<u>Average Cost Per Gallon</u>
FY04 231,000	\$230,700	\$1.00/gal
FY05 240,000	\$358,500	\$1.49/gal
FY06 242,000	\$443,000	\$1.83/gal
FY07 248,000	\$508,700	\$2.05/gal
FY08 263,500	\$770,215	\$2.92/gal
FY09 273,000	\$533,730	\$2.07/gal
FY10 251,300	\$541,084	\$2.16/gal
FY11 252,000	\$703,000	\$2.79/gal
FY12 252,000	\$791,253	\$3.14/gal
FY13 252,000	\$804,450	\$3.19/gal

Funding Source: Transportation Account

Item No. 11

Page 1 of 1

Subject: PRELIMINARY PLANS FOR MERRILL MIDDLE SCHOOL

For: INFORMATION

Contact: Bill Good

(harold.good@dmschools.org / 242-8321)

Attachment: None

Issue: Preliminary plans for three additional classrooms at Merrill Middle School.

Presenters: None.

Background: As part of Student's First Statewide Penny, preliminary plans are now available for review at:

<http://www.dmschools.org/departments/operations/construction/students-first/renovation-construction-plans/>.

Preliminary plans are also available for review at the Operations Center at 1917 Dean Ave.

At an upcoming board meeting, final plans and specifications will be formally presented for board review and potential approval. Prior to final plan presentation please submit questions and comments to the Operations Department c/o Bill Good, COO.

The main focus of this project will be adding three additional classrooms, elevator, and security improvements.

Item No. 12

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Subject: RESOLUTION TO HOLD A PUBLIC HEARING FOR THE TRANSFER OF PROPERTY LOCATED AT HARDING MIDDLE SCHOOL 203 E EUCLID, TO THE CITY OF DES MOINES

For: ACTION

Contact: Bill Good
(harold.good@dmschools.org: 242-8321)

Attachment: None

Issue: Set a date for the Public Hearing for the sale of property and granting of a temporary construction easement at property located at 203 E Euclid. Conveyance of property legally described as follows:

PT-8 Legal description: Area "A" –

A PART OF LOT 22, BLOCK 30, HIGHLAND PARK, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 22; THENCE NORTH 89°(DEGREES) 57'(MINUTES) 31"(SECONDS) EAST ALONG THE NORTH LINE OF SAID LOT, 7.50 FEET; THENCE SOUTH 45°02'44" WEST, 10.62 FEET TO A POINT ON THE WEST LINE OF SAID LOT; THENCE NORTH 0°08'10" EAST ALONG SAID WEST LINE, 7.50 FEET TO THE POINT OF BEGINNING AND CONTAINING 28 SQUARE FEET.

LEGAL DESCRIPTION: AREA "B"

A PART OF LOT 1, BLOCK 30, HIGHLAND PARK, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 22 OF SAID BLOCK 30; THENCE NORTH 89°(DEGREES) 57'(MINUTES) 31"(SECONDS) EAST ALONG THE NORTH LINE OF SAID BLOCK, 249.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89°57'31" EAST, 19.70 FEET TO A POINT ON THE WEST RIGHT OF WAY OF CORNELL STREET AS PRESENTLY ESTABLISHED; THENCE SOUTH 0°06'00" WEST ALONG SAID WEST RIGHT OF WAY, 19.70 FEET; THENCE NORTH 44°58'14" WEST, 27.83 FEET TO THE POINT OF BEGINNING AND CONTAINING 194 SQUARE FEET.

PT-8A Legal description: Area "A"

A PART OF LOT 22, BLOCK 12, PLAT 1 OF AUBURN HEIGHTS, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 22 ; THENCE SOUTH 89°(DEGREES) 57'(MINUTES) 31"(SECONDS) WEST ALONG THE NORTH LINE OF SAID LOT, 102.12 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 60°47'41" WEST, 29.24 FEET TO A POINT ON THE EAST RIGHT OF WAY OF CORNELL STREET, AS PRESENTLY ESTABLISHED; THENCE NORTH 0°06'00" EAST ALONG SAID EAST RIGHT OF WAY LINE, 14.25 FEET TO A POINT ON SAID NORTH LINE; THENCE NORTH 89°57'31" EAST ALONG SAID NORTH LINE, 25.50 FEET TO THE POINT OF BEGINNING AND CONTAINING 182 SQUARE FEET.

LEGAL DESCRIPTION: AREA "B"

A PART OF LOT 1, BLOCK 12, PLAT 1 OF AUBURN HEIGHTS, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 1; THENCE SOUTH 0°(DEGREES) 08'(MINUTES) 50"(SECONDS) WEST ALONG THE EAST LINE OF SAID LOT, 12.00 FEET; THENCE NORTH 39°44'08" WEST, 15.60 FEET TO A POINT ON THE NORTH LINE OF SAID LOT; THENCE NORTH 89°57'31" EAST ALONG SAID NORTH LINE, 10.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 60 SQUARE FEET.

Item No. 12

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Superintendent's Recommendation: The superintendent recommends that the board approve the resolution to hold a public hearing on the transfer of 404 square feet of property and grant a temporary construction easement on 4580 square feet to the City of Des Moines in the amount \$1,880.00.

Presenters: None. Bill Good will be present to answer any questions.

Background: The City Council has authorized the acquisition of property for the Euclid Avenue – Cornell Street Intersection Improvements Project.

Item No. 13**Page 1 of 1****Subject: SYSTEM 44****For: ACTION****Contact: Shelly Bosovich****Attachment: None**

(shelly.bosovich@dmschools.org: 242-7714)

Issue: Literacy Intervention**Superintendent's Recommendation:** The superintendent recommends the following literacy intervention be purchased.**Presenters:** None

Background: As we continue to focus on student learning, our efforts are becoming more targeted. Students in Tier 3, or the district's Red Zone, are those found to be most resistant to intervention. The Curriculum Department has recommended System 44 as a reading intervention program for use with this group of students. System 44 is designed for students in grades 3-5 who have significant gaps in their foundational skills. Instruction is focused on building phonics/word attack skills, sight word knowledge, fluency, vocabulary, comprehension and writing. Student & Family Services would like permission to purchase licenses, teacher and student materials, technical support and professional development for this program to be used in 10 elementary classrooms for the 2013-14 school year.

Cost: \$150,118.10

Funding Source: Special Education funds

Item No. 14

Page 1 of 1

Subject: INCREASED NEEDS INSTRUCTIONAL MATERIALS FOR K-5

For: ACTION

Presentation: None

Contact: Holly Crandell/Carlyn Cox

Attachment: None

(holly.crandell@dmschools.org/242-7568; carlyn.cox@dmschools.org/242-7906)

Issue: Purchase of instructional materials for additional sections of elementary classrooms.

Superintendent's Recommendation: The superintendent recommends the board approve the purchase of these materials.

Presenters: None

Background: We will have several additional K-5 classrooms in the 2013-2014 school year. These additional sections will need literacy and math instructional materials.

Total Cost: \$100,000.00

Funding Source: Annual Increased Needs Textbook Budget - General Fund

Item No. 15**Page 1 of 1****Subject: ANNUAL APPROVAL OF AUDIT COMMITTEE AND INTERNAL AUDIT CHARTERS****For: ACTION****Presentation: None****Contact: Brett Zeller**
(brett.zeller@dmschools.org/242-7685)**Attachments: 13-049 &
13-050**

Issue: Annual approval of charters for Audit Committee and Internal Audit.

Superintendent's Recommendation: The Audit Committee and superintendent recommend the board approve the Audit Committee Charter and Internal Audit Charter.

Presenters: None

Background: Policy Codes 217 and 217.1, as revised, state that the Audit Committee and Internal Audit functions shall be guided by board-approved charters. The Audit Committee is responsible for reviewing, updating, and obtaining board approval of said charters. The Audit Committee performed the annual review of both charters. In June 2013, the committee revised the charters to incorporate suggestions from the external quality assessment done and guidance from The Institute of Internal Auditors. The revisions are shown on the two attachments.

Funding Source: N/A

Item No. 16**Page 1 of 1****Subject: HEALTH BENEFITS ADVISORY COMMITTEE CHARTER****For: ACTION****Presentation: None****Contact: Thomas Harper**
(Thomas.harper@dmschools.org/242-7745)**Attachment: 13-052**

Issue: Approval of the Health Benefits Advisory Committee Charter.

Superintendent's Recommendation: The superintendent recommends the Board approve the charter for the Health Benefits Advisory Committee.

Presenters: Thomas Harper, Cathy McKay and Tammy Steinwandt will be available for questions.

Background: The comprehensive agreements between AFSCME, DMEA and the Des Moines Public Schools state a Health Benefits Advisory Committee will exist. The purpose of this charter is to define the roles of the committee and increase the effectiveness of the committee. The purpose of the Health Benefits Advisory Committee is to provide a forum for labor and management representatives to analyze health, dental, vision, life, and LTD insurance related information and make recommendations to the Superintendent and Board concerning prudent management of the plans.

Action delayed on Item 16. See minutes on Page iii.

Item No. 17**Page 1 of 1****Subject: OPEN ENROLLMENT LATE APPLICATIONS UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2013-2014 school year.**Presenters:** None. Susie Tallman and Eleanor Shirley will be available to answer questions.**Background:** State open enrollment code allows for application after the March 1 deadline under several defined good cause reasons. If the good cause reason is due to severe harassment or pervasive health needs, Iowa Code allows for the board to make the determination on the decision. Determination needs to be made based on whether the district is able to sufficiently accommodate the student's needs. Additional confidential information has been provided to the board members.**Superintendent's Recommendation:** The superintendent recommends the board deny these applications.

Student Name	Grade	Requested District
Frazier, DreShon	12	Urbandale
Knapp, Katelyn	11	Waukee
Thompson, Jason	10	Clayton Ridge

Item No. 18**Page 1 of 1****Subject: OPEN ENROLLMENT APPEALS UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Due to the district's Diversity Plan, the following open enrollment requests have been denied and subsequently appealed for board action.

Presenters: None. Susie Tallman and Eleanor Shirley will be available to answer questions.

Background: State open enrollment code allows for appeals to the board if an open enrollment decision was denied due to a state-approved diversity plan. The following students are appealing the initial open enrollment denial. Determination needs to be made based on whether the state-approved Diversity Plan was fairly applied. Additional confidential information has been provided to the board members.

Superintendent's Recommendation: The superintendent recommends the board deny these applications.

Student Name	Grade	Requested District
Petersen, Sara	05	Waukee
Schleuger-Valadao, Bianca	03	CAM
Wiles, Alex	11	WDM

Item No. 19

Page 1 of 6

Subject: PERSONNEL RECOMMENDATIONS

For: ACTION

Presentation: None

Contact: Anne Sullivan
(anne.sullivan@dmschools.org/242-7972)

Attachment: None

Superintendent's Recommendation: The Superintendent recommends the Board approve the personnel recommendations.

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

Background:**ELECTIONS - GENERAL EDUCATION**

Name	Class	Step	Effective Date	Amount
Ancona, Lori	3	8	08/15/2013	\$50,654

MA from San Diego State University, San Diego, CA; Address/West Des Moines, IA; Brody/Vocal Music

Azoulay, Dorit	3	1	08/13/2013	\$43,363
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MS from Bank Street College of Education, New York, New York; Address/Grinnell, IA; Cowles/1,2,3

Bahnsen, Michelle	2	7	08/15/2013	\$23,249
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BA from Western Michigan University, Kalamazoo, MI; Address/Waukee, IA; Studebaker/.5 In-Class Math

Baldauf, Lauren	2	1	08/05/2013	\$41,248
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Lemont, IL; Edmunds/1st

Bales, Tiara	Alternative	1	08/12/2013	\$40,625
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University of Northern Iowa, Cedar Falls, IA; Address/Des Moines, IA; King/Kindergarten

Brown, Amber	5	1	08/13/2013	\$46,279
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BA from William Penn University, Oskaloosa, IA; Address/Des Moines, IA; Morris/5th

Brubaker, Brett	1	12	08/15/2013	\$52,112
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BA from Eastern New Mexico University, Portales, NM; Address/Indianola, IA; Central Campus/Aviation

Byl, Kerri	2	4	08/15/2013	\$42,561
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BS from Upper Iowa University, West Des Moines, IA; Address/West Des Moines, IA; Smouse/Head Start

Chicoine, Robert	1	7	08/15/2013	\$45,040
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BS from Iowa State University, Ames, IA; Address/Des Moines, IA; Morris/3rd

Dehner, Jaclyn	3	1	08/13/2013	\$43,363
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MA from University of Iowa, Iowa City, IA; Address/Burlington, IA; Monroe/Counselor

Item No. 19

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Edgeton, Jonathan	1	1	08/13/2013	\$39,790
BA from Drake University, Des Moines, IA; Address/Fairfield, IA; Music/.6 Walnut Street, .4 Phillips				
Feuerbach, Melissa	1	1	08/13/2013	\$39,170
BA from Concordia University, St Paul, MN; Address/ Iowa City, IA; Hoover/Family and Consumer Science				
Gerlitz, John	BA30	1	08/13/2013	\$42,415
BA from University of Northern Iowa, Cedar Falls, IA; Address/Des Moines, IA; Gateway/Social Science				
Gibbens, Emily	1	1	08/13/2013	\$39,790
BA from Upper Iowa University, West Des Moines; Address/West Des Moines, IA; South Union/1 st				
Gildharry, Cherry-Anne	BA30	6	08/15/2013	\$46,352
BS from University of the West Indies, Kingston, Jamaica; Address/Charlotte, NC; Central Campus/Math				
Green, Amanda	Alternative	1	08/12/2013	\$40,625
BA from Upper Iowa University, Des Moines, IA; Address/Waukee, IA; Garton/.5 ELL, .5 In-Class Reading				
Guerra, Ivan	Alternative	1	08/12/2013	\$40,625
BS from Iowa State University, Ames, IA; Address/Marshalltown, IA; Pleasant Hill/3 rd				
Gulling, Amy	3	8	08/15/2013	\$50,654
MS from Drake University, Des Moines, IA; Address/Urbandale, IA; Carver/Kindergarten				
Hardy, JoAnn	Alternative	1	08/12/2013	\$40,625
BA from Simpson College, Indianola, IA; Address/Milo, IA; Harding/Math				
Hawkins, Ryan	4	1	08/13/2013	\$44,821
MA from Drake University, Des Moines, IA; Address/Des Moines, IA; East/ELL				
Hewitt, Ryan	1	7	08/15/2013	\$45,040
BM from The College of New Jersey, Ewing, NJ; Address/Clementon, NJ; Park Avenue/Vocal Music				
Holub, Jordan	Alternative	1	08/12/2013	\$40,625
BA from University of Iowa, Iowa City, IA; Address/Cedar Rapids, IA; King/K-3 Teacher				
Horn, Kasey	2	1	07/29/2013	\$41,248
MA from Graceland University, Lamoni, IA; Address/Leon, IA; Capitol View/.5 In-Class Reading, .5 In-Class Math				
Jensen, Jeffrey	3	6	08/15/2013	\$47,737
MA from Drake University, Des Moines, IA; Address/Des Moines, IA; Merrill/Curriculum/Strings/Vocal Music				
Joanning, Emily	Alternative	1	07/11/2013	\$40,625
BA from Simpson College, Des Moines, IA; Address/Des Moines, IA; Moulton/4 th				

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Jones-Tweedy, Samantha	Alternative	1	08/12/2013	\$40,625
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Des Moines, IA; Gateway/Future Pathways/Art

Kennedy, Johanna	1	1	08/13/2013	\$39,790
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BM from University of Nebraska, Lincoln, NE; Address/Lincoln, NE; Weeks/Curriculum/Orchestra

Kerr, John	BA30	6	08/15/2013	\$46,352
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BA from Simpson College, Indianola, IA; Address/Grimes, IA; North/Math

Liechty, Andrea	1	4	08/15/2013	\$41,102
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Des Moines, IA; Meredith/Spanish

Lochmoeller, Abbey	1	3	08/15/2013	\$39,790
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BA from Central College, Pella, IA; Address/West Des Moines, IA; Hiatt/Band/Orchestra

Loneman, Shaun	Alternative	1	08/12/2013	\$40,625
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Pleasantville, IA; Hoyt/Social Science

Lumbard, Krista	3	13	08/15/2013	\$58,601
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MA from Arizona State University, Glendale, AZ; Address/West Des Moines, IA; Jackson/.5 ELL, Studebaker/.5 ELL

Maxwell, Elizabeth	3	13	07/31/2013	\$58,601
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MA from Drake University, Des Moines, IA; Address/Windsor Heights, IA; Capitol View/5th

Noel, Melissa	Alternative	1	08/12/2013	\$40,625
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BA from Upper Iowa University, West Des Moines; Address/Windsor Heights, IA; Samuelson/5th

Nordaker, Kristen	1	1	08/13/2013	\$39,790
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BA from Grand View University, Des Moines, IA; Address/Windsor Heights, IA; Pace/MS Math

Reynolds, Lindsey	Alternative	1	08/12/2013	\$40,625
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Clive, IA; Harding/Science

Roberts, Christopher	Alternative	1	08/02/2013	\$32,500
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Lake Mills, IA/ Edmunds/.8 Physical Education

Russell, Nicole	3	1	08/05/2013	\$43,363
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MA from Drake University, Des Moines, IA; Address/Des Moines, IA; Edmunds/Kindergarten

Satterwhite, Carlye	1	5	08/15/2013	\$42,415
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BA from Simpson College, Indianola, IA; Address/Des Moines, IA; Curriculum/PE Coordinator/Mentor Teacher

Schmid, Katherine	1	4	08/15/2013	\$41,102
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BA from St Ambrose University, Davenport, IA; Address/Red Oak, IA; Harding/Science

Schmidt, Hannah	Alternative	1	08/12/2013	\$40,625
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BS from University of Northern Iowa, Cedar Falls, IA; Address/Ames, IA; North/Science

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Schwarck, Brianne	3	13	08/15/2013	\$58,601
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MA from University of Phoenix, Phoenix, AZ; Address/Cedar Rapids, IA; Hoyt/Vocal Music

Smith, Matthew	BA30	1	08/13/2013	\$43,727
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BA from Iowa State University, Ames, IA; Address/Des Moines, IA; Hillis/Physical Education

Smith, Megan	Alternative	1	08/02/2013	\$40,625
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BA from University of Northern Iowa, Cedar Falls, IA; Address/West Branch, IA; Edmunds/Kindergarten

Spear, Amy	3	10	08/15/2013	\$53,789
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MA from University of Nebraska, Omaha, NE; Address/Waukee, IA; Gateway/Curriculum/.5 Studio Production/.5 Band

Spencer, BreAnne	Alternative	1	08/12/2013	\$40,625
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BS from Iowa State University, Ames, IA; Address/Carlisle, IA; Merrill/Spanish

Taylor, Carolyn	1	1	08/13/2013	\$39,790
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BA from University of Iowa, Iowa City, IA; Address/Muscatine, IA; Madison/Kindergarten

Thomas, Heidi	3	1	08/15/2013	\$43,363
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MA from Drake University, Des Moines, IA; Address/West Des Moines, IA; Pace/MS Alternative

Wang, Yuyan	1	7	08/15/2013	\$22,520
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BA from Dokkyo University, Soka, Japan; Address/Johnston, IA; Meredith/.5 Chinese

Wang, Zhengzheng	5	1	08/13/2013	\$46,279
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MA from Northeastern University, Boston, MA; Address/Charlottesville, VA; Student Services; Psychologist

Weymiller, Caroline	5	1	08/13/2013	\$46,279
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MA from Drake University, Des Moines, IA; Address/Des Moines, IA; Perkins/2nd

ELECTIONS - SPECIAL EDUCATION

Name	Class	Step	Effective Date	Amount
Boekhout, Caley	1	2	08/13/2013	\$39,790

BS from Iowa State University, Ames, IA; Address/Norwalk, IA; Carver/3rd

Floro, Caitlin	Alternative	1	08/12/2013	\$40,625
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BA from Loras College, Dubuque, IA; Address/West Des Moines, IA; Meredith/Multi-Categorical

Frizzell, James	1	1	08/13/2013	\$39,790
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BA from Simpson College, Indianola, IA; Address/Grimes, IA; East/Behavior Disabilities

Glann, Sarah	2	5	08/15/2013	\$43,873
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BA from Upper Iowa University, West Des Moines, IA; Address/Carlisle, IA; Monroe/Intellectual Disabilities

Hager, Heidi	1	1	08/13/2013	\$39,790
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BS from University of Wisconsin, LaCrosse, WI; Madison/Multicategorical

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Hattie, Ann	Alternative	1	07/30/2013	\$40,625
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BA from University of Northern Iowa, Cedar Falls, IA; Address/West Des Moines, IA; Capitol View/Multicategorical

Hurley, Benjamin	1	1	08/13/2013	\$39,790
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BA from Iowa State University, Ames, IA; Address/Des Moines, IA; Casady/Behavior Disabilities

Lamsam, Amelia	Alternative	1	08/01/2013	\$40,625
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BA from Drake University, Des Moines, IA; Address/Rochester, MN; Moulton/Multicategorical

Mobley, Stephanie	1	1	08/05/2013	\$39,790
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BA from University of Northern Iowa, Cedar Falls, IA; Address/Sioux City, IA; Edmunds/Multicategorical

Reed, Chelsey	1	1	08/13/2013	\$39,790
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BA from Iowa State University, Ames, IA; Address/Ruthven, IA; Willard/Multicategorical

Spersflage, Stephanie	2	1	08/05/2013	\$41,248
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BA from Iowa State University, Ames, IA; Address/Coggon, IA; Moulton/Multicategorical

Standish, Greta	5	3	08/15/2013	\$46,279
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MA from Drake University, Des Moines, IA; Address/Johnston, IA; Roosevelt/Multi-Categorical

Stemsrud, Brent	1	1	08/13/2013	\$39,790
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BS from Drake University, Des Moines, IA; Address/Des Moines, IA; Casady/Behavior Disabilities

Tonasket, Angela	BA30	5	08/15/2013	\$45,040
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BA from Grand View University, Des Moines, IA; Address/Pleasant Hill, IA; Willard/Multicategorical

Wisniewski, Kevin	3	9	08/15/2013	\$52,185
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MA from Roosevelt University, Chicago, IL; Address/Chicago, IL; North/Multi-Categorical

Zirkle, Emily	BA30	4	08/15/2013	\$43,727
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BA from Iowa State University, Ames, IA; Address/Panora, IA; McKee/Behavior Disabilities

LEAVE OF ABSENCE

Name	School, Position	Effective Date	Reason
Hart, Patricia	Brody, Language Arts	08/19/2013	Professional Study *Revised from request on 7/6/2013

RESIGNATION

Name	School, Position	Effective Date	Reason
Conry, Janelle	Perkins, 2 nd	06/05/2013	Position out of district
Daugherty, Ryan	Goodrell, Behavior Coach	06/05/2013	New Position-Specialist
Ferguson, Jana	Gateway/Future Pathways, Visual Art	06/05/2013	Personal
Goetz, Kathryn	Student Services, Speech-Language Pathologist	06/05/2013	Personal
Imhoff, Jay	Hillis, Physical Education	06/05/2013	Personal
Kenney, Anne	Brubaker, 4 th	06/05/2013	Personal
Larson, Katherine	Hoover, Science	06/05/2013	Moving out of state
Marckres, Kelly	Windsor, 3 rd	06/05/2013	Personal
McDonald, Alyssa	North, English	06/05/2013	Personal
Mehalovich, Kimberly	Roosevelt, Strategist I (BD)	07/16/2013	Moving out of district – New Hire (7/9/13 board)
Meyers, Dayna	Brody, Vocal Music	06/05/2013	Personal
Nelson, Heather	Hoyt, Language Arts	06/05/2013	Position out of district
Ricceri, Laura	Morris, 3 rd	06/05/2013	Personal
Rosekopf, Nicole	Studebaker, Preschool	06/05/2013	Personal
Simon, Joseph	Hiatt, Band	11/30/2013	Personal
Smith, Jesse	Edmunds, Physical Education	06/07/2013	Personal
Stoen, Erin	Central Campus, High School Exten Programs	07/05/2013	Personal
Thurman, Angela	McKee, Early Childhood Special Education	06/05/2013	Personal
Wignall, Jack	Casady, Strategist II (BD)	06/05/2013	Position out of district

ADMINISTRATOR APPOINTMENTS

Name	Position	Amount	Effective Date
Knutson, Wayne L.	Leadership Development Coach	\$101,507	07/16/2013

Education: Master's Degree in Education, Viterbo University, LaCrosse, WI. 1997. Bachelor's Degree in Education, Drake University, Des Moines, IA. 1988. Administrator Endorsement, Drake University, 2004. Experience: Principal, Park Avenue Elementary, Des Moines, IA. 2006-Present. Principal, Oak Park, 2004-2006. Assistant Principal, Park Avenue, 2003-2004. Teacher, Park Avenue, 1994-2003. Teacher, Stowe Elementary, 1991-1994. Teacher, Brooks Elementary, 1988-1991. Address: Carlisle, IA.

Name	Position	Amount	Effective Date
Burke, Jill M.	Howe Elementary School Principal	\$91,990	08/01/2013

Education: Master's Degree in Educational Leadership, Northern Arizona University, Flagstaff, AZ, 2009. Bachelor of Science Degree in Elementary Education, Iowa State University, Ames, IA, 2002. Experience: Dean of Students, Monroe Elementary School, Des Moines, IA, 2011-Present. Assistant Principal, Sundance Elementary School, Buckeye, AZ, 2008-2011. Academic Coach, Sundance Elementary School, 2007-2008. Teacher, Sundance Elementary School, 2005-2008. Teacher, Colfax-Mingo Middle School, IA, 2002-2005. Address: Des Moines, IA.

Item No. 20**Page 1 of 1****Subject: LIST OF BILLS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachment: None**

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No. 21**Page 1 of 1****Subject: TRANSFER OF PROPERTY LOCATED AT 1349 WASHINGTON TO THE CITY OF DES MOINES****For: PUBLIC HEARING/ACTION****Contact: Bill Good**

(harold.good@dmschools.org: 242-8321)

Attachment: None

Issue: The Public Hearing for the sale of the partially rehabilitated East High School Remodeling Program house at 1349 Washington. Publication for the Public Hearing was included in the Des Moines Register on July 22, 2013.

Superintendent's Recommendation: The superintendent recommends that the board approve the transfer of the house at 1349 Washington by special warranty deed to the City of Des Moines for \$1.00.

Presenters: None.

Background: This is a home remodeling program project that was planned approximately two years ago between the Des Moines Public School (DMPS) and the City of Des Moines which provided the Community Development Block Grant (CDBG) funds for materials. Combining the two DMPS home remodeling classes has left an unfinished single family house at 1349 Washington. It was determined after several meetings between City and DMPS staff that Central Campus students would not be able to work on the house. The recommendation is for DMPS to transfer the house by special warranty deed to the City of Des Moines as the house still has the federal requirements associated with the CDBG Program.

Minutes

The public hearing was called to order at 6:32 p.m. There were no speakers present, and the public hearing closed at 6:32 p.m.

Ms. Caldwell-Johnson moved approval of the superintendent's recommendation, seconded by Ms. Elsbernd.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy and Sweeney

Nay: None

Motion passed 7-0.

Item No. 22**Page 1 of 1****Subject: CENTRAL NUTRITION CENTER FREEZER ADDITION****For: PUBLIC HEARING/ACTION****Presentations: None****Contact: Bill Good****Attachments: None**

(harold.good@dmschools.org; 242-8321)

Issue: Need for more freezer storage space.**Superintendent's Recommendation:** The superintendent recommends that the board approve the plans and specifications prepared to add freezer space.**Presenters:** None. Bill Good will be present to answer any questions.**Background:** To correct the shortage of freezer space an addition will be added. Bids will be solicited as detailed in Chapter 26 of the Iowa Code. Bids are due September 5, 2013. Facility Management will seek board approval of the lowest responsive, responsible bid at the September 17, 2013, board meeting.**Funding Source:** Physical Plant and Equipment Levy and Central Nutrition Account**Minutes**

The public hearing was called to order at 6:32 p.m. There was one speaker—Rossi Frith, 1229 15th Street, Des Moines. The public hearing was closed at 6:37 following her comments.

Mr. Sweeney moved approval of the superintendent's recommendation, seconded by Ms. Elsbernd.

Following discussion and additional information provided by Mr. Good, the board voted on the motion.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy and Sweeney

Nay: None

Motion passed 7-0.

Item No. 23

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Subject: PRESENTATION OF REQUEST FOR NAMING THE NEW CASADY BUILDING

For: INFORMATION

Presentation: Yes

Contact: Bill Good

(harold.good@dmschools.org: 242-8321)

Attachment: None

Issue: Neighborhood group wishes to present to the board a request for renaming the new Casady building.

Background: This will be an opportunity for the planning group to share information with a general overview and request encouraging the board president, as directed by policy, to forward the request to the designated board naming committee for review.

Presenters: Casady Neighborhood Planning Committee

Minutes

Community members Bobbretta Brewton and Pam Stewart provided background information on Jesse Franklin Taylor and why they are requesting the new building on the Casady site be called the Jesse Franklin Taylor Education Center, Casady Building.

Board members shared personal stories and comments about Mr. Taylor, also.

The naming subcommittee will meet and bring a recommendation back to the full board on August 20.

Item No. 24**Page 1 of 4****Subject: DES MOINES TEACHERS RETIREMENT SYSTEM (DMTRS)****For: ACTION****Presentation None****Contact: Thomas Harper**
(thomasharper@dmschools.org; 242-7745)**Attachment: 13-051**

Issue: Annually at this time of year, the board, acting as trustee of the Des Moines Teachers Retirement System (DMTRS), needs to take action on several DMTRS-related issues. These include receipt and approval of:

- Annual Report (unaudited) of the DMTRS.
- Appointment of DMTRS Advisory Committee Member.
- DMTRS FY 2013-2014 Expense Budget.
- Determination of the rate of actual new earnings (guaranteed interest rate) for FY 2012–2013.
- Determination of the excess earnings distribution rate for use in 2013-2014.

Superintendent's Recommendation: The superintendent recommends that the Board approve the aforementioned issues that relate to DMTRS.

Presenters: None. Thomas Harper and Roger Hudson (administrator of DMTRS) will be available to answer questions.

Background:

- **Annual Report (unaudited) of the DMTRS:** Each year, the Board of Directors is to receive and place on file the annual report (unaudited) of the Des Moines Teachers Retirement System (see attachment).
- **Appointment of DMTRS Advisory Committee Member:** It is recommended that the Board re-appoint Tim A. Lewis, associate actuary with the Principal Financial Group, as the citizen representative on the advisory committee for 2013-2014.
- **DMTRS FY 2013-2014 Expense Budget:** The recommended DMTRS budget for fiscal year 2013–2014 is the same as fiscal year 2012-2013 and is as follows:

Item No. 24

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	2012-2013 Actual Expenditures(1)	2012-2013 Budgeted Expenditures	2013-2014 Budgeted Expenditures	
Software Services	56,039.49	40,000.00	40,000.00	
Legal Fees	2,000.00	2,000.00	2,000.00	
Audit Fees	2,000.00	2,000.00	2,000.00	
Administrative Services	46,059.96	46,060.00	46,060.00	
Benefit Payment Services	15,890.75	20,000.00	20,000.00	
Actuarial Services	8,000.00	8,000.00	8,000.00	
Investment Services	134,862.90	140,000.00	140,000.00	(2)
Custodial Services	40,227.89	50,000.00	50,000.00	(2)
Supplies/Printing/Postage	2,406.50	5,000.00	5,000.00	
Total	<u>\$307,487.49</u>	<u>\$313,060.00</u>	<u>\$313,060.00</u>	

(1) Unaudited.

(2) Actual cost dependent on market value of portfolio.

- **Determination of the rate of actual new earnings (guaranteed interest rate) for FY 2011–2012:** Section 8.10 of the DMTRS rules reads as follows:

“Each year the board of trustees shall calculate the interest on the mean amount for the preceding year and earning distributions. At a regular meeting, held between July 1 and September 1 of each year, the board shall determine the rate of actual net earnings on investments of the Plan for the preceding Plan year and shall allocate such rate of interest as in its judgment may appear fair and equitable, said interest to be compounded annually. The amount so allowed shall be due and payable to said funds and shall annually be credited thereto by the board from interest and other earnings on the moneys, properties, and other assets of the Plan.”

The investment earnings of the DMTRS for the year ended June 30, 2013, to be distributed is:

Interest on bonds	9,869,102.51
Dividends on stock	1,823,462.17
Interest on short-term investments	15,474.05
Change in accrued interest	(125,161.38)
Amortization of discount and premium, net	(490,597.20)
Amortization of realized gains/losses on sale of securities	<u>530,006.48</u>
Investment income for 2012-2013	11,622,286.63
Less: Required interest on fixed benefit options	(5,276.29)
Less: New retirees interest distributed	<u>(367,250.45)</u>
Investment income to be distributed	<u><u>\$11,249,759.89</u></u>

The mean amount of actuarial reserves for the year was \$221,233,233.17, so that the ratio of total investment income to mean actuarial reserves was 5.0850 percent. It is recommended that the interest rate for the year ended June 30, 2013, be 5.0 percent. The rate for the previous year was 5.0 percent.

Robert Hopson, actuary for the retirement system, and Roger L Hudson, administrator for the retirement system, have reviewed the earnings of the DMTRS for the fiscal year June 30, 2013 and based upon the investment earnings and plan defined rules have determined the earnings rate for the fiscal year ending June 30, 2013 to be 5.0 percent. Using this rate will result in an increase of \$140,322.50 to the plan's retirement reserve fund.

Analysis of the fiscal year ending June 30, 2013, shows that the amortization of realized net gains/losses on the sale of securities has provided increased gains over the prior year.

- **Determination of the Excess Earnings Distribution Rate:** Section 5.13(c) of the rules of the Des Moines Teachers Retirement System reads as follows:

“After the earnings and losses of the Trust for a plan year have been allocated pursuant to Section 4.5 above, the annuity payments made under paragraphs (a)-(c) of Section 5.9 and Section 5.13 for each plan year shall be increased to reflect the amount by which the ‘Earnings Rate’ for the previous plan year exceeds the guaranteed interest rate at which the Participant’s annuity payment was calculated. For the purpose of Section 5.13, the ‘Earnings Rate’ shall be the rate at which net earnings and losses are allocated to the Participant’s accounts for such plan year pursuant to Section 4.5 above.”

Robert Hopson, actuary for the retirement system, and Roger L Hudson, administrator for the retirement system, have reviewed the earnings of the DMTRS for the fiscal year June 30, 2013, and, based upon the investment earnings and plan defined rules, have determined the earnings rate for fiscal year ending June 30, 2013, to be 5.0 percent.

They recommend that, within the rules of the plan, there are excess earnings and the excess earnings distribution rate should be set for participants retiring as follows:

- Prior to July 1, 1981, at 0 percent.
- Between July 1, 1981, and June 30, 1986, at 0 percent.
- Between July 1, 1986, to June 30, 2003, at 0 percent.
- After July 1, 2003, at 6 percent.

To summarize, the guaranteed interest rates and the excess earnings rates for the four categories of retirees are:

CATEGORY Retired by:	Guaranteed Benefit Rate	Approved Excess Earnings Rate FY 2013	Recommended Excess Earnings Rate FY 2014
Prior to July 1, 1981	5.00%	0.0%	0.0%
Between July 1, 1981, and July 1, 1986	5.25%	0.0%	0.0%
Between July 1, 1986, and July 1, 2003	5.50%	0.0%	0.0%
After July 1, 2003	4.50%	6.0%	6.0%
Rate of Actual New Earnings		5.0%	5.0%

Minutes

Thomas Harper provided brief comments and answered questions from the board.

Ms. Caldwell-Johnson moved acceptance of the annual report on DMTRS and approval of the bullet items listed in the superintendent's recommendation. Seconded by Ms. Boesen.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: Nay

Motion passed 7-0.

Item No. 25**Page 1 of 1****Subject: LEASE AGREEMENT WITH AMERICAN INSTITUTE OF BUSINESS (AIB)****For: DISCUSSION****Presentation: None****Contact: Bill Good and Matt Smith****Attachment: None**

(harold.good@dmschools.org/242-8321; matthew.smith.org/242-7631)

Issue: Discuss the potential lease agreement and use of the baseball and softball facilities located at Lincoln Rails Academy (Kurtz) at 1000 Porter Avenue by AIB.

Presenters: None, Bill Good and Matt Smith will be present to answer any questions.

Background: The “initial” term of this agreement shall be for a period of five (5) years commencing September 1, 2013, and ending August 31, 2018. At the end of the initial term of this agreement, AIB shall have options to extend the agreement for four (4) three-year terms with the approval of the Des Moines Public Schools.

AIB has agreed to contribute \$100,000 the first year of the lease for field renovations. Future renovations of the fields will be facilitated/prioritized by a steering committee consisting of both AIB and school district staff.

In year two (2) through year four (4) of the agreement, AIB will contribute a minimum of \$50,000 per year towards improvements to the fields. A fee of \$100.00 per day/event for field use will be assessed.

The collaboration with AIB is similar to other agreements where district facilities are optimized for community and school district benefit.

Minutes

The board received information from the presenters and discussed the issue, with action to be taken at the next meeting.

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**Subject: CONSENT FOR DISTRICT'S LEGAL COUNSEL TO REPRESENT
EMPLOYEES ROEDER AND LANTZ IN CERTAIN LITIGATION
(SEBRING v. DES MOINES INDEPENDENT COMMUNITY SCHOOL
DISTRICT, et al)**

For: ACTION

Presentation: None

Contact: Board

Attachment: None

Issue: The board will entertain a motion to give consent to the district's legal counsel, Bradshaw, Fowler, Proctor & Fairgrave, P.C., to also represent Phil Roeder and Patricia Lantz in the lawsuit entitled Sebring v. Des Moines Independent Comm. School Dist., et al.

Minutes

Ms. Boesen moved approval for the district's legal counsel, Bradshaw, Fowler, Proctor & Fairgrave, P.C., to also represent Phil Roeder and Patricia Lantz in the lawsuit entitled Sebring v. Des Moines Independent Community School District, et al. The motion was seconded by Mr. Howard.

Aye: Boesen, Caldwell-Johnson, Elsbernd, Howard, Jongewaard, Murphy, Sweeney

Nay: Nay

Motion passed 7-0.